NEIGHBORHOOD DEVELOPMENT FUND Not-for-Profit Transmittal and Approval Form

The Beech, Inc
Applicant/Program: Academic Support Programs at The Academy at Shawnee /Samuel Plato Historical Applicant Requested Amount: \$17,500
Appropriation Request Amount: \$7,500
Executive Summary of Request
Request to appropriate \$5,000 for The Beech, Inc. to assist children of the Russell, Shawnee, Chickasaw, Smoketown, Algonquin, and other economically disenfranchised neighborhoods in Louisville, Kentucky for academic enrichment and successful transition into postsecondary education and the workforce, and \$2,500 towards the establishment of the Samuel M. Plato Historical Marker with the Kentucky Historical Society.
Is this program/project a fundraiser?
Is this applicant a faith based organization?
Does this application include funding for sub-grantee(s)?
organization's statement of public purpose to be furthered by the funds requested and I agree that the public purpose is legitimate. I have also completed the disclosure section below, if required. Statement of public purpose to be furthered by the funds requested and I agree that the public purpose is legitimate. I have also completed the disclosure section below, if required. Statement of public purpose to be furthered by the funds requested and I agree that the public purpose is legitimate. I have also completed the disclosure section below, if required. Statement of public purpose to be furthered by the funds requested and I agree that the public purpose is legitimate. I have also completed the disclosure section below, if required. Statement of public purpose to be furthered by the funds requested and I agree that the public purpose is legitimate. I have also completed the disclosure section below, if required.
Primary Sponsor Disclosure List below any personal or business relationship you, your family or your legislative assistant have with this organization, its volunteers, its employees or members of its board of directors.
Approved by:
Appropriations Committee Chairman Date
Final Appropriations Amount:
** *

Legal Name of Applicant Organization The Beech, Inc.

Program Name and Request Amount \$5,000 Academic Support Programs at The Academy at	t Chaumaa /
82,500 Source Plorto Historical Marker	
	Yes/No/NA
Is the NDF Transmittal Sheet Signed by all Council Member(s) Appropriating Funding?	Yes
Is the funding proposed by Council Member(s) less than or equal to the request amount?	Yes
Is the proposed public purpose of the program viable and well-documented?	Yes
Will all of the funding go to programs specific to Louisville/Jefferson County?	Yes
Has Council or Staff relationship to the Agency been adequately disclosed on the cover sheet?	N/A
Has prior Metro Funds committed/granted been disclosed?	N/A
Is the application properly signed and dated by authorized signatory?	Yes
Is proof of Tax Exempt status of 501(c) 3, 4, 6, 19, 1120-H included?	Yes
If Metro funding is for a separate taxing district is the funding appropriated for a program outside the legal responsibility of that taxing district?	N/A
Is the entity in good standing with: • Kentucky Secretary of State? • Louisville Metro Revenue Commission? • Louisville Metro Government? • Internal Revenue Service? • Louisville Metro Human Relations Commission?	Yes
Is the current Fiscal Year Budget included?	Yes
Is the entity's board member list (with term length/term limits) included?	Yes
Is recommended funding less than 33% of total agency operating budget?	Yes
Does the application budget reflect only the revenue and expenses of the project/program?	Yes
Is the cost estimate(s) from proposed vendor (if request is for capital expense) included?	N/A
ls the most recent annual audit (if required by organization) included?	N/A
ls a copy of Signed Lease (if rent costs are requested) included?	N/A
Is the Supplemental Questionnaire for churches/religious organizations (if requesting organization is faith-based) included?	N/A
Are the Articles of Incorporation of the Agency included?	Yes
Is the IRS Form W-9 included?	Yes
ls the IRS Form 990 included?	Yes
Are the evaluation forms (if program participants are given evaluation forms) included?	N/A
Affirmative Action/Equal Employment Opportunity plan and/or policy statement included (if required to do so)?	Yes
Has the Agency agreed to participate in the BBB Charity review program? If so, has the applicant met the BBB Charity Review Standards?	N/A
Prepared by: Chase Sanders Date: Oct 19, 2018	

	SECTION 1 - A	APPLICANT INFORMATION	
	cant Organization: The Beech	, Incorporated.	
	Mailing Address: 2001 SPRIN	G BLOOM COURT, LAGRA	NGE, KY. 40031
Website: NA			
Applicant Contact:	Rose Livingston	Title:	Executive Director
Phone:	502-314-4173	Email:	roselivingston@bellsouth.net
Financial Contact:	Rose Livingston	Title:	Executive Director
Phone:	502-314-4173	Email:	roselivingston@bellsouth.net
Organization's Repr	esentative who attended NDF	Training: Rose Livingsto	on
GEO	GRAPHICAL AREA(S) WHERE P	ROGRAM ACTIVITIES ARE	(WILL BE) PROVIDED
Program Facility Loc	ation(s): The Academy a	t Shawnee	
Council District(s):	The second secon	Zip Code(s):	46263, 40203, 40208, 40210, 40211, 40212
	SECTION 2 - PROGRAM F	REQUEST & FINANCIAL INF	FORMATION
The Following are Ro IR5 Exempt Status Corrent year project Current financial status Most recent IR5 For Amiries of incorpora	perating Funds (generally cannorogramming/services/events for apital Project of the organization equired Attachments: Determination Letter ted budget stement	or direct benefit to communic (equipment, furnishing, Signed lease if rer Evaluation forms Annual audit (if re	nity or qualified individuals
this or any other pro Metro Council Appro Source: Source: Source:	ogram or expense, including fun opriation (Neignborhood Develo NA NA	Amount: (\$) Amount: (\$) Amount: (\$)	
	etacted the BBB Chanty Review		
Has the applicant m	et the BBB Charity Review Stan	dards? Yes No X	

SECTION 3 - AGENCY DETAILS

Describe Agency's Vision, Mission and Services:

The Mission of The Beech is:

- To assist the children of the Russell, Shawnee, Chickasaw, Smoketown, and Algonquin neighborhoods and other economically disenfranchised neighborhoods in Louisville, KY to succeed in school and successfully transition to the worlds of work and/or postsecondary education through programs that address
 - 1) Kindergarten readiness
- 2) Reading and mathematics skills (aligned with the JCPS curricula)
- 3) Course recovery and completion 4) Middle school transition
- 5) Social and emotional skills
- 6) Parent engagement in the educational process of their children
- To assist their parents and guardians to gain the knowledge and skills they need to support their children's learning and development, and
- To assist neighborhood adults to advance their economic prospects.
- Providing intervention strategies that center around small teacher/student ratios, as well as an individualized education plan per student

The Vision of The Beech is to employ a holistic approach to learning that reduces some of the academic, social, and emotional gaps experienced by some students residing in the Beecher Terrace neighborhood. The Beech's administration and faculty sincerely believe that children who are underserved and under-represented in public and private schools and programs can learn at high levels, given the support and motivation from a knowledgeable and culturally competent staff. The short-range vision of The Beech is to have student participants enter school confident in their ability, ready to learn, and able to interact with their peers and adults. The long-range goal is to have student participants graduate for high school prepared to enter the world of work, higher education, or military service and to progress to high levels.

Services of The Beech, Inc. have included, but are not limited to:

- Academic counseling
- Ages and stages registration in collaboration with Metro United Way.
- ✓ Career exploration
- Coding classes for high school students
- Course recovery for high school students in collaboration with the Jefferson County Public Schools
- Cultural awareness and appreciation activities (music and art)
- ✓ Educational advocacy for residents of Beecher Terrace.
- ✓ Educational field trips
- ✓ Healthy living workshops
- Horticultural skills for sustainability (gardening and rain barrels)
- kentucky Science Center (Neighborhood science activities with the science museum)
- Kindergarten readiness for preschoolers
- √ Liaison between ICPS and The Beech, inc. (referrals from counselors and teachers, utilizing parent portal and.) infinite campus to access school information;
- ✓ Louisville Free Public Library (reading incentive program)
- Parent workshops in collaboration with priority schools in JCPS
- School supplies for preschoolers
- ✓ JCPS learning center
- Tutoring for elementary, middle, and high school students
- Working with churches, child care providers, and community agencies in Russell, Shawnee, Chickasaw.

Applicant's Initials HX

Algonquin, an	d Smoketown neighborho	ods to design ways t	o help preschoolers	become kindergar	ten m

SECTION 4 - BOARD OF DIRECTORS AND PAID STAFF				
	Board Members	Term End Date		
aiesha Allen	parent	2019		
Rose Livingston	executive director	2022		
Bonnie Marshall	secretary	2020		
Mantred Reid	hoard chair	2019		
lames Sexton	treasurer	2022		
an an agreement of the second		The state of the s		

D	Pescribe the Board term limit policy:
8	loard members are elected to a four-year term and staggered so as to have an overlapping of service.

Three Highest Paid Staff Names	Annual Salary
Kristina Greer	\$1205 (From previous very limited part-time program)
Marcus Wright	\$1130 "
Rose Livingston	\$1200 "

SECTION 5 - PROGRAM/PROJECT NARRATIVE

A: Describe the program/project start and end dates, a description of the program/project and applicable data with regards to specific client population the program will address (attach related flyers, planning minutes, designs, event permits, proposals for services/goods, etc.):

Overview of All Programs offered at The Beech, Inc.

Programs at The Beech, Inc. will have different startup dates. Course Recovery and Tutoring Programs for all grade levels will begin in January 2019 and continue through the first week of August. The Middle School Transition and Academic Preparation Program will begin in July and end the first week of August. Kindergarten Readiness Programs will begin the second week of June and end in the first week of August. Parent Engagement Programs will begin in January and will meet monthly throughout the year. Social and Emotional Learning workshops will be embedded in all programs and will begin in January 2019.

The Kindergarten Readiness Program

Kindergarten Readiness Programs will begin the second week of June and end in the first week of August. Preschoolstudents (ages 4-5) will participate in activities that will familiar them with the skills they are expected to know and demonstrate on the Brigance Assessment used by JCPS to determine children's readiness for kindergarten. The will take pre and post assessments to determine what they know and how much they learn during the readiness program. Parents will be provided with results and strategies that will help them to continue to work with their children.

Tutoring for Elementary, Middle, and High School Students

Tutoring for elementary, middle, and high school students (grades K-12) will begin in January 2019 and continue throughout the summer until the first week of August. Certified teachers will work with students on skills that have been identified by their classroom teachers and counselors. Personnel from The Beech, Inc. and JCPS have implemented a referral process that allows schools and the executive director of The Beech, Inc. to share information about student performance and progress. By doing this, The Beech, Inc. personnel align their tutoring with standards and objectives used in the schools. Students will participate in regular and systematic assessments for learning. Tutors will be evaluated by students, parents, and the executive director. The executive director will also request ICPS teachers and counselors to evaluate the effectiveness of academic support provided by The Beech, Inc.

Middle School Transition and Academic Preparation (MSTAP) Program

The MSTAP Program is a year-round holistic approach to learning for middle school students (grades 6-8). The MSTAP Program will serve middle school aged students residing in zip codes 40202, 40203, 40205, 40208, 40210, 40211, and 40212. These zip codes were selected because of data that reveal that some of the neighborhoods in these areas are plagued with 1) high poverty, 2) high levels of unemployment, 3) low home values, 4) high crime rates, 5) large numbers of students who perform at low academic levels, 6) inequitable school suspension rates, and 7) racially and socioeconomically identifiable neighborhoods.

The MSTAP Summer Program will begin as a 12 session summer program offered for three days a week (Tuesday through Thursday) for four (4) weeks. It is anticipated that the program will begin in July 2018 and end the first week in August 2019. It is designed to serve 25 students through academic, cultural, social, and emotional activities. The MSTAP Program will continue as an academic year (August through May) program that focuses on the same components and be available during after school and weekend hours. The program will be offered at The Academy at Shawnee.

Applicant's Initials <u>お</u>父

The summer curriculum for rising middle schoolers will include drill and practice on reading and following a school schedule, opening a locker, organizing assignments, averaging grades, goal-setting, and an overview of course content. These activities are designed to help rising middle schoolers transition to the middle school format with some knowledge of operating procedures and expectations.

The curriculum will be inclusive and culturally sensitive. Students will also participate in social and emotional learning activities that will provide them with strategies that will help them to: 1) form and sustain positive relationships, 2) express their ideas and feelings, 3) manage their feelings of frustration and disappointment.

4) develop a plan for improving their academic performance, and 5) demonstrate feelings of self-confidence.

Course Recovery and Completion

Course recovery and completion programs will begin in January 2019 and continue through the first week of August. These courses (computer-based and face-to-face) will be in collaboration with high school counselors and teachers. School district personnel will outline the content and conditions for course recovery and completion. The Beech, Inc. personnel will ensure the students meet all requirements and will report student performance to school personnel. Mathematics, English, science, and practical living courses may be recovered.

Social and Emotional Learning

Social and Emotional Learning workshops will be embedded in all programs (grades Pra-K through 12 and parents, guardians, and caregivers) and will begin in January 2019. Outcomes of the social and emotional learning component will result in students being able to: 1) assess themselves on their social and emotional behavior, 2) develop a plan for improving social and emotional behavior and academic performance, 3) identify ways to communicate and interact positively with peers and adults, 4) identify strategies to control outbursts and anger, 5) identify bositive and negative messages in music, 6) participate in problem solving activities with peers, 7) describe who they are and who they want to become, 8) describe what they will need to do to graduate, and 9) participate in role plays related to positive social and emotional behavior.

Parent Engagement Programs

Parent Engagement Programs (all parents, caregivers, and guardians) will begin in January and will meet monthly throughout the year. Parents will be informed on their children's progress and participate in session that address group-identified topics. One of the key topics will be the parent portal and how to use it to communicate with the schools. Other topics will include, but not be limited to: financial planning, effective communication, male and female roles, discipline versus punishment, school choice, helping my children succeed in school, and social and emotional issues faced by their children.

Rites, Rituals, and Celebrations

Because of the importance of rites, rituals, and delebrations, both the summer and year-round sessions will have a closing event to celebrate successes and support parents in their work with their children.

Attachments

Beech Handbook

Planning session minutes (from Gheens and other meetings)

Instructor Qualifications

Fiver for location transition

Instructor Employment Application

Beech information PowerPoint

JCPS Referral Form

LC	OUISVILLE METRO		DEVELOPM	ENT FUND AP	
1		 			 -

Sanders, Chase

From:

Rose Livingston <roselivingston@bellsouth.net>

Sent:

Thursday, November 8, 2018 2:09 PM

To:

Sanders, Chase

Subject:

Re: District 5 - 11/14/18 Appropriations Committee Comments - O-411-18

Hi Chase,

Let me know if this works for what the funds will be used for:

The Beech Inc. prides itself on a format that uses small student/teacher ratios, certified teachers and administration. The funding will be primarily used for staff salaries, small accounting fee to process payroll/accounting, and some supplies/materials.

Rose M. Livingston

On Nov 8, 2018, at 1:30 PM, Sanders, Chase < Chase.Sanders@louisvilleky.gov wrote:

Thank you, Miss Rose!

Best, Chase

From: Hamilton, Cheri

Sent: Thursday, November 8, 2018 1:03 PM

To: Sanders, Chase

Subject: FW: District 5 - 11/14/18 Appropriations Committee Comments - O-411-18

From: Rose Livingston [mailto:roselivingston@bellsouth.net]

Sent: Wednesday, November 7, 2018 9:03 PM

To: Hamilton, Cheri

Subject: Re: District 5 - 11/14/18 Appropriations Committee Comments - O-411-18

Ok, will get that together for Chase as well as be present on the 14th.

Rose

On Nov 7, 2018, at 4:08 PM, Hamilton, Cheri < Cheri.Hamilton@louisvilleky.gov wrote:

Rose,

Chase is going to attempt to correct the sections which our Financial Analyst has called into question. Since the amount requested was greater than the \$5,000 amount which will be able to give. It would be helpful if you included exactly how that \$5,000 will be used. The Appropriations Committee will meet on Wednesday, November 14th at 4:30

C: If this request is a fundraiser, please detail how the proceeds will be spent:
No.
D: For Expenditure Reimbursement Only – The grant award period begins with the Metro Council approval date and ends on June 30 of Metro fiscal year in which the grant is approved. If any part of this funding request is for
funds to be spent before the grant award period, identify the applicable circumstances.
The funding request is a reimbursement of the following expenditures that will probably be incurred after the application date, but prior to the execution of the grant agreement:
provided in the grant agreement.
Reimbursements should not be made before application date unless an emergency can be demonstrated by the primary council sponsor. The funding request is a reimbursement of the following expenditures (attach invoices or proof of payment): Attach a copy of invoices and/or receipts to provide proof of purchase of activities associated with the work plan identified in this application.
Attach a copy of cancelled checks to provide proof of payment of the invoices or receipts associated with the work plan identified in this application.

E: Describe the program's benefits to those being served (measurable outcomes). Include the program's process for collecting data and the indicators that will be tracked to measure the benefits to those being served:

Participants in the MSTAP Program will benefit by entering school with a familiarity of basic operational skills of:

- reading and following a school schedule
- ocening a locker
- organizing assignments
- averaging grades
- setting goals and
- understanding general course content

***These outcomes will be measures by student success in performing the above tasks.

Participants will benefit socially and emotionally by being able to:

- assess themselves on their social and emotional behavior.
- develop a plan for improving social and emotional behavior and academic performance.
- Identify ways to communicate and interact positively with peers and adults,
- Identify strategies to control outbursts and anger,
- identify positive and negative messages in music,
- participate in problem solving activities with peers,
- describe who they are and who they want to become.
- describe what they will need to do to graduate, and
- participate in role plays related to positive social and emotional behavior.

Participants will benefit academically by

- demonstration of improvements in academics, attendance, and behavior
- being tutored and supported by experienced and certified teachers and school administrators
- having strategies for learning
- having a quiet and supervised environment to complete assignments

Data will be collected, compiled, disaggregated and shared with appropriate parties. Beach personnel will document participant outcomes biweekly through:

- student work samples
- feedback from the schools (teachers and counselors)
- report cards
- parent portais
- student self-assessments
- parent conferences
- formal (written) pre and post assessments (see attached)

Indicators of success will be:

- improved grades
- decreased behavioral referrals
- decreased suspension rates
- improved interactions with peers and adults
- improved feelings of self-worth
- Increased participation in school and community activities

Applicant's Initials PX

^{***}Sample assessments are included in the application packet.

F: Briefly describe any existing collaborative relationships the organization has with other community organizations. Describe what those partners are bringing to the relationship in general and to this program/project specifically. The Beech has a rich history of collaborative ventures with local and state agencies. There has been collaboration with the following agencies and organizations;

Collab	orator	Contributions
•	Jefferson County Public Schools	 rent-free location with 4 classrooms, office, technology lab, conference room, auditorium wireless access Ports for e-programs Custodial and maintenance Chief Academic Officer (Curriculum and communication with local school counselors and teachers) Chief Equity Officer (location and satellite center director) Instructional materials Printing and publications Furniture ACT study material Parent workshops Student recruitment Elata analysis for program implementation Supplies and incentives Newsletters and updates
•	Louisville Metro Housing Authority	 Grant from the Neighborhood Choice grant through Urban Strategies to work with current and recently relocated students from the Beecher Terrace housing development (pending approval)
•	The Religious Educators, Child Care Providers, and Community Agencies Group	 Strategies and materials for helping preschoolers to be school ready Assessing preschoolers for kindergarten readiness
*.	Spradling Urban Development Center	 Facility and staff to support the Kindergarten Readiness program
•	City of Louisville (mayor's office)	Chrome books student use and incentives
•	Religious Educators, Child Care Providers, Community Agencies	Resource bookiets, strategies for teaching, kindergarten readiness assessments.

SECTION 6 - PROGRAM/PROJECT BUDGET SUMMARY

THE PROGRAM/PROJECT BUDGET SHOULD REALISTICALLY ESTIMATE WHAT AMOUNT IS NEEDED FROM METRO GOVERNMENT AND WHAT IS EXPECTED FROM OTHER SOURCES.

	Column	Column 2	Column (1+2)=5	
Program/Project Expenses	Proposed Metro funds	Mon- Metro Funds	Funds	
A: Personnel Costs Including Benefits \$12,00	0 15.000	30.000	45.000 \$42.00	2. 1
B: Rent/Utilities	0	Inkind	0	1
C: Office Supplies	Û	500	500	
D: Telephone	0	0	Inkind	
E: In-town Travel	U	0	U	
F: Client Assistance (See Detailed List on Page 8)	Ü	0	0	:
G: Professional Service Contracts \$1,500	4	0	\$ \$1.500	2 1
H: Program Materials \$1,500	1	875	875 \$7 375	5
I: Community Events & Festivals (See Detailed List on Page 8)	0	0	0	-
J: Machinery & Equipment	0	0	0	
K: Capital Project	2500	0	2500	
L: Other Expenses (See Detailed List on Page 8)	0	0		
*TOTAL PROGRAM/PROJECT FUNDS	17,500	31.375	48. 275	
Seat Program Budger 36%	32.5%	575% 6	100%	9

List funding sources for total program/project costs in Column 2, Non-Metro Funds:

Other State, Federal or Local Government	10-800	
United Way	0	
Private Contributions (do not include individual donor names)	3,000 \$31,375 /	Done
Fees Collected from Program Participants	0	
Other (please specify)	Į į	
Cottal Reserves for Committee 2 Experience	\$31,375	

^{*}Total of Column 1 MUST match "Total Request on Page 1, Section 2"

Applicant's Initials <u>RL</u>

Page 11 Effective May 2016

^{**}Must equal or exceed total in column 2.

SECTION 7 - CERTIFICATIONS & ASSURANCES

By signing Section 7 of the Grant Application, the authorized official signing for the applicant organization certifies and assures to the best of his or her knowledge and/or belief the following assurances and Cartifications. If there is any reason why one or more of the assurances or contifications listed cannot be certified or assurance explain in whiting and attach to this application.

Standard Assurances

- Applicant understands this application and its attachments as well as any resulting grant agreement, reports and proof or expenditure is subject to Kentucky's open records law.
- Applicant understands if the grant agreement is not returned to Louisville Metro within 90 days of its mailing to the applicant, the
 approval is automatically revoked and the funds will not be disbursed to our organization.
- Applicant and any sub-grantee will give Leuisville Metro Government access to and the right to examine all paper or electronic records related to the awarded grant for up to five years of the grant agreement date.
- 4. Applicant assures compliance with the grant requirements and will monitor the performance of any third party (sub-grantee).
- The Agency is it good standing with the Kentucki-Secretary of State, Louisville Metro Government, the Jefferson County Revenue Commission, the internal Revenue Service, and the Louisville Metro Human Relations Commission.
- Applicant understands failure to provine the services, programs, or projects included in the agreement will result in fundabeing withheld or requested to be returned if previously disbursed.
- Applicant understands they must return to Louisville Metro any unexpended funds by July 51 following the Metro Louisville's fiscal year end.
- 8. Applicant understands they must provide proof of all expenditures (canceled checks, receipts, paid unvoices). The Applicant understands the failure to provide proof of expenditures as required in the grant agreement could result in funding being withheld or request to be returned if previously disbursed.
- 9. Applicant understands if this application is approved, the grant agreement will identify an award period that begins with the Metro Council approval date, and will end with June 30 of the riscal year in which the grant is approved. Expenditures associated with this award expected to occur prior to the award period (approval date) must be disclosed in this application in order to be considered compliant with the grant agreement.
- Applicant understands if we choose to incur expenditures prior to the approval of the application by the Metro Council, there is no guarantee that funding will be reimbursed, as the Council may choose not to award the application.
- Applicant will establish safeguards to proviols employees or any person that receives compensation from awarded funds from using their position for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal spin.

Standard Certifications

- 1. The Agency certifies it will not use consculle Metro Government funds for any religious, pointical or fraternal Activities.
- 2. The Agency has a written Africantive Action/Equal Opportunity Policy.
- The Agency does not discriminate in employment or in provision of any service/program/activity/event based on age, bolds disabled status, national origin, race, religion, sex, gender identity or sexual orientation, or Vietnam era veteran status.
- 4. The Agency certifies it will not require counts, recipients, or beneficiaries to participate in religious, political, fraternal or like activities in order to receive services/benefits provided with Louisville Metro Sovernment lunds.
- 5. The Agency understands the Americans with Disabilities Act (ADA) and makes reasonable accommodiations.

Relationship Disclosure: List below any relationship you or any member of your Board of Directors or employees has with any Councilperson.
Councilperson's family, Councilperson's staff or any Louisville Metro Government employee.

SECTION 8 - CERTIFICATIONS & ASSURANCES

I certify under the penalty of law the information in this application (including, without limitation. "Certifications and Assurances") is accurate to the best of my knowledge. I am aware my organization will not be eligible for funding if investigation at any time shows faisification. If faisification is shown after funding has been approved, any allocations already received and expended are subject to be repaid. I further certify that I am legally authorized to sign this application for the applying organization and have initialed each page of the application.

Signature of Legal Signatory:	Rose M. Lun	noston	Date:	10/19/2018
Legal Signatory: (please print):	-	aston	Title:	Exercise Director
Phone: 502) 314-4173	Extension:	J Email:	roselina	y know bells with net

Detail for Client Assistance, Community Events & Festivals or Other Expenses shown on Page 7	Column 1	Column 2	Column (1 + 2)=3
(circle one and use multiple sheets if necessary)	Proposed Metro Funds	Non- Metro Funds	Total Funds
NA			
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	3		
	7		
	3		
Total			

Detail of In-Kind Contributions for this PROGRAM only: includes Volunteers, Space, Utilities, etc. (include anything not bought with cash revenues of the agency).

Donor*/Type of Contribution	Value of Contribution	Method of Valuation
JEFFERSON COUNTY PUBLIC SCHOOLS (space, utilities, and maintenance)	45,000	Average cost of 10 rooms in wing of Shawned Academy (estimate)
City of Louisville (mayor's office) and JCPS (technology)	4.680	Cost of chrome hooks at retail store
Technology (wiring, internet, computers, printers, copier)	40,500	25 Desktop computers, printers, copiers
Volunteers (testing and presentations) Educational leadership support	35,000	Consultant reduced rates Certified administrator reduced rates
Total Value of In-Kind	125,180	

* DONOR INFORMATION REFERS TO WHO MADE THE IN KIND CONTRIBUTION. VOLUNTEERS NEED NOT BE LISTED INDIVIDUALLY, BUT GROUPED TOGETHER ON ONE LINE AS A TOTAL NOTING HOW MANY HOURS PER PERSON PER WEEK

ar to the
geps in Will

amcray ADD

Alison Lundergan Grimes Kentucky Secretary of State Received and Filed: 3/15/2016 12:44 PM Fee Receipt: \$8.00

ARTICLES OF INCORPORATION

OF

THE BEECH, INC.

THE UNDERSIGNED, for purposes of forming a non-profit, non-stock corporation, under and pursuant to the laws of the Commonwealth of Kentucky, and more particularly Chapter 273, Kentucky Revised Statutes (KRS), hereby certifies as follows:

ARTICLE I

The name of the corporation shall be The Beech, Inc.

ARTICLE II

The duration of the corporation shall be perpetual.

ARTICLE III

The address of the registered office of the corporation is:

2001 Spring Bloom Court LaGrange, KY 40031

The name of the initial registered agent for service of process, located at such address is:

Rose M. Livingston

The principal office of the corporation is located at:

2001 Spring Bloom Court LaGrange, KY 40031

Other places of business in said city or elsewhere may be designated by resolution of the board of directors.

ARTICLE IV

The corporation is organized and shall be operated exclusively for charitable and educational purposes as described within Section 501(c)(3) of the Internal Revenue Code (or

corresponding provisions of any later Federal tax laws), including for such purposes the making of distributions to organizations and individuals for the purpose of engaging in activity falling within the purposes of the corporation and permitted for an organization exempt under said Section 501(c)(3).

More specifically, the purposes of the corporation shall be as follows:

- to assist the children of the Russell neighborhood and other economically disenfranchised neighborhoods in Louisville, KY to succeed in school and successfully transition to the worlds of work and postsecondary education;
- to assist their parents and guardians to gain the knowledge and skills they need to support their child's learning and development; and
- to assist neighborhood adults to advance their economic prospects.

by offering supportive educational and related services, and to engage in other charitable and educational activities consistent with these purposes.

ARTICLE V

The corporation shall be irrevocably dedicated to, and operated exclusively for, non-profit purposes. No part of the net earnings of the corporation shall inure to the benefit of or be distributable to its members, if any, directors, officers, or other private persons, except that the corporation shall be authorized and empowered to pay reasonable compensation for services rendered and to make payments and distributions in furtherance of the purposes set forth in Article IV hereof.

ARTICLE VI

In carrying out the corporate purposes described in Article IV, the corporation shall have all the powers granted by the laws of the Commonwealth of Kentucky, including in particular those listed in KRS 273.171 (or corresponding provision of any later Kentucky statute), except as follows and as otherwise stated in these Articles:

- A. No substantial part of the activities of the corporation shall be the carrying on of propaganda, or otherwise attempting to influence legislation, and the corporation shall not participate in, or intervene in (including the publishing or distribution of statements), any political campaign on behalf of any candidate for public office.
- B. Notwithstanding any other provision of these Articles, the corporation shall not carry on any other activities not permitted to be carried on by (1) a corporation exempt from Federal income tax under Section 501(c)(3) of the Internal Revenue Code, or the corresponding provisions of any subsequent Federal tax laws, or (2) a corporation, contributions to which are deductible under Section 170(c)(2) of the Internal Revenue Code, or corresponding provisions of any later Federal tax laws.

- C. If and so long as the corporation is a private foundation as defined in Section 509(a) of the Internal Revenue Code, or corresponding provisions of any later Federal tax laws:
 - (1) the corporation shall distribute its income for each taxable year at such time and in such manner as not to become subject to the tax on undistributed income imposed by Section 4942 of the Internal Revenue Code, or corresponding provisions of any later Federal tax laws;
 - (2) the corporation shall not engage in any act of self-dealing as defined in Section 4941(d) of the Internal Revenue Code, or corresponding provisions of any later Federal tax laws;
 - (3) the corporation shall not retain any excess business holdings as defined in Section 4943(c) of the Internal Revenue Code, or corresponding provisions of any later Federal tax laws:
 - (4) the corporation shall not make any investments in such manner as to subject it to tax under Section 4944 of the Internal Revenue Code, or corresponding provisions of any later tax laws; and
 - (5) the corporation shall not make any taxable expenditures as defined in Section 4945(d) of the Internal Revenue Code, or corresponding provisions of any later Federal tax laws.

ARTICLE VII

The name and address of the incorporator is:

Rose M. Livingston 2001 Spring Bloom Court LaGrange, KY 40031

ARTICLE VIII

The initial board of directors shall consist of four directors. The names and addresses of the members of the initial board of directors are:

Rose M. Livingston 2001 Spring Bloom Ct. LaGrange, KY 40031

Manfred Reid P.O. Box 1566 Louisville, KY 40203 Dr. Bonnie Marshall 4306 Wyola Ct. Louisville, KY 40218

James A. Sexton 17402 Creek Run Dr. Louisville, KY 40245

ARTICLE IX

The initial bylaws shall be adopted by the initial board of directors. Thereafter, the corporation shall be governed by the bylaws.

Any director may be removed from office by the board of directors whenever in the board's judgment the best interests of the corporation will be served thereby. Notice of intent to remove must be sent to the director in question at least fourteen (14) days prior to the meeting at which the action is to be taken. Said notice shall give the reasons for removal. A majority vote of the directors then in office shall be required for removal. A director whose removal is proposed shall be given an opportunity to be heard by the board and to respond verbally, in writing, or both, as said director may wish, to the reasons given for removal prior to any such vote.

ARTICLE X

A director, officer, employee or member of the corporation shall not be personally liable for the acts or debts of the corporation, except insofar as the member may become personally liable by reason of his or her own acts or conduct pursuant to KRS 273.187 (or corresponding provision of any later Kentucky statute).

No director of the corporation shall be held personally liable to the corporation for monetary damages for breach of his or her duties as a director, except for under the following circumstances:

- (A) For any transaction in which the director's personal financial interest is in conflict with the financial interests of the corporation;
- (B) For acts or omissions not in good faith or which involve intentional misconduct or are known to the director to be a violation of law; or

(C) For any transaction from which the director derived an improper personal benefit.

ARTICLE XI

The corporation may indemnify any director or officer or former director or officer of the corporation against any expenses actually and reasonably incurred by him or her in connection with the defense of any action, suit or proceeding, civil or criminal, in which she or he is made a party by reason of being or having been such director or officer, except in relation to matters as to which she or he shall be adjudged in such action, suit or proceeding to be liable for negligence or misconduct in the performance of duty to the corporation. The corporation may make any other indemnification permitted by law and authorized by its articles of incorporation, or its bylaws or a resolution adopted after notice to members, if any, entitled to vote.

ARTICLE XII

In the event of dissolution of the corporation, the board of directors shall pay or make provision for the payment of all liabilities of the corporation. The remaining assets, if any, shall be distributed to one or more organizations organized and operated exclusively for charitable or educational purposes that at the time qualify as an exempt organization under Section 501(c)(3) of the Internal Revenue Code (or corresponding provisions of any later Federal tax laws), or to a state or local government for a public purpose, as the board of directors shall determine.

ARTICLE XIII

Amendments to these Articles shall be made by the board of directors pursuant to the provisions of KRS 273.263 (or corresponding provision of any later Kentucky statute).

IN TESTIMONY WHEREOF, witness the signature of the incorporator of this corporation, this ________, 2016.

Rose M. Livingston

This Document Prepared By:

endordones!

EILEEN L. ORDOVER

Attorney at Law

LEGAL AID SOCIETY, INC. 416 West Muhammad Ali Blvd.

Louisville, Kentucky 40202

(502) 584-1254



KENTUCKY TOURISM, ARTS AND HERITAGE CABINET KENTUCKY HISTORICAL SOCIETY

Matthew G. Bevin Governor 100 West Broadway Frankfort, Kentucky 40601 Phone 502-564-1792 Fax 502-564-4701 www.history.ky.gov Don Parkinson Secretary

Scott Alvey
Executive Director

October 17, 2018

Dear Leborah Goodwin and Jannene Winstead:

The Kentucky Historical Society was thrilled with quality of applications we received in September. After review by our advisory committee, we have approved the applications that, we believe, will be excellent additions to the Kentucky Historical Markers. I am happy to report that the Samuel M. Plato, 1882-1957 topic was approved.

I have enclosed an invoice for the marker. As soon as we receive payment, we will begin the process of verifying the research and editing the text. Keep in mind that we may request more information from you during this process. Once we have a draft of the text ready, we will send it to you for your approval. When both you and KHS have approved the text, we will have you sign off on it and the marker will be ordered.

It takes 6-8 weeks from the time the marker is ordered, until it is delivered to the DOT facility in your district. Please keep that in mind as you are planning the date for the marker dedication. Once you remit your payment, please contact me and I will provide you a dedication worksheet.

If you have any questions in the meantime, feel free to shoot me an email (amanda.higgins@ky.gov).

Sincerely.

Amanda L. Higgins, Ph.D.

Community Engagement Administrator





INVOICE

Finance Office--FID 61-6033754

100 West Broadway Frankfort, KY 40601

LaGrange, KY 40031

Phone: (502) 564-1792 Fax: (502) 564-1909

INVOICE #

KHS-19-0062

DATE:

11/7/2018

TO: SHIP TO:

The Beech, Inc. POC: Rose M. Livingston, Executive Director

2001 Spring Blossom Court <u>roselivingston@bellsouth.net</u>

COMMENTS OR SPECIAL INSTRUCTIONS:

Samuel M. Plato 1882-1957

KHS CONTACT	PHONE NUMBER	EMAIL	P.O. NUMBER	TERMS
Amanda Higgins	502-564-1792 Ext. 4440	amanda.higgins@ky.gov		Due Upon Receipt

QUANTITY	DESCRIPTION	UN	IT PRICE	TOTAL
1	New Two-Sided Marker and Post	\$	3,000.00	\$ 3,000.00
	*6% sales tax included when applicable but may be deducted			
	from payment by providing proof of tax-exempt status.			
			SUBTOTAL	\$ 3,000.00
			SALES TAX	\$ 180.00
		SHIPPIN	IG & HANDLING	
		T	OTAL DUE	\$ 3,180.00

Make all checks payable to KENTUCKY STATE TREASURER and mail to:

Kentucky Historical Society, 100 West Broadway, Frankfort, KY 40601

For credit card payments or eMARS internal billing payments contact Debbie Schneider-KHS Finance Office at (502) 564-1792 x4446 or Email <u>Debbie.Schneider@ky.gov</u>

Thank you for your business!

Date:

THE BEECH THE C/O LEGAL AID SOCIETY EILEEN ORDOVER 416 W MOHAMMAD ALI BLVD STE 300 LOUISVILLE, KY 40202

Employer Identification Number: 82-0734014 DLN: 17053033301028 Contact Person: SHEENA L ROGERS ID# 31270 Contact Telephone Number: (877) 829-5500 Accounting Period Ending: June 30 Public Charity Status: 170(b)(1)(A)(vi) Form 990/990-EZ/990-N Required: Yes Effective Date of Exemption: March 15, 2016 Contribution Deductibility: Yes Addendum Applies: No

Dear Applicant:

We're pleased to tell you we determined you're exempt from federal income tax under Internal Revenue Code (IRC) Section 501(c)(3). Donors can deduct contributions they make to you under IRC Section 170. You're also qualified to receive tax deductible bequests, devises, transfers or gifts under Section 2055, 2106, or 2522. This letter could help resolve questions on your exempt status. Please keep it for your records.

Organizations exempt under IRC Section 501(c)(3) are further classified as either public charities or private foundations. We determined you're a public charity under the IRC Section listed at the top of this letter.

If we indicated at the top of this letter that you're required to file Form 990/990-EZ/990-N, our records show you're required to file an annual information return (Form 990 or Form 990-EZ) or electronic notice (Form 990-N, the e-Postcard). If you don't file a required return or notice for three consecutive years, your exempt status will be automatically revoked.

If we indicated at the top of this letter that an addendum applies, the enclosed addendum is an integral part of this letter.

For important information about your responsibilities as a tax-exempt organization, go to www.irs.gov/charities. Enter "4221-PC" in the search bar to view Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, which describes your recordkeeping, reporting, and disclosure requirements.

THE BEECH INC

We sent a copy of this letter to your representative as indicated in your power of attorney.

Sincerely,

Director, Exempt Organizations Rulings and Agreements

styphen a. martin

Help News Language ~

Charities & Nonprofits

Tax Pi

File

Pay

Refunds

Credits & Deductions

Forms & Instructions

Home > Tax Exempt Organization Search > Beech Inc.

c Back to Search Results

Beech Inc

EIN: 82-0734014 | Lagrange, KY, United States

Determination Letter 6

A favorable determination letter is issued by the IRS if an organization meets the requirements for tax-exempt status under the Code section the organization applied Determination Letter: Determination Letter

Publication 78 Data @

Organizations eligible to receive tax-deductible charitable contributions. Users may rely on this list in determining deductibility of their contributions.

On Publication 78 Data List: Yes

Deductibility Code: PC

Form 990-N (e-Postcard) e

Organizations who have filed a 990-N (e-Postcard) annual electronic notice. Most small organizations that receive less than \$50,000 fall into this category.

Tax Year 2017 Form 990-N (e-Postcard)

Tax Period:

2017 (07/01/2017 - 06/30/2018)

EIN:

82-0734014

Legal Name (Doing Business as):

Beech Inc

Mailing Address: 2001 Spring Bloom Court Lagrange, KY 40031 United States

Principal Officer's Name and Address:

Rose M Livingston

2001 Spring Bloom Court Lagrange, KY 40031 United States

Gross receipts not greater than: \$50,000

Organization has terminated:

Website UKL:

THE BEECH, INC.

General Information

Organization Number 0947173

Name THE BEECH, INC.

Profit or Non-Profit N - Non-profit

Company Type KCO - Kentucky Corporation

StatusA - ActiveStandingG - GoodStateKY

 File Date
 3/15/2016

 Organization Date
 3/15/2016

 Last Annual Report
 5/31/2018

Principal Office 2001 SPRING BLOOM COURT

LAGRANGE, KY 40031

Registered Agent ROSE M. LIVINGSTON

2001 SPRING BLOOM COURT

LAGRANGE, KY 40031

Current Officers

Chairman Manfred Reid **CEO** Rose M Livingston Vice Chairman **Bonnie Marshall** Secretary Rose M Livingston **Treasurer** James A Sexton **Director Bonnie Marshall** Director Manfred Reid **Director** James A Sexton **Director** Rose M Livingston

Individuals / Entities listed at time of formation

Director ROSE M. LIVINGSTON

DirectorMANFRED REIDDirectorBONNIE MARSHALLDirectorJAMES A. SEXTONIncorporatorROSE M. LIVINGSTON

Images available online

Documents filed with the Office of the Secretary of State on September 15, 2004 or thereafter are available as scanned images or PDF documents. Documents filed prior to September 15, 2004 will become available as the images are created.

 Annual Report
 5/31/2018
 1 page
 PDF

 Annual Report
 6/26/2017
 1 page
 PDF

Articles of Incorporation 3/15/2016 5 pages tiff PDF

Assumed Names

Activity History

Filing	File Date	Effective Date	Org. Referenced
Annual report	5/31/2018 10:57:32 AM	5/31/2018 10:57:32 AM	
Annual report	6/26/2017 12:17:41 PM	6/26/2017 12:17:41 PM	
Add	3/15/2016 12:44:10 PM	3/15/2016	

Microfilmed Images

Organization ID # 0947173 State of origin

Commonwealth of Kentucky Filing fee \$15.00 Alison Lundergan Grimes, Secretary of State



Alison Lundergan Grimes Secretary of State P. O. Box 1150 Frankfort, KY 40602-1150 (502) 564-3490 http://www.sos.ky.gov

Amended 2018 Annual Report

ARA

Date (Required)

Exact organization name and principal office address

THE BEECH, INC. 2001 SPRING BLOOM COURT **LAGRANGE KY 40031**

The principal office address and registered agent name/office address cannot be changed on this form. You can file online at app.sos.ky.gov/ftsearch or forms can be downloaded from our website.

Registered Agent and Registered Office Address

Signature of officer or chairman of the board (Required)

ROSE M. LIVINGSTON 2001 SPRING BLOOM COURT LAGRANGE, KY 40031

Vice Chairman	BONNIE MARSHALL
Chairman	MANFRED REID
CEO	ROSE M LIVINGSTON
Secretary	ROSE M LIVINGSTON
Directors - Non-profit co office address.	rporations must have at least three (3) directors. All directors of the non-profit must be listed. If not specified, director addresses default to the princip
BONNIE MARSHALL	
MANFRED REID	
JAMES A SEXTON	
OVINEO V OFVIOR	
ROSE M LIVINGSTO)N
	DN
ROSE M LIVINGSTO	
ROSE M LIVINGSTO	ounty in which your business operates:
ROSE M LIVINGSTO	
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Please indicate the c	If any information below has changed, please place an "X" in the appropriate boxes. th of the following best describes your business: Mining Services Construction
Please indicate the control of the c	If any information below has changed, please place an "X" in the appropriate boxes. If of the following best describes your business: Mining Services Construction Ade Retail Trade Manufacturing Finance, Insurance, Real Estate

Title (Required)



COMMONWEALTH OF KENTUCKY OFFICE OF THE SECRETARY OF STATE ALISON LUNDERGAN GRIMES

October 23, 2018

THE BEECH, INC. 2001 SPRING BLOOM COURT LAGRANGE KY 40031

Dear Business Owner or Registered Agent,

Thank you for your continued commitment to Kentucky. By choosing to operate a business here, you are helping to literally build and grow our Commonwealth.

Printed on the reverse side of this letter is your amended annual report. You may return this document or save time and file online at sos.ky.gov.

Last year, more businesses than ever filed online - nearly 160,000 - representing nearly 78 percent of the total businesses registered with our office.

As your Secretary of State, cutting the red tape and streamlining business' interactions with state government has been one of my top priorities, and we continue to make strides in that effort. During my time in office, my office has been proud to help more than 200,000 businesses get started and do business in the Commonwealth. Each of them have helped to bring vibrancy and diversity to Kentucky's economy.

Thank you for your dedication and investment in Kentucky!

Sincerely,

Alison Lundergan Grimes Secretary of State

alison Gundergan Cremes

(Rev. October 2018) Department of the Treasury Infernal Revenue Service

Request for Taxpayer Identification Number and Certification

▶ Go to www.irs.gov/FormW9 for instructions and the latest information.

1 Name (as shown an your income tax return). Name is required on this line; do not leave this line blank.

Give Form to the requester. Do not send to the IRS.

	The Beech Inc.									
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• Form 1099-INT (interest earned or paid)

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If you do not return Form W-9 to the requester with a TIN, you might

be subject to backup withholding. See What is backup withholding.

The Beech, Incorporated

The Academy at Shawnee **4001 Herman Street**



Programming begins at The Beech in late September and continue at The Academy at Shawnee in January 2019

The Beech 434 South 11th Street



Contact Person:

Rose Livingston

502-314-4173

Type of Program:

After School Tutoring

Focusing on reading and mathematics skills

with attention to:

- o Science
- Social studies
- o Life skills
- o College and career readiness
- Middle School Transition
- **High School Course Recovery**
- Kindergarten Readiness

Open House and Orientation will be conducted for each program.

Ages Served:

Grades K-12

Dates of Operation:

September - December Transitioning January 2019 at The Academy at Shawnee

Days and Hours of Operation: Mondays through Thursday (depending on the program)

3:00-6:30 PM during the school year

Fee:

Free

Features:

- o Certified staff with assistance from trained and experienced instructors
- o Individual student plans for tutoring
- o Collaboration with JCPS school counselors and teachers
- o Assistance with homework
- o Uses JCPS curriculum guides
- Parent information sessions
- o Light snacks

JOB APPLICATION

The BEECH, INC. 434 South 11th Street, Louisville, Kentucky 40203 502-314-4173

The BEECH, INC. is an equal opportunity employer. This application will not be used for limiting or excluding any applicant from consideration for employment on a basis prohibited by local, state, or federal law. Should an applicant need reasonable accommodation in the application process, he or she should contact a company representative.

Please fill out all of the sections below:

Telephone Number:				
Employment Position Position(s) applying for: Instructional Staff (part	time)			
How did you hear about this position?				
What days are you available for work?				
What hours or shift are you available for work?		· · ·		
If needed, are you available to work overtime?				
On what date can you start working if you are hire	ed?			
Do you have reliable transportation to and from w	/ork?			
Personal Information				
Are you 18 years of age or older?		Yes	No	
Are you a U.S. citizen or approved to work in the	United States?	Yes	No	
What document can you provide as proof of citize	enship or legal status?			
Have you ever been convicted of a criminal offen	se (felony or misdemeanor)?	Yes	No	
If yes, please state the nature of the crime(s), wh	en and where convicted and disposit	ion of the c	ase:	
		—		

(Note: No applicant will be denied employment solely on the grounds of conviction of a criminal offense.

The date of the offense, the nature of the offense, including any significant details that affect the description of the event, and the surrounding circumstances and the relevance of the offense to the position(s) applied for may, however, be considered.)

Job Skills/Qualifications Please list below the skills a	i and qualifications you posses	s for the position for wh	nich you are applying:
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-			
	·		-
•	omplies with the ADA and cor eligible applicants/employees		
Education and Training			
High School			
Name	Location (City, State)	Year Graduated	Degree Earned
College/University			
Name	Location (City, State)	Year Graduated	Degree Earned
Vocational School/Specia	lized Training		
Name	Location (City, State)	Year Graduated	Degree Earned
		<u> </u>	_
Military:			
Are you a member of the A	rmed Services?		
What branch of the military			
What was your military ran			
How many years did you s			
What military skills do you	possess that would be an ass	set for this position?	
What military skills do you	possess that would be all as:	set for this position:	
Previous Employment			
Employer Name: Job Title:			
Supervisor Name:			· · · · · · · · · · · · · · · · · · ·
Employer Address:			
City, State and Zip Code:			

Employer Telephone:	
Dates Employed: Reason for leaving:	
Employer Name: Job Title: Supervisor Name: Employer Address: City, State and Zip Code: Employer Telephone: Dates Employed: Reason for leaving:	
Employer Name: Job Title: Supervisor Name: Employer Address: City, State and Zip Code: Employer Telephone: Dates Employed: Reason for leaving: References Please provide 1 personal and profes	sional reference(s) below:
Reference	Contact Information
Have you had a background check	rilling to share with students in a mentoring role? completed in the past five (5) years through Jefferson County would you be willing to get one done?

AT-WILL EMPLOYMENT

The relationship between you and the The BEECH, INC. is referred to as "employment at will." This means that your employment can be terminated at any time for any reason, with or without cause, with or without notice, by you or the The BEECH, INC.. No representative of The BEECH, INC. has authority to enter into any agreement contrary to the foregoing "employment at will" relationship. You understand

that you	employm	ent is	"at w	/ill," and	that	you	ackno	wledge	that r	no ora	l or	written	statem	ents	or
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Company	/'s Preside	nt.													

Applicant Signature:	Dated:	

THE BEECH, INC. MENTORING MIDDLE-SCHOOLERS INITIATIVE OVERVIEW & BACKGROUND

The Beech, Inc. is a holistic educational organization that is building the foundation to provide K-12 educational services as well as educational assistance for the adult parents in the Russell area. The Russell community is home to 10,000 residents encompassing 4,000 heads of household and 6,000 children according to latest statistics. The overall community is categorized as low/impoverished. The zip code in which Russell is located has a child poverty rate of 68%, with an annual median household income of \$15,330.00, approximately one-third of the median income for Louisville. Of the population age 25 or older, 16% have a bachelor's degree or higher, compared with 32% for Louisville overall. Neighborhood children attend public schools scattered throughout Jefferson County, making it difficult for them to participate in educational support and after-school enrichment activities at school, and for their parents to be involved in those schools. Data collected by the Jefferson County Public School System reveals a substantial academic achievement gap in the elementary through high school levels between Russell students and public school peers.

Addressing an academic achievement gap in the elementary through high school levels has been a major focus for *The Beech* along with most recent programs, strengthening kindergarten readiness skills. Another focus has been to build relationships with the parents/guardians and begin to assist them in consumer and basic educational assistance such as GED, basic technology access along with basic technology skills, health/nutrition and consumer education.

HISTORICAL SNAPSHOT - The Beech, Inc.

It began in 2005 as a collaborative effort between Louisville Metro Housing Authority and Ballard High School to support failing students primarily in the Beecher and surrounding neighborhood, directed by Rose Livingston, a certified high school assistant principal with Jefferson County Public Schools. Tim Barry, Executive Director of LMHA, dedicated two apartment buildings, to be used as the learning center and is where The Beech is currently housed - at 442 South 11th Street. Over the past years, it has provided limited programing on a part time basis primarily due to financial restrictions. Over a period, The Beech secured \$25,000 - \$30,000 in direct grants, independent of funding that was provided through JCPS funds, i.e., Ballard High School extended school schools funds. 2014/15 school year \$25,000 was appropriated to the Ballard High School budget, however after retirement of the director that was never actualized. (overview of past programs and collaborators included) The most recent funding was a \$5,000 grant for a kindergarten readiness program in the summer of 2016, sponsored by Metro United Way, Ages & Stages Program. Parents also signed their children up for Metro United Way, Ages & Stages services. Pre/post assessments showed that students gained a significant increase in the scores measured on the kindergarten readiness Brigance Test. The Kentucky Science Center also sponsored a field trip for the

parents and their children as well as came to *The Beech* location, providing an outdoor science fair in the neighborhood. It was a win, win, win for all.

In 2015, at retirement of its director from JCPS and a break from Ballard High School, *The Beech* began the process of incorporating and is currently completing the second portion of securing 501(c)(3) exemption status with the Department of the Treasury Internal Revenue Service. While it would be easier to wait until the process was completely done to provide programming, the need is immediate.

Since the Beech's inception, the following programs have been provided: high school credit recovery, life skill lessons, $1^{st} - 12^{th}$ grade tutoring, $1^{st} - 3^{rd}$ grade reading program, high school coding program, and most recent kindergarten readiness. Certified staff are hired at a rate of a little under half of their daily rate, providing differentiated instructional strategies, adhering to Kentucky Department of Education academic standards. The programs were a direct response to academic challenges identified in the neighborhood and thinking *outside of the box*.

THE BEECH, INC. BOARD MEMBERS

DR. BONNIE MARSHALL, RETIRED ADMINISTRATOR
JEFFERSON COUNTY PUBLIC SCHOOLS

MR. MANFRED REID, CHAIR
COMMUNITY LEADER & RUSSELL NEIGHBORHOOD RESIDENT

MR. JAMES E. SEXTON, RETIRED PRINCIPAL/ADMINISTRATOR JEFFERSON COUNTY PUBLIC SCHOOLS

MS. ROSE M. LIVINGSTON, EXECUTIVE DIRECTOR OF THE BEECH, INC.
RETIRED ASSISTANT PRINCIPAL/ADMINISTRATOR
JEFFERSON COUNTY PUBLIC SCHOOLS

MENTORING MIDDLE-SCHOOLERS INITIATIVE SUMMER PHASE

PURPOSE & OVERVIEW

The Beech Mentoring Middle-Schoolers Initiative (MMSI) arose from the most recent dire request from parents to provide activities during the summer that help students with academics but also assist with life skills and choices. Studies show that the middle school years can be "bumpy" and especially for youth that do not have access or opportunities that support and channel successful transitioning through the academic, social and emotional challenges. The Beech's educational philosophy consistently supports a holistic approach to learning, fully understanding that the family unit must be included in the process. A personal conference is conducted with a parent/guardian and the student upon entry to all The Beech programs. At registration, a conference will be conducted outlining the standards and expectations, concluding with a signed contract of agreement. Authentic relationship building is a primary ingredient to success for students, parent, The Beech and the community.

Summer 2017 will kick off with a month-long program that meets 3 days per week, 2 hours per session. During school year, students will meet once a week for 2 hours to cover academic and social issues that may be affecting their well-being. 18 -20 students are the projected target, with some gender specific sessions included in the schedule.

STAFF, INSTRUCTION, ASSESSMENT

The staff will consist of two content certified teachers that are also proficient with life skills activities, one teacher assistant, one administrator and several volunteer mentors. The mentors will be selected by a panel designated by *The Beech* Director to ensure that they fit specific expectations and qualifications as a mentor for the MMSI program. Instructional strategies will include a combination of online, cooperative, one-on-one and real-life applications. It will be structured with a combination of activates that are literacy rich, performance based, integrating life skills and coping with difficult situations. A tone and culture of high expectations will be set emphasizing respect for self/others, self-discipline, study and high achievement. A wise grandmother often said, "An idle mind is the devil's workshop".

A combination of elements will be used to pre-assess students upon entry to include latest progress reports, student's own knowledge, and any other information that parents will allow *The Beech*, Inc. access in developing an individualized plan for the student. Assessment will be an ongoing formative approach but also to include the following short and long term

goals: presentation of a summer project, accumulated amount of points i.e., online programming, and follow-up throughout the school year.

The summer sessions will be on Tuesday, Wednesday, and Thursday, 2.0 hours. The schedule will include rotation of academic, social/emotion, real-life application sessions.

During the school year, *The Beech*, Inc. will follow up with all students meeting once a week either with their mentor or engaging them in another activity connected from the summer.

The program will include a partnership with Kentucky Center for African American Heritage (KCAAH) and the Academy of Music Production Education and Development (AMPED) to enrichen learning opportunities. The KCAAH will facilitate an activity that focuses on the historical contribution of famous African Americans in Louisville.

The Academy of Music Production Education and Development (AMPED) will coordinate a cooperative multi-media, music project with the students. It will integrate the latest technology, culminating in a presentation at the end of the summer.

Referral to The Beech, Incorporated

The Academy at Shawnee **4001 Herman Street**



Programming begins at The Beech in late September and continue at The Academy at Shawnee in January 2019

The Beech

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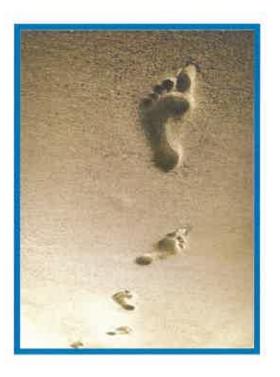
Student's name		
Parent/Guardian/ Caregive	r	
Address		
Telephone number	Cell	Email
School		Grade
Reason for Refe	rral:	
	<u>F</u>	High School
COURSE RECOVER	Y : English Mathemat	tics SciencePractical Living
Tutoring: English	Mathematics	Science Practical Living
	M	iddle School
Tutoring: English	Mathematics	Science Social Studies
	Elem	nentary School
Tutoring: Reading	Writing Mathem	natics Science Social Studies
Referring Teacher		
I acknowledge that the par	ent/auardian/careaiver h	has been notified of this student's referral to The Beech,
-		US postal service.
Counselor's Signature		Date

Contact Person:

Rose Livingston

502-314-4173

THE BEECH INC. A Holistic Approach to Education Handook



Rose M. Livingston
Executive Director
K-12 Certified Educational Administrator

This handbook is a "work in progress" that will incorporate the ideas and beliefs of individuals who believe in the working for the success of ALL children. It will be used as a compass for clarifying our purposes and processes, creating the desired culture, and involving appropriate people.

Table of Contents

I.	The Beech Inc General Description i						
H.	Leadership and Collaborators ii						
III.	History	History 1					
IV.	Project Goals and Mission	2					
V.	Rules for Center	3					
VI.	Roles and Responsibilities	4					
VII.	Modes of Delivery	6					
	A. Direct Instruction						
	B. Online Access						
	C. Life Skills Cooperative Learning						
	D. Literacy Enhancement						
VIII.	Alignment With JCPS' Leadership Competencies and Core Practices for A Great School	7					
	A. Focused PurposeB. Focused CultureC. Focused PeopleD. Focused Processes						

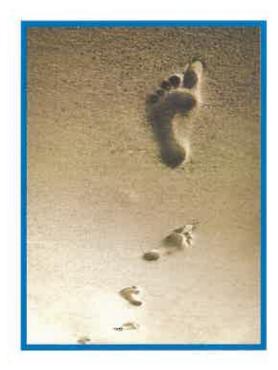
The Beech Inc.

The Beech Inc. is a multifaceted, collaborative effort designed to address academic deficiencies, involve parents in the educational process, provide academic enhancement activities, provide practical living activities, and promote character education. All programming is envisioned and implemented to assist student participants in becoming successful, self-sufficient individuals. It is also an effort to provide parents with information and skills necessary to become self-sustaining citizens and become academic advocates for their children.

The philosophy of The Beech, Inc. aligns well with the last lines of the famous poem "Footprints." Program administrators believe that when students feel isolated and fearful, fail to make wise academic choices, or perform in ways that do not result in academic success, it is our role, as **Educational Advocates**, to support and carry them until they develop or recover the strength they need to proceed to the next phases of their lives.

"The times when you have seen only one set of footprints in the sand, is when I carried you."

(From "Footprints" by Mary Stevenson)



The Beech Inc. Leadership and Collaborators (Advisory Committee)

Rose Livingston Executive Director

On-site Administrator Grant Administrator

Manfred Reid Chair, The Beech Inc.

CHOICE Russell Liaison

Dr. Bonnie Marshall The Beech Inc., Board Member

Education & Grant Research Liaison

James Sexton The Beech Inc., Board Member

Educational Liaison

Laiesha Allen Parent Advocate, Beecher Terrace Housing Complex

Parent Advocate, Beecher Terrace Housing Complex

Phyllis Atiba-Brown Director & Community Liaison

Spradling Urban Development Center

Rev. Geoff Ellis Community Liaison

Tim Barry Executive Director

Louisville Metro Housing Authority

Barbara Sexton-Smith District 4,

Lamika Jordan

Louisville Metro Council Representative

THE BEECH INC. HISTORY

Footprints of a Beginning

What if

- Students had a safe place to come within or close to the neighborhood where they live to make up course work or get tutoring?
- The safe place could also provide an environment of self-responsibility and sustainability-encircled with rigor and high expectations?
- Parents had a place to run in and get an update on their children's progress while feeling a real sense of partnership in their student's education?

The Beech bloomed from the reality that students attending Ballard High School from the Beecher Terrace and surrounding neighborhoods needed something and some place that provided a supportive yet comparable educational setting closer than 1 – 2 hours away on the TARC (public transportation). Several sites were explored for possibilities, and after a few conversations between Rose Livingston, Assistant Principal at Ballard High School and Tim Barry, Executive Director of Louisville Metro Housing Authority (LMHA), it was concluded that the center would be housed at 442 So. 11th Street, a one-bedroom apartment in the heart of the Beecher Terrace neighborhood. This was the start of an enrichment program simultaneously working alongside Ballard High School, utilizing a theatrical approach that highlights a practice resulting in a focused culture, people, purpose and processes.

February 4, 2006, on a Saturday morning, the sign was hung out and the doors opened for the first Saturday session. Sixteen students attended, to some surprise, as it had snowed 2 – 3 inches the night before. In a short time, the Center immediately became overcrowded — as the students filled the bedroom, living room and kitchen, working on three independent study courses. It was very much evident that a larger place was needed. The culminating activity that year ended in a recognition program with Louisville Metro Mayor Jerry Abramson as keynote speaker. The event was attended by students, staff, parents and JCPS representatives. It was during this time the students coined this site "The Beech."

The following year LMHA agreed to relocate the Beecher Terrace Resident Council (a three-bedroom apartment) next door, for the expansion of *The Beech*. LMHA also wired the two apartments for internet accessibility, supporting computer labs in both apartments. Students, teachers, and parents shared in the makeover by joining together and painting the walls and planting trees. By the third-year newer computers had been added as well as JCPS e-school. The first two years it was sparsely funded through ESS (Extended School Services), Ballard High School, sweat equity and personal donations. Kentucky Department of Education emerged as the primary funding source in 2008 and 2009. Over the course of ten years, as funding was available, programs were provided as often as possible, providing high school course recovery, elementary/secondary tutoring, kindergarten readiness and other specialty programs, i.e., coding.

The Beech Inc., was officially incorporated in March 2016 with the major focus of providing a year-round k-12 presence and continuously building relationships with the family unit.

Program Goals and Mission

The Beech Inc. programming is designed to utilize technological and human resources to offer hands-on and real-life approaches to learning that provide:

- An enriching education environment within students' residential neighborhoods that supports holistic learning and self-sustainability
- An environment where parents are an integral part of the educational process supporting the education development of their children
- Varied opportunities to support academic success leading to academic enhancement, graduation and self-actualized citizens
- Opportunities for students, particularly minority students, with an interest in and aptitude for teaching to participate in academic enhancement, career exploration, character education, and practical living activities to develop and/or maintain an interest in teaching
- Opportunities for mentoring students, particularly minority students, with an interest in working with students with special needs in exploring technology, arts and other career choices

Rules for "The Beech Inc." Instructional Day

- Use of cell phones is prohibited, unless instructed for research/data purposes
- Snacks are provided at the time that best enhances the academic schedule
- Obtain permissions from one of the instructors to leave grounds
- Clean up after oneself and take out the trash
- * A call to the home will be made immediately if there is a behavior problem
- Academic, special instructional instructions, and behavior information will be noted and kept in a confidential file

Roles and Responsibilities

<u>On-Site Administrators</u> are the eyes, ears, and heart within the Center who act as the connector in identifying need, communicating with stakeholders, and finding realistic and meaningful ways for students to receive academic support.

- Serve as director of the project and chair of the advisory committee
 - Oversee the day-to-day operations of the project
 - o Communicate with the collaborators
 - o Order and maintain educational supplies
 - o Identify and recommend staff for employment as Educational Advocates
 - o Gather, analyze, and report data on the project
 - o Establish academic schedule
 - o Process pay requests
 - Identify facilitators for parent workshops and student seminars
- Communicate with parents
- Communicate with The Beech Inc. Board
- Communicate with students
- Mentor and monitor Educational Advocates

<u>Educational Advocates</u> (teachers) are expected to look beyond the traditional teacher/student role and genuinely forge a relationship that holistically models mutual respect and relentless high expectations that are nestled in a place where students and parents feel safe.

- Be on time—at least 10-15 minutes before students arrive
- Be prepared for students when they enter
- Require students to adhere to "Beech" rules
- Assess students' work immediately and provide feedback
- Inform the Administrator of concerns about student progress
- Inform the Administrator of celebrations
- Maintain accurate records
- Limit cell phone use to emergency calls
- Maintain a journal with at least one entry per week
- Be committed to communicate learning results with parents

Roles and Responsibilities (continued)

<u>Students</u> must adhere to the rules set forth in the JCPS Code of Acceptable Behavior and Discipline and the Student Bill of Rights and the rules established for "The Beech."

- Report to the center on time
- Sign in as you enter
- Proceed to assigned enrichment area
- Use designated time on assigned work
- Refrain from any acts or works that do not show respect for others, the property, or self
- Complete all work by the end of the designated session
- Attend an orientation on goals and expectations
- Complete independent work on-site
- Adhere to the rules of the center or risk removal from the program and not permitted to return
- Maintain a journal with at least two entries per week

<u>Parents</u> be active partners in your child's education.

- Attend a registration conference
- Participate in Parent Seminars
- Conference with the Educational Advocates at the school and center
- Be responsible for your child's attendance
- Support Educational Advocates in your child's attendance, academics, and behavior

THE BEECH INC. PROGRAMS

Modes of Delivery and Literacy Enhancement

INSTUCTIONAL APPROACH:

- 1) Direct Instruction Certified teachers will deliver differentiated instruction that utilizes group, one-on-one, and other instructional strategies.
- 2) Online Access Students will be able to access online programs that have been set up during their regular school year as well as those provided though The Beech Inc.
- 3) Life Skills Cooperative Learning Groups Educational Advocates and guest facilitators deliver workshops (career exploration, character education, conflict resolution, and practical living) under the supervision of the on-site Administrator.

In addition to course delivery methods described above, a library of literacy materials will be used throughout the instruction to improve reading and comprehension skills. It is the intent of program administrators to encourage reading for pleasure through the diversity of materials available at the center.

THE BEECH INC. ACADEMIC CULTURAL FRAMEWORK

(Adopted from the Jefferson County Public Schools 2007 Leadership Competencies and Core Practices for a Great School)

Focused Purpose

Establishes a mission and vision Shapes a culture of ownership Designs a data-driven strategic action plan

- 1. An enriching educational environment within residential neighborhoods that supports holistic learning and self-sustainability (vision and mission)
- 2. Community commitment to and involvement (JCPS, Metro Housing, Operation Brightside, and Spalding University) in the educational process (ownership, mission and vision)
- An environment where parents are an integral part of the educational process supporting the development of their children (ownership)
- 4. Varied opportunities for course recovery toward graduation and academic enhancement (data driven)
- Opportunities for students, particularly minority students, with an interest in and aptitude for teaching to participate in academic enhancement, career exploration, character education, and practical living activities to develop and/or maintain an interest in teaching (vision and mission/socialemotional curriculum)
- 6. Opportunities for mentoring students, particularly minority students, with an interest in working with students with special needs to explore special education as a career choice (vision and mission /strengthens students' self efficacy)

Focused Culture

Structures social-emotional curriculum Facilitates caring classroom environments Fosters community service-learning opportunities

- That communicated a feeling of "you can learn and demonstrate competency" (facilitates caring classroom environment)
 That required students to be responsible for their choices (structures social-emotional curriculum)
- 2. That required students to participate in the maintenance and upkeep both inside and outside the facility (fosters community service learning opportunities)
- 3. Of trust and respect for self, instructors, peers, learning, and community (fosters community service learning opportunities)
- 4. That was structured AND supportive (fosters community service learning opportunities, structures social-emotional curriculum, facilitates caring classroom environment)

Focused People

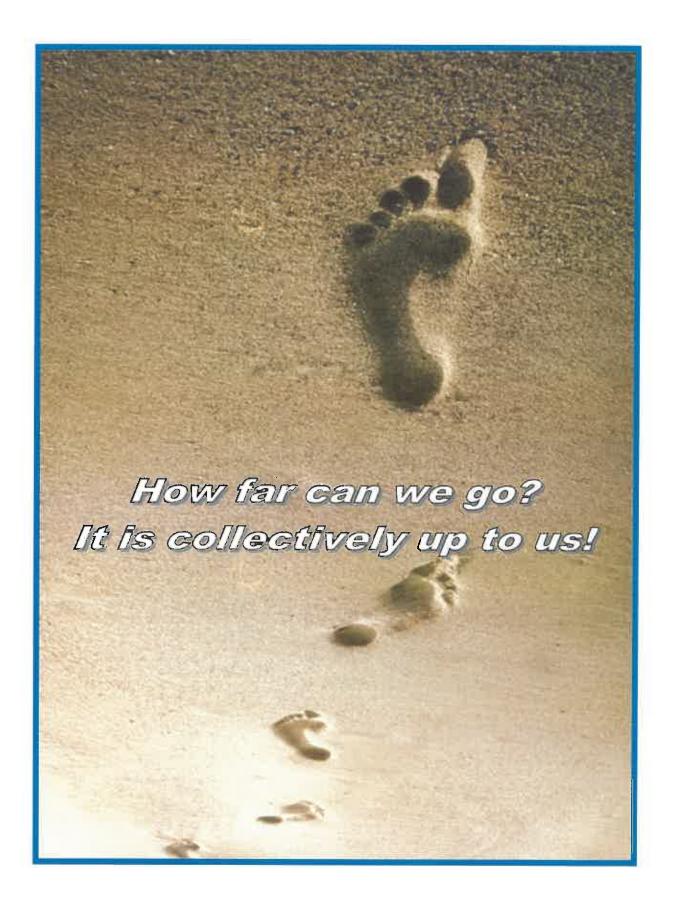
Structures and positions the right staff Strengthens staff and student efficacy Cultivates teamwork in a learning community

- Effective, caring, structured, data-driven leadership and staff experienced, certified, and committed (the right staff)
- 2. Leadership and instructors who believe in their abilities to teach students who struggle (strong sense of self-efficacy and teaching efficacy)
- 3. Instructors who plan collaboratively to address students' areas of improvement (teaching efficacy and teamwork)
- 4. Students who believe in their abilities to achieve (self-efficacy)
- Parents who demonstrate support and caring about their children's education (teamwork and learning community)
- 6. Community leaders who respond to needs of community (teamwork)

Focused Processes

Implements effective, efficient, and ethical operations Implements systematic instructional change Politically leverages systems for student results

- 1. District-approved curricular offerings designed to address specific learning objectives (effective, efficient, and ethical operations)
- 2. Highly structured learning environment (effective, efficient, and ethical operations)
- Student and teacher accountability that is monitored and evaluated (effective, efficient, and ethical operations)
- 4. Dropout prevention, course recovery, grade promotion (politically leverages systems for student results)
- 5. High academic and social expectations for students from competent and caring instructors (systemic instructional change)
- 6. Instructional strategies and programmatic decisions generated as a result of examining student work (data driven)
- Instruction offered in a familiar and safe environment (students' neighborhood/community) politically leverages systems for student results)
- Parent/Caregiver activities designed to increase understanding of academic goals and expectations politically leverages systems for student results)
- Immediate feedback to students coupled with rewards for successes and action plans for areas of improvement (effective, efficient, and ethical operations)
 - Regular and honest communication between parents/caregivers and center personnel (effective, efficient, and ethical operations)



THE BEECH, INC.

General Information

Organization Number 0947173

Name THE BEECH, INC.

Profit or Non-Profit N - Non-profit

Company Type KCO - Kentucky Corporation

StatusA - ActiveStandingG - GoodStateKYFile Date3/15/2016Organization Date3/15/2016Last Annual Report5/31/2018

Principal Office 2001 SPRING BLOOM COURT

LAGRANGE, KY 40031

Registered Agent ROSE M. LIVINGSTON

2001 SPRING BLOOM COURT

LAGRANGE, KY 40031

Current Officers

Chairman Manfred Reid **CEO** Rose M Livingston Vice Chairman **Bonnie Marshall** Secretary Rose M Livingston Treasurer James A Sexton **Director** Bonnie Marshall **Director** Manfred Reid **Director** James A Sexton **Director** Rose M Livingston

Individuals / Entities listed at time of formation

DirectorROSE M. LIVINGSTONDirectorMANFRED REIDDirectorBONNIE MARSHALLDirectorJAMES A. SEXTONIncorporatorROSE M. LIVINGSTON

Images available online

Documents filed with the Office of the Secretary of State on September 15, 2004 or thereafter are available as scanned images or PDF documents. Documents filed prior to September 15, 2004 will become available as the images are created.

<u>Annual Report</u> 5/31/2018 1 page <u>PDF</u> <u>Annual Report</u> 6/26/2017 1 page <u>PDF</u>

Articles of Incorporation 3/15/2016 5 pages tiff PDF

Assumed Names

Activity History

Filing	File Date	Effective Date	Org. Referenced
Annual report	5/31/2018 10:57:32 AM	5/31/2018 10:57:32 AM	
Annual report	6/26/2017 12:17:41 PM	6/26/2017 12:17:41 PM	
Add	3/15/2016 12:44:10 PM	3/15/2016	

Microfilmed Images