

NDF 111120 BS24

**Louisville Metro Council City Agency Request**

- **Neighborhood Development Fund (NDF)**
- **Capital Infrastructure Fund (CIF)**
- **Municipal Aid Program (MAP)**
- **Paving Fund (PAV)**

**Primary Sponsor:** Councilwoman Madonna Flood

**Amount:** \$4,000 **Date:** 10-27-2020

**Description of program/project including public purpose, additional funding sources, location of project/program and any external grantee(s):**  
 Brightside-Managed Maintenance/D24 Preston Highway and Outer Loop. Brightside will maintain and beautify the Brightside site as detailed on the Invoice.

**City Agency:** Brightside  
**Contact Person:** Julie Shilton Fried  
**Agency Phone:** 574-2702

**I have reviewed this request for an expenditure of city tax dollars, and have determined the funds will be used for a public purpose and have the attached documentation from the receiving department concerning the project/expenditure.**

24	<input checked="" type="checkbox"/>		\$4,000	10-27-2020
District #		Council Member Signature	Amount	Date

**Approved by:** \_\_\_\_\_  
 Appropriations Committee Chairman Date

**Clerk's Office & OMB Use Only:**

Request Amount: \_\_\_\_\_ Amended Amount: \_\_\_\_\_

Reference #: NDF 111120 BS24 To OMB: \_\_\_\_\_

Budget Revision #: \_\_\_\_\_

Account #: \_\_\_\_\_

To Project Manager: \_\_\_\_\_ Completion Date: \_\_\_\_\_

Actual Cost: \_\_\_\_\_ Funds Returned: \_\_\_\_\_

**Department/Project:**  
Brightside-Managed Maintenance/D24 Preston Highway and Outer Loop

### Additional Signatures

I have reviewed this request for an expenditure of city tax dollars, and have determined the funds will be used for a public purpose.

#### Council Member Signature and Amount

District 1	_____	\$ _____
District 2	_____	\$ _____
District 3	_____	\$ _____
District 4	_____	\$ _____
District 5	_____	\$ _____
District 6	_____	\$ _____
District 7	_____	\$ _____
District 8	_____	\$ _____
District 9	_____	\$ _____
District 10	_____	\$ _____
District 11	_____	\$ _____
District 12	_____	\$ _____
District 13	_____	\$ _____
District 14	_____	\$ _____
District 15	_____	\$ _____
District 16	_____	\$ _____
District 17	_____	\$ _____
District 18	_____	\$ _____
District 19	_____	\$ _____
District 20	_____	\$ _____
District 21	_____	\$ _____
District 22	_____	\$ _____
District 23	_____	\$ _____
District 24	_____	\$ _____
District 25	_____	\$ _____
District 26	_____	\$ _____

## NDF, CIF, MAP OR PAV INTERAGENCY CHECKLIST

**Interagency Name:** BrightSide

**Program/Project Name:** Brightside-Managed Maintenance/D24 Preston Highway and Outer Loop

	Yes/No/NA
<b>Request Form:</b> Is the Request Signed by all Council Member(s) Appropriating Funding?	Yes <input type="checkbox"/>
<b>Request Form:</b> If matching funds are to be used, are they disclosed with account numbers in the request form description?	NA <input type="checkbox"/>
<b>Request Form:</b> If matching funds are to be used, does the amount of the request exclude the matching fund amount?	NA <input type="checkbox"/>
<b>Request Form:</b> If other funds are to be used for this project, are they disclosed with account numbers in the request form description?	NA <input type="checkbox"/>
<b>Funding Source:</b> If CIF is being requested, does Metro Louisville own/will own the real estate, building or equipment? If not, the funding source is probably NDF.	NA <input type="checkbox"/>
<b>Funding Source:</b> If CIF is being requested, does the project have a useful life of more than one year? If not, the funding source is probably NDF.	NA <input type="checkbox"/>
<b>Ordinance Required:</b> Is the NDF request to a Metro Agency greater than \$5,000? If so, an ordinance is required.	No <input type="checkbox"/>
<b>Ordinance Required:</b> Is the request a transfer from NDF to cost center? If so, is the amount given for the fiscal year \$25,000 or less?	No <input type="checkbox"/>
<b>Supporting Documentation:</b> Does the attachment include a valid estimate and description of cost?	Yes <input type="checkbox"/>

**Submitted by:** Andrea Crider Derouen

**Date:** 10-27-2020

## Derouen, Andrea

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**From:** Shinton Fried, Julie 574-2702  
**Sent:** Monday, October 19, 2020 9:41 AM  
**To:** Derouen, Andrea  
**Cc:** Flood, Madonna  
**Subject:** RE: Brightside located at Preston and Outerloop invoice

Yes, Brightside accepts the funds for one year of maintenance.

**From:** Derouen, Andrea <Andrea.Derouen@louisvilleky.gov>  
**Sent:** Saturday, October 17, 2020 3:11 PM  
**To:** Shinton Fried, Julie <Julie.ShintonFried@louisvilleky.gov>  
**Cc:** Flood, Madonna <Madonna.Flood@louisvilleky.gov>  
**Subject:** Brightside located at Preston and Outerloop invoice

Will you accept these funds on behalf of Brightside?

**From:** Flood, Madonna <Madonna.Flood@louisvilleky.gov>  
**Sent:** Saturday, October 17, 2020 8:38 AM  
**To:** Derouen, Andrea <Andrea.Derouen@louisvilleky.gov>  
**Subject:** Fw: Brightside located at Preston and Outerloop invoice

Andrea -

This is the invoice for maintenance of the Bright site for one year.

*Councilwoman Madonna Flood*

*District 24*

*Phone - 574-1124*

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**From:** Shinton Fried, Julie <Julie.ShintonFried@louisvilleky.gov>  
**Sent:** Friday, October 16, 2020 3:12 PM  
**To:** Flood, Madonna <Madonna.Flood@louisvilleky.gov>  
**Subject:** Brightside located at Preston and Outerloop invoice

Councilwoman Flood –

Please find the invoice for FY21 maintenance attached. Since July, we have weeded and removed litter in the site every other week. We are preparing the site for winter. In the spring I would be happy to discuss options to refurbish the site

in addition to general maintenance. We are going to plant daylilies in the site in the next couple of weeks to add additional color in the spring and summer.

If you have any questions, please let me know.

Thank you so much for your support!

We look forward to our partnership to help keep the city clean and beautiful.

Best –  
Julie Fried  
Brightside



## **BRIGHTSIDE FY'21 Invoice**

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### **District 24 Preston Hwy & Outerloop Brightside**

**Maintenance Agreement for July 2020 to June 2021**

#### **Brightside-Managed Maintenance**

- Monitor and assess site needs regularly
- Apply hardwood mulch and reapply as necessary
- Trim all shrubs couple of times throughout the growing season
- Remove weeds at site on a regular basis
- Water site during times of drought, as needed
- Apply herbicides and pesticides, as needed
- Apply Woodace 14-14-14 fertilizer, as needed
- Remove debris from curbs and bed area on a bi-weekly basis
- Maintain sponsor sign

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**TOTAL INVESTMENT FOR FY'21 SPONSORSHIP AGREEMENT**

**\$4,000.00**

The above plan is an estimate of costs relating to the project based on the current cost of materials, labor, etc. This is a flat fee proposal. Actual costs may result in overages or shortages within this proposed plan budget, which shall be applied to the overall Brightside program.

Thank you for helping us keep Louisville *clean, green and beautiful!*

**Brightside is dedicated to uniting people in clean and green activities that beautify and foster pride in our community through volunteerism, planting, sustainability, & education**