# **Belinda Ray Baser**

#### PROFESSIONAL EXPERIENCE

## **Domino Partners, LLC**

1985-Present

Owner, Property Investment and Management Company Downtown Louisville, KY

- Oversees purchasing and renovation of commercial use properties primarily in the downtown Louisville area
  - Carries out negotiations associated with purchasing properties
  - Oversees design and construction for any required renovation
- Negotiates and manages establishment and renewal of leasing for tenants to properties
- Oversees office and field staff to manage daily maintenance and upkeep of all properties and tenants
- Performs general accounting duties for the business
  - Manages collection of receivables
  - Manages all accounts payables
- Manages all human resources duties for staff
- Oversees marketing for company

#### **Bailen Jewelers**

1996-1998

Owner, Fine Jewelry Retailer

Chenoweth Square Louisville, KY

- Managed daily operations of retail store
- Oversaw ordering of all merchandise
- Managed contracting of jewelers for repair and jewelry design work
- Carried out all accounting duties associated with the business
- Oversaw marketing and advertising in local media for the store
- Performed all human resources duties for sales staff

#### **Housewares Plus**

1985-1987

Owner, Home Goods Retailer

Louisville Galleria

- Managed daily operations of retail store
- Responsible for sourcing and ordering of merchandise
- Performed daily sales duties
- Carried out all accounting duties
- Oversaw marketing and advertising for company

## Ray, Waterhouse, and Bailen

1983-1987

Co-Owner Fine Home Retailer

Heyburn Building/Louisville Galleria

Inaugural Tenant of Louisville Galleria

- Managed daily operations of retail store
- Responsible for sourcing and ordering of merchandise including trips overseas to purchase merchandise
- Managed sales of merchandise
- Performed general accounting duties for the business
- Oversaw marketing and advertising for company

#### **East Downtown Business Association**

1989

· Founding member of organization dedicated to establishing, enriching and supporting the community of small businesses built up in the Louisville, Market & Main Street corridor area.

### **LANGUAGE SKILLS**

Spanish, Fluent

## **EDUCATION**

**University of Kentucky** BS in Business Administration Double Major in Spanish

Lexington, KY 1979-1982