

Louisville Metro Council City Agency Request

- Neighborhood Development Fund (NDF)
- Capital Infrastructure Fund (CIF)
- Municipal Aid Program (MAP)
- Paving Fund (PAV)

Primary Sponsor: Councilman Anthony Piagentini

Amount: \$325.00

Date: 5-8-19

Description of program/project including public purpose, additional funding sources, location of project/program and any external grantee(s):

This \$325 is payment for a special event fee and the rental of the pavilion for an annual Fishing for Friends event at Long Run Park. This event will take place Saturday, June 29th. The Long Run Sportsman Club provide all the supplies and volunteers. The families participating in the event can donate and 100% of the proceeds go to Home of the Innocents. This event is not only a fun one but one where children are helping children!

City Agency: Metro Parks

Contact Person: Tangie Dumas

Agency Phone: 502-368-5910

I have reviewed this request for an expenditure of city tax dollars, and have determined the funds will be used for a public purpose and have the attached documentation from the receiving department concerning the project/expenditure.

19

District #


Council Member Signature

\$325.00

Amount

5-9-19

Date

Approved by: _____
Appropriations Committee Chairman Date

Clerk's Office & OMB Use Only:

Request Amount: _____ Amended Amount: _____

Reference #: _____ To OMB: _____

Budget Revision #: _____

Account #: _____

To Project Manager: _____ Completion Date: _____

Actual Cost: _____ Funds Returned: _____

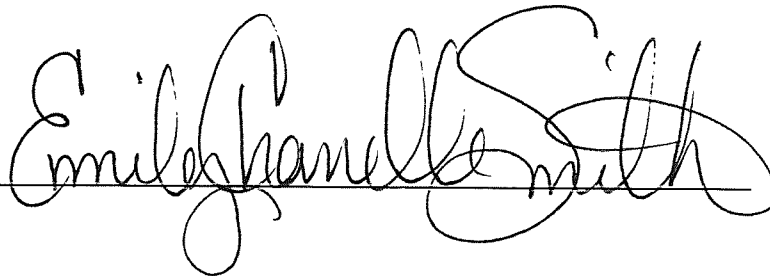
NDF, CIF, MAP OR PAV INTERAGENCY CHECKLIST

Interagency Name: Metro Parks

Program/Project Name: Fishing For Friends Event

	Yes/No/NA
Request Form: Is the Request Signed by all Council Member(s) Appropriating Funding?	Yes
Request Form: If matching funds are to be used, are they disclosed with account numbers in the request form description?	NA
Request Form: If matching funds are to be used, does the amount of the request exclude the matching fund amount?	NA
Request Form: If other funds are to be used for this project, are they disclosed with account numbers in the request form description?	NA
Funding Source: If CIF is being requested, does Metro Louisville own/will own the real estate, building or equipment? If not, the funding source is probably NDF.	NA
Funding Source: If CIF is being requested, does the project have a useful life of more than one year? If not, the funding source is probably NDF.	NA
Ordinance Required: Is the NDF request to a Metro Agency greater than \$5,000? If so, an ordinance is required.	No
Ordinance Required: Is the request a transfer from NDF to cost center? If so, is the amount given for the fiscal year \$25,000 or less?	NA
Supporting Documentation: Does the attachment include a valid estimate and description of cost?	Yes

Submitted by:



Date: 5-9-19



quois Amphitheater
 80 Amphitheater Road
 Louisville KY 40214
 Phone: (502)368-5865

Anthony Piagentini
 601 W Jefferson St
 Louisville KY 40202
 anthony.piagentini@louisvilleky.gov

Reservation Details: Long Run Park, Special Event Permit 1

Address: 1605 Flat Rock Road, Louisville, KY, 40245
 Reserv. Contact: **Anthony Piagentini**
 Phone Number: **(502)574-1119**
 Reserv. Number: 3968
 Status: Tentative
 Purpose: Fishing for Friends
 Anticipated Count: 80

<u>Date(s) And Times</u>	<u>New Fees</u>	<u>Total Fees</u>	<u>New Paid</u>	<u>Total Paid</u>	<u>Amount Due</u>
Sat 06/29/2019 7:00A to 1:00P	250.00	250.00	0.00	0.00	250.00

<u>Fee Details:</u>	<u>Fee Description</u>	<u>Amount</u>	<u>Count</u>	<u>Discount</u>	<u>Sales Tax</u>	<u>Total Fee</u>
	Permit Fee	250.00	1.00	0.00	0.00	250.00

Misc Fac. Comments: Fishing Derby for Kids 16 & under

Special Event Agreement

Event: Fishing for Friends
 Location: Special Event Permit 1
 Date: 06/29/2019 - 06/29/2019
 Time: 7:00 am - 1:00 pm
 Attendance (approximate): 80

We are pleased that you have chosen Special Event Permit 1 as your venue for your upcoming event, Fishing for Friends. This agreement outlines Louisville Parks and Recreation's requirements of the event organizer, Anthony Piagentini District 19. This agreement must be signed and mailed or delivered to: Louisville Parks and Recreation, 1080 Amphitheater Road, Louisville, KY 40214 or faxed to (502) 368-5955. Payment must be received upon booking the event.

These requirements are in addition to the requirements in the Louisville Event Resource Guide and Special Events Handbook, which can be found at <https://louisvilleky.gov/government/city-events/louisville-event-resource-guide-special-events-handbook>.

FACILITY SALES RECEIPT



**LOUISVILLE
PARKS
AND RECREATION**



Receipt #

93855

Payment Date:

05/08/2019

Household:

6150

Organizers must submit a Certificate of Insurance (as per the attached insurance requirements) covering the Louisville/Jefferson County Metro Government as additional insured and as a certificate holder at least 60 weeks prior to the scheduled event. This includes activities such as the "moon walk", "pony rides", "hot air balloon" rides, etc. A Certificate of Insurance must also be submitted by the bounce toy/inflatable contractor, if applicable. They must follow the same insurance requirements as the event organizer.

Recognition of event in the park and/or parking lot does not approve exclusive use of the park. Please arrive early to establish your event.

Vehicles are prohibited on grass. Vehicles are limited to paved routes only. No driving or parking on grass. Parking near or under trees is prohibited.

When groups larger than 200+ are expected, the event organizer must provide a written parking plan that includes the number of parking attendants, type of communication to be used and if necessary, off-site parking location. This plan must be approved by the appropriate manager.

Please contact the police for security or traffic control issues.

The district manager or supervisor is available for a site meeting regarding logistics.

Festivals and major events must provide a site map showing placement of items/vendors to be used.

If vendors are involved, a separate vendor permit is required, see below. The event organizer must obtain a Temporary Master Vendor permit, or they may require each individual vendor to obtain a permit. Vendors will not be permitted if the proper permit is not obtained.

Also, if vendors are involved, they may operate only in designated areas. The no parking rule applies. Disposal of cooking oils and other waste products are the responsibility of the vendor in accordance with OSHA/Fire Department regulations. The vendor will be billed for any Non-compliance to cover Louisville Parks and Recreation's expense of clean up.

Portable toilets are the responsibility of the event organizer. Existing restroom facility, if applicable, will be open and clean, unless otherwise noted. You must provide contact information for the portable toilet vendor. Placement location must be pre-approved.

Signs and banners must be free standing or placed on a stage or vehicles. No signs or decorations may be posted on trees or structures (includes park signs).

Alcoholic beverages are prohibited unless approved in writing by the Director of Louisville Parks and Recreation; also visual displays and written advertisements that promote alcoholic products are prohibited in park grounds.

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Music should be for the enjoyment of those in the immediate area - not loud or blaring.

The park will be clean and orderly. It is the event organizer's responsibility to clean up and bag trash for removal by Louisville Parks and Recreation.

Event shall close no later than 11:00 p.m., in consideration of the residential neighborhood.

Any damage to the Park or Louisville Parks and Recreation's property will be assessed and billed to cover Louisville Parks and Recreation's cost of clean up and repair.

Temporary Master Vendor Permit, if applicable:

Temporary Master Vendor Permit- obtained by the Event Organizer. The event organizer is responsible for ensuring the vendors have all the required documents to operate, (including but not limited to insurance, sales tax permit, health department permits, Revenue commission permit, etc.) The fee for the Temporary Master Vendor Permit is \$250.00 per day.

Additional Services available:

If the following additional services or equipment rentals are required or requested, the cost of these services will be assumed by the event organizer and must be paid for prior to the event.

Match-Box	\$125.00
Picnic Tables (set of 10, delivered)	\$150.00
Trash Cans (set of 10)	\$150.00

Full payment is due upon booking and approval from district supervisor (for staffing purposes).

Reservation is tentative until the full payment, insurance requirements and Louisville Parks and Recreation

FACILITY SALES RECEIPT



**LOUISVILLE
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Receipt # 93855
Payment Date: 05/08/2019
Household: 6150

approval is received. Payment with insufficient fund check shall void contract immediately and cancel reservation and or event.

here is a \$25 fee for all returned checks

In consideration of the Louisville Parks and Recreation Department allowing me to use the facilities, I hereby waive and release the Louisville/Jefferson County Metro Government and its Parks and Recreation Department and their officers, agents, employees and volunteers from any and all claims or causes of action for injury, damage or loss to my person or property during my participation in the event.

I hereby further agree to indemnify, hold harmless and defend the Louisville/Jefferson County Metro Government and its Parks and Recreation Department and their officers, agents, employees and volunteers from any and all losses, claims, or causes of action for injury, damage or loss in any way relating to or arising from any incidence occurring during the event. This waiver and release is intended to be an express waiver of and release from any and all claims against the Louisville/Jefferson County Metro Government and its Parks and Recreation Department and their officers, agents, employees and volunteers arising from the event, including all claims and or causes of action based on the alleged negligence or gross negligence of the Louisville/Jefferson County Metro Government and its Parks and Recreation Department and their officers, agents, employees and volunteers.

I expressly agree that this Permission, Release, Waiver and Indemnification agreement shall be interpreted releasing the Louisville/Jefferson County Metro Government and its Parks and Recreation Department and their officers, agents, employees and volunteers from all liability and claims to the fullest extent allowed by the laws of Kentucky.

Any publicly disseminated materials to the general public must be submitted in advance to Louisville Parks and Recreation before distribution.

Please sign below and return one copy of this agreement to the address listed above. In addition, we ask that you be courteous to other park users at all times. Good luck with your event.

Organization (If applicable): District 19

FACILITY SALES RECEIPT



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Receipt #
Payment Date:
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05/08/2019
6150

Signature: _____ 

Printed Name: Anthony Piagentini

Title: District 19 Councilman

Date: 5-9-19

Reservation Details: Long Run Park, Shelter By Boat Dock

Address: 1605 Flat Rock Road, Louisville, KY, 40245
 Reserv. Contact: **Anthony Piagentini**
 Phone Number: **(502)574-1119**
 Reserv. Number: 3968
 Status: Tentative
 Purpose: Fishing for Friends
 Anticipated Count: 80
 Facility Features: Restroom in Park

<u>Date(s) And Times</u>	<u>New Fees</u>	<u>Total Fees</u>	<u>New Paid</u>	<u>Total Paid</u>	<u>Amount Due</u>
Sat 06/29/2019 7:00A to 1:00P	75.00	75.00	0.00	0.00	75.00

<u>Fee Details:</u>	<u>Fee Description</u>	<u>Amount</u>	<u>Count</u>	<u>Discount</u>	<u>Sales Tax</u>	<u>Total Fee</u>
	Daily Rate	75.00	1.00	0.00	0.00	75.00

Special Questions: Is a caterer being used? No
 If so, what is the name of the caterer?

Processed on 05/08/19 @ 1:47 pm by tdumas

Total New Fees	325.00
Total Due	325.00
Total Fees Paid	0.00
Total Paid	0.00
Balance From Receipt	325.00



Long Run Sportsmen Club's *Jim Zaring* *"Fishing for Friends"*

WHEN: Saturday, June 29, 2019
WHERE: Long Run Park Lake
TIME: 8:00 a.m. - Noon
COST: \$10 per Angler (must be paid upon registration)

Event will be held Rain or Shine!

DEADLINE FOR ENTRIES MAY 31

Lunch & Prizes at Noon in Pavilion located on South Shore of Long Run Lake



Fishing for Friends is a fishing event for children 16 and under
(All entrants must be accompanied by a parent or guardian).



No Fishing License is required.



Bait and Lunch provided.



Lots of Prizes.



Loaner fishing outfits will be provided based on availability.

***This event is meant to provide youngsters with a fun fishing experience;
prizes awarded are not dependent on catching fish.***

ALL PROCEEDS BENEFIT HOME OF THE INNOCENTS

Registration Limited to First 100 Paid Entrants

Name: _____	Age: _____	Mail to: Long Run Sportsman's Club
Address: _____		Attn: Jeff Fitzpatrick
Daytime Phone Number: _____		4202 Candor Avenue
Email: _____		Louisville, KY 40216

\$10 Entry Fee must accompany Registration

**Event Sponsored by Long Run Sportsmen Club,
Jim Zaring Family, and Louisville Metro Councilman Anthony Piagentini**

Long Run Sportsmen's Club, Inc., its members, volunteers, and sponsors of this event are not responsible for loss, theft or accidents.

All rules and regulations of Kentucky Department of Fish & Wildlife and Louisville Metro Parks will be followed.

Prize drawings limited to entrants.

For information contact Jeff Fitzpatrick at (502) 298-3404 or jefffitzpatrick@twc.com