

**Louisville Metro Council City Agency Request**  
**Neighborhood Development Fund (NDF)**  
■ **Capital Infrastructure Fund (CIF)**  
**Municipal Aid Program (MAP)**  
**Paving Fund (PAV)**

**Primary Sponsor:** CM Tom Owen

**Amount:** \$25,000.00 **Date:** 11-23-2016

**Description of program/project including public purpose, additional funding sources, location of project/program and any external grantee(s):**  
Funds to be used to reappear significant depressions/heaves within the alley behind 1400 block of Cherokee Road (even side). This is a historic brick alley that has fallen in bad repair and this will be a limited repair so that alley can be used.  
~~\$20,000~~ out of 8th Dist. CIF  
~~\$10,000~~ to be used out of account number 8131 4108210148937822702  
\$20,000.00 out of Metro Public Works budget Total \$50,000.00

**City Agency:** Metro Public Works  
**Contact Person:** Matthew Hanines  
**Agency Phone:** 502-574-4129

**I have reviewed this request for an expenditure of city tax dollars, and have determined the funds will be used for a public purpose and have the attached documentation from the receiving department concerning the project/expenditure.**

8th  Tom Owen \$20,000.00 11-28-2016  
District # Council Member Signature Amount Date

**Approved by:** \_\_\_\_\_ **Date** \_\_\_\_\_  
Appropriations Committee Chairman

**Clerk's Office & OMB Use Only:**

Request Amount: \_\_\_\_\_ Amended Amount: \_\_\_\_\_

Reference #: \_\_\_\_\_ To OMB: \_\_\_\_\_

Budget Revision #: \_\_\_\_\_

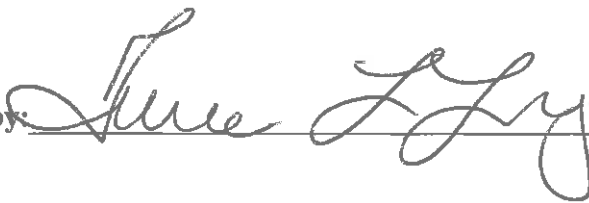
Account #: \_\_\_\_\_

To Project Manager: \_\_\_\_\_ Completion Date: \_\_\_\_\_

Actual Cost: \_\_\_\_\_ Funds Returned: \_\_\_\_\_

## NDF, CIF, MAP OR PAV INTERAGENCY CHECKLIST

<b>Interagency Name:</b> Metro Public Works	
<b>Program/Project Name:</b> Brick alley repair behind even side of 1400 Block of Cherokee Road	
	<b>Yes/No/NA</b>
<b>Request Form:</b> Is the Request Signed by all Council Member(s) Appropriating Funding?	Yes <input type="checkbox"/>
<b>Request Form:</b> If matching funds are to be used, are they disclosed with account numbers in the request form description?	Yes <input type="checkbox"/>
<b>Request Form:</b> If matching funds are to be used, does the amount of the request exclude the matching fund amount?	Yes <input type="checkbox"/>
<b>Request Form:</b> If other funds are to be used for this project, are they disclosed with account numbers in the request form description?	Yes <input type="checkbox"/>
<b>Funding Source:</b> If CIF is being requested, does Metro Louisville own/will own the real estate, building or equipment? If not, the funding source is probably NDF.	Yes <input type="checkbox"/>
<b>Funding Source:</b> If CIF is being requested, does the project have a useful life of more than one year? If not, the funding source is probably NDF.	Yes <input type="checkbox"/>
<b>Ordinance Required:</b> Is the NDF request to a Metro Agency greater than \$5,000? If so, an ordinance is required.	NA <input type="checkbox"/>
<b>Ordinance Required:</b> Is the request a transfer from NDF to cost center? If so, is the amount given for the fiscal year \$25,000 or less?	NA <input type="checkbox"/>
<b>Supporting Documentation:</b> Does the attachment include a valid estimate and description of cost?	Yes <input type="checkbox"/>

Submitted by: 

Date: 11-28-2016

## Helton, Jessamyn

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**From:** Long, Terra L  
**Sent:** Wednesday, December 7, 2016 4:56 PM  
**To:** Stenberg, Beth; Helton, Jessamyn; Owen, Tom  
**Subject:** RE: Alley at 1446 Cherokee Road

**Importance:** High

Jess, came down to make changes, but could not do.....I've run out of time in this position and I'll be off now only to stop back in on the 15<sup>th</sup>. Can you make the changes Beth has recommended and Tom will sign when ready?

I really appreciate all you help and guidance from the both of you through the years. You guys are truly what makes this place run. We would be up the proverbial creek without you. Most people don't realize that.....but we sure do.

Thanks again.

Jess, give me a call if this is an issue....cell is 502-693-9720

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**From:** Stenberg, Beth  
**Sent:** Tuesday, December 06, 2016 3:54 PM  
**To:** Helton, Jessamyn; Long, Terra L; Haines, Matthew R; Owen, Tom  
**Cc:** Brown, Jeffrey E; Kennedy, Deryk M  
**Subject:** RE: Alley at 1446 Cherokee Road

The number to use is 8131 410 8210 148937 822702.

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**From:** Helton, Jessamyn  
**Sent:** Tuesday, December 06, 2016 11:36 AM  
**To:** Long, Terra L; Stenberg, Beth; Haines, Matthew R; Owen, Tom  
**Cc:** Brown, Jeffrey E; Kennedy, Deryk M  
**Subject:** RE: Alley at 1446 Cherokee Road

Terra,  
Come down whenever you like to make the change.  
Jess

*Jess Helton  
Deputy Clerk  
Louisville Metro Council  
601 West Jefferson Street, 1st Floor  
Louisville, KY 40202  
Phone - 502-574-2704  
Fax - 502-574-3363  
Email -[jessamyn.helton@louisvilleky.gov](mailto:jessamyn.helton@louisvilleky.gov)*

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**From:** Long, Terra L  
**Sent:** Tuesday, December 6, 2016 11:08 AM  
**To:** Stenberg, Beth; Haines, Matthew R; Owen, Tom  
**Cc:** Brown, Jeffrey E; Kennedy, Deryk M; Helton, Jessamyn  
**Subject:** RE: Alley at 1446 Cherokee Road

I'm ok with the change.....Jess, can I come down and sign for the change. Beth, either the clerk's office or our office know what number to use, which one should it have. We used the number from our last alley appropriation.

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**From:** Stenberg, Beth  
**Sent:** Tuesday, December 06, 2016 10:57 AM  
**To:** Haines, Matthew R; Long, Terra L; Owen, Tom  
**Cc:** Brown, Jeffrey E; Kennedy, Deryk M; Stenberg, Beth; Helton, Jessamyn  
**Subject:** RE: Alley at 1446 Cherokee Road

Terra, I am reviewing the Appropriations Committee agenda items and I saw this request, but you didn't fill it out as Matt suggested (and I agree with). You are charging \$25,000 to D8 CIF, \$5,000 to alley match and \$20,000 to public works. Every project is eligible for up to \$10,000 alley match. Why are you only choosing to use \$5,000? I suggest you save your CIF and use the maximum alley match available.

If you agree, please change the request amount on the paperwork in the clerk's office from \$25,000 to \$20,000 and change the alley match description to "\$10,000 alley match from account 8131 410 8210 148937 822702." The account number you quoted in the request is wrong. It was for your last project and there are multiple account numbers this year.

Please let me know what you decide.

Beth

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**From:** Haines, Matthew R  
**Sent:** Tuesday, November 15, 2016 1:56 PM  
**To:** Long, Terra L; Owen, Tom  
**Cc:** Brown, Jeffrey E; Kennedy, Deryk M; Stenberg, Beth  
**Subject:** RE: Alley at 1446 Cherokee Road

Terra,

I would be more comfortable allocating money for the repairs in this alley as follows (if agreeable):

D8: \$20,000  
Alley Match: \$10,000  
Public Works: \$20,000  
Total: \$50,000.00

We have already committed \$10,000 to the repairs within the other alley on Cherokee as well as paver repairs to State Street which we estimate to total \$10,000.00 within D8.

Thanks,

**Matthew R. Haines, PE**  
Engineer III  
Louisville Metro Public Works & Assets  
444 South 5<sup>th</sup> Street, 4<sup>th</sup> Floor  
Louisville KY 40202  
502 574 3883 (D) | 502 528 5973 (C) | 502 574 4129 (F)

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**From:** Long, Terra L  
**Sent:** Tuesday, November 15, 2016 11:39 AM

**To:** Haines, Matthew R; Owen, Tom  
**Cc:** Brown, Jeffrey E; Kennedy, Deryk M; Stenberg, Beth  
**Subject:** RE: Alley at 1446 Cherokee Road

Is out offer below for funding good? We would like to submit this ASAP if possible.

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**From:** Long, Terra L  
**Sent:** Monday, November 14, 2016 11:47 AM  
**To:** Haines, Matthew R; Owen, Tom  
**Cc:** Brown, Jeffrey E; Kennedy, Deryk M; Stenberg, Beth  
**Subject:** RE: Alley at 1446 Cherokee Road  
**Importance:** High

Tom has given us the green light to move forward with this appropriation if it is acceptable to PW.

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**From:** Long, Terra L  
**Sent:** Friday, November 11, 2016 11:13 AM  
**To:** Haines, Matthew R; Owen, Tom  
**Cc:** Brown, Jeffrey E; Kennedy, Deryk M; Stenberg, Beth  
**Subject:** RE: Alley at 1446 Cherokee Road  
**Importance:** High

Thanks for going and checking on this for us.

We have \$10,000 left I believe in alley match funds.....which would get us to \$20,000. If we added an additional 10,000 CIF would Public Works be willing to cover the rest?

Beth, is this correct?

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**From:** Haines, Matthew R  
**Sent:** Thursday, November 10, 2016 4:26 PM  
**To:** Long, Terra L; Owen, Tom  
**Cc:** Brown, Jeffrey E; Kennedy, Deryk M  
**Subject:** Alley at 1446 Cherokee Road

Councilman Owen and Terra,

We visited the alley located in back of 1446 Cherokee Road today. There are several locations in which significant depressions/heaves within the roadway have occurred. Additionally, there are 2 large plates at 1446 within this alley. We have come up with approximately 500 square yards of repairs needed to help regrade the alley and replace the pavers as part of the repair work. At \$100 /SY we would be looking at approximately \$50,000.00 for just these limited repairs. Please note that there are several other areas that have been previously patched within this alley that this cost will not cover. we are proposing we fix the areas where motoring vehicles may be scraping their undercarriage with the brick pavers. If you do want to proceed with this project we will also reach out to MSD to see if they will help with the manholes.

I have attached 2 pictures of the alley for your review. I also have additional photos if you would like to see more, but the file sizes are rather large so I do not want to overload your inbox.

Thanks,

Matthew R. Haines, PE  
Engineer III

**Louisville Metro Public Works & Assets**  
**444 South 5<sup>th</sup> Street, 4<sup>th</sup> Floor**  
**Louisville KY 40202**  
**502 574 3883 (D) | 502 528 5973 (C) | 502 574 4129 (F)**

**Helton, Jessamyn**

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**From:** Owen, Tom  
**Sent:** Monday, November 28, 2016 4:52 PM  
**To:** Long, Terra L; Owen, Thomas Louis (thomas.owen@louisville.edu)  
**Cc:** Helton, Jessamyn  
**Subject:** RE: Permission to sign for 2 CIF applications

My aide, TERRA LONG, has my permission to sign for these two CIF applications.

Tom Owen  
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**From:** Long, Terra L  
**Sent:** Monday, November 28, 2016 4:32 PM  
**To:** Owen, Thomas Louis (thomas.owen@louisville.edu); Owen, Tom  
**Cc:** Helton, Jessamyn  
**Subject:** Permission to sign for 2 CIF applications

**#1**

***CIF to PW for 1400 Blk of Cherokee Road (even side) for brick alley repair.***

***\$25,000.00 from 8<sup>th</sup> Dist. CIF***

***\$5000.00 out of account 8101 410 8210 148937 822702 alley match funding***

***\$20,000.00 from PW***

***Total of \$50,000.00***

**#2**

***CIF for striping and restriping bus zone and parking places, along with (2) "No Stopping Anytime" signs for Bardstown Road at Douglass Blvd for TARC bus stop in front of Park Community Credit Union.***

***Total \$1,557.02***



***Terra Long***

Legislative Assistant to CM Tom Owen  
8<sup>th</sup> District Metro Council  
601 W. Jefferson Street

Louisville KY.40202  
FAX (502)574-1170  
(502)574-1108  
[TerraL.Long@LouisvilleKy.gov](mailto:TerraL.Long@LouisvilleKy.gov)