

Louisville Metro Council City Agency Request  
Neighborhood Development Fund (NDF)  
Capital Infrastructure Fund (CIF)  
Municipal Aid Program (MAP)  
Paving Fund (PAV)

Primary Sponsor: CW Hamilton

Amount: \$2000.00 Date: 11-22-16

Description of program/project including public purpose, additional funding sources, location of project/program and any external grantee(s):  
Annual Division 1 Buy Christmas Party. In he held at the Valley Leonard Comm. Ctr. 200+ Children are given toys and food for this annual Christmas Party (30+ Years). Dec. 10, 2016

City Agency: Mayor Andrea Brown  
Contact Person: Division 1 LMPD - 416 No. 294th St  
Agency Phone: 574-7167

I have reviewed this request for an expenditure of city tax dollars, and have determined the funds will be used for a public purpose and have the attached documentation from the receiving department concerning the project/expenditure.

5 District #      Cheri B. Hamilton Council Member Signature      \$2000.00 Amount      11-22-16 Date

Approved by: \_\_\_\_\_  
Appropriations Committee Chairman      Date

Clerk's Office & OMB Use Only:

Request Amount: \_\_\_\_\_ Amended Amount: \_\_\_\_\_  
Reference #: \_\_\_\_\_ To OMB: \_\_\_\_\_  
Budget Revision #: \_\_\_\_\_  
Account #: \_\_\_\_\_  
To Project Manager: \_\_\_\_\_ Completion Date: \_\_\_\_\_  
Actual Cost: \_\_\_\_\_ Funds Returned: \_\_\_\_\_

## NDF, CIF, MAP OR PAV INTERAGENCY CHECKLIST

<b>Interagency Name:</b> <i>Division 1 HMPD</i>		
<b>Program/Project Name:</b> <i>Annual Christmas Party</i>		
	Yes/No/NA	
<b>Request Form:</b> Is the Request Signed by all Council Member(s) Appropriating Funding?	---	✓
<b>Request Form:</b> If matching funds are to be used, are they disclosed with account numbers in the request form description?	---	N/A
<b>Request Form:</b> If matching funds are to be used, does the amount of the request exclude the matching fund amount?	---	N/A
<b>Request Form:</b> If other funds are to be used for this project, are they disclosed with account numbers in the request form description?	---	N/A
<b>Funding Source:</b> If CIF is being requested, does Metro Louisville own/will own the real estate, building or equipment? If not, the funding source is probably NDF.	---	✓
<b>Funding Source:</b> If CIF is being requested, does the project have a useful life of more than one year? If not, the funding source is probably NDF.	---	✓
<b>Ordinance Required:</b> Is the NDF request to a Metro Agency greater than \$5,000? If so, an ordinance is required.	---	✓
<b>Ordinance Required:</b> Is the request a transfer from NDF to cost center? If so, is the amount given for the fiscal year \$25,000 or less?	---	N/A
<b>Supporting Documentation:</b> Does the attachment include a valid estimate and description of cost?	---	

**Submitted by:** *M. Jellus*

**Date:** *11-22-16*

Department/Project:  
*Division 1 LMPD*

**Additional Signatures**

I have reviewed this request for an expenditure of city tax dollars, and have determined the funds will be used for a public purpose.

**Council Member Signature and Amount**

District 1	_____	\$ _____
District 2	_____	\$ _____
District 3	_____	\$ _____
District 4	_____	\$ _____
District 5	_____	\$ _____
District 6	_____	\$ _____
District 7	_____	\$ _____
District 8	_____	\$ _____
District 9	_____	\$ _____
District 10	_____	\$ _____
District 11	_____	\$ _____
District 12	_____	\$ _____
District 13	_____	\$ _____
District 14	_____	\$ _____
District 15	_____	\$ _____
District 16	_____	\$ _____
District 17	_____	\$ _____
District 18	_____	\$ _____
District 19	_____	\$ _____
District 20	_____	\$ _____
District 21	_____	\$ _____
District 22	_____	\$ _____
District 23	_____	\$ _____
District 24	_____	\$ _____
District 25	_____	\$ _____
District 26	_____	\$ _____

# FIRST DIVISION POLICE AUXILIARY

2016

## 41th ANNUAL CHILDRENS CHRISTMAS PARTY



We are again asking for your help with funding for the children of the 1<sup>st</sup> Division. This year the party will be held at the Molly Leonard Portland Community Center, 640 N. 27<sup>th</sup> St. on December 10th. Thanks to your organization and others like it, last year we were able to give to over 800 children in our area. They received a visit with Santa and Mrs. Clause – a toy – fruit – candy – toboggan and gloves.

We would like to count on your support. If you would like to make a donation for this please make the check payable to First Division Police Auxiliary and mail to First Division Auxiliary – c/o First Division Sub-Station, 416 N. 29<sup>th</sup> St., Louisville, KY 40212 – or if you would like someone to come pick it up please call Jerry @ 772-2925.

Respectfully

First Division Police Auxiliary

Jerry Brinson, President

## Hamilton, Cheri

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**From:** Brown, Andrea S  
**Sent:** Tuesday, November 22, 2016 5:19 PM  
**To:** Hamilton, Cheri; James, David A  
**Subject:** Council District funds

Councilwoman Hamilton and Councilman James,

Jerry Brinson with the Portland Auxiliary was just in the Division and we were discussing the Auxiliary's Christmas party. He shared with me that he had been corresponding with both of you and you were going to give the Auxiliary some money for the Christmas Party. I know in the past that these funds are usually appropriated to the 1<sup>st</sup> Division (NDFs account) and are distributed from there.

Last year I explained to Jerry the entire process for receiving the funds in order to streamline things for him. As you probably know, he is a super busy man this time of the year. One of the things I suggested was that he request the funds a few months before hand so that the money would be there for Finance to approve a Purchase Order, so that he can begin buying the toys and treats a little earlier.

Do you know if the money has been appropriated and is there anything that you need me to do. Just let me know.

Thanks!  
Andrea