Historic Window Condition Checklist

The Following Checklist is to be used as a field observation guide to determine the condition of windows and to see if they meet the Design Guideline requirement of W1 for "Severely Deteriorated" qualifying for replacement. The checklist classifies the condition of the windows into (4) Group categories ranging from Class One to Class Four. Windows that meet the class four standards are the only candidates that shall be considered for window replacement.

Classification Definitions

1. **Class One** - "Routine Maintenance," with small repairs including paint removal, reglazing, and weather stripping, caulking, and repainting.

2. **Class Two** - "Stabilization," shows a small degree of physical deteriation but can be repaired in place by patching, water proofing, consolidating, and regluing the existing material.

3. **Class Three** - "Partial Replacement," has localized deterioration in specific areas. These members are totally removed and new ones are spliced into the existing fabric.

4. **Class Four** - "Total Replacement," if the entire fabric of the window has deteriorated, then the only feasible alternative is total replacement.

All fixed upper sashes

Window #	Location and side of structure	Classification	Remarks
1	Front Detached	3	Glazing (Brackets on lower sash)
2 & 3	Foyer L & R	2	Glazing trim, sill repairs
4 & 5	Dining Room	2	weights & shaving up / glazing
6 & 7	Kitchen 2/2	2	glazing + shaving
8	Kitchen R 2/2	2	glazing & shaving
9 & 10	Office 1/1 & 2/2	2	weights & glazing
11	Stair	2	glazing & trim repairs
12	Hall 2/2	2	weights & pulleys / glazing
13	Bath 2/2	3	glazing & rot repair / weights
14	Laundry 2/2	3/4	Rot, sagging
15 & 16	Bedroom 2/2	3	glass, weights & pulleys / rot
17	Closet 1/1	2/3	Bottom repair
18	Bath 1/1	2	glazing + shaving

2nd

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Classification Definitions

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4. **Class Four**- "Total Replacement" , if the entire fabric of the window has deteriorated, then the only feasible alternative is total replacement.

Case # ????-??

2nd cont'd.

Window #	Location and side of structure	Window Classification	Remarks	
19	Front BR	2-3	glazing & wood repair	1/1
20	Front BR side	2-3	glazing & wood repairs	1/1
21	Office	2	glazing & weights	1/1
22 & 23	Office side	2	glazing & weights	1/1
24	Stair	2	weights & pulleys / glazing	
25	Attic R	new	(new windows)	
26	Attic	new		
27	Front L	3-4	wood rot / repair / Broken	
28	Front R	3-4		

3rd

4
3
2
1