

**NEIGHBORHOOD DEVELOPMENT FUND  
Not-for-Profit Transmittal and Approval Form**

**Applicant/Program:** Crescent Hill Community Council Forum, Inc.

**Executive Summary of Request:**  
Grant to Crescent Hill Community Council for annual Fourth of July Celebration - held on July 3 and 4 at the Peterson-Dumesnil House, 301 S Peterson Avenue. Funding will be used to offset expenses including: stage, tables, trash cans, restrooms, etc.

Is this program/project a fundraiser?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Is this applicant a faith based organization?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does this application include funding for sub-grantee(s)?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

I have reviewed the attached Neighborhood Development Fund Application and have found it complete and within Metro Council guidelines and request approval of funding in the following amount(s). I have read the organization's statement of public purpose to be furthered by the funds requested and I agree that the public purpose is legitimate. I have also completed the disclosure section below, if required.

<u>9</u>	<u>Bill Holladay</u>	<u>\$4,000</u>	<u>03/24/16</u>
District #	Council Member Signature	Amount	Date

**Primary Sponsor Disclosure**  
List below any personal or business relationship you, your family or your legislative assistant have with this organization, its volunteers, its employees or members of its board of directors.

Dee Allen is a board member and an employee of Metro government  
Bill A.

**Approved by:**

_____	_____
Appropriations Committee Chairman	Date

**Clerk's Office Only:**

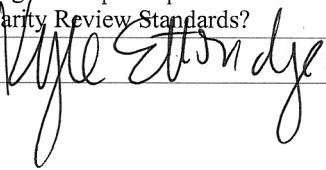
Request Amount: \_\_\_\_\_ Committee Amended Appropriation: \_\_\_\_\_

Original Appropriation: \_\_\_\_\_ Council Amended Appropriation: \_\_\_\_\_

**LOUISVILLE METRO COUNCIL  
NEIGHBORHOOD DEVELOPMENT FUND APPLICATION CHECKLIST**

**Legal Name of Applicant Organization:** Crescent Hill Community Council Forum

**Program Name and Request Amount:** Fourth of July Celebration

	Yes/No/NA
Is the NDF Transmittal Sheet Signed by all Council Member(s) Appropriating Funding?	<input type="checkbox"/> Yes
Is the funding proposed by Council Member(s) less than or equal to the request amount?	<input type="checkbox"/> Yes
Is the proposed public purpose of the program viable and well-documented?	<input type="checkbox"/> Yes
Will all of the funding go to programs specific to Louisville/Jefferson County?	<input type="checkbox"/> Yes
Has Council or Staff relationship to the Agency been adequately disclosed on the cover sheet?	<input type="checkbox"/> Yes
Has prior Metro Funds committed/granted been disclosed?	<input type="checkbox"/> Yes
Is the application properly signed and dated by authorized signatory?	<input type="checkbox"/> Yes
Is proof of Tax Exempt status of 501(c) 3, 4, 6, 19, 1120-H included?	<input type="checkbox"/> Yes
If Metro funding is for a separate taxing district is the funding appropriated for a program outside the legal responsibility of that taxing district?	<input type="checkbox"/> N/A
Is the entity in good standing with: <ul style="list-style-type: none"> <li>• Kentucky Secretary of State?</li> <li>• Louisville Metro Revenue Commission?</li> <li>• Louisville Metro Government?</li> <li>• Internal Revenue Service?</li> <li>• Louisville Metro Human Relations Commission?</li> </ul>	<input type="checkbox"/> Yes
Is the current Fiscal Year Budget included?	<input type="checkbox"/> Yes
Is the entity's board member list (with term length/term limits) included?	<input type="checkbox"/> Yes
Is recommended funding less than 33% of total agency operating budget?	<input type="checkbox"/> Yes
Does the application budget reflect only the revenue and expenses of the project/program?	<input type="checkbox"/> Yes
Is the cost estimate(s) from proposed vendor (if request is for capital expense) included?	<input type="checkbox"/> N/A
Is the most recent annual audit (if required by organization) included?	<input type="checkbox"/> N/A
Is a copy of Signed Lease (if rent costs are requested) included?	<input type="checkbox"/> N/A
Is the Supplemental Questionnaire for churches/religious organizations (if requesting organization is faith-based) included?	<input type="checkbox"/> N/A
Are the Articles of Incorporation of the Agency included?	<input type="checkbox"/> Yes
Is the IRS Form W-9 included?	<input type="checkbox"/> Yes
Is the IRS Form 990 included?	<input type="checkbox"/> Yes
Are the evaluation forms (if program participants are given evaluation forms) included?	<input type="checkbox"/> N/A
Affirmative Action/Equal Employment Opportunity plan and/or policy statement included (if required to do so)?	<input type="checkbox"/> N/A
Has the Agency agreed to participate in the BBB Charity review program? If so, has the applicant met the BBB Charity Review Standards?	<input type="checkbox"/> No
Prepared by: 	Date: 03/24/16



LOUISVILLE METRO COUNCIL NEIGHBORHOOD DEVELOPMENT FUND APPLICATION

SECTION 1 - APPLICANT INFORMATION			
Legal Name of Applicant Organization: <b>Crescent Hill Community Council Forum, Inc.</b> <i>(as listed on: <a href="http://www.sos.ky.gov/business/records">http://www.sos.ky.gov/business/records</a>)</i>			
Main Office Street & Mailing Address: <b>301 S Peterson Ave, Louisville, KY 40206</b>			
Website: <b>http://www.crescenthill.us</b>			
Applicant Contact:	<b>Mark Gaff</b>	Title:	<b>Event Co-Chair</b>
Phone:	<b>(502)472-7484</b>	Email:	<b>mark@markgaff.com</b>
Financial Contact:	<b>Mona Ball</b>	Title:	<b>Treasurer</b>
Phone:	<b>(502)432-6901</b>	Email:	<b>treasurer@crescenthill.us</b>
Organization's Representative who attended NDF Training: <b>Mona Ball, Treasurer</b>			
GEOGRAPHICAL AREA(S) WHERE PROGRAM ACTIVITIES ARE (WILL BE) PROVIDED			
Program Facility Location(s):	<b>301 S. Peterson Ave</b>		
Council District(s):	<b>9th</b>	Zip Code(s):	<b>40206</b>
SECTION 2 - PROGRAM REQUEST & FINANCIAL INFORMATION			
PROGRAM/PROJECT NAME: <b>Crescent Hill 4th of July Festival</b>			
Total Request: (\$)	<b>4000</b>	Total Metro Award (this program) in previous year: (\$)	<b>4000</b>
Purpose of Request (check all that apply):			
<input type="checkbox"/> Operating Funds (generally cannot exceed 33% of agency's total operating budget)			
<input checked="" type="checkbox"/> Programming/services/events for direct benefit to community or qualified individuals			
<input type="checkbox"/> Capital Project of the organization (equipment, furnishing, building, etc)			
The Following are Required Attachments:			
<input checked="" type="checkbox"/> IRS Exempt Status Determination Letter <input checked="" type="checkbox"/> Current Year Projected Budget <input checked="" type="checkbox"/> List of Board of Directors (include term & term limits) <input checked="" type="checkbox"/> Current financial statement <input checked="" type="checkbox"/> Most recent IRS Form 990 or 1120-H <input checked="" type="checkbox"/> Articles of Incorporation <input type="checkbox"/> Cost estimates from proposed vendor if request is for capital expense		<input type="checkbox"/> Signed lease if rent costs are being requested <input checked="" type="checkbox"/> IRS Form W9 <input type="checkbox"/> Evaluation forms if used in the proposed program <input type="checkbox"/> Annual audit (if required by organization) <input type="checkbox"/> Faith Based Organization Certification Form, if required <input type="checkbox"/> Staff including the 3 highest paid staff	
For the current fiscal year ending June 30, list all funds appropriated and/or received from Louisville Metro Government for this or any other program or expense, including funds received through Metro Federal Grants, from any department or Metro Council Appropriation (Neighborhood Development Funds). Attach additional sheet if necessary.			
Source:	<b>Metro NDF Grant</b>	Amount: (\$)	<b>\$4,000</b>
Source:		Amount: (\$)	
Source:		Amount: (\$)	
Has the applicant contacted the BBB Charity Review for participation? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No			
Has the applicant met the BBB Charity Review Standards? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No			

  
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Applicant's Initials \_\_\_\_\_



## LOUISVILLE METRO COUNCIL NEIGHBORHOOD DEVELOPMENT FUND APPLICATION

### SECTION 3 – AGENCY DETAILS

#### Describe Agency's Vision, Mission and Services:

The mission of the Crescent Hill Community Council is to serve as an advocate for maintaining Crescent Hill's quality of life by improving the civic, recreational, cultural and educational life of the Crescent Hill neighborhood, and by strengthening community pride and involvement through objective planning, preservation, and enhancement of its historic character and natural beauty.

#### Council Goals

- Increase awareness of the Council's purpose and activities.
- Provide opportunities for people to become involved in the Council and its programs and activities.
- Work more closely with the Frankfort Avenue Business Association and other Crescent Hill organizations and institutions.
- Act as an advocate for neighborhood physical improvements.
- Preserve Crescent Hill's historic character and natural beauty.
- Promote a safe community.
- Strengthen the Council's relationship with Metro agencies and elected officials.

#### Crescent Hill Community Council Structure

The Crescent Hill Community Council has an annual meeting for all members. A Board governs work between general meetings. The Board is composed of officers (elected by the Council), committee chairs (elected by the Board) district representatives (elected by the Board), and at-large members (elected by the Board). Board meetings are typically held monthly, and are open to the public.

#### Benefits

The Community Council helps inform neighborhood residents, resolves neighborhood issues, serves as a liaison between Metro Government and the neighborhood. We also mow and maintain medians, small parks and right of ways in the neighborhood. We have spearheaded the redesign and revitalization of Kennedy Court Park, and have raised funds for Field Elementary, United Crescent Hill Ministries, Barret Middle School, and the Crescent Hill Public Library. We currently host the Fourth of July Celebration (with an art and music festival), an Easter egg hunt, a holiday open house at the Peterson Dumesnil House, and the Crescent Hill Outdoor Cinema.



## LOUISVILLE METRO COUNCIL NEIGHBORHOOD DEVELOPMENT FUND APPLICATION

### SECTION 4 – PROGRAM/PROJECT NARRATIVE

**A: Describe the program/project start and end dates, a description of the program/project and applicable data with regards to specific client population the program will address (attach related flyers, planning minutes, designs, event permits, proposals for services/goods, etc.):**

This event is our main fund raising opportunity each year, and will occur on July 3 and July 4 in 2016. The Fourth of July Celebration allows us to bring the neighborhood together directly through the event, as well as through volunteer opportunities. The Community Council uses this event to recruit volunteers from other neighborhood and business organizations, as well as residents of Crescent Hill. In this way we provide a platform for active community members to network outside of Crescent Hill and for new residents to get involved. We also conduct a Volunteer appreciation session, which allows additional opportunities for neighbors to become more acquainted and form community.

We usually measure success in terms of 1) volunteer participation, 2) repeat vendors, sponsors and volunteers, 3) comments by patrons and attendees, 4) event participation, and 5) our ability to not only break-even on the event, but also give back to the community.

**B: Describe specifically how the funding will be spent including identification of funding to sub grantee(s):**

Funding of \$4,000 will be used to offset expenses for the Fourth of July event. The event incurs a number of site-related expenditures:

- Stage \$750
- Tables, Trash Cans, Patch Boxes \$1,600
- Restrooms \$2,000

For a total of \$4,350 in total logistical-related expenses. This grant will be used to offset these expenses.

  
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## LOUISVILLE METRO COUNCIL NEIGHBORHOOD DEVELOPMENT FUND APPLICATION

**C: If this request is a fundraiser, please detail how the proceeds will be spent:**

The event is not planned solely as a fundraiser, as the basic purpose of the event is to create a greater sense of community by celebrating together. Often the event does produce revenue in excess of expense. In those cases, the funds are used to further the mission of the Crescent Hill Community Council, including regular maintenance of community properties, such as the Hite Median, Kennedy Court Park and Eastover Park. Revenue is also used as a seed fund for next year's Fourth of July event.

**D: For Expenditure Reimbursement Only** – The grant award period begins with the Metro Council approval date and ends on June 30 of Metro fiscal year in which the grant is approved. If any part of this funding request is for funds to be spent before the grant award period, identify the applicable circumstances:

Effective October 24, 2013, reimbursements should not be made unless an emergency can be demonstrated by the primary council sponsor. The funding request is a reimbursement of the following expenditures (attach invoices or proof of payment):

- ✓ Attach a copy of invoices and/or receipts to provide proof of purchase of activities associated with the work plan identified in this application.
- ✓ Attach a copy of cancelled checks to provide proof of payment of the invoices or receipts associated with the work plan identified in this application.

The funding request is a reimbursement of the following expenditures that will probably be incurred after the application date, but prior to the execution of the grant agreement:

- ✓ If selecting this option, the invoice, receipt and payment documentation should not be available as of the date of this application.

The Grantee will be required to submit financial reporting in accordance with the reporting schedule provided in the grant agreement.



## LOUISVILLE METRO COUNCIL NEIGHBORHOOD DEVELOPMENT FUND APPLICATION

E: Describe the program's benefits to those being served (measurable outcomes). Include the program's process for collecting data and the indicators that will be tracked to measure the benefits to those being served:

We measure success in terms of 1) volunteer participation, 2) repeat vendors, sponsors and volunteers, 3) audience participation, 4) comments by patrons and attendees, 5) the number of participants who use the offered free parking and trolley, and 6) our ability to give back to the community after the event.

F: Briefly describe any existing collaborative relationships the organization has with other community organizations. Describe what those partners are bringing to the relationship in general and to this program/project specifically.

The Crescent Hill Fourth of July Celebration requires collaboration with a number of other community organizations:

- Peterson-Dumesnil House Foundation - the grounds for the event and a silent auction fundraiser
- Frankfort Avenue Business Association - for beer sales
- Masonic Homes of Kentucky - *in-kind support for the celebration*
- Southern Baptist Theological Seminary - parking

Throughout the year we have ongoing partnerships with United Crescent Hill Ministries, Field Elementary, St. Joseph's Children's Home, etc.



LOUISVILLE METRO COUNCIL NEIGHBORHOOD DEVELOPMENT FUND APPLICATION

SECTION 5 – PROGRAM/PROJECT BUDGET SUMMARY

THE PROGRAM/PROJECT BUDGET SHOULD REALISTICALLY ESTIMATE WHAT AMOUNT IS NEEDED FROM METRO GOVERNMENT AND WHAT IS EXPECTED FROM OTHER SOURCES.

	Column 1	Column 2	Column (1+2)=3
Program/Project Expenses	Proposed Metro Funds	Non- Metro Funds	Total Funds
A: Personnel Costs Including Benefits			
B: Rent/Utilities			
C: Office Supplies			
D: Telephone			
E: In-town Travel			
F: Client Assistance (Attach Detailed List)			
G: Professional Service Contracts			
H: Program Materials			
I: Community Events & Festivals (Attach Detail List)	\$4,000	\$57,650	\$61,650
J: Small Equipment			
K: Capital Equipment			
L: Other Expenses (Attach Detail List)			
<b>*TOTAL PROGRAM/PROJECT FUNDS</b>			
<b>% of Program Budget</b>	6.5 %	93.5 %	100%

List funding sources for total program/project costs in Column 2, Non-Metro Funds:

Other State, Federal or Local Government	
United Way	
Private Contributions (do not include individual donor names)	\$11,000
Fees Collected from Program Participants	\$55,100
Other (please specify) <b>Artist booth fees</b>	\$10,500
<b>Total Revenue for Columns 2 Expenses **</b>	<b>\$76,600</b>

\*Total of Column 1 MUST match "Total Request on Page 1, Section 2"

\*\*Must equal or exceed total in column 2.





### LOUISVILLE METRO COUNCIL NEIGHBORHOOD DEVELOPMENT FUND APPLICATION

Detail of In-Kind Contributions for this PROGRAM only: Includes Volunteers, Space, Utilities, etc. (Include anything not bought with cash revenues of the agency).

Donor*/Type of Contribution	Value of Contribution	Method of Valuation
Use of Peterson-Dumesnil House	\$4,200	Two-day rental fee
Volunteers (days of event)	\$4,000	\$20/hr X 200 persons
Volunteers (planning team)	\$3,000	\$20/hr X 150 hrs
<i>Total Value of In-Kind</i> <i>(to match Program Budget Line Item.</i> Volunteer Contribution & Other In Kind)	\$11,200	

\* DONOR INFORMATION REFERS TO WHO MADE THE IN KIND CONTRIBUTION. VOLUNTEERS NEED NOT BE LISTED INDIVIDUALLY, BUT GROUPED TOGETHER ON ONE LINE AS A TOTAL NOTING HOW MANY HOURS PER PERSON PER WEEK

Agency Fiscal Year Start Date: January 1, 2016

Does your Agency anticipate a significant increase or decrease in your budget from the current fiscal year to the budget projected for next fiscal year? NO  YES

If YES, please explain:

  
Applicant's Initials MG



## LOUISVILLE METRO COUNCIL NEIGHBORHOOD DEVELOPMENT FUND APPLICATION

### SECTION 6 – CERTIFICATIONS & ASSURANCES

By signing Section 7 of the Grant Application, the authorized official signing for the applicant organization certifies and assures to the best of his or her knowledge and/or belief the following Assurances and Certifications. If there is any reason why one or more of the assurances or certifications listed cannot be certified or assured, please explain in writing and attach to this application.

#### Standard Assurances

1. Applicant understands this application and its attachments as well as any resulting grant agreement, reports and proof of expenditure is subject to Kentucky's open records law.
2. Applicant will establish safeguards to prohibit employees or any person that receives compensation from awarded funds from using their position for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
3. Applicant and any sub grantee will give Louisville Metro Government access to and the right to examine all paper or electronic records related to the awarded grant for up to five years of the grant agreement date.
4. Applicant assures compliance with the grant requirements and will monitor the performance of any third party (sub-grantee).
5. The Agency is in good standing with the Kentucky Secretary of State, Louisville Metro Government, the Jefferson County Revenue Commission, the Internal Revenue Service, and the Louisville Metro Human Relations Commission.
6. Applicant understands failure to provide the services, programs, or projects included in the agreement will result in funds being withheld or requested to be returned if previously disbursed.
7. Applicant understands they must return to Louisville Metro any unexpended funds by July 31 following the Metro Louisville's fiscal year end
8. Applicant understands they must provide proof of all expenditures (canceled checks, receipts, paid invoices). The Applicant understands the failure to provide proof of expenditures as required in the grant agreement could result in funding being withheld or request to be returned if previously disbursed.
9. Applicant understands if this application is approved, the grant agreement will identify an award period that begins with the Metro Council approval date, and will end with June 30 of the fiscal year in which the grant is approved. Expenditures associated with this award expected to occur prior to the award period (approval date) must be disclosed in this application in order to be considered compliant with the grant agreement.
10. Applicant understands if we choose to incur expenditures prior to the approval of the application by the Metro Council, there is no guarantee that funding will be reimbursed, as the Council may choose not to award the application.
11. Applicant understands if the grant agreement is not returned to Louisville Metro within 90 days of its mailing to the applicant, the approval is automatically revoked.

#### Standard Certifications

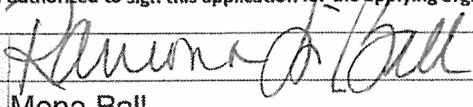
1. The Agency certifies it will not use Louisville Metro Government funds for any religious, political or fraternal Activities.
2. The Agency has a written Affirmative Action/Equal Opportunity Policy.
3. The Agency does not discriminate in employment or in provision of any service/program/activity/event based on age, color, disabled status, national origin, race, religion, sex, gender identity or sexual orientation, or Vietnam era veteran status.
4. The Agency certifies it will not require clients, recipients, or beneficiaries to participate in religious, political, fraternal or like activities in order to receive services/benefits provided with Louisville Metro Government funds.
5. The Agency understands the Americans with Disabilities Act (ADA) and makes reasonable accommodations.

Relationship Disclosure: List below any relationship you or any member of your Board of Directors or employees has with any Councilperson, Councilperson's family, Councilperson's staff or any Louisville Metro Government employee.

Dee Allen servers on the Council and works for Metro Government.

### SECTION 7 – CERTIFICATIONS & ASSURANCES

I certify under the penalty of law the information in this application (including, without limitation, "Certifications and Assurances") is accurate to the best of my knowledge. I am aware my organization will not be eligible for funding if investigation at any time shows falsification. If falsification is shown after funding has been approved, any allocations already received and expended are subject to be repaid. I further certify that I am legally authorized to sign this application for the applying organization and have initialed each page of the application.

Signature of Legal Signatory:		Date:	3/15/16
Legal Signatory: (please print):	Mona Ball	Title:	Treasurer
Phone:	(502)432-6901	Extension:	
Email:	treasurer@crescenthill.us		

# Detail of Crescent Hill 4th of July Festival July 3-4, 2016

## Anticipated Costs: \$61,650

### Anticipated Income/Grants:

Sponsors	\$11,000
NDF Grant	\$4,000
Artist	\$10,500
Ticket Sales	\$55,100
<b>Total Income</b>	<b>\$80,600</b>

### Anticipated Expenditures:

Food/Beverage Vendors	\$24,900
Events (Income Producing)	\$8,400
Fireworks	\$8,500
Art Fair/Hospitality	\$1,200
Music (Musician/Equip/Rental)	\$5,050
Stage Rental (NDF Grant)	\$750
Events (Free)	\$900
Permits/Barricades/Cones/Etc	\$2,700
Security/Ambulance	\$2,050
Restrooms (NDF Grant)	\$2,000
Garbage	\$500
Tables, Trash Cans, Patch Boxes (NDF Grant/Metro Parks)	\$1,600
Other Rental Equipment	\$50
Other Logistics/Admin	\$700
Volunteer Appreciation	\$600
Marketing/Brochures/Tickets	\$1,750
<b>Total Expenditures</b>	<b>\$61,650</b>

**Crescent Hill Community Council  
2016 Budget**

REVENUE	2016
Cash Balance Forward	38,000.00
Educational Donations & Grants	1,000.00
<i>AIG Matching</i>	500.00
<i>Other</i>	500.00
Fundraisers and Events	81,100.00
4th July	80,600.00
<i>Sponsors, Grants &amp; NDF</i>	15,000.00
<i>Artist &amp; Other Booth Fees</i>	10,500.00
<i>Event Proceeds</i>	55,100.00
Merchandise Sales	500.00
Interest income	20.00
Membership Dues	5,250.00
Cash	4,000.00
Paypal	1,250.00
Newsletter Advertisements	7,200.00
Non July 4th Sponsorships	2,000.00
<b>TOTALS</b>	<b>96,570.00</b>
	This total does not include Cash Balance Forward.

EXPENSES	2016
<b>Council Operation &amp; Expenses</b>	<b>10,000.00</b>
<i>Assorted Software</i>	1,000.00
<i>Capital Purchases</i>	4,750.00
<i>Monthly Meetings</i>	500.00
<i>Office Supplies</i>	550.00
<i>Officer Supplies</i>	300.00
<i>Council Insurance Policy</i>	2,500.00
<i>Membership Other Organizations</i>	250.00
<i>Permits &amp; Fees</i>	150.00
<b>Committee Work and Events</b>	<b>87,950.00</b>
Beautification	5,000.00
<i>Frankfort Avenue Mowing</i>	1,000.00
<i>Kennedy Park Mowing</i>	1,000.00
<i>New Projects</i>	2,500.00
<i>Tree Program</i>	500.00
Communication	11,000.00
<i>Newsletter Printing</i>	8,000.00
<i>Newsletter Bulk Postage</i>	2,000.00
<i>Advertising/Publicity</i>	1,000.00
<i>Web fees</i>	300.00

EXPENSES (Continued)	2016
Comprehensive Plan	100.00
Crime Prevention	100.00
Education	100.00
Finance & Budget	100.00
4th July	61,650.00
<i>Direct Expenses</i>	12,000.00
<i>Fireworks</i>	8,500.00
<i>Food &amp; Beverage Vendors</i>	23,900.00
<i>Logistics</i>	17,250.00
Historian	250.00
Membership	1,600.00
<i>Printing</i>	1,000.00
<i>Office Supplies</i>	100.00
<i>Postage</i>	500.00
Welcome	300.00
<i>Postage</i>	50.00
<i>Printing &amp; Specialty Bags-Welcome</i>	250.00
Outdoor Cinema	2,500.00
Social Committee	3,850.00
<i>Annual Derby Party</i>	200.00
<i>Chili Night Out</i>	300.00
<i>Dessert with Mayor</i>	200.00
<i>Easter Egg Hunt and Parade</i>	2,300.00
<i>Holiday Open House</i>	450.00
<i>Spirit of Crescent Hill</i>	200.00
<i>Other</i>	200.00
Special & District Representatives	100.00
<i>Block Parties</i>	1,000.00
Sponsorship Committee	200.00
Volunteer Management	100.00
<b>Community Giving</b>	<b>2,000.00</b>
FABA Events and Sponsorships	250.00
Field Elementary	750.00
Other	1,000.00
<b>TOTALS</b>	<b>99,950.00</b>

## ***Crescent Hill Community Council***

### **2016 Account Balances Report**

**as of 3/3/2016**

<b>Bank Accounts</b>	<b>1/31/16</b>	<b>2/29/16</b>
<b>CHCC Account</b>	<b>\$ 23,032.75</b>	<b>\$ 23,871.53</b>
<b>CHCC Forum</b>	<b>\$ 10,726.53</b>	<b>\$ 11,678.53</b>
<b>CHCC Forum Special Projects</b>	<b>\$ 2,992.10</b>	<b>\$ 2,992.10</b>
<b>CHCC Forum Tree Fund</b>	<b>\$ 318.14</b>	<b>\$ 318.14</b>
<b>Kennedy Court Park (Forum)</b>	<b>\$ 96.10</b>	<b>\$ 96.10</b>
<b>Total Bank Accounts</b>	<b>\$ 37,165.62</b>	<b>\$ 38,956.40</b>

## Crescent Hill Community Council 2016

### EXECUTIVE COMMITTEE (5 Elected Officers + Past President)

POSITION	NAME	PHONE	EMAIL
President	Mark Gaff		
1 <sup>st</sup> Vice President	Cynthia Thomas		
2 <sup>nd</sup> Vice President	Joyce Cossavella		
Secretary	Barry Creech		
Treasurer	Mona Ball		
Past President	Greg Smith		

\*President, 1<sup>st</sup> and 2<sup>nd</sup> Vice Presidents and Secretary are subject to a maximum term of three (3) years as stated in the Bylaws. Treasurer is subject to a maximum term of five (5) years as stated in the Bylaws. For current elected Officers, terms are as follows:

President, 1<sup>st</sup> Vice President, 2<sup>nd</sup> Vice President, Secretary are in their first year.  
Treasurer is in her 3<sup>rd</sup> year.

## **Crescent Hill Community Council Board Terms and Limits**

Per the attached highlighted portions from the By-Laws the term of board members is as follows:

1. Terms:
  - a. Officers: Begin on January 1 of the year following election and run until new officers take office.
  - b. Other Board Members: Begin at the meeting when approved, usually in January and run until a new board is approved the following January.
2. Term Limits:
  - a. Officers: Other than the treasurer, no officer shall serve longer than three consecutive terms in the same office. The treasurer shall not serve more than five consecutive terms. The first term for the current officers is as follows:
    - i. President: Mark Gaff, 2016
    - ii. 1<sup>st</sup> Vice-President: Cynthia Thomas, 2016
    - iii. 2<sup>nd</sup> Vice-President: Joyce Cossavella, 2016
    - iv. Secretary: Barry Creech, 2016
    - v. Treasurer: Mona Ball, 2014
  - b. Other Board Members: There is no limit for non-officer positions.

Past President: The immediate Past-President shall be a member of the Board for one calendar year following his or her term in office.

**OFFICERS**  
\*  
Section 6: Term Limits

Other than the treasurer, no officer shall serve longer than three consecutive terms in the same office. The treasurer shall not serve more than five consecutive terms.

Section 7: Executive Committee

The officers comprise the Executive Committee for the Board. The Executive Committee shall have general supervision of the affairs of the Council between meetings of the Board. The Executive Committee may make decisions via electronic mail, upon a majority vote of its members. The Executive Committee shall not alter any prior decision of the Board. The Executive Committee will report all decisions to the next scheduled meeting of the Board.

ARTICLE VII - DISTRICT REPRESENTATIVES

Section 1: Representatives

The Crescent Hill area shall be divided into districts. (See Article I) Each district may have two representatives. Larger districts may add a third representative with the approval of the board. The Representatives shall be nominated by the President, and approved by the Board. Each Representative must:

- live in his or her district
- be an agent to bring special district needs to the attention of the Board
- act in the interest of the Crescent Hill Community Council
- communicate with residents in the district
- help increase membership in the Council and
- promote community spirit.

ARTICLE VIII - COMMITTEES

Section 1: Committees

Committees shall include, but are not limited to, the following:

- Budget and Finance
- Communication (combining the work of the newsletter, website, social media and publicity)
- Fourth of July
- Membership
- Nominating (The Chair of the Nominating Committee shall serve a maximum of 3 (three) years. The Nominating Committee shall have at least three members.)
- Social
- Spirit of Crescent Hill Awards
- Sponsorships
- Welcome



Any Board member who misses three unexcused meetings during the year may, without notice, be replaced at the discretion of the Board.

#### Section 1: Composition of the Board

- a) The Board shall consist of Officers, District Representatives, Committee Chairpersons, Special Representatives, current Task Force chairpersons, and Members-At-Large. Only Board members may vote at a Board Meeting. Board members shall serve their terms without compensation.
- b) Vacancies: In the event of a vacancy on the Board among the elected or appointed members, other than the Members-At-Large, the officers shall nominate a replacement from among the Council membership, for Board approval, to serve until the end of the calendar year.

#### Section 2: Nominations

The Nominating Committee shall prepare a slate of Board officer candidates to be recommended at the October Board meeting. Upon Board approval, the slate shall be presented to the Council for election at the Annual Meeting. Candidates may also be nominated from the floor during the October Board meeting or the Annual Council meeting. The candidate for President shall have been an active member of the Community Council for the two years prior to this election. All other candidates for office shall have been active members of the Community Council for one year prior to election.

## BOARD MEMBERS



#### Section 3: Terms of Office – Terms of office transition in January of each year.

- a) Officers: The officers serve for the calendar year following their election.
- b) All other board members: Other board members shall be proposed by the newly-elected President for approval by the Board at the January meeting. These members shall serve until replaced at the January meeting of the next year.

#### Section 4: Board Meetings

- a) The Board shall have regular meetings at least bi-monthly. The regular meeting schedule for the year shall be adopted at the January meeting. Special Board meetings may also be held upon request by a majority of the members of the Board or a majority of the officers. All board members shall be notified by telephone or email within two days of the vote to schedule a special meeting. Special meetings, like all meetings, shall require a quorum.
- b) Council members wishing to address the Board shall notify the President at least 48 hours prior to the next scheduled Board meeting and may be limited to three speakers to address their concerns.
- c) Quorum: One third of the filled positions on the Board shall constitute a quorum. No official action may take place at any meeting unless a quorum is present.
- d) The Board may adopt resolutions from the Executive Committee by email vote (without the Board being present at a meeting) if more than two-thirds of the filled positions on the Board vote in the affirmative. Members shall have at least twenty-four hours, but not more



# Crescent Hill Community Council 2016

## Board Members

### Executive Committee

President	Mark Gaff	2016
1 <sup>st</sup> Vice President	Cynthia Thomas	2016
2 <sup>nd</sup> Vice President	Joyce Cossavella	2016
Secretary	Barry Creech	2016
Treasurer	Mona Ball	2014
Past President	Greg Smith	

### District Representatives

Chatsworth	Kathy King	Evie Wilkinson
Cochran Hill	Van Gliessner	Josh Davis
Dumesnil House	Daniel Krebs	Mariel Young
Emmet Field	Darrell Anne Driskill	VACANT
Fairview/Hillcrest	Diana Gautier	VACANT
Kennedy Park	Dee Allen	Tom Korbee
Reservoir Park	Jason Brice	Todd Abell
St. Joseph	Barb Bower	Anita Poynter
Stilz	Judy Thornberry	
	Cynthia Thomas	Daniel Blandford

### Committee Chair Persons

Beautification & Sustainability	Tim Allen & Ellen Diebold
Budget & Finance	Barry Creech
Communications	VACANT
4th of July Festival	Mark Gaff and Ronda Watson
Membership	Judy Sanders
Nomination	Greg Smith
Outdoor Cinema	Cynthia Thomas
Social	Diana Gautier
Spirit Award of CH	Joyce Cossavella
Sponsorships & Advertising	Angela Corriea
Welcome	Darrell Anne Driskill



# Crescent Hill Community Council 2016

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## Special Representatives

Compassionate Neighbor.	Terrian Barnes
Comprehensive Planning	Barb Sinai
Crime Prevention	Jon Glassford
Historian	Barb McGee
<i>Institutional Liaison</i>	<i>Taylor Mayer</i>
Parliamentarian	Greg Smith
Pedestrian Safety	Debbie Deatherage
Public Relations	Melissa Mershon
Social Media	Jack Tindal
Transportation	Shawn Dikes
Volunteer Coordination	Melissa Mershon
Website	Lara Zuber

## Task Force Chair Persons

Crescent Hill Connect	Jason Brice
The Next Generation	Rob Schenkenfelder
Communications Strategy	Page Penna

## At-Large Board Members

Kathy Creech  
Jerry Fielden  
Frances Hammers  
Linda Thompson



# Crescent Hill Community Council 2016

## Board Member Contact Information

NAME	POSITIONS	PHONE	EMAIL
Todd Abell	DR: Reservoir Park		
Dee Allen	DR: Kennedy Park		
Tim Allen	CC: Beautifications & Sustainability		
Mona Ball	Treasurer		
Terrian Barnes	SR: Compassionate Neighborhood		
Daniel Blandford	DR: Stilz		
Barb Bower	DR: St. Joseph		
Jason Brice	DR: Reservoir Park TFC: Crescent Hill Connect		
Angela Corriea	CC: Sponsorships & Advertising		
Joyce Cossavella	2 <sup>nd</sup> Vice President CC: Spirit of CH Awards		
Barry Creech	Secretary CC: Budget & Finance		
Kathy Creech	At-Large		
Josh Davis	DR: Cochran Hill		
Debbie Deatherage	SR: Pedestrian Safety		
Ellen Diebold	CC: Beautifications & Sustainability		
Shawn Dikes	SR: Transportation		
Darrell Anne Driskill	DR: Emmet Field CC: Welcome		
Jerry Fielden	At-Large		
Mark Gaff	President CC: 4 <sup>th</sup> of July Festival		
Diana Gautier	DR: Fairview/Hillcrest CC: Social		
Jon Glassford	SR: Crime Prevention		
Van Gliessner	DR: Cochran Hill		
Frances Hammers	At-Large		



# Crescent Hill Community Council 2016

NAME	POSITIONS	PHONE	EMAIL
Kathy King	DR: Chatsworth		
Tom Korbee	DR: Kennedy Park		
Daniel Krebs	DR: Dumesnil		
Taylor Mayer	SR: Institutional Liaison		
Barb McGee	SR: Historian		
Melissa Mershon	SR: Public Relations SR: Volunteer Coordination		
Page Penna	TFC: Communications Strategy		
Anita Poynter	DR: St. Joseph		
Judy Sanders	CC: Membership		
Rob Schenkenfelder	TFC: The Next Generation		
Barb Sinai	SR: Comprehensive Planning		
Greg Smith	Past President CC: Nominations SR: Parliamentarian		
Cynthia Thomas	1 <sup>st</sup> Vice President DR: Stilz CC: Outdoor Cinema		
Linda Thompson	At-Large		
Judy Thornberry	DR: St. Joseph		
Jack Tindal	SR: Social Media		
Ronda Watson	CC: 4 <sup>th</sup> of July Festival		
Evie Wilkinson	DR: Chatsworth		
Mariel Young	DR: Dumesnil		
Lara Zuber	SR: Website		

FILED  
RECORDED  
SECRETARY OF STATE OF KENTUCKY  
FISCAL YEAR

MAR 13 1984

318 243

ARTICLES OF INCORPORATION  
OF  
THE CRESCENT HILL COMMUNITY COUNCIL  
FORUM, INC.

*W. J. ...* BY THESE PRESENTS:

<sup>STATE</sup> The undersigned does hereby form a non-stock, non-profit corporation under the provisions of Chapter 273 of the Kentucky Revised Statutes, exclusively for charitable and educational purposes and does hereby adopt the following as its Articles of Incorporation:

ARTICLE I

The name of the corporation shall be The Crescent Hill Community Council Forum, Inc.

ARTICLE II

The duration of the corporation shall be perpetual.

ARTICLE III

It shall be the purpose of the Corporation to conduct activities exclusively for charitable and educational purposes within the meaning of Section 501(c)(3) of the Internal Revenue Code of 1954, including, but not limited to, conducting public discussion groups, forums, panels, lectures, dissemination of news by publication or any other similar programs concerning subjects useful to the individual and the community including but not limited to the Crescent Hill neighborhood, which is listed on the Register of National Historic Places by the Department of the Interior. In connection with these purposes, the corporation may make distributions to organizations who qualify as exempt organizations under Section 501(c)(3) of the Internal Revenue Code of 1954.

ARTICLE IV

In carrying out the above described corporate purposes, the corporation shall have all of the powers enumerated in Chapter 273 of the Kentucky Revised Statutes to which reference is hereby specifically made, including the ownership of real estate and the power to apply for and accept governmental or other grants of money or property of any kind.

ARTICLE V

All references herein to provisions of the Internal Revenue Code of 1954 or to the Kentucky Revised Statutes, shall

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be deemed to include statutes which succeed such provisions. (i.e., the corresponding provisions of future United States Internal Revenue laws or statutes of the Commonwealth of Kentucky.)

#### ARTICLE VI

The corporation shall neither have capital stock nor stockholders and notwithstanding any other provisions herein, no part of the net earnings of the corporation shall inure to the benefit of, or be distributable to its members, trustees, officers, or other private persons, except that the corporation shall be authorized and empowered to pay reasonable compensation for services rendered and to make payments and distributions in furtherance of the purposes set forth in Article Three hereof. No substantial part of the activities of the corporation shall be the carrying on of propaganda, or otherwise attempting to influence legislation, and the corporation shall not participate in, or intervene in (including the publishing or distribution of statements) any political campaign on behalf of any candidate for public office. Notwithstanding any other provision of these articles, the corporation shall not carry on any other activities not permitted to be carried on by a corporation exempt from federal income tax under Section 501(c)(3) of the Internal Revenue Code of 1954 (or the corresponding provision of any future United States Internal Revenue Law) or by a corporation, contributions to which are deductible under Section 170(c)(2) of the Internal Revenue Code of 1954 (or the corresponding provision of any future United States Internal Revenue Law).

#### ARTICLE VII

The corporation is not a private foundation, but in the event that the Internal Revenue Service deems it a private foundation as defined in Section 509 of the Internal Revenue Code of 1954, then the corporation shall comply with the requirements of Kentucky Revised Statutes 273.400 as well as related Internal Revenue Code provisions.

#### ARTICLE VIII

The initial Board of Directors are listed below, and they shall serve until the first annual meeting of the corporation, or until their successors are elected and qualified according to the provisions of the Bylaws:

Charles Waise

129 N. Ewing Avenue  
Louisville, Kentucky 40206

Thomas Spicknall

253 S. Hite Avenue  
Louisville, Kentucky 40206

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The offices of the corporation shall consist of a President, Vice-President, Secretary and a Treasurer, and any other officers that the Bylaws prescribe; the method of electing or appointing officers and directors and all other matters relating to the membership and in the regulation and management of the internal affairs of the corporation, including the number of directors shall be prescribed in the Bylaws which shall be adopted by the Board of Directors and which may be from time to time amended in the manner to be provided therein.

ARTICLE IX

- Ed Musterman
- Sam Thomas
- Dot Hagan
- Barbara Sinal
- Charles Cash
- Martin Z. Kasdan, Jr.
- June Heeb
- Ruth Abraham
- Alice James
- Louise Page
- Joann Walker
- Ruth Schneider
- Alvin Cox
- Steve Disney
- Donna Sue Bowman-Kokinda
- Tien Banks
- Cathy Hicks
- Jane Wobbe
- Sam Corsey
- 660 20th Avenue
- Louisville, Kentucky 40206
- 644 Upland Road
- Louisville, Kentucky 40206
- 111 N. Peterson Avenue
- Louisville, Kentucky 40206
- 557 Upland Road
- Louisville, Kentucky 40206
- 236 Franck Avenue
- Louisville, Kentucky 40206
- 15 Eastover Court
- Louisville, Kentucky 40206
- 159 Crescent Avenue
- Louisville, Kentucky 40206
- 215 Kennedy Avenue
- Louisville, Kentucky 40206
- 201 N. Birchwood Avenue
- Louisville, Kentucky 40206
- 385 N. Birchwood Avenue
- Louisville, Kentucky 40206
- 240 S. Peterson Avenue
- Louisville, Kentucky 40206
- 361 S. Galt Avenue
- Louisville, Kentucky 40206
- 361 S. Galt Avenue
- Louisville, Kentucky 40206
- 206 S. Baily Avenue
- Louisville, Kentucky 40206
- 500 Upland Road
- Louisville, Kentucky 40206
- 60 Eastover Court
- Louisville, Kentucky 40206
- 4 Rebel Road
- Louisville, Kentucky 40206
- 122 Crescent Avenue
- Louisville, Kentucky 40206
- 241 S. Peterson Avenue
- Louisville, Kentucky 40206



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ARTICLE X

The private property of the incorporators, members, directors, and officers shall not be subject to or in any way be liable for, any debt or contract of the corporation or any judgment against the corporation.

ARTICLE XI

Upon the dissolution of the corporation, the Board of Directors, after the payment of all liabilities of the corporation, shall dispose of all of the assets of the corporation exclusively for the purposes of the corporation in such manner, or transfer to such organization or organizations organized and operated exclusively for charitable or educational purposes as shall at the time qualify as an exempt organization or organizations under Section 501(c)(3) of the Internal Revenue Code of 1954 (or the corresponding provision of any future United States Internal Revenue Law), as the Board of Directors shall determine. Any such assets not so disposed of shall be disposed of by the Court of Justice Jefferson Circuit Court, of the Commonwealth of Kentucky, exclusively for such purposes or to such organization or organizations, as said Court shall determine, which are organized and operated exclusively for such purposes.

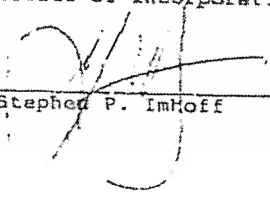
ARTICLE XII

The address, including street and number of the initial registered office is 310 W. Liberty Street, Louisville, Kentucky, 40202, and the name of the initial registered agent at such address is Stephen P. Imhoff.

ARTICLE XIII

The name and address of the sole incorporator is Stephen P. Imhoff, 310 W. Liberty Street, Suite 406, Louisville, Kentucky, 40202.

IN TESTIMONY WHEREOF, witness my signature to triplicate originals of these Articles of Incorporation this \_\_\_\_\_ day of \_\_\_\_\_, 1984.

  
\_\_\_\_\_  
Stephen P. Imhoff

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COMMONWEALTH OF KENTUCKY  
COUNTY OF JEFFERSON

I, the undersigned, a Notary Public in and for the State and County aforesaid, do hereby certify that the foregoing Articles of Incorporation are produced before me in said State and County and were executed, acknowledged and delivered by Stephen P. Imhoff to be his voluntary act and deed for the purposes therein contained. Witness my hand this 8 day of March, 1984.

My Commission expires: 31-1-87

Resalmon J. Frisell  
Notary Public, State-at-Large, KY

This instrument prepared by:

BOROWITZ & GOLDSMITH

By: [Signature]  
STEPHEN P. IMHOFF  
310 West Liberty Street  
Louisville, KY 40202  
Phone: 584-7371



3450a  
2/23/84

1984 MAR 15 11:16  
P/Imhoff  
8:00  
C. Borowitz

318-247

A For the 2015 Calendar year, or tax year beginning 2015-01-01 and ending 2015-12-31

B Check if available

- Terminated for Business  
 Gross receipts are normally \$50,000 or less

C Name of Organization: CRESCENT HILL COMMUNITY

COUNCIL FORUM INC

301 S PETERSON AVENUE

LOUISVILLE, KY, US, 40206

D Employee Identification

Number

E Website:

WWW.CRESCENTHILL.US

F Name of Principal Officer: MARK GAFF

301 S PETERSON AVENUE

LOUISVILLE, KY, US, 40206

**Privacy Act and Paperwork Reduction Act Notice:** We ask for the information on this form to carry out the Internal Revenue laws of the United States. You are required to give us the information. We need it to ensure that you are complying with these laws.

The organization is not required to provide information requested on a form that is subject to the Paperwork Reduction Act unless the form displays a valid OMB control number. Books or records relating to a form or its instructions must be retained as long as their contents may become material in the administration of any Internal Revenue law. The rules governing the confidentiality of the Form 990-N is covered in code section 6104.

The time needed to complete and file this form and related schedules will vary depending on the individual circumstances. The estimated average times is 15 minutes.

**Note:** This image is provided for your records only. Do Not mail this page to the IRS. The IRS will not accept this filing via paper. You must file your Form 990-N (e-Postcard) electronically.



IRS Department of the Treasury  
Internal Revenue Service

OGDEN UT 84201-0038

In reply refer to: 0437921769

Mar. 29, 2012 LTR 4168C 0

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00039032

BODC: TE

CRESCENT HILL COMMUNITY COUNCIL  
FORUM INC  
301 S PETERSON AVE  
LOUISVILLE KY 40206-2540



026989

Employer Identification Number: [REDACTED]  
Person to Contact: ED ACCOUNTS  
Toll Free Telephone Number: 1-877-829-5500

Dear Taxpayer:

This is in response to your Mar. 20, 2012, request for information regarding your tax-exempt status.

Our records indicate that you were recognized as exempt under section 501(c)(3) of the Internal Revenue Code in a determination letter issued in August 1984.

Our records also indicate that you are not a private foundation within the meaning of section 509(a) of the Code because you are described in section(s) 509(a)(1) and 170(b)(1)(A)(vi).

Donors may deduct contributions to you as provided in section 170 of the Code. Bequests, legacies, devises, transfers, or gifts to you or for your use are deductible for Federal estate and gift tax purposes if they meet the applicable provisions of sections 2055, 2106, and 2522 of the Code.

Please refer to our website [www.irs.gov/eo](http://www.irs.gov/eo) for information regarding filing requirements. Specifically, section 6033(j) of the Code provides that failure to file an annual information return for three consecutive years results in revocation of tax-exempt status as of the filing due date of the third return for organizations required to file. We will publish a list of organizations whose tax-exempt status was revoked under section 6033(j) of the Code on our website beginning in early 2011.

0437921769

Mar. 29. 2012 LTR 4168C 0

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CRESCENT HILL COMMUNITY COUNCIL  
FORUM INC  
301 S PETERSON AVE  
LOUISVILLE KY 40206-2540

If you have any questions, please call us at the telephone number shown in the heading of this letter.

Sincerely yours,



Sharon Davies  
Accounts Management I

**Request for Taxpayer  
 Identification Number and Certification**

Give Form to the requester. Do not send to the IRS.

Name (as shown on your income tax return)  
**Crescent Hill Community Council Forum, Inc**

Business name/disregarded entity name, if different from above

Check appropriate box for federal tax classification:  
 Individual/sole proprietor     C Corporation     S Corporation     Partnership     Trust/estate

Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=partnership) ▶

Other (see instructions) ▶

Address (number, street, and apt. or suite no.)  
**301 S Peterson Ave**

City, state, and ZIP code  
**Louisville, KY 40206**

List account number(s) here (optional)

Requester's name and address (optional)

Exempt payee

**Part I Taxpayer Identification Number (TIN)**

Enter your TIN in the appropriate box. The TIN provided must match the name given on the "Name" line to avoid backup withholding. For individuals, this is your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see How to get a TIN on page 3.

Note. If the account is in more than one name, see the chart on page 4 for guidelines on whose number to enter.

Social security number								
				-			-	

Employer identification number

**Part II Certification**

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me), and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding, and
- I am a U.S. citizen or other U.S. person (defined below).

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions on page 4.

Sign Here    Signature of U.S. person ▶ *[Handwritten Signature]*    Date ▶ *4/30/15*

**General Instructions**

Section references are to the Internal Revenue Code unless otherwise noted.

**Purpose of Form**

A person who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) to report, for example, income paid to you, real estate transactions, mortgage interest you paid, acquisition or abandonment of secured property, cancellation of debt, or contributions you made to an IRA.

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN to the person requesting it (the requester) and, when applicable, to:

- Certify that the TIN you are giving is correct (or you are waiting for a number to be issued),
- Certify that you are not subject to backup withholding, or
- Claim exemption from backup withholding if you are a U.S. exempt payee. If applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income.

Note. If a requester gives you a form other than Form W-9 to request your TIN, you must use the requester's form if it is substantially similar to this Form W-9.

**Definition of a U.S. person.** For federal tax purposes, you are considered a U.S. person if you are:

- An individual who is a U.S. citizen or U.S. resident alien,
- A partnership, corporation, company, or association created or organized in the United States or under the laws of the United States,
- An estate (other than a foreign estate), or
- A domestic trust (as defined in Regulations section 301.7701-7).

**Special rules for partnerships.** Partnerships that conduct a trade or business in the United States are generally required to pay a withholding tax on any foreign partners' share of income from such business. Further, in certain cases where a Form W-9 has not been received, a partnership is required to presume that a partner is a foreign person, and pay the withholding tax. Therefore, if you are a U.S. person that is a partner in a partnership conducting a trade or business in the United States, provide Form W-9 to the partnership to establish your U.S. status and avoid withholding on your share of partnership income.

## THE CRESCENT HILL COMMUNITY COUNCIL FORUM, INC.

### General Information

<b>Organization Number</b>	0187570
<b>Name</b>	THE CRESCENT HILL COMMUNITY COUNCIL FORUM, INC.
<b>Profit or Non-Profit</b>	N - Non-profit
<b>Company Type</b>	KCO - Kentucky Corporation
<b>Status</b>	A - Active
<b>Standing</b>	G - Good
<b>State</b>	KY
<b>File Date</b>	3/13/1984
<b>Organization Date</b>	3/13/1984
<b>Last Annual Report</b>	4/30/2015
<b>Principal Office</b>	301 SOUTH PETERSON AVE. LOUISVILLE, KY 40206
<b>Registered Agent</b>	RAMONA BALL 301 S. PETERSON AVENUE LOUISVILLE, KY 40206

### Current Officers

<b>President</b>	<u>Greg Smith</u>
<b>Vice President</b>	<u>Ellen Diebold</u>
<b>Vice President</b>	<u>Mark Gaff</u>
<b>Secretary</b>	<u>Cynthia Thomas</u>
<b>Treasurer</b>	<u>Ramona Ball</u>
<b>Director</b>	<u>Joyce Cossavella</u>
<b>Director</b>	<u>Nancy Owens</u>
<b>Director</b>	<u>Tim Allen</u>

### Individuals / Entities listed at time of formation

<b>Director</b>	<u>CHARLES WALTE</u>
<b>Director</b>	<u>THOMAS SPICKNALL</u>
<b>Director</b>	<u>SAM DORSEY</u>
<b>Director</b>	<u>JANE WOBBE</u>
<b>Director</b>	<u>CATHY HICKS</u>
<b>Incorporator</b>	<u>STEPHEN P IMHOFF</u>

### Images available online

Documents filed with the Office of the Secretary of State on September 15, 2004 or thereafter are available as scanned images or PDF documents. Documents filed prior to September 15, 2004 will become available as the images are created.

<u>Annual Report</u>	4/30/2015	1 page	<u>PDF</u>
<u>Registered Agent name/address change</u>	6/19/2014 2:46:55 PM	1 page	<u>PDF</u>

<a href="#">Annual Report</a>	6/19/2014	1 page	<a href="#">PDF</a>
<a href="#">Annual Report</a>	6/5/2013	1 page	<a href="#">PDF</a>
<a href="#">Annual Report</a>	2/25/2012	1 page	<a href="#">PDF</a>
<a href="#">Registered Agent name/address change</a>	6/22/2011 8:26:02 AM	1 page	<a href="#">PDF</a>
<a href="#">Annual Report</a>	6/22/2011	1 page	<a href="#">PDF</a>
<a href="#">Annual Report</a>	6/23/2010	1 page	<a href="#">PDF</a>
<a href="#">Annual Report</a>	6/30/2009	1 page	<a href="#">PDF</a>
<a href="#">Annual Report</a>	6/16/2008	1 page	<a href="#">PDF</a>
<a href="#">Annual Report</a>	6/24/2007	1 page	<a href="#">PDF</a>
<a href="#">Annual Report</a>	4/16/2006	1 page	<a href="#">PDF</a>
<a href="#">Annual Report</a>	4/14/2005	1 page	<a href="#">tiff</a> <a href="#">PDF</a>
<a href="#">Annual Report</a>	6/19/2003	1 page	<a href="#">tiff</a> <a href="#">PDF</a>
<a href="#">Annual Report</a>	7/2/2002	1 page	<a href="#">tiff</a> <a href="#">PDF</a>
<a href="#">Annual Report</a>	6/8/2001	1 page	<a href="#">tiff</a> <a href="#">PDF</a>
<a href="#">Annual Report</a>	8/7/2000	2 pages	<a href="#">tiff</a> <a href="#">PDF</a>
<a href="#">Reinstatement</a>	5/5/2000	2 pages	<a href="#">tiff</a> <a href="#">PDF</a>
<a href="#">Administrative Dissolution</a>	11/2/1999	1 page	<a href="#">tiff</a> <a href="#">PDF</a>
<a href="#">Annual Report</a>	7/1/1999	2 pages	<a href="#">tiff</a> <a href="#">PDF</a>
<a href="#">Statement of Change</a>	5/5/1999	1 page	<a href="#">tiff</a> <a href="#">PDF</a>
<a href="#">Annual Report</a>	5/6/1998	1 page	<a href="#">tiff</a> <a href="#">PDF</a>
<a href="#">Annual Report</a>	7/1/1997	1 page	<a href="#">tiff</a> <a href="#">PDF</a>
<a href="#">Annual Report</a>	7/1/1996	1 page	<a href="#">tiff</a> <a href="#">PDF</a>
<a href="#">Annual Report</a>	7/1/1995	1 page	<a href="#">tiff</a> <a href="#">PDF</a>
<a href="#">Annual Report</a>	7/1/1994	1 page	<a href="#">tiff</a> <a href="#">PDF</a>
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