

**NEIGHBORHOOD DEVELOPMENT FUND
Not-for-Profit Transmittal and Approval Form**

Applicant/Program: West Jefferson County Task Force

Executive Summary of Request:
NDF Request for \$16,000 for programs, rent, office supplies, telephone and salary

See Attach for all signature

Is this program/project a fundraiser? Yes No
 Is this applicant a faith based organization? Yes No
 Does this application include funding for sub-grantee(s)? Yes No

I have reviewed the attached Neighborhood Development Fund Application and have found it complete and within Metro Council guidelines and request approval of funding in the following amount(s). I have read the organization's statement of public purpose to be furthered by the funds requested and I agree that the public purpose is legitimate. I have also completed the disclosure section below, if required.

<u>3</u>	CW Mary Woolridge		10/31/14
District #	Primary Sponsor Signature	Amount	Date

Primary Sponsor Disclosure
List below any personal or business relationship you, your family or your legislative assistant have with this organization, its volunteers, its employees or members of its board of directors.

NA

Approved by:
_____ Date _____
Appropriations Committee Chairman

Clerk's Office Only:
Request Amount: _____ Committee Amended Appropriation: _____
Original Appropriation: _____ Council Amended Appropriation: _____

NDF NON-PROFIT APPLICATION CHECKLIST

Legal Name of Applicant Organization: West Jefferson County Task Force		
Program Name: SAME	Request Amount: \$16,000	
Request form: Is the NDF request form signed by all Council Member(s) appropriating funding?		Yes/No/NA
Request form: Is the funding proposed less than or equal to the request amount?		Yes
Request form: Have all known Council or Staff relationships to the Agency been adequately disclosed on the cover sheet?		Yes
Application Page 1: Has prior Metro funds committed/granted been disclosed?		NA
Application Page 1: Is the application properly signed and dated by authorized signatory?		Yes
Application Page 3: Reimbursement funding – One or two boxes checked if any expenses are incurred before the grant award period. Is all required documentation included?		Yes
Application Pages 3 – 5: Is the proposed public purpose of the program well-documented?		Yes
Application 4: Is there adequate documentation of how the proceeds of the fundraiser will be spent?		NA
Application Budget Page 6: Does the application budget reflect only the revenue and expenses of the project/program (page 6) if the request is not an operating budget request? Is all detail schedules included for “Metro, Non Metro and Total” expense funds for client assistance, community events & festivals and other expenses? And does the Non-Metro Revenue equal the Non-Metro expenses?		Yes
Faith Based Organizations: Is the signed Faith Based Form signed and included?		NA
Jefferson County Only: Will all funding be spent in Louisville/Jefferson County?		Yes
Capital Project(s) request: Is the cost estimate(s) from proposed vendor(s) included?		NA
Good Standing: Is the entity in good standing with: <ul style="list-style-type: none"> • Kentucky Secretary of State – include Secretary of State website information on organization • Louisville Metro Government – check OMB monthly report filed in Council Financial Reports • Internal Revenue Service – most recent Form 990 included 		Yes
Separate Taxing Districts: If Metro funding is for a separate taxing district, is the funding appropriated for a program outside the legal responsibility of that taxing district?		NA
Small Cities: Is the resolution included agreeing to partner with Louisville Metro on the capital project? (IRS Determination letter not required, Form 990 not required, but KY SOS acknowledgement is)		NA
Operating Requests: Is recommended operating funding less than or equal to 33% of total operating budget?		Yes
IRS Exempt Proof: Is proof of Tax Exempt status of 501(c) 3, 4, 6, 19, 1120-H included?		Yes
Operating Budget: Is the organization’s current fiscal year operating budget included?		Yes
Ordinance Required: Is the amount committed by Council members greater than \$5,000 to any one project/program within an organization in this fiscal year.		Yes
Board Members: Is the entity’s board member list (with term length/term limits) included?		Yes
Staff: Is a list of the highest paid staff included with their expected annual personnel costs?		Yes
Annual Audit: Is the most recent annual audit (if required by organization) included?		No
Rent Requests: Is a copy of signed lease included? Never received lease from Metro		No.
Articles of Incorporation: Are the Articles of Incorporation of the organization included?		Yes
IRS Form W-9: Is the IRS Form W-9 included?		
Evaluation Forms: Are the evaluation forms (if program participants are given evaluation forms) included?		NA
Affirmative Action: Affirmative Action/Equal Employment Opportunity plan and/or policy statement included (if required by the organization)?		NA

Prepared by:

Donno Sanders

Date:

10/31/14



LOUISVILLE METRO COUNCIL NEIGHBORHOOD DEVELOPMENT FUND APPLICATION

SECTION 1 – APPLICANT INFORMATION

Legal Name of Applicant Organization:
(as listed on: <http://www.sos.ky.gov/business/records>) *West Jefferson County Community Task 72*

Main Office Street & Mailing Address: *N/A Center - 2900 West Broadway - Suite #218*

Website: *www.WJCCTF.com*

Applicant Contact:	<i>Carl Hilton</i>	Title:	<i>Executive Director</i>
Phone:	<i>502-641-6818</i>	Email:	<i>CARL.HILTON@ATT.NA</i>
Financial Contact:	<i>Ann Sugsby Haagen</i>	Title:	<i>Treasurer</i>
Phone:	<i>502-772-5028</i>	Email:	<i>ahaagen@pdchc.org</i>

Organization's Representative who attended NDF Training:

GEOGRAPHICAL AREA(S) WHERE PROGRAM ACTIVITIES ARE (WILL BE) PROVIDED

Program Facility Location(s): *2900 West Broadway - Suite #218*

Council District(s): *1* **Zip Code(s):** *40211*

SECTION 2 – PROGRAM REQUEST & FINANCIAL INFORMATION

PROGRAM/PROJECT NAME: *Funds needed to keep the WJCCTF open*

Total Request: (\$)	<i>16,000</i>	Total Metro Award (this program) in previous year: (\$)	<i>0</i>
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Purpose of Request (check all that apply):

- Operating Funds (generally cannot exceed 33% of agency's total operating budget)
- Programming/services/events for direct benefit to community or qualified individuals
- Capital Project of the organization (equipment, furnishing, building, etc)

The Following are Required Attachments:

<ul style="list-style-type: none"> <input checked="" type="checkbox"/> IRS Exempt Status Determination Letter <input checked="" type="checkbox"/> Current Year Projected Budget <input checked="" type="checkbox"/> List of Board of Directors (include term & term limits) <input checked="" type="checkbox"/> Current financial statement <input checked="" type="checkbox"/> Most recent IRS Form 990 or 1120-H <input checked="" type="checkbox"/> Articles of Incorporation <input type="checkbox"/> Cost estimates from proposed vendor if request is for capital expense <i>N/A</i> 	<ul style="list-style-type: none"> <input checked="" type="checkbox"/> Signed lease if rent costs are being requested <input checked="" type="checkbox"/> IRS Form W9 <input type="checkbox"/> Evaluation forms if used in the proposed program <i>N/A</i> <input type="checkbox"/> Annual audit (if required by organization) <i>N/A</i> <input type="checkbox"/> Faith Based Organization Certification Form, if required <i>N/A</i> <input checked="" type="checkbox"/> Staff including the 3 highest paid staff
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For the current fiscal year ending June 30, list all funds appropriated and/or received from Louisville Metro Government for this or any other program or expense, including funds received through Metro Federal Grants, from any department or Metro Council Appropriation (Neighborhood Development Funds). Attach additional sheet if necessary.

Source:	<i>N/A</i>	Amount: (\$)	<i>0</i>
Source:	<i>N/A</i>	Amount: (\$)	<i>0</i>
Source:	<i>N/A</i>	Amount: (\$)	<i>0</i>

Has the applicant contacted the BBB Charity Review for participation? Yes No

Has the applicant met the BBB Charity Review Standards? Yes No

Applicant's Initials *CH*



LOUISVILLE METRO COUNCIL NEIGHBORHOOD DEVELOPMENT FUND APPLICATION

SECTION 3 - AGENCY DETAILS

Describe Agency's Vision, Mission and Services:

The West Jefferson County Community Task Force (WJCTF) is a 501(c)(3). It was established in 1996 to address Environmental Justice concerns in West and Southwest Jefferson County, to identify environmental concerns and health concerns of residents; to research, prioritize, educate and inform communities to empower them to recognize and develop recommendations to address their needs; to ensure implementation so that all parties contribute appropriately as good neighbors for the well-being of the community.

The Task Force provides an outlet for communication by sponsoring monthly meetings since 1996.

We provide experts to address concerns of the residents, an office and workstation to address immediate inquiries.



LOUISVILLE METRO COUNCIL NEIGHBORHOOD DEVELOPMENT FUND APPLICATION

SECTION 4 – PROGRAM/PROJECT NARRATIVE

A: Describe the program/project start and end dates, a description of the program/project and applicable data with regards to specific client population the program will address (attach related flyers, planning minutes, designs, event permits, proposals for services/goods, etc.):

We have continue to have meetings and maintain a office at the NHA Center after we lost our funding (July 1, 2014).
(see attached newsletter)

B: Describe specifically how the funding will be spent including identification of funding to sub grantee(s):

As of October, 2013, the Commonwealth of Kentucky, discontinued funding of the Air Toxics Monitoring because the person ~~that~~ who did the analysis of the air monitors retired. Because of this, it leaves the Task Force in a bind until other funding can be located. The lack of funding for the Task Force (\$25,000/year) will possible cause the office to close until funding is found.
(see attachment)

(continued)

Section 4.

B. We believe the funding will be resumed from the Department of Air Quality at the next fiscal year (July 1, 2015). Carl Hilton (Executive Director) has agreed to stay on at no pay until we can move forward. He has not received any pay since June 30, 2014. The rental of the office is \$465.00/month. My main concern is the loss of our office at the NIA Center (2900 West Broadway).

The Department of Air Quality has urged the University of Louisville and the Task Force (WJCCTF) to resubmit a workplan for the next fiscal year (July 1, 2015).

In the meantime, we need help to pay our rent and pay the Executive Director. The community is left without an oversight of monitoring.

The WJCCTF has developed a reputation for presenting valid information to residents, politicians and other environmental organizations. One of the Task Force's highest priorities was to establish a central repository of information in an accessible location within West Louisville (NIA Center). This provides an opportunity for the residents to research and look up data.

The Task Force is widely considered as the "voice" for the West Louisville community, and its director and board of directors are widely quoted in the local media on environmental issues.

Carl Hilton -WJCCTF

CH



LOUISVILLE METRO COUNCIL NEIGHBORHOOD DEVELOPMENT FUND APPLICATION

C: If this request is a fundraiser, please detail how the proceeds will be spent:

N/A

D: For Expenditure Reimbursement Only – The grant award period begins with the Metro Council approval date and ends on June 30 of Metro fiscal year in which the grant is approved. If any part of this funding request is for funds to be spent before the grant award period, identify the applicable circumstances:

- Effective October 24, 2013, reimbursements should not be made unless an emergency can be demonstrated by the primary council sponsor. The funding request is a reimbursement of the following expenditures (attach invoices or proof of payment):
- ✓ Attach a copy of invoices and/or receipts to provide proof of purchase of activities associated with the work plan identified in this application.
 - ✓ Attach a copy of cancelled checks to provide proof of payment of the invoices or receipts associated with the work plan identified in this application.

The funding request is a reimbursement of the following expenditures that will probably be incurred after the application date, but prior to the execution of the grant agreement:

- ✓ If selecting this option, the invoice, receipt and payment documentation should not be available as of the date of this application.

The Grantee will be required to submit financial reporting in accordance with the reporting schedule provided in the grant agreement.



LOUISVILLE METRO COUNCIL NEIGHBORHOOD DEVELOPMENT FUND APPLICATION

E: Describe the program's benefits to those being served (measurable outcomes). Include the program's process for collecting data and the indicators that will be tracked to measure the benefits to those being served:

The West Jefferson County Community Task Force has been recognized nationally by the U.S. Environmental Protection Agency as an outstanding environmental justice organization. It is recognized by Metro Louisville as being instrumental in raising the level of awareness of air toxic issues in the community, and being impetus for the adoption of support from industries in West Louisville through their continued participation.

F: Briefly describe any existing collaborative relationships the organization has with other community organizations. Describe what those partners are bringing to the relationship in general and to this program/project specifically.

The Task Force in collaboration with the state, metropolitan environmental agencies, U.S. EPA, the University of Louisville, industry and residents in the community have established an air toxic network within the community. The Executive Director serves & attends a number of local & state committees (RCAC, ARCD) and Metro Health Environmental Committee & West Louisville Business Association.



LOUISVILLE METRO COUNCIL NEIGHBORHOOD DEVELOPMENT FUND APPLICATION

SECTION 5 – PROGRAM/PROJECT BUDGET SUMMARY

THE PROGRAM/PROJECT BUDGET SHOULD REALISTICALLY ESTIMATE WHAT AMOUNT IS NEEDED FROM METRO GOVERNMENT AND WHAT IS EXPECTED FROM OTHER SOURCES.

Program/Project Expenses	Column 1	Column 2	Column (1+2)=3
	Proposed Metro Funds	Non-Metro Funds	Total Funds
A: Personnel Costs Including Benefits	10,140	0	10,140
B: Rent/Utilities	4,200	0	4,200
C: Office Supplies	200	0	200
D: Telephone & Internet	960	0	960
E: In-town Travel	0	0	0
F: Client Assistance (Attach Detailed List)	0	0	0
G: Professional Service Contracts	0	0	0
H: Program Materials	500	0	500
I: Community Events & Festivals (Attach Detail List)	0	0	0
J: Small Equipment	0	0	0
K: Capital Equipment	0	0	0
L: Other Expenses (Attach Detail List)	0	0	0
*TOTAL PROGRAM/PROJECT FUNDS	16,000	0	
% of Program Budget	100%	%	100%

List funding sources for total program/project costs in Column 2, Non-Metro Funds:

Other State, Federal or Local Government	0
United Way	0
Private Contributions (do not include individual donor names)	0
Fees Collected from Program Participants	0
Other (please specify)	0
Total Revenue for Columns 2 Expenses **	0

*Total of Column 1 MUST match "Total Request on Page 1, Section 2"

**Must equal or exceed total in column 2.

\$16,000



LOUISVILLE METRO COUNCIL NEIGHBORHOOD DEVELOPMENT FUND APPLICATION

Detail of In-Kind Contributions for this PROGRAM only: Includes Volunteers, Space, Utilities, etc. (Include anything not bought with cash revenues of the agency).

Donor*/Type of Contribution	Value of Contribution	Method of Valuation
N/A	N/A	N/A
<i>Total Value of In-Kind (to match Program Budget Line Item. Volunteer Contribution & Other In Kind)</i>		

* DONOR INFORMATION REFERS TO WHO MADE THE IN KIND CONTRIBUTION. VOLUNTEERS NEED NOT BE LISTED INDIVIDUALLY, BUT GROUPED TOGETHER ON ONE LINE AS A TOTAL NOTING HOW MANY HOURS PER PERSON PER WEEK

Agency Fiscal Year Start Date:

July 1, 2014 to June 30, 2015

Does your Agency anticipate a significant increase or decrease in your budget from the current fiscal year to the budget projected for next fiscal year? NO YES

If YES, please explain:



LOUISVILLE METRO COUNCIL NEIGHBORHOOD DEVELOPMENT FUND APPLICATION

SECTION 6 – CERTIFICATIONS & ASSURANCES

By signing Section 7 of the Grant Application, the authorized official signing for the applicant organization certifies and assures to the best of his or her knowledge and/or belief the following Assurances and Certifications. If there is any reason why one or more of the assurances or certifications listed cannot be certified or assured, please explain in writing and attach to this application.

Standard Assurances

1. Applicant understands this application and its attachments as well as any resulting grant agreement, reports and proof of expenditure is subject to Kentucky's open records law.
2. Applicant will establish safeguards to prohibit employees or any person that receives compensation from awarded funds from using their position for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
3. Applicant and any sub grantee will give Louisville Metro Government access to and the right to examine all paper or electronic records related to the awarded grant for up to five years of the grant agreement date.
4. Applicant assures compliance with the grant requirements and will monitor the performance of any third party (sub-grantee).
5. The Agency is in good standing with the Kentucky Secretary of State, Louisville Metro Government, the Jefferson County Revenue Commission, the Internal Revenue Service, and the Louisville Metro Human Relations Commission.
6. Applicant understands failure to provide the services, programs, or projects included in the agreement will result in funds being withheld or requested to be returned if previously disbursed.
7. Applicant understands they must return to Louisville Metro any unexpended funds by July 31 following the Metro Louisville's fiscal year end
8. Applicant understands they must provide proof of all expenditures (canceled checks, receipts, paid invoices). The Applicant understands the failure to provide proof of expenditures as required in the grant agreement could result in funding being withheld or request to be returned if previously disbursed.
9. Applicant understands if this application is approved, the grant agreement will identify an award period that begins with the Metro Council approval date, and will end with June 30 of the fiscal year in which the grant is approved. Expenditures associated with this award expected to occur prior to the award period (approval date) must be disclosed in this application in order to be considered compliant with the grant agreement.
10. Applicant understands if we choose to incur expenditures prior to the approval of the application by the Metro Council, there is no guarantee that funding will be reimbursed, as the Council may choose not to award the application.
11. Applicant understands if the grant agreement is not returned to Louisville Metro within 90 days of its mailing to the applicant, the approval is automatically revoked.

Standard Certifications

1. The Agency certifies it will not use Louisville Metro Government funds for any religious, political or fraternal Activities.
2. The Agency has a written Affirmative Action/Equal Opportunity Policy.
3. The Agency does not discriminate in employment or in provision of any service/program/activity/event based on age, color, disabled status, national origin, race, religion, sex, gender identity or sexual orientation, or Vietnam era veteran status.
4. The Agency certifies it will not require clients, recipients, or beneficiaries to participate in religious, political, fraternal or like activities in order to receive services/benefits provided with Louisville Metro Government funds.
5. The Agency understands the Americans with Disabilities Act (ADA) and makes reasonable accommodations.

Relationship Disclosure: List below any relationship you or any member of your Board of Directors or employees has with any Councilperson, Councilperson's family, Councilperson's staff or any Louisville Metro Government employee.

SECTION 7 – CERTIFICATIONS & ASSURANCES

I certify under the penalty of law the information in this application (including, without limitation, "Certifications and Assurances") is accurate to the best of my knowledge. I am aware my organization will not be eligible for funding if investigation at any time shows falsification. If falsification is shown after funding has been approved, any allocations already received and expended are subject to be repaid. I further certify that I am legally authorized to sign this application for the applying organization and have initialed each page of the application.

Signature of Legal Signatory:	<i>Carl E. Hilton</i>	Date:	10/13/2014
Legal Signatory: (please print):	CARL E. HILTON	Title:	
Phone:	502-641-6818	Extension:	
		Email:	CARL.HILTON@ATT.NED



West Jefferson County Community Task Force

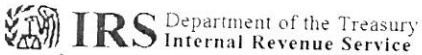
The Following Information is Enclosed

- * Exempt Status Letter- #1***
- * Current Year Budget #2***
- * List of Board Directors- #3***
- * Current Bank Statement - #4***
- * Most recent IRS Form 990- #5***
- * Articles of Incorporation # 6***
- * Budget Detail Summary # 7***
- * WJCCF Latest Newsletter #8***
- * Rent Invoice #9***

Carl E. Hilton- Executive Director

October 13, 2014

CH



CINCINNATI OH 45999-0038

In reply refer to: 0248404892
May 09, 2008 LTR 4168C E0
61-1390084 000000 00 000
00013682
BODC: TE

#1

WEST JEFFERSON COUNTY COMMUNITY
% ARNITA GADSON
2900 W BROADWAY STE 218
LOUISVILLE KY 40211-1281686



016134

Employer Identification Number: [REDACTED]
Person to Contact: Jeff Seibert
Toll Free Telephone Number: 1-877-829-5500

Dear Taxpayer:

This is in response to your request of Apr. 30, 2008, regarding your tax-exempt status.

Our records indicate that a determination letter was issued in July 2001, that recognized you as exempt from Federal income tax, and discloses that you are currently exempt under section 501(c)(3) of the Internal Revenue Code.

Our records also indicate you are not a private foundation within the meaning of section 509(a) of the Code because you are described in section(s) 509(a)(1) and 170(b)(1)(A)(vi).

Donors may deduct contributions to you as provided in section 170 of the Code. Bequests, legacies, devises, transfers, or gifts to you or for your use are deductible for Federal estate and gift tax purposes if they meet the applicable provisions of sections 2055, 2106, and 2522 of the Code.

If you have any questions, please call us at the telephone number shown in the heading of this letter.

Sincerely yours,

Michele M. Sullivan

Michele M. Sullivan, Oper. Mgr.
Accounts Management Operations I

#1



West Jefferson County Community Task Force

#2

Budget for Fiscal year – July 1, 2014 to June 30, 2015

- | | |
|---|----------------------|
| 1. Salary for Executive Director | - \$25,000.00 |
| 2. Rent (office space) | - \$5580.00 |
| 3. Telephone, Internet | - \$2200.00 |
| 4. Office Supplies | - \$600.00 |
| 5. Meetings | - \$1400.00 |

Total Estimated Budget 34,780.00

Carl E. Hilton

CH

#3

Board of Directors-WJCCTF

Vice President-Peggy Bolton – Term expires 6/1/2015

Treasurer-Ann Hagan-Grigsby –Term expires 6/1/2015

Luther Brown - Term expires 6/1/2016

Arnita Gadson Term expires 6/1/2016

Bobby Hickey Term expires 6/1/2016

Carl E. Hilton- Executive Director Term expires 6/1/2016

CA

Commonwealth of Kentucky
Alison Lundergan Grimes, Secretary of State

NARP
0511408
Alison Lundergan Grimes
KY Secretary of State
Received and Filed
3/31/2014 6:26:10 PM
Fee receipt: \$15.00

Alison Lundergan Grimes
Secretary of State
P. O. Box 1150
Frankfort, KY 40602-1150
(502) 564-3490
<http://www.sos.ky.gov>

Annual Report
Online Filing

ARP

Company: WEST JEFFERSON COUNTY COMMUNITY TASK FORCE, INC.
Company ID: 0511408
State of origin: Kentucky
Formation date: 2/28/2001 12:00:00 AM
Date filed: 3/31/2014 6:26:10 PM
Fee: \$15.00

Principal Office

2900 WEST BROADWAY
NIA CENTER, STE 218
LOUISVILLE, KY 40211

Registered Agent Name/Address

CARL E. HILTON
2900 WEST BROADWAY
NIA CENTER, STE 218
LOUISVILLE, KY 40211

Current Officers

Treasurer	Elizabeth Ann Hagan Grigsby	2
Vice President	Peggy Bolton	2

Directors

Director	Carl Hilton	2
Director	Armita Gadson	2
Director	Luther Brown	2

Signatures

Signature	Carl.E.Hilton
Title	Executive Director

CA

Non-Profit Checking

PNC Bank



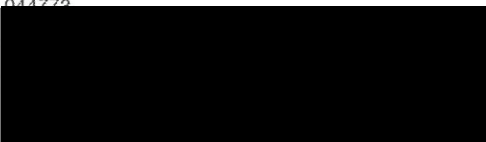
#24

For the period 08/30/2014 to 09/30/2014



Page 1 of 4

Number of enclosures: 0



For 24-hour banking sign on to
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FREE Online Bill Pay

For customer service call 1-877-BUS-BNKG
Monday - Friday: 7 AM - 10 PM ET
Saturday & Sunday: 8 AM - 5 PM ET

Para servicio en español, 1-877-BUS-BNKG

Moving? Please contact your local branch.

Write to: Customer Service
PO Box 609
Pittsburgh, PA 15230-9738

Visit us at PNC.com/mybusiness/

TDD terminal: 1-800-531-1648
For hearing impaired clients only

Non-Profit Checking Summary

West Jeff Co Comm Task Force



Balance Summary

Beginning balance	Deposits and other additions	Checks and other deductions	Ending balance
3,245.83	5,110.00	4,166.00	4,189.83
		Average ledger balance	Average collected balance
		4,601.89	4,601.58

Deposits and Other Additions

Description	Items	Amount
Deposits	1	110.00
Other Additions	1	5,000.00
Total	2	5,110.00

Checks and Other Deductions

Description	Items	Amount
Checks	1	4,166.00
Total	1	4,166.00

Daily Balance

Date	Ledger balance	Date	Ledger balance
08/30	3,245.83	09/10	4,079.83
09/05	8,245.83	09/23	4,189.83

Activity Detail

Deposits and Other Additions

CH



#5

SCHEDULE A (Form 990 or 990-EZ)

Public Charity Status and Public Support

OMB No. 1545-0047

2013

Department of the Treasury Internal Revenue Service

Complete if the organization is a section 501(c)(3) organization or a section 4947(a)(1) nonexempt charitable trust.

Attach to Form 990 or Form 990-EZ.

Information about Schedule A (Form 990 or 990-EZ) and its instructions is at www.irs.gov/form990.

Open to Public Inspection

Name of the organization

Employer identification number

West Jefferson County Community Task Force

Part I Reason for Public Charity Status (All organizations must complete this part.) See

The organization is not a private foundation because it is: (For lines 1 through 11, check only one box.)

- 1 A church, convention of churches, or association of churches described in section 170(b)(1)(A)(i).
2 A school described in section 170(b)(1)(A)(ii).
3 A hospital or a cooperative hospital service organization described in section 170(b)(1)(A)(iii).
4 A medical research organization operated in conjunction with a hospital described in section 170(b)(1)(A)(iii).
5 An organization operated for the benefit of a college or university owned or operated by a governmental unit described in section 170(b)(1)(A)(iv).
6 A federal, state, or local government or governmental unit described in section 170(b)(1)(A)(v).
7 An organization that normally receives a substantial part of its support from a governmental unit or from the general public described in section 170(b)(1)(A)(vi).
8 A community trust described in section 170(b)(1)(A)(vi).
9 An organization that normally receives: (1) more than 33 1/3% of its support from contributions, membership fees, and gross receipts from activities related to its exempt functions...
10 An organization organized and operated exclusively to test for public safety.
11 An organization organized and operated exclusively for the benefit of, to perform the functions of, or to carry out the purposes of one or more publicly supported organizations...
a Type I b Type II c Type III-Functionally integrated d Type III-Non-functionally integrated
e By checking this box, I certify that the organization is not controlled directly or indirectly by one or more disqualified persons other than foundation managers and other than one or more publicly supported organizations described in section 509(a)(1) or section 509(a)(2).
f If the organization received a written determination from the IRS that it is a Type I, Type II, or Type III supporting organization, check this box.
g Since August 17, 2006, has the organization accepted any gift or contribution from any of the following persons?
(i) A person who directly or indirectly controls, either alone or together with persons described in (ii) and (iii) below, the governing body of the supported organization?
(ii) A family member of a person described in (i) above?
(iii) A 35% controlled entity of a person described in (i) or (ii) above?
h Provide the following information about the supported organization(s).

Table with 2 columns: Yes, No. Rows: 11g(i), 11g(ii), 11g(iii). Values: 4, 4, 4.

Table with 7 columns: (i) Name of supported organization, (ii) EIN, (iii) Type of organization, (iv) Is the organization in col. (i) listed in your governing document?, (v) Did you notify the organization in col. (i) of your support?, (vi) Is the organization in col. (i) organized in the U.S.?, (vii) Amount of monetary support. Rows (A) through (E) and Total.

Part II Support Schedule for Organizations Described in Sections 170(b)(1)(A)(iv) and 170(b)(1)(A)(vi)

(Complete only if you checked the box on line 5, 7, or 8 of Part I or if the organization failed to qualify under Part III. If the organization fails to qualify under the tests listed below, please complete Part III.)

Section A. Public Support

Calendar year (or fiscal year beginning in) ►	(a) 2009	(b) 2010	(c) 2011	(d) 2012	(e) 2013	(f) Total
1 Gifts, grants, contributions, and membership fees received. (Do not include any "unusual grants.")	0	4500.00	0	0	0	4500.00
2 Tax revenues levied for the organization's benefit and either paid to or expended on its behalf	0	0	0	0	0	0
3 The value of services or facilities furnished by a governmental unit to the organization without charge	0	0	0	0	0	0
4 Total. Add lines 1 through 3	0	4500.00	0	0	0	4500.00
5 The portion of total contributions by each person (other than a governmental unit or publicly supported organization) included on line 1 that exceeds 2% of the amount shown on line 11, column (f)						0
6 Public support. Subtract line 5 from line 4.						4500.00

Section B. Total Support

Calendar year (or fiscal year beginning in) ►	(a) 2009	(b) 2010	(c) 2011	(d) 2012	(e) 2013	(f) Total
7 Amounts from line 4	0	4500.00	0	0	0	4500.00
8 Gross income from interest, dividends, payments received on securities loans, rents, royalties and income from similar sources	0	0	0	0	0	0
9 Net income from unrelated business activities, whether or not the business is regularly carried on	196.00	160.00	168.00	189.00	210.00	923.00
10 Other income. Do not include gain or loss from the sale of capital assets (Explain in Part IV.)	0	0	0	0	0	0
11 Total support. Add lines 7 through 10						5423.00
12 Gross receipts from related activities, etc. (see instructions)					12	0
13 First five years. If the Form 990 is for the organization's first, second, third, fourth, or fifth tax year as a section 501(c)(3) organization, check this box and stop here						<input checked="" type="checkbox"/>

Section C. Computation of Public Support Percentage

14 Public support percentage for 2013 (line 6, column (f) divided by line 11, column (f))	14	%
15 Public support percentage from 2012 Schedule A, Part II, line 14	15	%
16a 33 1/3% support test—2013. If the organization did not check the box on line 13, and line 14 is 33 1/3% or more, check this box and stop here. The organization qualifies as a publicly supported organization		<input type="checkbox"/>
b 33 1/3% support test—2012. If the organization did not check a box on line 13 or 16a, and line 15 is 33 1/3% or more, check this box and stop here. The organization qualifies as a publicly supported organization		<input type="checkbox"/>
17a 10%-facts-and-circumstances test—2013. If the organization did not check a box on line 13, 16a, or 16b, and line 14 is 10% or more, and if the organization meets the "facts-and-circumstances" test, check this box and stop here. Explain in Part IV how the organization meets the "facts-and-circumstances" test. The organization qualifies as a publicly supported organization		<input type="checkbox"/>
b 10%-facts-and-circumstances test—2012. If the organization did not check a box on line 13, 16a, 16b, or 17a, and line 15 is 10% or more, and if the organization meets the "facts-and-circumstances" test, check this box and stop here. Explain in Part IV how the organization meets the "facts-and-circumstances" test. The organization qualifies as a publicly supported organization		<input type="checkbox"/>
18 Private foundation. If the organization did not check a box on line 13, 16a, 16b, 17a, or 17b, check this box and see instructions		<input type="checkbox"/>

Part III Support Schedule for Organizations Described in Section 509(a)(2)

(Complete only if you checked the box on line 9 of Part I or if the organization failed to qualify under Part II. If the organization fails to qualify under the tests listed below, please complete Part II.)

Section A. Public Support

Calendar year (or fiscal year beginning in) ►	(a) 2009	(b) 2010	(c) 2011	(d) 2012	(e) 2013	(f) Total
1 Gifts, grants, contributions, and membership fees received. (Do not include any "unusual grants.")						
2 Gross receipts from admissions, merchandise sold or services performed, or facilities furnished in any activity that is related to the organization's tax-exempt purpose						
3 Gross receipts from activities that are not an unrelated trade or business under section 513						
4 Tax revenues levied for the organization's benefit and either paid to or expended on its behalf						
5 The value of services or facilities furnished by a governmental unit to the organization without charge						
6 Total. Add lines 1 through 5						
7a Amounts included on lines 1, 2, and 3 received from disqualified persons						
b Amounts included on lines 2 and 3 received from other than disqualified persons that exceed the greater of \$5,000 or 1% of the amount on line 13 for the year						
c Add lines 7a and 7b						
8 Public support (Subtract line 7c from line 6.)						

Section B. Total Support

Calendar year (or fiscal year beginning in) ►	(a) 2009	(b) 2010	(c) 2011	(d) 2012	(e) 2013	(f) Total
9 Amounts from line 6						
10a Gross income from interest, dividends, payments received on securities loans, rents, royalties and income from similar sources						
b Unrelated business taxable income (less section 511 taxes) from businesses acquired after June 30, 1975						
c Add lines 10a and 10b						
11 Net income from unrelated business activities not included in line 10b, whether or not the business is regularly carried on						
12 Other income. Do not include gain or loss from the sale of capital assets (Explain in Part IV.)						
13 Total support. (Add lines 9, 10c, 11, and 12.)						

14 First five years. If the Form 990 is for the organization's first, second, third, fourth, or fifth tax year as a section 501(c)(3) organization, check this box and **stop here**

Section C. Computation of Public Support Percentage

15 Public support percentage for 2013 (line 8, column (f) divided by line 13, column (f))	15	%
16 Public support percentage from 2012 Schedule A, Part III, line 15	16	%

Section D. Computation of Investment Income Percentage

17 Investment income percentage for 2013 (line 10c, column (f) divided by line 13, column (f))	17	%
18 Investment income percentage from 2012 Schedule A, Part III, line 17	18	%

19a 33 1/3% support tests—2013. If the organization did not check the box on line 14, and line 15 is more than 33 1/3%, and line 17 is not more than 33 1/3%, check this box and **stop here**. The organization qualifies as a publicly supported organization

b 33 1/3% support tests—2012. If the organization did not check a box on line 14 or line 19a, and line 16 is more than 33 1/3%, and line 18 is not more than 33 1/3%, check this box and **stop here**. The organization qualifies as a publicly supported organization

20 Private foundation. If the organization did not check a box on line 14, 19a, or 19b, check this box and see instructions

#6

0511408.09

**ARTICLES OF INCORPORATION
OF THE
WEST JEFFERSON COUNTY COMMUNITY TASK FORCE, INC.**

John Y. Brown III
Secretary of State
Received and Filed
DEC 28 2001 09:06 AM
Fee Receipt \$0.00
dday-NAOI

WE THE UNDERSIGNED having associated for the purposes of forming a non-profit non-stock corporation, under and pursuant to the laws of the Commonwealth of Kentucky and more particularly Chapter 273, Kentucky Revised Statues, hereby certify as follows:

ARTICLE I

The name of the corporation shall be: West Jefferson County Community Task Force, Inc.

ARTICLE II

The term of existence of the corporation shall be perpetual.

ARTICLE III

The address of the registered, principal office of the corporation is 2900 West Broadway, Suite 218, NIA Center, Louisville, Kentucky 40211. The corporation will receive mail at this same address.

The name of the initial registered agent for service of process, located at such address is: Arnita Gadson.

ARTICLE IV

The corporation is organized and shall be operated exclusively for scientific and educational purposes as described within Section 501©(3) of the Internal Revenue Code (or the corresponding provision of any future United States Internal Revenue Laws), including for such purposes the making of distributions to organizations and individuals for the purpose of engaging in activity falling within the purposes of the Corporation and permitted for an organization exempt under said Section 501©(3).

The purposes of the Corporation shall be more specifically stated as follows: to identify environmental concerns and environmental health concerns of the residents of west Louisville and western Jefferson County, Kentucky; to prioritize and develop recommendations and strategies to address them; and to ensure the implementation of these recommendations and strategies so that all parties contribute appropriately as good neighbors to the well-being of the community.

ARTICLE V

The Corporation shall be irrevocably dedicated to and operated exclusively for non-profit purposes. No part of the net earnings of the corporation shall inure to the benefit of or be distributable to its members, trustees, officers or other private person, except that the Corporation

shall be authorized and empowered to pay reasonable compensation for services rendered and to make payments and distributions in furtherance of the purposes set forth in Article IV hereof.

ARTICLE VI

In carrying out the corporate purposes described in Article IV, the Corporation shall have all powers granted by the laws of the Commonwealth of Kentucky, including in particular those listed in Kentucky Revised Statutes Chapter 273.171 (or corresponding provision of any later state statute) except as follows and as otherwise stated in these Articles:

- (a) No substantial part of the activities of the Corporation shall be the carrying on of propaganda, or otherwise attempting to influence legislation, and the Corporation shall not participate in, or intervene in (including the publishing or distribution of statements) any political campaign on behalf of any candidate for public office.
- (b) Notwithstanding any other provision of these Articles, the Corporation shall not carry on any other activities not permitted to be carried on:
 - (1) by a corporation exempt from federal income tax under Section 501(c)(3) of the Internal Revenue Code, or the corresponding provisions of any subsequent Federal tax laws;
 - (2) by a corporation, contributions to which are deductible under Section 170(e)(2) of the Internal Revenue Code, or corresponding provisions of any later Federal tax laws.
- (c) If and so long as the Corporation is a private foundation as defined in Section 509(a) of the Internal Revenue Code, or corresponding provisions of any later Federal tax laws:
 - (1) The Corporation shall distribute its income for each taxable year at such time and in such manner as not to become subject to the tax on undistributed income imposed by Section 4942 of the Internal Revenue Code, or corresponding provisions of any later Federal tax laws.
 - (2) The Corporation shall not engage in any act of self-dealing as defined in Section 4941(d) of the Internal Revenue Code, or corresponding provisions of any later Federal tax laws.
 - (3) The Corporation shall not retain any excess business holdings as defined in Section 4943(c) of the Internal Revenue Code, or corresponding provisions of any later Federal tax laws.
 - (4) The Corporation shall not make any investments in such manner as to subject it to tax under Section 4944 of the Internal Revenue Code, or corresponding provisions of any later Federal tax laws.

- (5) The Corporation shall not make any taxable expenditures as defined in Section 4945(d) of the Internal Revenue Code, or corresponding provisions of any later Federal tax laws.

ARTICLE VII

The name and address of the incorporator is: Arnita Gadson, 2900 West Broadway, Suite 218, NIA Center, Louisville, Kentucky 40211

ARTICLE VIII

The initial Board of Directors shall consist of 6 Directors. The names and addresses of the members of the initial Board of Directors are:

DIRECTOR

Bobby Hickey

Peggy Bolton

Norm Robinson

Jonathan Miller

Arnita Gadson



ARTICLE IX

The initial By-Laws shall be adopted by the initial Board of Directors. Thereafter, the Corporation shall be governed by the By-Laws.

Any Director may be removed for cause pursuant to By-Laws provision regarding grounds and procedures for such removal.

ARTICLE X

- (a) The directors, officers, employees and members of this Corporation shall not be held personally liable for any debt or obligation of the Corporation solely because of their position in the Corporation.
- (b) Any person serving on the Board of Directors of this Corporation shall not be held personally liable for monetary damages resulting from the breach of his or her duties as a director unless such act, omission or breach:

- (1) concerned or concerns a transaction in which the directors' personal financial interest was or is in conflict with the financial interest of the Corporation;
 - (2) was not in good faith or involved in intentional misconduct on the part of the director;
 - (3) was known by the director to be a violation of law; or
 - (4) resulted in an improper personal benefit to the director.
- (c) Any director or officer or former director or officer of the Corporation may be indemnified by the Corporation against any expenses actually and reasonably incurred by him or her in connection with the defense of any action, suit or proceeding, civil or criminal, in which she or he is made a party by reason of being or having been such director or officer, except in relation to matters as to which she or he shall be adjudged in such action, suit or proceeding to be liable for negligence or misconduct in the performance of duty to the Corporation. The Corporation may make any other indemnification permitted by law and authorized by its Articles of Incorporation, or its By-Laws or a resolution adopted after notice to members entitled to vote.

ARTICLE XI

In the event of dissolution of the Corporation, the Board of Directors shall, after paying or making provision for the payment of all liabilities of the Corporation, dispose of all assets of the Corporation exclusively for the purposes of the Corporation, in such manner, or to such organizations organized and operated exclusively for charitable or educational purposes as shall at the time qualify as an exempt organization under Section 501(c)(3) of the Internal Revenue Code (or corresponding provisions of any later Federal tax laws), as the Board of Directors shall determine.

The remaining assets, if any, shall be disposed of by the Circuit Court for the county in which the principal office of the Corporation is then located, exclusively for such purposes or to such organizations as said Court shall determine are organized and operated exclusively for such purposes.

ARTICLE XII

Amendments to these Articles shall be made pursuant to the provisions of Kentucky Revised Statutes 273.263 (or corresponding provisions of any later state statute)

IN TESTIMONY WHEREOF, witness the signature of the incorporator of this Corporation, this 17th day of February, 2001

Armita Dadeon
INCORPORATOR

COMMONWEALTH OF KENTUCKY)
COUNTY OF JEFFERSON)

The forgoing Articles of Incorporation were acknowledged before me this 17th day of February, 2001 by Jamie Zittel.

Witness my signature and seal of office this 17th day of February, 2001

Notary Public, State at Large, KY

My commission expires Feb. 4, 2004

Jamie Zittel
Notary Public

#7

Budget Detail Summary

West Jefferson County Community Task Force

1. Salary For Executive Director- \$25,000/year

(July 1, 2014 to June 30, 2015)

Note: Carl Hilton has not received any salary as of this date (10/13/2014) Carl has agreed to stay on as Executive Director until we can get funding starting July 1, 2015, when we hope to get money again from the Commonwealth of Kentucky (Department of Air Quality). We believe the funding will be resumed from the state Department of Air Quality at the next fiscal year. @ Estimated personnel cost (**October 1, 2014 to June 30, 2015 -\$18,750**)

2. The rent for our office space at the NIA Center (2900 West Broadway) is \$467/month payable to Louisville Economic Development. See attached Rent Invoice for the month of October, November & December, 2014 (\$1395.90). My main concern is for the office space. Once the office is dissolved there will not be a place for the community to use. **Estimated Rent (October, 2014 to June 30, 2014)-\$4200.00**

3. Meeting supplies- \$120/month

We publish and distribute our newsletter to other groups within Jefferson County.

Carl Hilton- West Jefferson County Community Task Force.
October 13, 2014



#9

ECONOMIC DEVELOPMENT
LOUISVILLE FORWARD
LOUISVILLE, KENTUCKY

GREG FISCHER
MAYOR

MARY ELLEN WIEDERWOHL, CHIEF

September 15, 2014

WJCCTF
2900 West Broadway, Suite 218
Louisville, KY 40211
Attn: Carl Hilton

Invoice # 190520

Rent Invoice

<i>Date</i>	<i>Description</i>	<i>Billed</i>
10/01/14	Month of October, Nov & Dec 2014 for Suite 216 & 218	\$ 1,395.90

Please make check payable to Louisville Metro Government

Total Due \$ 1,395.90

West Jefferson County Community Task Force



This issue

Bluegrass Pipeline **P.1**

Vegetation Removed **P.2**

Reporting Rubbertown Odors **P.2**

Your Voice **P.3**

WJCCTF Meeting Dates **P.4**

Enviro News

Stay Informed

WJCCTF Community Meetings Every
third Tuesday at the NIA Center-2900
West Broadway- 3rd Floor conf. Rm,
6:00PM

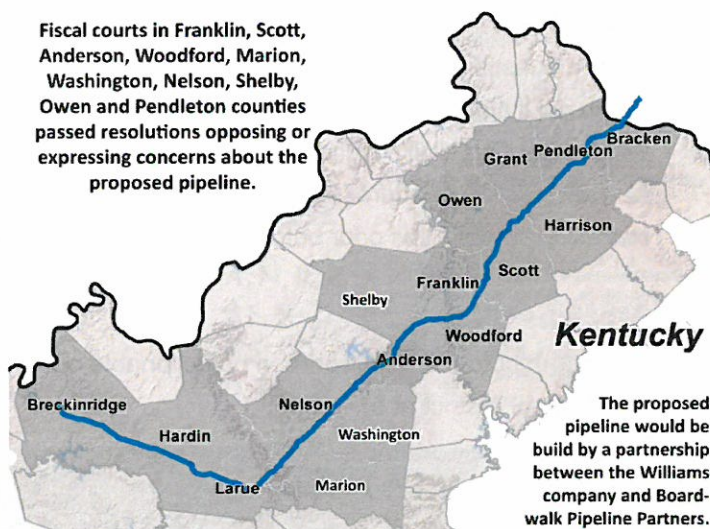
Mission & Composition

The Mission of the West Jefferson
County Community Task Force is to
provide research and studies to
validate or nullify environmental
concerns and issues of residents of
West Jefferson County, to empower
residents to make informed
decisions.

The West Jefferson County
Community Task Force includes
representatives from 12
neighborhoods in West Louisville
and three at-large members. In
addition to neighborhood
participation, four of the larger
industries in the community are also
represented: DuPont, Dow
Chemical, Zeon, and Metropolitan
Sewer District.

Bluegrass Pipeline-Natural Gas Line will affect 18 Counties in Kentucky

Fiscal courts in Franklin, Scott,
Anderson, Woodford, Marion,
Washington, Nelson, Shelby,
Owen and Pendleton counties
passed resolutions opposing or
expressing concerns about the
proposed pipeline.



The proposed
pipeline would be
built by a partnership
between the Williams
company and Board-
walk Pipeline Partners.

The natural gas liquid
pipeline is slated to be built
through Kentucky over the
next several years (Not a
sure thing).

The biggest problems with
the proposed "Bluegrass
Pipeline", a serious lack of
information, oversight, and
clarity around the project.

Here is what we do know; The Bluegrass Pipeline is a joint venture between two US
companies, Williams and Boardwalk Pipeline Partners.

The projected map of the pipeline route has it traveling through 18 counties in
Kentucky where it will meet up with an existing pipeline in Hardinsburg, K Y. From
there the natural gas liquids (a mixture of butane, propane and ethane) will travel down
to the Gulf Coast (Port Arthur, TX) to be processed and sold all over the world.

Note: 30 Pipeline Spills were reported in 2013 and over 7,000 incidents.



Part IV **Supplemental Information.** Provide the explanations required by Part II, line 10; Part II, line 17a or 17b; and Part III, line 12. Also complete this part for any additional information. (See instructions).

Area with horizontal dashed lines for supplemental information.

Carl E. Hilton
Sept. 15, 2014