

Michael R. Hicks

EDUCATION

University of Louisville, Louisville, KY,

Master of Arts, May 2005, Political Science (Public Administration, Public Policy, Urban Politics), 3.55 GPA;
Bachelor of Science, Pan-African Studies, July 1997 (minors in political science and history).

Michigan State University, East Lansing, MI, August 1999 - December 2001, Ph.D. pursuit, classes taken in outcome evaluation, nonprofit management, advanced statistical training (OLS, MLE regression).

RESEARCH AND TEACHING INTERESTS

Environment and Ethics, Public Policy, Urban Politics, African American Politics, Cancer, Communities of Color and Health Disparities

AWARDS, HONORS, ACCOMPLISHMENTS

Professional Achievement Award, *Louisville Minority Consumer Expo*, 2006

Who's Who in Black Louisville, 2006-2007 edition

Minority Competitive Doctoral Fellowship (MCDF), Michigan State University, 1999-2000

Graduate Assistantship, University of Louisville, 1998-1999

PROFESSIONAL EMPLOYMENT

Simmons College of Kentucky, Louisville, Kentucky

Director of Online Education and Special Technology Projects, July 2015 – present

Adjunct Faculty, August 2007 – January 2010, August 2014 – present

Director, Institutional Development, August 2005 – August 2007

Grants Manager/Program Director

Chief grant-writer and strategic planner for Simmons College of Kentucky (formerly Simmons Bible College). Responsibilities include developing a comprehensive, long-term strategy for the school's fundraising and grant pursuits. Reports to the Vice President/Provost, in regards to grant strategy, planning, and development.

Other key responsibilities included:

- Chief Technology Officer for the college (August 2005 – May 2007). Was responsible for research, procurement and purchasing of current and future technology investments. Managed contracts with Educause (college institution clearing house for websites) and company that hosted campus website. Managed the maintenance of campus website, posting regular updates. Was responsible for development of graphic design and print materials, skilled in the use of Adobe InDesign (and the older counterpart, Adobe PageMaker), Adobe PhotoShop, ImageReady and GoLive.
- Developed technical and professional copy for the college in tandem with the college's Director of Communications.
- Co-host of a weekly news and information program sponsored by the college (Simmons Saturday Morning Solutions).
- Multimedia (web, print) responsibilities for Simmons College community-focused events.
- Daily management of the college website (<http://www.simmonscollegeky.edu>) and campus email accounts (August 2005 – May 2007). Currently responsible for selected page and athletics-related updates.

Hinds-Limestone County Consulting (formerly Michael's Nfo2Go), Louisville, Kentucky
Research, Outcome Evaluation, Data Analysis, Grant Writing, Information Solutions, January 2005 – present
(August 1997 – December 2004)

Principal

Community development and strategic planning consultant. Provide development solutions through research, data analysis, multimedia presentations and production materials. Grant writing, program and/or curriculum development and implementation, outcome evaluation. Website creation and development. Clients include the Kentucky Cancer Program, Louisville Courier-Journal columnist and editor Betty Winston Bayé, the Louisville chapter of the Susan G. Komen Breast Cancer Foundation, Kentucky Cancer Program, and St. Stephen Church.

February 2004 – May 2004: Collaboration with the Susan G. Komen Breast Cancer Foundation. “2004 Community Needs Assessment.” Program evaluation designed for the allocation of \$300,000 via grants to area organizations for 2004-2005.

Provided research for the Fall 2001 semester for Michigan State University Extension's Community and Economic Development Program (CEDP) in Lansing, MI (<http://www.msu.edu/~cua>). Worked as a program assistant with the Science and Technology Research Team to develop an information technology readiness assessment tool for the municipalities of the state of Michigan.

University of Louisville, Louisville, Kentucky

Workstation and Server Manager, Louis D. Brandeis School of Law, July 2012 – February 2015

Technology Specialist, Department of Biochemistry and Molecular Biology, September 2007 – May 2012

Help Desk Support, School of Education, Education Resource & Technology Center (ERTC), May 2007 – September 2007

Front desk customer support and assistance. Provided departmental support, troubleshooting, and problem resolution for desktop technology. Provided training for faculty and students on the use of desktop technology and supported applications. Supported data input and ad hoc reporting for enterprise and department applications. Provided local support for distributed printing, copying, and document imaging. Coordinated AV services, room scheduling, and self-service scanning.

Program Assistant, Anatomic Pathology, University Hospital, April 2007 – May 2007

Data Entry Clerk, Neonatal Medicine, May 2005 – August 2005

University of Louisville, Louisville, Kentucky

VP of Research Office, Sponsored Programs, August 2006 – February 2007

Research Proposal Officer

Primary responsibilities included the research and dissemination of extramural grant information to social science-focused Arts & Sciences departments. Additional responsibilities included working as a liaison with university External Affairs in the implementation of the Signature Partnerships Initiative.

University of Louisville, Health Science Campus, Louisville, Kentucky

School of Public Health and Information Sciences, July 2003 – July 2004

Program Coordinator, Lung Cancer Research Project

Performed data manipulation, intermediate scale analyses, and produced material products (graphics, maps, fact sheets, posters, and professional articles and publications) for a lung cancer research project. Used a substantive range of computer software products, including Microsoft Office (Word, Access, Excel and PowerPoint), World Wide Web use for research and rudimentary HTML programming, and several data analysis software applications, e.g., SPSS, SAS, Stata. Provided oversight and controlled spending within the day-to-day responsibilities of a \$200,000, two-year grant with the Kentucky Lung Cancer Research Project. Managed and worked within a diverse range of working relationships. Addressed audiences and made presentations to public across education and literacy levels.

University of Louisville, Health Science Campus, Louisville, Kentucky

School of Public Health and Information Sciences, January – February 2003

Volunteered assistance on data analysis and slide production work for February 6, 2003 talk by Tim E. Aldrich, Ph.D. MPH "Lung Cancer in Kentucky," at the Ambulatory Care Building auditorium on the university's Health Sciences campus. Analyzed data sets from Excel and SPSS files, and compiled information from health care databases (the Center for Disease Control and health department websites in North Carolina, South Carolina and Kentucky). Organized data for presentation slides using Microsoft PowerPoint.

Michigan State University, East Lansing, Michigan

Center of Urban Affairs, Community and Economic Development Program (CEDP), August 2001 – April 2002
Program Assistant

Responsibilities involved working on the development of a Science and Technology Economic Research Model. With the guidance of members of the Michigan Partnership for Economic Development Association's (MP/EDA) research team, data and relevant literature has been collected and archived for the purpose of preparing a research paper describing current theory and practices regarding the challenges of Science and Technology economic development in distressed communities. Assisted in the upkeep of multiple PCs in the Lansing facility.

The University Of Louisville, Louisville, Kentucky

Political Science Department August 1998 – May 1999

Graduate Research Assistant

Assisted two faculty members each semester (Fall 1998 and Spring 1999), in research and as a teaching assistant. Retrieved secondary data from multiple sources (books, articles, database and World Wide Web searches), and provided data and content analysis. Assisted in the editing and proofreading of a book manuscript (Dewey Clayton, Ph.D, *African Americans and the Politics of Congressional Redistricting*, Garland Publishing, 2000).

The "C" District Commissioner's Office Of Darryl T. Owens, Louisville, Kentucky

The African American Strategic Planning Group (AASPG) May 1997 – March 1998

Support Intern

Worked as support assistant to Project Director and Project Coordinator of the AASPG, a visionary community plan and "think tank" convened by C District Commissioner Darryl T. Owens, Jefferson County, Kentucky. Conducted research on critical issues discussed by the planning group, made up of several dozen members of various professions from the Louisville community. Assisted in the writing and proofreading of organizational documents. Responsible for the transmission of vital information necessary for project success (mass mailings, telephone calls, faxes, etc.).

Family Life Center, Inc. (St. Stephen Church), Louisville, Kentucky

Clora D. Miller Computer Center July 1996 – July 1997

St. Stephen Economic Development Corporation (STEDCO), June 1996 – August 1998

Board Member

Assisted in the decision-making process of finding and acquiring new property, provided support with the programs that helped low-income, working-class Louisville residents purchase a new home through the economic development corporation.

Clora D. Miller Computer Center, July 1996 – July 1997

Director

Was responsible for the software/hardware upkeep and inventory of 24 Intel-486 microprocessor based personal computers of the computer lab, as well as the daily maintenance of the church staff's equipment. Handled and produced all production literature and media promotional material for the church campus using graphic design and desktop publishing programs such as Adobe PageMaker and Photoshop, and CorelDraw. Developed a curriculum with and supervised a team of information technology volunteers that offered introductory courses in computer literacy (Windows 3.1 and 95) for the community-at-large, at minimal cost. Wrote grants that supplemented the funding of the 501 (c)-3 corporation.

Aug. 1995 – July 1996

Assistant Director

Primary aide and support provider to the Director. Assisted in the aforementioned activities.

PUBLISHED ARTICLES, MAJOR PAPERS, PRESENTATIONS

Presentation: "Data Analysis, GIS, and Graphic Design: Say It With Numbers," a presentation made to workers of the Kentucky Cancer Program for a data analysis training workshop, University of Louisville Health Science Campus, June 22, 2005.

Paper (publication pending): "Inner City Faith Institutions and Community Revitalization: A Case Study of Family Life Center, Inc. and Lifestyle Enrichment Campus, Inc. of the St. Stephen Church," Master of Arts Directed Research paper, January 15, 2005.

Presentation: "The Kentucky Lung Cancer Project," MedCenter One Building, University of Louisville Health Science Campus, to Kentucky African Americans Against Cancer (KAAAC), September 8, 2004.

Presentation: "Progress of the Kentucky Lung Cancer Project," James Graham Brown Cancer Center, Louisville, KY, August 18, 2004.

Poster Presentation: "Lung Cancer Programs and Research in Kentucky," North American Association of Central Cancer Registries' (NAACCR) Annual Conference, Chicago, IL, June 7-10, 2004.

Presentation: "Update of University of Louisville Cancer Study," April 21, 2004, Zeon Chemicals LP, Louisville, Kentucky. Progress report on research project, question and answer section.

Poster Presentation: African American Cancer Incidence in Jefferson County, Kentucky. Intercultural Cancer Council (ICC), 9th Annual Symposium, Washington, DC, March 27, 2004.

"Regionalism and Race: Speaking Truth to Power," *Community News & Views* (A Publication of the MSU Center of Urban Affairs Community and Economic Development Program). Vol. 14, No. 2, Spring 2002, pp. 7, 10. Available online at <http://www.msu.edu/~cua/Cnv%20Fall%2098/CN&V%20Archives.htm>.

Presentation: "Faith-Based Community and Economic Development: Envisioning the University's Role," with Reynard Blake, Center of Urban Affairs, Michigan State University, East Lansing, Michigan, February 22, 2002.

Presentation: "Promoting Intergovernmental Partnerships," part of *Contemporary Urban Policy in Michigan: A Public Forum Discussing Current Urban Policy Issues and Initiatives for Michigan*. With Darlene Jones and Junko Takada, Michigan State University, East Lansing, Michigan, December 5, 2001.

"Promoting Intergovernmental Partnerships," with Darlene Jones and Junko Takada. Michigan State University. Project for graduate Urban Planning Class (UP 848). November 30, 2001.

Presentation to the Science and Technology Research Team of the Michigan Partnership for Economic Development Administration (MP/EDA), "Place-Based Strategies for Economic Development," with Rex L. LaMore, October 19, 2001.

"The Sprawl Debate: Theoretical Explorations and Policy Analysis." Project for graduate political science course (PLS 910). August 30, 2000.

Presentation: Political Forum, Topic: "The Clinton Impeachment," Speaker (Graduate Representative), University of Louisville, October 8, 1998.

"The African American Strategic Plan," contributions to the project summary of the African American Strategic Planning Group (AASPG). Available online at <http://www.aaspg.org>, January 2, 1998.

RESEARCH SUPPORT

- 2005 Simmons College of Kentucky, team leader in the development of the curriculum for the college's new School of Church and Urban Development, a program designed to train future pastors and church ministry leaders in the tools that will allow them to better serve distressed communities.
- 2005 Collaboration with the Kentucky Cancer Program and the Kentucky Lung Cancer Project. Providing customized GIS maps, data analysis on cancer in the state of the Kentucky, and the provisions of study materials for a June, 2005 training workshop at the University of Louisville for cancer prevention and control workers that work in Kentucky.
- 2005 Collaboration with the Kentucky Lung Cancer Project and the principal investigator, epidemiologist Tim E. Aldrich, MPH, Ph.D., assisting in the talk, "The Brown Cancer Center and University Cancer Registries – Value for Research," April 6, 2005 at the University of Louisville Health Science Campus. Redesigned and composed county and state-area maps and charts for the talk to cancer registrars and surgeons.
- 2004 Collaboration with Louisville Metro Health Department, "Cancer Incidence in Louisville Metro, 1996-2000." Provided customized GIS maps, data analysis, and editing and layout of final project.
- 2004 Consultant, Susan G. Komen Breast Cancer Foundation. "2004 Community Needs Assessment," a program evaluation and manual designed for efficacious resource allotment, approximately \$300,000 for 2004-2005.
- 2004 Collaboration with Jefferson County Coroner's Office. Technical assistance and writing for training brochure.
- 2003-2004 University of Louisville, School of Public Health and Information Sciences. Program Coordinator, Kentucky Lung Cancer Project.
- 2003 University of Louisville, School of Public Health/Health Information Sciences, Data Analyst and Production Assistant for Tim E. Aldrich, Ph.D., MPH, "Lung Cancer in Kentucky," a talk given at the Ambulatory Care Building on the University of Louisville's Health Science Campus.
- 2001-2002 Michigan State University, Center of Urban Affairs Community and Economic Development Program (CEDP), Program Assistant, Science and Technology Research Project.
- 2001 Lead coordinator for the "Promoting Intergovernmental Partnerships" project and presentation for Urban Planning graduate course.
- 1999 Assisted in the proofreading of the manuscript of Dewey Clayton's *African Americans and the Politics of Congressional Redistricting*, Garland Publishing (2000). Also provided background research on the African American history of Jeffersonville, Indiana, and the surge in African American voter participation in 1996 and 1998.
- 1998 Provided research assistance for the political science department of the University of Louisville.

- 1997-1998 Gathered and organized research data from Jefferson County Public Schools (JCPS) for the AASPG.
- 1997 Provided city directory research and GIS software instruction (MapInfo Professional) for the University of Louisville's Pan-African Studies department.