

NDF012622PW02

Louisville Metro Council City Agency Request

- **Neighborhood Development Fund (NDF)**
- Capital Infrastructure Fund (CIF)**
- Municipal Aid Program (MAP)**
- Paving Fund (PAV)**

Primary Sponsor: Councilwoman Dr. Barbara Shanklin

Amount: \$3,339.00 **Date:** 12/07/2021

Description of program/project including public purpose, additional funding sources, location of project/program and any external grantee(s):
 Funding of \$3,339.00 from D-2 NDF to Metro Public Works to complete two separate streetlight projects. Project #1 is at 5609 Reflection Dr., and the cost is \$1,076.40 for the 5-year lease. Project #2 is at the Patriots Crossing/Hurstbourne intersection, and the cost is \$2,262.60 for the 5-year lease. Project #1 is taking over an existing pole/light, while Project #2 is installing a brand new pole and light. Both projects are aimed at increasing and maintaining safety and security in the areas.

City Agency: Metro Public Works and Assets
Contact Person: Jeff Brown
Agency Phone: 502-574-0065

I have reviewed this request for an expenditure of city tax dollars, and have determined the funds will be used for a public purpose and have the attached documentation from the receiving department concerning the project/expenditure.

2		\$3,339.00	12/07/2021
District #	Council Member Signature	Amount	Date

Approved by: _____
 Appropriations Committee Chairman Date

Clerk's Office & OMB Use Only:

Request Amount: _____ Amended Amount: _____

Reference #: NDF012622PW02 To OMB: _____

Budget Revision #: _____

Account #: _____

To Project Manager: _____ Completion Date: _____

Actual Cost: _____ Funds Returned: _____

Department/Project: Public Works/
\$3,339.00 from D-2 NDF to Metro Public Works to complete two separate streetlight projects.

Additional Signatures

I have reviewed this request for an expenditure of city tax dollars, and have determined the funds will be used for a public purpose.

Council Member Signature and Amount

District 1	_____	\$ _____
District 2	_____	\$ _____
District 3	_____	\$ _____
District 4	_____	\$ _____
District 5	_____	\$ _____
District 6	_____	\$ _____
District 7	_____	\$ _____
District 8	_____	\$ _____
District 9	_____	\$ _____
District 10	_____	\$ _____
District 11	_____	\$ _____
District 12	_____	\$ _____
District 13	_____	\$ _____
District 14	_____	\$ _____
District 15	_____	\$ _____
District 16	_____	\$ _____
District 17	_____	\$ _____
District 18	_____	\$ _____
District 19	_____	\$ _____
District 20	_____	\$ _____
District 21	_____	\$ _____
District 22	_____	\$ _____
District 23	_____	\$ _____
District 24	_____	\$ _____
District 25	_____	\$ _____
District 26	_____	\$ _____

NDF, CIF, MAP OR PAV INTERAGENCY CHECKLIST

Interagency Name: Metro Public Works and Assets	
Program/Project Name: \$3,339.00 from D-2 NDF to Public Works for two separate streetlight projects	
	Yes/No/NA
Request Form: Is the Request Signed by all Council Member(s) Appropriating Funding?	Yes
Request Form: If matching funds are to be used, are they disclosed with account numbers in the request form description?	NA
Request Form: If matching funds are to be used, does the amount of the request exclude the matching fund amount?	NA
Request Form: If other funds are to be used for this project, are they disclosed with account numbers in the request form description?	NA
Funding Source: If CIF is being requested, does Metro Louisville own/will own the real estate, building or equipment? If not, the funding source is probably NDF.	NA
Funding Source: If CIF is being requested, does the project have a useful life of more than one year? If not, the funding source is probably NDF.	NA
Ordinance Required: Is the NDF request to a Metro Agency greater than \$5,000? If so, an ordinance is required.	No
Ordinance Required: Is the request a transfer from NDF to cost center? If so, is the amount given for the fiscal year \$25,000 or less?	NA
Supporting Documentation: Does the attachment include a valid estimate and description of cost?	Yes

Submitted by: _____ Caleb Howard _____

Date: 12/07/2021

Howard, Caleb A.

From: Bell, LaTonya J.
Sent: Monday, December 6, 2021 4:04 PM
To: Howard, Caleb A.
Cc: Gray, Michael [Contractor]; Cathy.Cash@lge-ku.com; Stenberg, Beth; Shanklin, Barbara; Brown, Jeffrey E
Subject: RE: Streetlight

Flag Status: Flagged

Good afternoon,

If this is a LG&E light 5 year lease project, then D02 will need to complete a NDF Agency Request packet. Thanks.

From: Shanklin, Barbara <Barbara.Shanklin@louisvilleky.gov>
Sent: Monday, December 6, 2021 3:34 PM
To: Howard, Caleb A. <Caleb.Howard@louisvilleky.gov>; Brown, Jeffrey E <Jeffrey.Brown@louisvilleky.gov>
Cc: Gray, Michael [Contractor] <Michael.Gray@lge-ku.com>; Cathy.Cash@lge-ku.com; Stenberg, Beth <Beth.Stenberg@louisvilleky.gov>; Bell, LaTonya J. <LaTonya.Bell2@louisvilleky.gov>
Subject: Re: Streetlight

Caleb, you can sign in my behalf for the two street lights to be installed by Public Works in district 2.
Thanks.

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From: Howard, Caleb A. <Caleb.Howard@louisvilleky.gov>
Sent: Monday, December 6, 2021 3:28:48 PM
To: Brown, Jeffrey E <Jeffrey.Brown@louisvilleky.gov>
Cc: Gray, Michael [Contractor] <Michael.Gray@lge-ku.com>; Shanklin, Barbara <Barbara.Shanklin@louisvilleky.gov>; Cathy.Cash@lge-ku.com <Cathy.Cash@lge-ku.com>; Stenberg, Beth <Beth.Stenberg@louisvilleky.gov>; Bell, LaTonya J. <LaTonya.Bell2@louisvilleky.gov>
Subject: Re: Streetlight

Thank you, **Mr. Brown**; I will let you know when I get the paperwork in later this week.

Dr. Shanklin, will you please respond to confirm that I may sign for you for these two lighting projects?

Also, **Beth/LaTonya**—for these two streetlight projects, would an NDF or CIF be the best way to send Public Works this funding? I was thinking that lighting would be infrastructure and thus CIF, but I am not totally sure.

Thank you everyone,



Caleb Howard

Legislative Assistant to
Councilwoman Dr. Barbara Shanklin
District 2
Louisville Metro Council

On Dec 6, 2021, at 3:20 PM, Brown, Jeffrey E <Jeffrey.Brown@louisvilleky.gov> wrote:

Caleb,

The light at 5609 Reflection Dr is a 250 W so the cost is \$17.94/month or \$1,076.40 for the 5-Year lease.

The cost to add a new LED light at the Patriots Crossing intersection will be \$2,262.60 for the 5-Year lease.

Public Works will accept NDF for lights at both of these locations at a cost of \$3,339.00 for the 5-Year lease.

Jeffrey Brown, PE

From: Howard, Caleb A. <Caleb.Howard@louisvilleky.gov>

Sent: Monday, December 6, 2021 12:22 PM

To: Brown, Jeffrey E <Jeffrey.Brown@louisvilleky.gov>

Cc: Gray, Michael [Contractor] <Michael.Gray@lge-ku.com>; Shanklin, Barbara <Barbara.Shanklin@louisvilleky.gov>; Cathy.Cash@lge-ku.com

Subject: Re: Streetlight

The address for the light that our office would like to take over on Reflection is 5609 Reflection Dr.

Additionally, after talking with Dr. Shanklin, she does think that she would like to move forward on the Patriots Crossing/Hurstbourne installation—assuming that there are not any significant additional costs found by Mr. Gray.

When you get a chance, let us know how much we'd be looking at for the light that we're to take over, as well as if there are any additional costs found to be associated with the other prospective project at Patriots Crossing and Hurstbourne. Once all of the costs are determined, I will write up one or two CIFs (whatever works better for you all) this week to get the process started.

Thank you for your help,

<image001.png>

Caleb Howard

Legislative Assistant to
Councilwoman Dr. Barbara Shanklin
District 2
Louisville Metro Council

On Dec 6, 2021, at 9:22 AM, Brown, Jeffrey E <Jeffrey.Brown@louisvilleky.gov> wrote:

Do you know the address for the light you are asking to take over? The cost will depend on the size of the fixture. It could range from \$10.47/month to \$15.77/month depending on wattage.

Jeffrey Brown, PE

From: Howard, Caleb A. <Caleb.Howard@louisvilleky.gov>
Sent: Monday, December 6, 2021 9:05 AM
To: Brown, Jeffrey E <Jeffrey.Brown@louisvilleky.gov>
Cc: Gray, Michael [Contractor] <Michael.Gray@lge-ku.com>; Shanklin, Barbara <Barbara.Shanklin@louisvilleky.gov>; Cathy.Cash@lge-ku.com
Subject: Re: Streetlight

Good morning,

Thank you for your response, Mr. Brown. I will have to see if Dr. Shanklin will want to move forward or not with the Patriots Crossing/Hurstbourne new installation—the cost is a little more than I think that she was thinking, so I will have to make sure and let you know.

As far as the existing pole on Reflection (#4513784996TL) that Dr. Shanklin would like to take over the payment for from the residents living on that street (detailed in the forwarded message sent initially), would it be accurate to say that that one will cost \$658.20 for the 5-year time period (10.97x12x5, since the pole already exists)?

If so, I will plan on creating a CIF this week for that for sure. If Dr. Shanklin chooses to move forward with both projects, could I combine those costs into one CIF, or would you prefer for them to be split into two separate CIF requests?

I will be sure to get back with you with her decision.

Thank you all for your help,

<image001.png>
Caleb Howard
Legislative Assistant to
Councilwoman Dr. Barbara Shanklin
District 2
Louisville Metro Council

On Dec 6, 2021, at 8:29 AM, Brown, Jeffrey E <Jeffrey.Brown@louisvilleky.gov> wrote:

Michael,
There's no overhead electric at this intersection so this would need a direct burial pole and light but would there be any additional cost to run the conductor to a new light at the corner of Patriots Crossing Trl and S Hurstbourne Pkwy?

Caleb,
The monthly fee for an underground electric Type 498 LED cobra head streetlight is \$10.97 per month plus \$26.74 per month for the pole so the minimum 5-year lease would be \$2,262.60.

Jeffrey Brown, PE

From: Howard, Caleb A. <Caleb.Howard@louisvilleky.gov>
Sent: Friday, December 3, 2021 5:39 PM
To: Brown, Jeffrey E <Jeffrey.Brown@louisvilleky.gov>; Cathy.Cash@lge-ku.com
Cc: Shanklin, Barbara <Barbara.Shanklin@louisvilleky.gov>
Subject: Re: Streetlight

One additional question; I'm not sure who would be the best to ask this one.... Dr. Shanklin got a call from a constituent who lives at the one of the apartment complexes at Patriots Crossing Trl. and Hurstbourne Ln. She says that at night it is very difficult to see coming in and out of the complex and that cars are often hit there because of this. The area currently has no streetlights, according to the constituent.

Dr. Shanklin was wondering what it would cost to install a new streetlight on this corner? She figured since we were already trying to deal with one lighting issue today, we might as well ask about this one as well, in case both could be paid for at the same time (should she choose to do this installation as well).

Thank you for your help,

<image001.png>
Caleb Howard
Legislative Assistant to
Councilwoman Dr. Barbara Shanklin
District 2
Louisville Metro Council

On Dec 3, 2021, at 2:20 PM, Howard, Caleb A.
<Caleb.Howard@louisvilleky.gov> wrote:

Hi Mr. Brown,

Would you be able to help with the situation I wrote to Ms. Cash about below? I should have copied you on the original email, but I didn't realize that this kind of thing went through Public Works at the time; my apologies!

Thank you for your help,

<image001.png>
Caleb Howard
Legislative Assistant to
Councilwoman Dr. Barbara Shanklin
District 2
Louisville Metro Council

Begin forwarded message:

From: "Cash, Cathy [Contractor]"
<Cathy.Cash@lge-ku.com>
Subject: RE: Streetlight
Date: December 3, 2021 at 2:15:16
PM EST
To: "Howard, Caleb A."
<Caleb.Howard@louisvilleky.gov>
Cc: "Shanklin, Barbara"
<Barbara.Shanklin@louisvilleky.gov
>, "Stenberg, Beth"
<Beth.Stenberg@louisvilleky.gov>

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Caleb,

This is a different situation than having lights newly installed and paying 5 years' worth of monthly payments to Metro Public Works.

You may want to ask Jeffrey Brown about this. His email is Jeffrey.brown@louisvilly.ky.gov – his phone# 502 574-0065.

Usually, when a customer wants to take over an existing light, we transfer the light to their account and the light is billed each month.

LG&E does not have a reserve of money for you. The money that you paid was sent to Jeffrey Brown at Public Works.

I will be contacting Patsy Gore that had been paying for the lights later next week. We will then begin the process to remove the lights that she does not want to pay for.

So, please let me know what you would like to do.

Cathy Cash

Coordinator | LG&E Outdoor Lighting
Dept. | Ops Plus, Inc. (an official LG&E
contractor)
6900 Enterprise Drive, Louisville,
KY 40214
O: 502-364-8727
lge-ku.com

From: Howard, Caleb A.
<Caleb.Howard@louisvilleky.gov>
Sent: Friday, December 03, 2021 1:18
PM
To: Cash, Cathy [Contractor]
<Cathy.Cash@lge-ku.com>
Cc: Shanklin, Barbara
<Barbara.Shanklin@louisvilleky.gov>;
Stenberg, Beth
<Beth.Stenberg@louisvilleky.gov>
Subject: Streetlight

EXTERNAL email. STOP and THINK before
responding, clicking on links, or opening
attachments.

Good afternoon Ms. Cash,

I'm hopeful that I am reaching out to
the right person about this, but if not, I
would certainly be grateful to be
pointed in the right direction!

Councilwoman Shanklin would like to
fund one streetlight on Reflection Drive
in D-2—the pole number is
4513784996TL.

Residents on the street have been
paying for several streetlights for years,
but as they have gotten older and
neighbors have changed, they have
contacted Dr. Shanklin saying that they
no longer will be able to pay for the
lights without help.

In turn, Dr. Shanklin is willing to pay for
one of the streetlights from our
discretionary funding. The contract for
the light that Dr. Shanklin would like to
pay for is up at the end of the month.

Additionally, Dr. Shanklin was thinking that our office may actually already have some funding at LG&E for projects like this. Can you confirm if this is true or not, as well as make it possible for our office to pay for this streetlight to ensure that it stays on?

I have copied Ms. Stenburg who is our financial analyst in case she happens to have any information on if we have already existing funding that could be used for this purpose or, if not, what would be the best way to get funding to LG&E (most likely a CIF).

Thank you for your help,

<image001.png>

Caleb Howard
Legislative Assistant to
Councilwoman Dr. Barbara Shanklin
District 2
Louisville Metro Council

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