

Louisville Metro Council City Agency Request
Neighborhood Development Fund (NDF)
■ Capital Infrastructure Fund (CIF)
Municipal Aid Program (MAP)
Paving Fund (PAV)

Primary Sponsor: James Peden

Amount: \$4,336.43 4,396.43 JD Date: Nov 5, 2018

Description of program/project including public purpose, additional funding sources, location of project/program and any external grantee(s):
Purchase additional lights and figurines to decorate Highview Park for the annual Highview Holiday Fest which is held this year on December 7, 2018. The lights will remain up during the holiday season for visitors to the park to enjoy. The lights and figurines will be used in future years as well.

City Agency: Metro Parks and Recreation
Contact Person: Anthony Bradley
Agency Phone: 574-8292

I have reviewed this request for an expenditure of city tax dollars, and have determined the funds will be used for a public purpose and have the attached documentation from the receiving department concerning the project/expenditure.

23 District #
Council Member Signature
Amount
Date

Approved by: _____ Date
Appropriations Committee Chairman
Clerk's Office & OMB Use Only:
Request Amount: _____ Amended Amount: _____
Reference #: _____ To OMB: _____
Budget Revision #: _____
Account #: _____
To Project Manager: _____ Completion Date: _____
Actual Cost: _____ Funds Returned: _____

Department/Project:
Metro Parks/Highview Park Holiday Decorations

Additional Signatures

I have reviewed this request for an expenditure of city tax dollars, and have determined the funds will be used for a public purpose.

Council Member Signature and Amount

District 1	_____	\$ _____
District 2	_____	\$ _____
District 3	_____	\$ _____
District 4	_____	\$ _____
District 5	_____	\$ _____
District 6	_____	\$ _____
District 7	_____	\$ _____
District 8	_____	\$ _____
District 9	_____	\$ _____
District 10	_____	\$ _____
District 11	_____	\$ _____
District 12	_____	\$ _____
District 13	_____	\$ _____
District 14	_____	\$ _____
District 15	_____	\$ _____
District 16	_____	\$ _____
District 17	_____	\$ _____
District 18	_____	\$ _____
District 19	_____	\$ _____
District 20	_____	\$ _____
District 21	_____	\$ _____
District 22	_____	\$ _____
District 23	_____	\$ _____
District 24	_____	\$ _____
District 25	_____	\$ _____
District 26	_____	\$ _____

NDF, CIF, MAP OR PAV INTERAGENCY CHECKLIST

Interagency Name: Metro Parks and Recreation	
Program/Project Name: Highview Park Holiday Decorations	
	Yes/No/NA
Request Form: Is the Request Signed by all Council Member(s) Appropriating Funding?	Yes
Request Form: If matching funds are to be used, are they disclosed with account numbers in the request form description?	NA
Request Form: If matching funds are to be used, does the amount of the request exclude the matching fund amount?	NA
Request Form: If other funds are to be used for this project, are they disclosed with account numbers in the request form description?	NA
Funding Source: If CIF is being requested, does Metro Louisville own/will own the real estate, building or equipment? If not, the funding source is probably NDF.	Yes
Funding Source: If CIF is being requested, does the project have a useful life of more than one year? If not, the funding source is probably NDF.	Yes
Ordinance Required: Is the NDF request to a Metro Agency greater than \$5,000? If so, an ordinance is required.	No
Ordinance Required: Is the request a transfer from NDF to cost center? If so, is the amount given for the fiscal year \$25,000 or less?	No
Supporting Documentation: Does the attachment include a valid estimate and description of cost?	Yes

Submitted by: _____ John Torsky _____

Date: Nov 5, 2018

Torsky, John N

From: Bradley, Anthony D.
Sent: Friday, November 2, 2018 1:40 PM
To: Torsky, John N; Peden, James
Cc: Gibson, Fred T.
Subject: FW: Christmas Done Bright: Sales Order #SO-064537

From: Angie Norwood (office@christmasdonebright.com) [mailto:system@sent-via.netsuite.com]
Sent: Friday, November 2, 2018 1:27 PM
To: Bradley, Anthony D.
Subject: Christmas Done Bright: Sales Order #SO-064537

Christmas Done Bright

CDBI
114 North Main Street
Springfield TN 37172
United States

<https://protect-us.mimecast.com/s/HRetC1wpERU6NwnrCGBosv?domain=christmasdonebright.com>

Bill To	Ship To
Louisville Metro Park and Rec 7201 Outer Loop Louisville KY 40228 United States	Louisville Metro Park and Rec 7201 Outer Loop Louisville KY 40228 United States

Sales Order

Date 11/2/2018
Order # SO-064537
Terms
Payment Method VISA
PO #
Ship Via Best Way
Memo
Shipping Tel # 502-574-8292

Item	Description	Qty	Rate	Amount
LG WAVING SANTA	LG WAVING SANTA	1	325.00	325.00
MRS. CLAUS	MRS. CLAUS	1	280.00	280.00
SANTA ON HARLEY WITH TOY CART	SANTA ON HARLEY WITH TOY CART	1	600.00	600.00
4 car Train	4 CAR TRAIN	1	800.00	800.00
Subtotal				2,005.00
Shipping Cost (Best Way)				190.48
Total				\$2,195.48

Paid Visa

Christmas Done Bright will do the best to deliver your order in a timely manner and the most efficient way possible. PLEASE NOTE: For larger shipments that require shipping by LTL or freight trucks the buyer will need to be present and a signature is required. Also any changes to orders will need to be called in to 1-888-453-0599.

Torsky, John N

From: Bradley, Anthony D.
Sent: Friday, November 2, 2018 1:39 PM
To: Torsky, John N; Peden, James
Cc: Gibson, Fred T.
Subject: FW: Christmas Done Bright: Sales Order #SO-064535

From: Angie Norwood (office@christmasdonebright.com) [mailto:system@sent-via.netsuite.com]
Sent: Friday, November 2, 2018 1:22 PM
To: Bradley, Anthony D.
Subject: Christmas Done Bright: Sales Order #SO-064535

Christmas Done Bright

CDBI
114 North Main Street
Springfield TN 37172
United States

<https://protect-us.mimecast.com/s/EfWRCpYoBmi93PRMhDDJk8?domain=christmasdonebright.com>

Bill To	Ship To
Louisville Metro Park and Rec 7201 Outer Loop Louisville KY 40228 United States	Louisville Metro Park and Rec 7201 Outer Loop Louisville KY 40228 United States

Sales Order

Date	11/2/2018
Order #	SO-064535
Terms	
Payment Method	VISA
PO #	
Ship Via	Best Way
Memo	
Shipping Tel #	502-574-8292

Item	Description	Qty	Rate	Amount
RAILROAD CROSSING	RAILROAD CROSSING	1	150.00	150.00
SLEDDING ELVES	SLEDDING ELVES	1	350.00	350.00
STACKED PACKAGES	STACKED PACKAGES	1	125.00	125.00
ELF WITH 1 PRESENT	ELF WITH 1 PRESENT	1	135.00	135.00
WREATH WITH BOW	WREATH WITH BOW	1	250.00	250.00
SANTA'S GREEN TRACTOR	SANTA'S GREEN TRACTOR	1	350.00	350.00
ELF KISSING REINDEER	ELF KISSING REINDEER	1	450.00	450.00
CANDY CANE WITH BOW LED-FACING RIGHT	CANDY CANE WITH BOW LED-FACING RIGHT	2	100.00	200.00
Subtotal				2,010.00
Shipping Cost (Best Way)				190.95
Total				\$2,200.95

Christmas Done Bright will do the best to deliver your order in a timely manner and the most efficient way possible. PLEASE NOTE: For larger shipments that require shipping by LTL or freight trucks the buyer will need to be present and a signature is required. Also any changes to orders will need to be called in to 1-888-453-0599.

Helton, Jessamyn

From: Peden, James
Sent: Monday, November 5, 2018 11:02 AM
To: Helton, Jessamyn
Subject: Parks CIF

Jess,

John Torsky has my permission to sign my name on the CIF for additional holiday decorations at Highview Park.

Let me know if you have any questions.

Thank you,
James Peden

JAMES PEDEN

METRO COUNCILMAN, DISTRICT 23

601 W. JEFFERSON STREET

LOUISVILLE, KY 40202

(502) 574-1123