


Louisville Metro Council City Agency Request

 ~~Neighborhood Development Fund (NDF)~~
Capital Infrastructure Fund (CIF)
Municipal Aid Program (MAP)
Paving Fund (PAV)


Primary Sponsor: Rick Blackwell, District 12

Amount: \$1,864.00 **Date:** Sep 29, 2016

Description of program/project including public purpose, additional funding sources, location of project/program and any external grantee(s):
This funding is for the removal of two trees at 6617 Sylvania Road in District 12. This property is vacant and the trees are considered dangerous to nearby properties.

City Agency: Codes & Regulations
Contact Person: Darrell Coomer
Agency Phone: 502.776.1633

I have reviewed this request for an expenditure of city tax dollars, and have determined the funds will be used for a public purpose and have the attached documentation from the receiving department concerning the project/expenditure.

12  \$1864.00 9/29/2016
District # Council Member Signature Amount Date

Approved by: _____
Appropriations Committee Chairman Date
Clerk's Office & OMB Use Only:
Request Amount: _____ Amended Amount: _____
Reference #: _____ To OMB: _____
Budget Revision #: _____
Account #: _____
To Project Manager: _____ Completion Date: _____
Actual Cost: _____ Funds Returned: _____

Department/Project: _____

Additional Signatures

I have reviewed this request for an expenditure of city tax dollars, and have determined the funds will be used for a public purpose.

Council Member Signature and Amount

District 1	_____	\$ _____
District 2	_____	\$ _____
District 3	_____	\$ _____
District 4	_____	\$ _____
District 5	_____	\$ _____
District 6	_____	\$ _____
District 7	_____	\$ _____
District 8	_____	\$ _____
District 9	_____	\$ _____
District 10	_____	\$ _____
District 11	_____	\$ _____
District 12	_____	\$ _____
District 13	_____	\$ _____
District 14	_____	\$ _____
District 15	_____	\$ _____
District 16	_____	\$ _____
District 17	_____	\$ _____
District 18	_____	\$ _____
District 19	_____	\$ _____
District 20	_____	\$ _____
District 21	_____	\$ _____
District 22	_____	\$ _____
District 23	_____	\$ _____
District 24	_____	\$ _____
District 25	_____	\$ _____
District 26	_____	\$ _____

NDF, CIF, MAP OR PAV INTERAGENCY CHECKLIST

Interagency Name: Codes & Regulations	
Program/Project Name: Tree Removal at 6617 Sylvania Road	
	Yes/No/NA
Request Form: Is the Request Signed by all Council Member(s) Appropriating Funding?	Yes
Request Form: If matching funds are to be used, are they disclosed with account numbers in the request form description?	NA
Request Form: If matching funds are to be used, does the amount of the request exclude the matching fund amount?	NA
Request Form: If other funds are to be used for this project, are they disclosed with account numbers in the request form description?	NA
Funding Source: If CIF is being requested, does Metro Louisville own/will own the real estate, building or equipment? If not, the funding source is probably NDF.	NA
Funding Source: If CIF is being requested, does the project have a useful life of more than one year? If not, the funding source is probably NDF.	NA
Ordinance Required: Is the NDF request to a Metro Agency greater than \$5,000? If so, an ordinance is required.	No
Ordinance Required: Is the request a transfer from NDF to cost center? If so, is the amount given for the fiscal year \$25,000 or less?	No
Supporting Documentation: Does the attachment include a valid estimate and description of cost?	Yes

Submitted by: _____

Date: _____

Kennedy, Liz

From: Barbour, Wesley M
Sent: Thursday, September 29, 2016 9:39 AM
To: Coomer, Darrell W; Kennedy, Liz
Subject: RE: 6617 Sylvania Road- SR: 455862
Attachments: Sylvania Tree Proposal.pdf

Follow Up Flag: Follow up
Flag Status: Completed

Liz, the quote for the tree on Sylvania is attached. Darrell will need a Purchase order.

Thanks,

Wesley M. Barbour
Code Enforcement Supervisor
444 S. 5th St., 2nd Floor
Louisville, KY 40202
(502) 574-4304 - office
(502) 574-1334 - Fax
wesley.barbour@louisvilleky.gov
<http://www.louisvilleky.gov/>

From: Coomer, Darrell W
Sent: Wednesday, September 21, 2016 4:21 PM
To: Kennedy, Liz
Cc: Barbour, Wesley M
Subject: FW: 6617 Sylvania Road- SR: 455862

Sent off to bob ray for quote to remove both trees will let you know when I get back. Usually takes a week or so for quote.

Thanks

Darrell Coomer
District Operations Manager
Codes And Regulations
Vacant Lots Division
1440 S 22nd Street
Louisville Ky 40210
darrell.coomer@louisvilleky.gov
Office 502-776-1633
Fax 502-778-6373



DEPARTMENT OF
**CODES AND
REGULATIONS**

From: Thompson, Erin
Sent: Wednesday, September 21, 2016 3:44 PM
To: Coomer, Darrell W
Subject: RE: 6617 Sylvania Road- SR: 455862

Darrell-

There are two tree in the front yard that I recommend to be removed. The worst is the large 35" silver maple located on the right hand side of front yard if you are looking at the house from the street. Here are my inspection notes:

1. 35" Silver maple

- Ganoderma fungal growth at base trunk.
- Soft rotting wood at site of ganoderma fungus and several roots have decayed leaving depressions in front yard.
- Branches in crown have been damaged and broken (likely during storms) and not correctly pruned to remove further cracking/breakage. Several cavities in these branches.
- 30% crown dieback

Recommendation: Remove; with the rot in the base trunk and root system the structural integrity is not sound. Could fall into vacant house, street, or onto property/structures of 6619 Sylvania Rd.

2. 18" red maple

- Rot at base trunk
- Cavity at ~5' that has rot in it. Sound testing proved that cavity extends into base trunk but cannot tell if hollow cavity extends always to ground level
- 15% crown die back
- Electrical service line runs through crown of tree to 6619 Sylvania Rd
- Two broken limbs in crown that were not corrective pruned

Recommendation: Remove: Tree could fall causing damage to electrical service at 6619 Sylvania Rd or fall into street.

Please let me know if further explanation is needed.

Thank you



DIVISION OF
**COMMUNITY
FORESTRY**

Office of Sustainability - Louisville Forward

Erin M. Thompson

Urban Forester/Community Forestry Supervisor
ISA Certified Arborist KY-0813A
Division of Community Forestry-Louisville Forward
527 West Jefferson St, Suite 606
Louisville, KY 40202
Office: (502) 574-4030
Erin.Thompson@louisvilleky.gov

From: Coomer, Darrell W
Sent: Wednesday, September 14, 2016 10:46 AM
To: Barbour, Wesley M; Kennedy, Liz; Schmitt, Danny; Peers, Carrie G; Flood, John
Cc: Kirchdorfer, Robert; Blackwell, Rick; Blanford, Angela; Thompson, Erin
Subject: RE: 6617 Sylvania Road- SR: 455862

I will ask the city arborist to take a look at this tree to see if it warrants removing and then I can get a quote from bob ray for removal and send you the quote

Thanks

Erin can you take a look at this tree and give us your thoughts on 6617 sylvania rd.

Thanks

Darrell Coomer
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Codes And Regulations
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darrell.coomer@louisvilleky.gov
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Fax 502-778-6373



DEPARTMENT OF
**CODES AND
REGULATIONS**

From: Barbour, Wesley M
Sent: Wednesday, September 14, 2016 10:41 AM
To: Kennedy, Liz; Coomer, Darrell W; Schmitt, Danny; Peers, Carrie G; Flood, John
Cc: Kirchdorfer, Robert; Blackwell, Rick; Blanford, Angela
Subject: RE: 6617 Sylvania Road- SR: 455862

Hello,

I'm looping in Carrie Peers and John Flood from Accounts Receivable to see if they know the process for charging the property owner for the tree removal.

Darrell, what needs to happen on our end to get the bid for the tree removal? Do you need a referral placed in the system?

Thanks,

Wesley M. Barbour
Code Enforcement Supervisor
444 S. 5th St., 2nd Floor
Louisville, KY 40202
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wesley.barbour@louisvilleky.gov
<http://www.louisvilleky.gov/>

From: Kennedy, Liz
Sent: Wednesday, September 14, 2016 10:37 AM
To: Coomer, Darrell W; Barbour, Wesley M; Schmitt, Danny
Cc: Kirchdorfer, Robert; Blackwell, Rick; Blanford, Angela
Subject: RE: 6617 Sylvania Road- SR: 455862

Good Morning Everyone –

We DO want to fund the removal of this tree – could we get an estimate for it so that we can start the appropriations paperwork?

Preferably, however, CM Blackwell would want to see the ultimate cost of the removal passed on the property owner through a lien, if possible.

Thank you,
Liz Kennedy



Liz Kennedy, Legislative Assistant
Office of Councilman Rick Blackwell
601 W. Jefferson Street | Louisville, KY 40202
p: (502) 574-1112 f: (502) 574-3363
www.RickBlackwell.com

From: Coomer, Darrell W
Sent: Tuesday, September 13, 2016 6:46 AM
To: Kennedy, Liz; Barbour, Wesley M; Schmitt, Danny
Cc: Kirchdorfer, Robert; Blackwell, Rick; Blanford, Angela
Subject: RE: 6617 Sylvania Road- SR: 455862

Angie can you answer the question?

Darrell Coomer
District Operations Manager
Codes And Regulations
Vacant Lots Division
1440 S 22nd Street
Louisville Ky 40210

darrell.coomer@louisvilleky.gov

Office 502-776-1633

Fax 502-778-6373



DEPARTMENT OF
**CODES AND
REGULATIONS**

From: Kennedy, Liz
Sent: Monday, September 12, 2016 5:26 PM
To: Coomer, Darrell W; Barbour, Wesley M; Schmitt, Danny
Cc: Kirchdorfer, Robert; Blackwell, Rick
Subject: RE: 6617 Sylvania Road- SR: 455862

Darrell –

Could you clarify a little further with regard to the demand for payment? Why can that not be added to the lien?

Thank you,
Liz Kennedy



Liz Kennedy | Legislative Assistant
Office of Councilman Rick Blackwell
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From: Coomer, Darrell W
Sent: Monday, August 29, 2016 2:24 PM
To: Barbour, Wesley M; Kennedy, Liz; Schmitt, Danny
Cc: Kirchdorfer, Robert
Subject: RE: 6617 Sylvania Road- SR: 455862

generally once the work is done the demand for payment is sent and no way to attach a bill for tree removal. It generally takes a couple weeks for Bob Ray to get quote to you and then remove
thanks

Darrell Coomer
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DEPARTMENT OF
**CODES AND
REGULATIONS**

From: Barbour, Wesley M
Sent: Monday, August 29, 2016 1:46 PM
To: Kennedy, Liz; Schmitt, Danny
Cc: Kirchdorfer, Robert; Coomer, Darrell W
Subject: RE: 6617 Sylvania Road- SR: 455862

Honestly Liz, I'm not sure. Darrell/Robert, see below. Can you answer her question?

Thanks,

Wesley M. Barbour
Code Enforcement Supervisor
444 S. 5th St., 2nd Floor
Louisville, KY 40202
(502) 574-4304 - office
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wesley.barbour@louisvilleky.gov
<http://www.louisvilleky.gov/>

From: Kennedy, Liz
Sent: Monday, August 29, 2016 1:43 PM
To: Barbour, Wesley M; Schmitt, Danny
Cc: Kennedy, Liz
Subject: RE: 6617 Sylvania Road- SR: 455862

Good Afternoon Wesley & Danny –

I heard from the original complainant, Mr. Epperson, on this property and wanted to touch base with you.

Danny – Mr. Epperson said that he spoke with you at your last visit and that you were very helpful.

Wesley – CM Blackwell is possibly interested in funding the tree removal, but has a question. If D12 pays for the removal of the tree, does that cost get attached to the lien as a cutting/cleaning would?

Thanks,
Liz Kennedy



Liz Kennedy | Legislative Assistant
Office of Councilman Rick Blackwell
601 W. Jefferson Street | Louisville, KY 40202
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From: Barbour, Wesley M
Sent: Thursday, June 23, 2016 2:18 PM
To: Grantz, Elliott K.; Schmitt, Danny
Cc: Kennedy, Liz
Subject: RE: 6617 Sylvania Road- SR: 455862

The property remains vacant. We have had no contact with the owner of the property. We referred the property for cleaning in May and it was completed. With no owner contact, we have no means to assist with the tree.

Danny, please reinspect and place the property in foreclosure if warranted.

Elliott, if you all have any resources for tree removal, please let me know. Our crews normally only cut and clean the properties.

Thanks,

Wesley M. Barbour
Code Enforcement Supervisor
444 S. 5th St., 2nd Floor
Louisville, KY 40202
(502) 574-4304 - office
(502) 574-1334 - Fax
wesley.barbour@louisvilleky.gov
<http://www.louisvilleky.gov/>

From: Grantz, Elliott K.
Sent: Thursday, June 23, 2016 2:11 PM
To: Barbour, Wesley M
Cc: Kennedy, Liz
Subject: 6617 Sylvania Road- SR: 455862

Good Afternoon Wesley-

I was wondering what the status of this case was. Mr. Epperson called in today saying that the tree was dead and that limbs were falling and could damage his property. Any information you could provide would be much appreciated.

Thank You,

Elliott Grantz



Elliott Grantz | Staff Helper
Office of Councilman Rick Blackwell
601 W. Jefferson Street | Louisville, KY 40202
p: (502) 574-1112 f: (502) 574-3363
www.RickBlackwell.com



Bob Ray Company, Inc.

"No Job Too Small, No Tree Too Tall"

www.bobrayco.com

Customer Name Lou Metro Attn: Darrell Date 9.29.2016
 Phone _____ Cell 776-1633 Fax _____
 Job Location 6617 Sylvania Road City Louisville State KY Zip 40258
 Billing Address (if different) on file Email _____

-Specifications for Contract (or) Estimates -

- 1). Remove 36" Silver Maple tree (no stump). \$1532.00
- 2). Remove 17" Red Maple tree (no stump). \$332.00

We propose to furnish material, labor and equipment to complete work in accordance with above specifications. The Bob Ray Co., Inc.'s estimated cost of the performance of the tasks presented above is \$ 1864.00. Should there be any reason to modify the scope of work, the Bob Ray Company, Inc. will seek your approval with a revised estimated cost before commencing any such additional work.

All work is to be completed in a workmanlike manner. All agreements are contingent upon weather, accidents and other delays beyond our control. See reverse side for the terms and conditions of work to be performed. The above price(s) and specification(s) are satisfactory and hereby accepted. You are authorized to do the work as specified.

This agreement and any noted attachments constitutes the entire agreement between the Bob Ray Co., Inc. and the below signed concerning the subject matter hereof. This agreement supersedes all prior agreements, discussions, representations, warranties and covenants between the Parties with respect to the above specified work. There are no warranties, representations, covenants or agreements, expressed or implied, between the parties except those expressly set forth in this agreement. Any amendments or modifications of this agreement shall be in writing and executed by the contracting parties.

Your signature below will constitute a binding contract.

Representative's Signature Adam Palmer 773-1120 Customer's Signature _____
 Date 9.29.2016 Date _____



ANSI A300 Pruning Specifications

Crown Cleaning – Selective pruning to remove one or more of the following parts: dead, diseased, and/or broken branches.

Crown Thinning – Selective pruning to reduce density of live branches.

Crown Raising – Selective pruning to provide vertical clearance.

Crown Reduction – Selective pruning to decrease height and/or spread.

Crown Restoration – Selective pruning to improve the structure, form and appearance of trees that have been severely headed, vandalized, or damaged.

Vista Pruning – Selective pruning to allow a specific view.

Stump Grinding Standards

Grind and Leave Lay – Grind 8-10" below grade, leaving grindings where they land.

Grind and Backfill All – Grind 8-10" below grade and put chips back in hole, although there will sometimes be excess chips.

Grind and Haul Excess – Grind 8-10" below grade and haul excess chips leaving hole at or near ground level.

Grind and Soil Backfill – Haul away all chips and fill hole with topsoil.

Add Visible Surface Roots – same specifications as above.

Total Grind – Grind a minimum of 18", or enough to allow replacement of the tree.

Deep Water Your Plants

From May through October your trees are actively growing and depend on water to carry out their daily processes. We do not have optimum rainfall during these months.

You hear different opinions on how to water your trees and most of them are guesses. The Tree Care Industry Association says that a mature shade tree has the capability of absorbing 80 to 100 gallons of water from the soil every 24 hours that the tree supports green foliage. One of the primary purposes of tree roots is to absorb the needed amount of water – if you take care of the roots, you're taking care of an essential part of the tree.

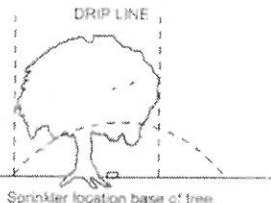
The soil environment determines root growth. 90% of a tree's absorbing roots will usually be found within the upper 12 to 15 inches where soil conditions are closest to ideal. Both too little and too much soil moisture can be a problem for roots. When absorbing roots use up all the available moisture nearby, they stop taking up water and root tip growth stops. If re-watered immediately after growth stops, new root growth may not take place for a week. If water is withheld longer, root growth can take up to five weeks to resume, and some of the smaller roots may die.

Prolonged soil saturation fills spaces normally occupied by air. In most soils, if less than eight to ten percent oxygen is available, roots are killed and cannot take up moisture, this results in wilted/droopy leaves that are dry to the touch - the same symptoms as drought.

Soaker hoses in landscape beds once every three weeks for four to six hours will promote excellent health. *Sprinklers* are necessary for trees. Root systems spread far beyond the branch tips if soil is available and the entire root zone should be watered. An eight hour soaking once every four to five weeks – May through October enables enough roots to absorb this water and have a reserve that will last until the next watering about one month later. In some situations you may need to adjust the length of time: hillsides may take longer, low areas less. Prolonged windy conditions increase the amount of moisture lost from leaves. This may result in a need to increase frequency *i.e.* from every five weeks to every four.

Lack of watering or watering for short periods of time can cause new roots to come to the surface where they are more vulnerable to drying.

For recently transplanted trees, only the root ball needs to be watered. One to two gallons of water per inch of trunk caliper (measured six inches above the soil) is the proper amount. A five-gallon bucket with holes punched in the bottom will allow you to measure the amount as well as slowly apply the water. Landscape sized trees (less than 4 inches) planted in the Spring should be watered twice weekly for two to five months, then weekly until established. It takes 12 months per inch of trunk caliper to establish the tree. Increase volume cannot make up for lack of frequency, and watering soon after transplanting is a priority – playing catch-up doesn't work.



CUSTOMER COPY



Bob Ray Co., Inc.

Terms and Conditions of work to be performed

The following terms and conditions are part of the confirmation of work to be performed by Bob Ray Co., Inc. for the authorizing party (Client), and with the information on the preceding page(s), constitute the entire agreement.

- Bob Ray Co., Inc. is insured for liability resulting from injury to persons or property, and all of its employees are covered under workers compensation insurance.
- Bob Ray Co., Inc. assumes no liabilities or responsibilities for any cracking, breaking, puncturing, depressing, or any other damage to any driveway, patio or any other paved, bricked, stoned, concrete or asphalted surface resulting from trucks and equipment being used to access the job.
- Bob Ray Co., Inc. is not responsible for damage to irrigation lines, drain lines, invisible fences, cables or any other underground utilities, unless the systems are accurately marked and mapped by the client and a copy is presented to Bob Ray Co., Inc. before the work is performed.
- Bob Ray Co., Inc. will not be held responsible for any unforeseen or abnormal reaction to any trees, shrubs or lawns resulting from the proper application of chemicals and formulations according to their appropriate labels.
- Clean-up shall include removing wood, brush, clippings and raking of the entire area affected by the specified work, unless noted otherwise in this proposal.
- Stump removal is not included in the tree removal price unless specified in this agreement. Surface and subsurface roots beyond the stump are not removed unless specified.
- Cables and braces reduce, but do not remove the risk of branch and trunk failure. All supplemental support systems have a finite life and should be inspected annually or after any significant weather event. It is the client's responsibility to contact Bob Ray Co., Inc. to schedule this service for an additional fee.
- Trees inherently pose a certain degree of hazard and risk from breakage, failure or other causes and conditions. Recommendations made are intended to minimize or reduce such hazards. There can be no guarantee that efforts to discover or correct unsafe conditions will prevent future breakage or failure, nor can there be any guarantee that all hazardous conditions have been detected. The client shall not infer that a tree is safe either because work has been done to reduce risk, or because no work has been recommended on a specific tree.
- Any additional work required to complete the work specified, caused by the client's failure to make known or caused by previously unknown foreign material in the trunk, branches, underground, or any other condition not apparent in estimating the work, shall be paid for by the client on a time and material basis.
- Client affirms all trees and vegetation upon which work is to be performed are owned by the client, or that authorization for the work has been obtained from the rightful property owner. Furthermore, Client shall be responsible for compensating Bob Ray Co., Inc. for any and all damages collected against Bob Ray Co., Inc. by any third party demonstrating actual ownership of the trees and vegetation upon which the work was performed.
- Client is responsible for obtaining and paying for all required local permits necessary to perform work described in this agreement.
- Estimates older than 45 days are subject to change.
- Payment is to be received upon completion of the work and receipt of invoice. In the event that the scope of the work changes, Bob Ray Co., Inc. will be paid for all items on this proposal that have been completed.
- Both the Client and Bob Ray Co., Inc. agree to attempt to work out any disputes regarding this agreement through direct negotiation and/or mediation prior to seeking any other legal remedy.
- Payment not received within thirty days of date billed will result in an additional charge of 1.5% per month. In addition, the customer is responsible for the cost and expense of collection, including reasonable attorney fees incurred in the collection process. There will be a fee of \$30 for all returned checks.