

**NEIGHBORHOOD DEVELOPMENT FUND
Not-for-Profit Transmittal and Approval Form**

DATE: 12/6/13

PRIMARY SPONSOR (District to contact with any questions): CW Attica Scott

Name of Applicant: Trinity Family Life Center

I/We have reviewed the attached Neighborhood Development Fund Application and have found it complete and within Metro Council guidelines and request approval of funding in the following amount(s). I/We have read the organization's statement of public purpose to be furthered by the funds requested and I/We agree that the public purpose is legitimate. I/We have also completed the disclosure section below, if required.

Is this program/project a fundraiser?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Is this applicant a faith based organization?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does this application include funding for sub-grantee(s)?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

<u>1</u> District #	<u>Attica Scott, Jr</u> Council Member Signature	<u>\$5,000</u> Amount	<u>12-6-13</u> Date
<u>3</u> District #	<u>Mary Woolridge</u> Council Member Signature (B)	<u>\$1,000</u> Amount	<u>12-6-13</u> Date
<u>5</u> District #	<u>Cheri B. Hamilton</u> Council Member Signature	<u>\$2,000</u> Amount	<u>12-10-13</u> Date
<u>6</u> District #	<u>David R. Jordan</u> Council Member Signature	<u>\$1,000</u> Amount	<u>12-12-13</u> Date

Council Office Disclosure

List below any personal or business relationship you, your family or your legislative assistant have with this organization, its volunteers, its employees or members of its board of directors.

None

Approved by:

_____ Date
Appropriations Committee Chairman

Clerk's Office Only:

Request Amount: _____ Committee Amended Appropriation: _____
Original Appropriation: _____ Council Amended Appropriation: _____

OFFICE OF METRO COUNCIL CLERK
REVIEWED

DATE _____ TIME _____



LOUISVILLE METRO COUNCIL



NEIGHBORHOOD DEVELOPMENT FUND APPLICATION

SECTION 1 - APPLICANT INFORMATION

Legal Name of Applicant Organization: **Trinity Family Life Center**
(as listed on: <http://www.sos.ky.gov/business/records/>)

Main Office Street & Mailing Address: **3811 Hale Ave, Louisville, KY 40211**

Website: **www.trinityfamilylifecenter3811.com**

Application Contact: **Shenita Rickman**

Title: **President/CEO**

Phone: **502-774-8667**

Email: **shenitarickman1@aol.com**

Financial Contact: **Lisa Miller**

Title: **Financial Director**

Phone: **502-240-9250**

Email: **lmiller5465@gmail.com**

GEOGRAPHICAL AREA(S) WHERE PROGRAM ACTIVITIES ARE (WILL BE) PROVIDED

Program Facility Location(s): **3811 Hale ave, Louisville Ky 40211**

Council District(s): **District 1**

Zip Code(s): **40203,40206,40210,40211,40216,40299**

SECTION 2 - PROGRAM REQUEST & FINANCIAL INFORMATION

Program Name: **Trinity's Youth Enhancement After School Tutoring**

Total Request: **\$ \$ 9,000**

Total Metro Award (this program) in previous year : **\$ \$5,000.00**

The following are required attachments:

- IRS Exempt Status Determination Letter
- Current Year Projected Budget
- List of Board of Directors (include term & term limits)
- Current financial statement
- Most recent IRS Form 990 or 1120-H
- Articles of Incorporation
- Cost estimates from proposed vendor if request is for capital expense

- Signed lease if rent costs are being requested
- IRS Form W9
- Evaluation forms if used in the proposed program
- Annual audit (if required by organization)
- Faith Based Organization Certification Form, if required
- Staff including the 3 highest paid staff - **NO PAID STAFF**

Agency Fiscal Yr Start Date: **2013/2014**

For the current fiscal year ending June 30, list all funds received from Louisville Metro Government for this or any other program or expense, including funds received through Metro Federal Grants, from any department or Metro Council Appropriation (Neighborhood Development Funds). Attach additional sheet if necessary.

Source: _____ Amount: \$ _____

Source: _____ Amount: \$ _____

Source: _____ Amount: \$ _____

Has the applicant contacted the BBB Charity Review for participation? Yes No

Has the applicant met the BBB Charity Review Standards? Yes No

SECTION 3 - SIGNATURE

I certify under the penalty of law the information in this application (including, without limitation, the "Certifications and Assurances") is accurate to the best of my knowledge. I am aware my organization will not be eligible for funding if investigation at any time shows falsification. If falsification is shown after funding has been approved, any allocations already received and expended are subject to be repaid. I further certify that I am legally authorized to sign this application for the applying organization.

Signature of Legal Signatory: *Shenita Rickman*

Date: **11-21-2013**

Legal Signatory (please print): **Shenita Rickman**

Title: **President/CEO**

Phone: **502-774-8667** Extension: _____

Email: **shenitarickman1@aol.com**

SECTION 4 - AGENCY DETAILS

Describe Agency's Vision, Mission and Services:

See Attached Application Details

SECTION 5 - PROGRAM NARRATIVE

A: Purpose of Request (check all that apply):

- Operating Funds (generally cannot exceed 33% of agency's total operating budget)
- Programming/services/events for direct benefit to community or qualified individuals
- Capital Project of the organization (equipment, furnishing, building, etc)

See Attachment listed

Application Detail - Section 4

TRINITY FAMILY LIFE CENTER

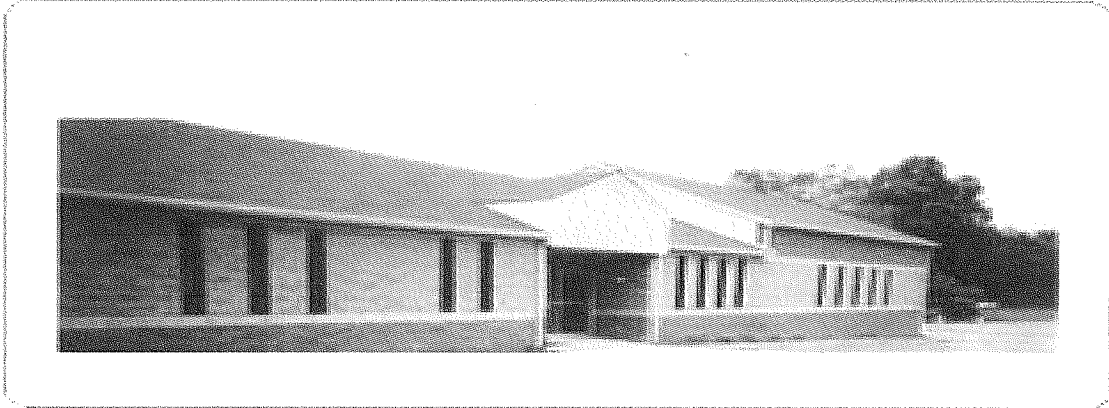
3811 HALE AVE,

LOUISVILLE KY 40211

502-774-8667

www.trntylifecenter@aol.com

<http://www.trinityfamilylifecenter3811.com>



Trinity Family Life Center Inc. Programs / Services

Trinity's = Y.E.A.S.T. —

Youth Enhancement After School Tutoring Program

Trinity's = Y.T.W. —

Youth -to- Work Summer Learning Program

Trinity's = Y.E. P. —

Youth Entrepreneurial Program —

2nd Chance Re-Entry Work Program

Housing & Financial Assistance Referral Program

Job Readiness / Workshop Training Classes

Job Placement Referral Program

Financial Empowerment & Credit Repair Workshops

Healthy Living & Fitness Workshops

Expungement & Civil Rights Restoration

Empowerment Seminars / Community Awareness

Trinity Motto:

A Healthy Family Life Make A Healthy Society

One Hand Helping Another, Help Us Help Our Community

Providing A Positive Solution, Demanding Ultimate Results!

PROGRAM ABSTRACT:

Applicant Name: Trinity Family Life Center Inc. 501 © 3 Non Profit Organization

Address : 3811 Hale Ave, Louisville, KY 40211

Contact Person: Shenita Rickman - President/CEO

Contact Person: Lisa Miller - Financial Director (502) 240 - 9250

Email: shenitarickman1@aol.com & trntylifecenter@aol.com

Web site: http://www.trinityfamilylifecenter3811.com

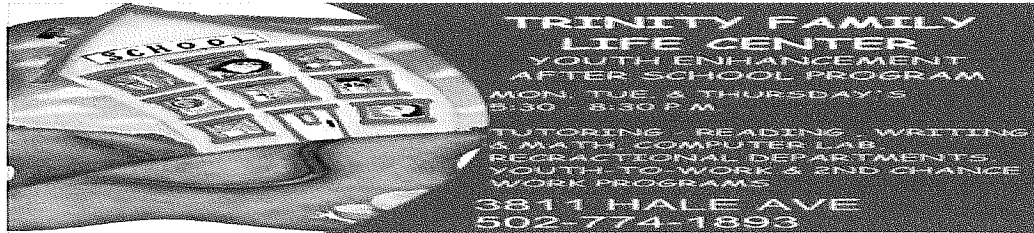
Contact Phone #: (502) 774-8667 © (502) 821-0729

Introduction

Trinity Family Life Center functions as a multi-purpose, multi-cultural, comprehensive empowerment center that offers weekday and weekend programs. We seek to reverse the effects of oppression and social rejection of the entire family. We feel that by meeting the needs of the people in this community we are providing a opportunity to rise above their present conditions with long-term skills for success. Trinity Family Life Center has a unique plan for empowering families in order to build strong communities. **Trinity Motto: is Healthy Families are the foundation of a Healthier Society.**

Trinity Family Life Center Inc. is a 501 © Nonprofit Organization that offers a Community Empowerment Enrichment Center that offers programs for the entire family. Healthy Living & Fitness Programs, Youth Enhance After School Tutoring Program, Youth Entrepreneurial Programs, Youth-to-Work Summer & 2nd Chance Re-Entry Work Program, Transitional Housing Services & Employment Referrals, Financial Assistance Referrals, Business Start Up Classes, Expungement & Civil Rights Restoration, Financial Empowerment - Credit Repair Workshops, Substance Abuse Awareness / Prevention Program, Entrepreneurial Consultant Services, Program Development & Grant Writing Services.

The executive director of *Trinity Family Life Center of Louisville, KY* is Mrs. Shenita Rickman , who has 15 + years experience in working with Nonprofit Organizations, creating programs, developing funding resources, coordinating community events to bring awareness of neighborhood concerns, Youth Leadership Executive Director, Oversee Staff with 15 years in Human Resource Management, Recruit volunteers, Recruit temporary & Full time employees. Project Coordination, Certified Grant Writer as well as a Noted Community leader and community volunteer. Mrs. Shenita has 3 years of Letters of Support for programs created within Jefferson County in Louisville Ky form Congressman John Yarmuth and is the recent recipient of the 2013 Grant Certification *Award*, due to her...unselfish dedication to improving the quality of life for the residents and young people of District 1 and West Louisville. Mrs. Shenita Rickman goes on to state... *A Healthy Family Makes a Healthy Society, One Hand Helping Another Help Us Help Our Community! Providing Positive Solutions Demanding Ultimate RESULTS!*



Request For Proposal

Dear Prospective Grantor:

Trinity Family Life Center Inc. is a 501 © 3 Nonprofit Organization is seeking monetary support in the amount of \$11,000 to assist in funding our Youth Out of School Tutoring Program called Y. E. A. S. T which means youth enhancement after school tutoring program hours of operations hours are 3 days a week, Mon., Tues, Thursday. School Time hours are 5:30 p.m. To 8: 30 p.m., Youth Program Participants of all ages will also participate in the Boys Scout of America, Cub Scouts, or Venturing Programs sponsored by the Lincoln Heritage Foundation for additional life skills experience, The Lords Kitchen providing Healthy Lunches and Snacks.

Trinity Family Life Center's **After School Tutoring Program** for will continue the efforts to help prevent academic learning loss by providing **Study Island & Success Maker** school program for K-8 students wishing to focus on essential reading and math skills while boosting technology and computer literacy. Trinity utilizes Khans Academy **Technology, Mathematics and Language Arts, Grades K-8**. Courses for students in **grades 9-12** who want to make up credits over or re-take classes needed to meet graduation requirements **High School Credit Recovery Courses**. Specialty courses developed in collaboration with The Juilliard School in New York. Enrich your child's with the gift of music instruction and appreciation. **Music courses from Juilliard eLearning, Grades K-12**

Trinity Family Life Centers Youth Enhancement After School Program is designed to meet the needs of our youth within our community. Our Center will target ages from 5 to 18 years of age offering Tutoring in Reading, Writing & Math, with Basic Computer Literacy for all age groups. Our monthly Social Competency workshops focus on Various Topics for the Parent & the Youth.

Trinity Family Life Center is a community organization that is dedicated to empowering; funding from your organization, will help us to continue these efforts.

Thanks in advance for your consideration. For more information about our programs, contact Shenita Rickman at 502-821-0729, or forward an email to shenitarickman1@aol.com an trntlifecenter@aol.com .

Sincerely,

Mrs. Shenita Rickman

Trinity Family Life Center Inc. 501 © 3 Nonprofit Organization

3811 Hale Ave

Louisville, KY 40211

Ph. 502-774-8667

Email: shenitarickman1@aol.com, and trntylifecenter@aol.com ,

www.facebook.com/TrinityFamilyLifeCenter

website: www.trinityfamilylifecenter3811.com

B: Describe the program/project start and end dates, a description of the program/project and applicable data with regards to specific client population the program will address (attach related flyers, planning minutes, designs, event permits, proposals for services/goods, etc):

PLEASE SEE ATTACHMENT (named)
Project Implementation Plan

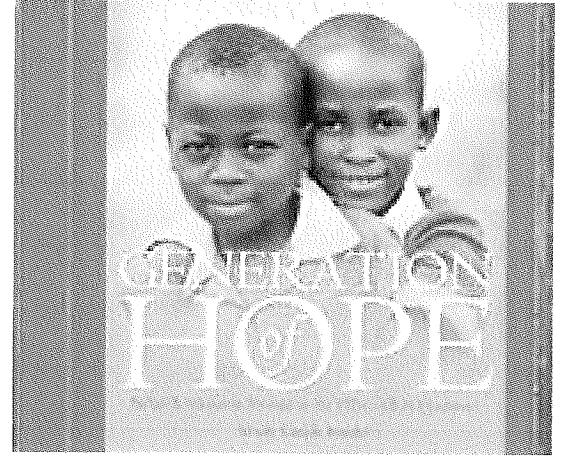
C: Describe specifically how the funding will be spent including identification of funding to sub grantee (s):

Rent/ Utilities \$ 1000
Office Supplies \$ 500
Telephone \$ 500
Client Services \$ 500
Professional Service Contracts \$2,460
Program Materials \$ 3,040
Machinery & Equipment \$ 1,500
Capital Project \$1,000
Other Expense \$ 500

PLEASE ALSO SEE Budget &
Line Item - Attached

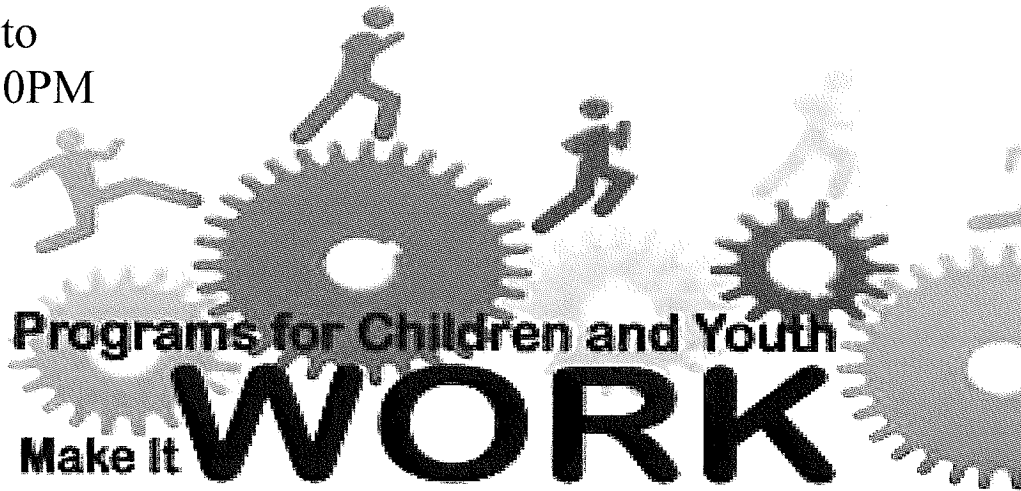
Section B

TRINITY FAMILY LIFE CENTER
3811 HALE AVE
Office Number 502-774-8667

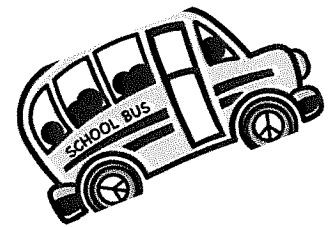


Monday,
Tuesday,
Thursday.
5:30 P.M.

to
8:30PM



Trinity Family Life Center Youth Enhancement
After School Tutoring Program



Apply Now for 2013

Transport will be a service provided based on needs .

Quality Service provided

Qualified Educators: With over 41 Years Experience

Accepting ages 5 TO 18 years old.

Project Implementation Plan:

Oct 21st 2013 – Out of School Tutoring Learning Classes Starts
Targets 50 at-risk youth ages 5 -18 years of old w/ 25 youth entrepreneurial – youth -to-work program, Boy Scout / Venturing Program

Weekly Schedule: Monday – Reading and Reading Comprehension Literacy,
Tuesday - Math Mathematical knowledge, Performing Arts / Music. Beauty & Talent Department
Thursday - Writing Literacy & Basic Computer Literacy

Out of School Tutoring Project Time Schedule:

5:00 to 5:30 p.m. - Youth Sign In
5:30 to 6:30 p.m. - Homework & Education Computer Learning System
6:30 to 6:45 p.m. - provide healthy snack
7:00 to 7: 30 p.m. - Youth Enhancement Performing Arts / Healthy & Fitness
7:35 to 8:30 p.m. - Youth Empowerment Forums w/ Various Topics
8:15 to 8:30 – Parent Pick up / Sign out

Nov 2013 G.E.D. – Adult Classes, assistance in gaining G.E.D. Friday / Saturday Classes

Organizational Capacity – Trinity Family Life Center mission fits with this project Vision to continue the efforts to provide summer learning programs to prevent summer learning loss. Trinity plans to use:

Web-based so that students can log on via the Internet anytime, anywhere

Study Island requires no software installation and is simultaneously accessible to all students. Students can use it at school, home or anywhere with an Internet connection.

- **Research-based, easy-to-use, and affordable for all schools and districts**
Study Island is foundationally and statistically research-based. The program has proven effective in increasing student learning and achievement.
- **Traditional assessments and interactive games based on the state standards**
Study Island enables students to choose their style of learning. Students can work using a standard test format or interactive game format.
- **State-specific lessons and questions with immediate feedback and automated instruction**
Upon answering a question incorrectly, students are shown the correct answer along with a detailed explanation of the correct response. When students need extra help on a specific topic, the Study Island program automatically prompts them to work on remedial-level material for that topic.
- **Real-time progress reports to drive differentiation and instruction in your classroom**
The Study Island program records statistics for each user session in a real-time report card. These statistics measure progress, streamline the learning process and can be customized by student, subject, class, grade and school.

SECTION 6 - PROGRAM BUDGET SUMMARY

The Program Budget should realistically estimate what amount is needed from Metro Government and what is expected from other sources. Enter whole-dollar amounts.

	Column 1	Column 2*	Column 3
Program Expenses	Proposed Metro Funds	Non- Metro Funds	Total Program Cost
A: Personnel Costs Including Benefits			
B: Rent/Utilities		\$13,400.00	\$14,400.00
C: Office Supplies	\$500.00		
D: Telephone	\$500.00		
E: In-town Travel			
F: Client Assistance (Attach Detailed List)	\$500.00	\$1,000.00	\$1,500.00
G: Professional Service Contracts	\$1,460.00		
H: Program Materials	\$3,040.00	\$3,460.00	\$6,500.00
I: Community Events & Festivals (Attach Detailed List)		\$2,500.00	
J: Machinery & Equipment	\$1,500.00	\$1,500.00	\$3,000.00
K: Capital Project		\$2,000.00	\$3,000.00
L: Other Expenses (Attach Detail List)	\$500.00	\$500.00	\$1,000.00
SUBTOTAL	\$ 9,000	\$24,360	\$35,360.00
% of Program Budget --	%	%	100%
Value of volunteer services and how computed:	N/A		
Value of in-kind assets, such as donated space, supplies, use of equipment, etc. <i>(Detail on Next Page)</i>	N/A		
Total Program Funds	\$ 9,000	\$24,360	\$35,360.00

Kennell Boyd 2674

Section C & B

Budget:

Project Expenditures:

Total Program Expenditures:

Study Island Program Software:

Success Maker: (KY Common Core Products / Educational Tools)

International Connections Academy curriculum: \$ 315.00 + \$ 237.00 = \$ 552.00

High School Credit Recovery Courses: \$275 per course x 4 (grades 9, 10, 11, 12) = \$1,100

Mathematics and Language Arts, Grades: \$200 x 3- class = \$600.00

Juilliard eLearning, Grades K-12: Elementary & Middle School \$249 & High School \$299 course

G.E.D. – Software & Books \$ 240.00

Total Program Expenditures: \$ 3, 040.00

Utilities: \$ 1,000.00

Telephone: \$ 500.00

Office Supplies: \$ 500.00

Building Supplies: \$1,500.00

Client Services: Youth Appreciation 2013 \$ 500.00

Capital Expenditure: \$ 1,000.00

(Computers for Computer Lab, grease trap for kitchen),

Total Project Expenditures: \$ 5,000.00

Professional Contracted Hours:

Project Manager: Full time with 4 hrs a day (\$20 dollars hr x 25 hours = \$500)

Project Financial Director: Part time with 2 hrs (\$20 hr x 25 hrs=\$500)

Project Data Specialist: Part time with 2 hrs (\$20 hr x 25 hrs=\$500)

Professional Contract Services: \$ 10 hr x 4 hrs a day = \$40 x 3 days a week = \$120 wk x 8 wks= \$960.00

Total Professional Contracted services: \$2, 460.00

Certified Grant Writing Fee: \$ 500 (\$20 dollars hr x 25 hours = \$500)

Total Project Budget: \$ 11,000

Section C + b

Budget Line Item:	Requested Amount	Total Program Cost	Item Description
Professional Contract Services Expenditures:			
Out of School Project Manager / Recruiter (Full time @ \$ 20 hr Project Manager is data collected implementation	\$500.00 x 25 hrs = \$ 500) responsible for making decisions to meet goals set for	\$500.00 evaluating / review as needed for all this project.	Project manager shall be responsible for all recruiting, staff & volunteers. Recruit 25-50 youth participants. Oversee Data management to measure outcome of project. Supervise program activities, organize field trips, youth appreciation event planner who is Trinity Executive Director - Shenita Rickman
Financial Director (Part time @ \$25 hr Financial Director is	\$500.00 x 20 hrs = \$ 250.00) responsible for all	\$500.00 Receivables/ Payable	Financial Consultant shall be responsible for bookkeeping, all financial data, distributions of stipends, reports for grant expenditures who is Trinity's Financial Director - Lisa Miller
Data Analysis Specialist (Part time @ \$10 hr Data Analysis Spec. on all participants, completion of goals .	\$500.00 x 50 hrs = \$500.00) also has to track all file data & prepare project reports to	\$500.00 demographical info Reports / Files for . measured outcome	Data Analysis Specialist is responsible for collecting/ recording data, registration data, & sign in sheets, evaluations & reviews. Keeping youth attendance sign in sheets, progress reports During project. Keeping records of Staff & Volunteer information & hours who is Trinity's Executive Secretary - Gwendolyn Taylor
Professional Contracted Services @ \$ 10 hr x 4	\$960.00 hrs a day = \$40 x 3 days	\$960.00 a week = \$120 a wk x 8 wks = \$ 960	Professional educators educating 5 days @ 4 hrs a day.
Total Contract Services	\$2,460.00		

Section C94

Material:			
Utilities	\$ 1000.00	LGE & Water bill	
Telephone	\$500.00	Purchase phone equipment / Office Supplies w/	
Office Supplies	\$500.00	Purchase Bld. Security system	
Client Services	\$500.00	Youth Appreciation Building Supplies & Materials for	
Building Expense	\$ 1,500.00	Transitional Housing & <u>Purchase computers</u>	
Capital Expense	\$1,000.00 –	& Grease Trap	
Study Island :	\$237 estimated amount		Trinity / Khans Academy Technology, Mathematics and Language Arts, Grades K-8 , <u>help keep student's skills sharp.</u>
International Connections Academy: Summer School	\$315 All 3 Courses		International Connections Academy curriculum
Original Credit Courses	\$275 course x 4 = \$1.100		<u>High School Credit Recovery Courses</u>
High School Credit Recovery Courses :	\$200 per class x 3 = 600.00		Grades 9–12 who want to make up credits over the summer and re-take classes needed to meet graduation requirements will help raise the number of graduates in Kentucky.
Juilliard eLearning, Grades K-12: K-8 =	\$249	Music / Performing Arts	Juilliard eLearning, Grades K-12 for Youth Enhancement Performing Arts
Grades 9-12 =	\$299		
G.E.D Instructional Supplies	\$240.00	\$240.00	Adult Education – provide assistance to gain G.E.D.
Total Cost of Instructional Materials	\$3, 040.00	\$\$ 3,040.00	
Grant Writing Services	\$500.00	\$500.00	Certified Grant Writing Fee made to Shenita Rickman
Total Project Cost	\$11,000.00	\$11,000.00	
Funds Requested	\$11,000.00	\$11,000.00	

D: For Expenditure Reimbursement Only - The grant award period begins with the Metro Council Appropriation Committee approval date and ends on June 30 of the fiscal year in which the grant is approved. If any part of this funding request is for funds that will be spent before the grant award period, identify the applicable circumstances:

- The funding request is a reimbursement of the following expenditures that have occurred prior to the application date:
 - ✓ Attach a copy of invoices and/or receipts to provide proof of purchase of activities associated with the work plan identified in this application.
 - ✓ Attach a copy of cancelled checks to provide proof of payment of the invoices or receipts associated with the work plan identified in this application.

N/A

- The funding request is a reimbursement of the following expenditures that will be incurred after the application date, but prior to the Metro Council approval date. This option will allow expenditures occurring within this time frame to be considered compliant with the grant agreement.
 - ✓ If selecting this option, the invoice, receipt and payment documentation should not be available as of the date of this application. ✓ The Grantee will be required to submit financial reporting in accordance with the reporting schedule provided in the grant agreement.

N/A

F: If this request is for a fundraiser, please detail how the proceeds will be spent:

No

F: Briefly describe any existing collaborative relationships the organization has with other community organizations. Describe what those partners are bringing to the relationship in general and to this program specifically.

1. Partnership Coalition of Lou. Urban League (120 Partners)
2. Vision of Hope Ministries - Financial Support
3. 5th 3rd Bank - Financial Empowerment - Volunteers
4. Republic Bank - Financial Empowerment - Youth
5. Kentucky Works - Provides Volunteers
6. Power of Works - Provides Volunteers
7. Mature Workers Program - Senior Workers
8. Fuller Center
9. 21st Street Family Care Center
10. C. C. Williams - Financial Support
11. Lots of Love Catering - Financial Support
12. Families Matter LLC - Financial Support
13. LORDS Kitchen - Provides Healthy Summer Lunches
14. DARE TO CARE - Provides meals to youth after school

G: Describe the program's benefits to those being served (measurable outcomes). Include the program's process for collecting data and the indicators that will be tracked to measure the benefits to those being served:

G: Describe the program's benefits to those being served (measurable outcomes). Include the program's process for collecting data and the indicators that will be tracked to measure the benefits to those being served:

Project Outcomes:

Trinity Khans Academy Technology, Mathematics and Language Arts, Grades K-8 For students continued focus on essential reading and math skills while boosting technology and computer literacy, and help keep student's skills sharp.

High School Credit Recovery Courses: Encourage high school students to satisfy graduation requirements, explore their interests, or accelerate their academic progress in courses ranging from digital photography to computer technology to math. These courses are for students in grades 9–12 who want to make up credits or re-take classes needed to meet graduation requirements, will help raise the number of graduates in Kentucky.

International Connections Academy curriculum inspires a love of learning with unique, cutting edge instructional tools; tools that engage kids and support their mastery of everyday skills and complex concepts. Our courses help students develop superior critical thinking, global awareness, and technology fluency essential for success in the 21st century. We also let kids explore a wide range of subject areas that excite them with over 50 electives to choose from for a truly well-rounded education. It's an innovative, high-quality curriculum that: Builds a solid foundation in reading, writing, and mathematics, Develops critical thinking and problem solving skills. Adapts readily to different learning styles and paces. Fuels the imagination & Excites students about school and the infinite possibilities of education.

Evaluation Process:

1. Formative Evaluation is a detail plan to evaluate the project during activities with bi-weekly scheduled meetings / reviews to measure outcomes goals
2. Summative Evaluation which identifies improvements, modifications and management needs, and focus on immediate improvement.
3. 4- Evaluations done bi-weekly, with the Executive Directors, 2 x's a month meet with management / instructors & volunteers and with youth participants: Financial reports reviewed by Trinity Financial Director – reporting all expenditures of project to ensure outcome measurements fulfill Goals set. All Data sheets turned into Exec. Secretary for her to enter the measured outcome.
4. Outcome Based Evaluations reveals what changed at the result of participation, participants be provided pre-tests & post-test with evaluation surveys.

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International Connections Academy curriculum inspires a love of learning with unique, cutting edge instructional tools; tools that engage kids and support their mastery of everyday skills and complex concepts. Our courses help students develop superior critical thinking, global awareness, and technology fluency essential for success in the 21st century. We also let kids explore a wide range of subject areas that excite them with over **50 electives** to choose from for a truly well-rounded education. It's an innovative, high-quality curriculum that: Builds a solid foundation in reading, writing, and mathematics, Develops critical thinking and problem solving skills. Adapts readily to different learning styles and paces. Fuels the imagination & Excites students about school and the infinite possibilities of education.

Project Milestones:

Registration / Sign Ups begins Oct 1st, 2013 for Youth estimated goal set to recruit **25 – 50 at-risk youth**, Classes start in Oct, 21st, 2013. Daily sign in sheets, weekly on-line evaluations, lessons offline / online with bi-weekly evaluations turned in by instructors and participants. Registration data, Daily sign in data turned weekly to the Executive Director/Executive Administrators.

Project starts Oct 14^h 2013 to May 20, 2014 for a total of 7 months for **50 at-risk youth, 25 youth entrepreneurial** attending 3 days a week. Monday – Thursday (days may vary per instructor due to Holidays & Other scheduled events) class time from 5:30 to 8:30 p.m. Sept. 26 2013 estimated day for Youth Appreciation Celebration: Nov 2013 G.E.D. – Adult Classes, assistance in gaining G.E.D. Friday / Saturday Classes

Evaluation Process:

1. Formative Evaluation is a detail plan to evaluate the project during activities with bi-weekly scheduled meetings / reviews to measure outcomes goals
2. Summative Evaluation which identifies improvements, modifications and management needs, and focus on immediate improvement.
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4. Outcome Based Evaluations reveals what changed at the result of participation, participants be provided pre-tests & post-test with evaluation surveys.

WORKSHOP EVALUATION FORM (Parents Workshop)

The following information is requested by our funding source for demography purposes only:

Are you: Male Female

Your Birth Year: 19|_|_|

Are you Hispanic or Latino? No Yes

Are you: [MARK ONE]

American Indian/Alaska Native White

Asian More than one race

Native Hawaiian or Other Pacific Islander

Other (specify):

Black or African American

We will be using the anonymous linkage code below to match data from different evaluation forms without needing your name or other identifying information.

Please complete the following items for your anonymous code:

First letter in mother's first name: |_|

First letter in father's first name: |_|

First digit in your social security number: |_|

Last digit in your social security number: |_|

Example: My mother's first name is Dorothy and my father's first name is Ken. My social security number is 123-45-6789. My unique identification code would be: DK19. FOR ADMINISTRATIVE PURPOSES TCU FORMS/W/WEVAL (6/02) 2 of 3

Mark name of workshop: Parents

(Session 1 Title) (Session 2 Title) (Session 3 Title) (Session 4 Title)

Disagree Agree
Strongly Disagree Undecided Agree Strongly
(1) (2) (3) (4) (5)

Utilization

1. You were satisfied with the materials on procedures you learned about in this session.

2. You would feel comfortable using them in your program.

- The materials covered in this session are relevant to the needs of your clients.

4. You expect the things you learned in this workshop will be used in your program within the next month or so.

5. Your program has used similar materials in the past with little success.

6. You already are using highly similar materials and see no reason to change.

Resources

7. Your program has enough staff to implement these materials.

8. Your program has sufficient resources (offices, budget, etc.) to implement these materials.

9. Other counselors in your program would not have enough preparation time available to effectively implement these materials.

10. You have the time to do the set-up work required to use these materials.

Disagree Agree
Strongly Disagree Undecided Agree Strongly
(1) (2) (3) (4) (5)

Training

- 11. Counselors in your program have adequate background and training needed to use these materials.

- 12. You would find phone consultation with the trainers of these materials helpful should your program decide to use it.

- 13. Counselors in your program would make use of tutorials or training packages available via the Internet to help use this material.

- 14. Based on what you learned in this workshop, you would be able to train others to use these materials.

- 15. A follow-up training session that added to what you learned in this workshop would facilitate your implementation of these materials.

- 16. You would attend a follow-up training session if conducted several weeks from now.

- 17. You would want to invite other staff from your agency to attend a follow-up training session. ...

Support

- 18. All staff at your program would need to agree to use these materials to make them work.

- 19. Your program director (or clinical supervisor) would support and encourage the use of these materials.

- 20. Staff at your program are interested and supportive of new treatment innovations.

- 21. It would be helpful to have regular contact with people from other programs who use these materials.

- 22. You would be interested in email or Internet- based communications as part of a "users group" to discuss applications of these materials.

WORKSHOP ASSESSMENT FOLLOW-UP SURVEY (TCU WAFU)

The following information is requested by our funding source for demography purposes only:

Are you: Male Female

Your Birth Year: 19|_|_|

Are you Hispanic or Latino? No Yes

Are you: [MARK ONE]

American Indian/Alaska Native

Asian

Native Hawaiian or Other Pacific Islander

Black or African American

White

More than one race

Other (specify): _____

We are conducting a brief follow-up evaluation of the (*training conference title?*) you attended on (*date?*). There is a separate form for each workshop session, asking specific information relative to it. Your participation is voluntary and responses are completely confidential. We will use the unique identification codes below to link your answers to information collected at the time of the workshop; but this code system will not be used to identify you by name or obtain other information about you.

Mark name of workshop:

(Session 1 Title)

(Session 2 Title)

(Session 3 Title)

(Session 4 Title)

We will be using the anonymous linkage code below to match data from different evaluation forms without needing your name or other identifying information.

Please complete the following items for your anonymous code:

First letter in mother's first name: |_|

First letter in father's first name: |_|

First digit in your social security number: |_|

Last digit in your social security number: |_|

Example: My mother's first name is Dorothy and my father's first name is Ken. My social security number is 123-45-6789. My unique identification code would be: DK19.

When you have completed the forms, please return them
in the postage-paid envelope provided.

Thank you

Conference Overview

PLEASE FILL IN THE CIRCLE THAT SHOWS YOUR ANSWER TO EACH ITEM.

<i>Not at All</i>	<i>A Little</i>	<i>Some</i>	<i>A Lot</i>	<i>Very Much</i>
<i>(1)</i>	<i>(2)</i>	<i>(3)</i>	<i>(4)</i>	<i>(5)</i>

1. Recent program or client problems influenced your decision to attend the workshop.
2. Agency pressures influenced your decision to attend.
3. Pre-workshop descriptions you saw of the training sessions influenced your attending the Conference.
4. The opportunity to receive feedback on pre-conference surveys completed by your program influenced your decision to attend.
5. Personal contacts with staff from the sponsoring organization influenced your decision to attend the Conference.
6. The workshops you attended have been helpful in the months since the Conference was held.
7. How useful were each of the following Conference features –
 - a. Provision of CEU credits for workshop participation
 - b. Plenary presentation on the “TCU Treatment Process Model”
 - c. Small group sizes (15-30) in each session
 - d. Round tables for small group interactions
 - e. Audience/presenter interactions
 - f. Role playing exercises
 - g. Counselor-friendly manuals with step-by-step session guides
 - h. Hands-on practice of activities/exercises to use with clients
 - i. Opportunities to have personal access to the instructors
8. How could this conference have been improved?

Workshop Evaluation

PLEASE ANSWER THE FOLLOWING QUESTIONS ABOUT THE (SPECIFIC WORKSHOP)
BY FILLING IN THE CIRCLE THAT SHOWS YOUR ANSWER.

<i>Not at All</i>	<i>A Little</i>	<i>Some</i>	<i>A Lot</i>	<i>Very Much</i>
(1)	(2)	(3)	(4)	(5)

1. How satisfied were you with the training provided in the workshop?
2. Have you used any ideas or materials from the workshop?
3. If so, how useful were they?
4. Have you recommended or discussed them with others?
5. Do you expect to use these materials in the future?
6. Are you interested in further, more specialized training?
7. What has kept you from making more use of the materials?
(Mark all that apply)
 - Lack of time
 - I already use similar strategies from other sources
 - These strategies don't fit with my counseling style
 - My agency does not have the resources to use these materials
 - The strategies you described will not work with my clients
 - I do not feel properly trained to use these materials
 - These materials seem cumbersome and difficult to use
 - These materials don't comply with my agency's treatment philosophy
 - Other: _____

8. Please describe how the materials, training, or application could be improved?

Trinity Family Life Center
3811 Hale Ave.
Louisville, KY 40211

Balance Sheet	January 2013-December 2013
----------------------	-----------------------------------

CURRENT ASSETS	AMOUNT
Cash in Bank -Republic	824.53
Accounts Receivable	
Rentals	10,625.00
Leases	7,200.00
Inventory	
Other Current Assets	
Donations/Supports/NPO Contrat	5,213.00
Fundraisers	3,500.00
Total Current Assets	<u>27,362.53</u>
FIXED ASSETS	
Furniture & Fixtures	10,000.00
Land & Building	347,960.00
Office Furniture & Equipment	10,000.00
Other Fixed Assets	2,000.00
Supplies	4,000.00
Total Fixed Assets	<u>373,960.00</u>
TOTAL ASSETS	401,322.53

LIABILITIES & EQUITY

Current Liabilities	
Accounts Payable	
LG&E	6,396.48
AT&T	715.68
Louisville Water Co.	1,369.56
Travelers	1,780.80
AT&T/Internet/	360.00
Credit Repair Service	
Food/After School	2,594.00
Office Supplies	1,982.57
Office Equipment	1,046.65
Bank Fees	167.34
Bookkeeping Fee	500.00
Tax & Liscense Fee	375.45
Building Supplies	1,425.75
Building Maintenance & Repairs	1,268.94

Donations to Individuals	750.72
Donations to Youth 2 Work 2nd C	1,465.97
Misc Expense	1,273.50

Taxes Payable

Loans from Officers and Directors

Other Current Liabilities

TOTAL CURRENT LIABILITIES 23,473.41

Long Term Debt 0

TOTAL LIABILITIES 23,473.41

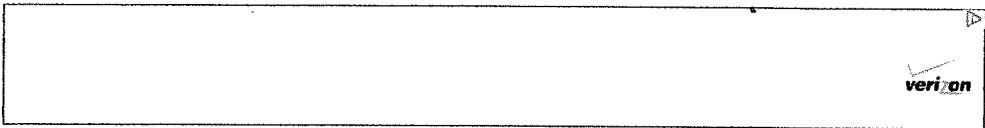
OWNERS EQUITY

Invested Capital 0

TOTAL LIABILITIES & EQUITY

Variance Per Schedule	377,849.12
Balnce Per Bank Statement Dec 31 2013	

AOL Mail Toolbar [Make AOL My Home Page



shenitarickman1 Sign Out

Check Mail Compose

Search the Web

Search enhanced by

Shortcuts Settings Help

Search

Reply Reply All Forward Mark Unread Actions

Go Delete Spam

Mail

Today on AOL

Inbox 445

Drafts (71)

Sent

Spam (374)

Trash

Saved Chats

Contacts

Calendar

My Folders Manage Folders

Form 990-N E-filing Receipt - IRS Status: Accepted

From: epostcard <epostcard@urban.org>
To: shenitarickman1 <shenitarickman1@aol.com>
Date: Tue, Mar 12, 2013 11:47 am

Organization: TRINITY FAMILY LIFE CENTER INC

Submission Type: Form 990-N
Year: 2012
Submission ID: 7800582013071cj12541
e-File Postmark: 3/12/2013 11:41:39 AM
Accepted Date: 3/12/2013

The IRS has accepted the e-Postcard described above. Please save this receipt for your records.

Thank you for filing.

e-Postcard technical support
Phone: 866-255-0654 (toll free)
email: ePostcard@urban.org

TRINITY FAMILY LIFE CENTER INC
% Shenita Rickman
3811 Hale Ave
Louisville, KY 40211

Commonwealth of Kentucky
Alison Lundergan Grimes, Secretary of State

NARP
0460726
Alison Lundergan Grimes
KY Secretary of State
Received and Filed
3/12/2013 10:09:50 AM
Fee receipt: \$15.00

Alison Lundergan Grimes
Secretary of State
P. O. Box 1150
Frankfort, KY 40602-1150
(502) 564-3490
<http://www.sos.ky.gov>

Annual Report
Online Filing

ARP

Company: TRINITY FAMILY LIFE CENTER, INC.
Company ID: 0460726
State of origin: Kentucky
Formation date: 8/14/1998 12:00:00 AM
Date filed: 3/12/2013 10:09:50 AM
Fee: \$15.00

Principal Office

3811 HALE AVE.
LOUISVILLE, KY 40211

Registered Agent Name/Address

SHENITA RICKMAN
3811 HALE AVE
LOUISVILLE, KY 40211

Current Officers

Managing Member	Tammy Ellis	9702 Polaris Dr, 40229
Managing Member	Tonya Godsey-Lowe	9026 Black Powder Lane, 40228
Managing Member	Rosa Macklin	2501 Millers Lane, Louisville KY 40216
Managing Member	Waymen Eddings	2201 Liverpool Ln, Louisville KY 40218
Chairman	James Leavell	3811 Hale Ave, Louisville KY 40211
President	SHENITA RICKMAN	2305 Allston Ave, Louisville, KY 40211
Treasurer	Lisa R Miller	3613 Woodruff, Louisville, KY 40215
Secretary	Gwen R Taylor	2107 W. Gaulbert Ave, Louisville, KY 40210
Managing Partner	Donovan C Taylor	1205 S. 41st, Louisville KY 40211

Directors

Director	Lisa Miller	3613 Woodruff, Louisville, KY 40215
Director	Gwen Taylor	2107 W. Gaulbert Ave, Louisville, KY 40210
Director	Shenita Rickman	2305 Aliston Ave., Louisville, KY 40210

Signatures

Signature	Shenita Rickman
Title	President/ CEO

INTERNAL REVENUE SERVICE
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: **MAR 09 2012**

TRINITY FAMILY LIFE CENTER
3811 HALE AVE
LOUISVILLE, KY 40211

Employer Identification Number:

DLN:

17053040427002

Contact Person:

MELISSA CONLEY

ID# 31692

Contact Telephone Number:

(877) 829-5500

Accounting Period Ending:

December 31

Public Charity Status:

170(b)(1)(A)(vi)

Form 990 Required:

Yes

Effective Date of Exemption:

May 15, 2010

Contribution Deductibility:

Yes

Addendum Applies:

Yes

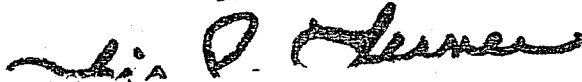
Dear Applicant:

We are pleased to inform you that upon review of your application for tax exempt status we have determined that you are exempt from Federal income tax under section 501(c)(3) of the Internal Revenue Code. Contributions to you are deductible under section 170 of the Code. You are also qualified to receive tax deductible bequests, devises, transfers or gifts under section 2055, 2106 or 2522 of the Code. Because this letter could help resolve any questions regarding your exempt status, you should keep it in your permanent records.

Organizations exempt under section 501(c)(3) of the Code are further classified as either public charities or private foundations. We determined that you are a public charity under the Code section(s) listed in the heading of this letter.

Please see enclosed Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, for some helpful information about your responsibilities as an exempt organization.

Sincerely,



Lois G. Lerner

Director, Exempt Organizations

Enclosure: Publication 4221-PC

Letter 947 (DO/CG)

Request for Taxpayer Identification Number and Certification

**Give Form to the
 requester. Do not
 send to the IRS.**

Print or type
 See Specific Instructions on page 2.

Name (as shown on your income tax return) *Trinity Family Life Center*

Business name/disregarded entity name, if different from above

Check appropriate box for federal tax classification (required):
 Individual/sole proprietor C Corporation S Corporation Partnership Trust/estate

Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=partnership) ▶ Exempt payee

Other (see instructions) ▶

Address (number, street, and apt. or suite no.) *3811 HALE AVE*

City, state, and ZIP code *Low. Ky 40211*

List account number(s) here (optional)

Requester's name and address (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on the "Name" line to avoid backup withholding. For individuals, this is your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN* on page 3.

Social security number

--	--	--	--	--	--	--	--	--	--	--	--

Note. If the account is in more than one name, see the chart on page 4 for guidelines on whose number to enter.

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me), and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding, and
3. I am a U.S. citizen or other U.S. person (defined below).

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions on page 4.

Signature Here *Scott Richman* Signature of U.S. person ▶ Date ▶ *2-20-2013*

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Purpose of Form

A person who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) to report, for example, income paid to you, real estate transactions, mortgage interest you paid, acquisition or abandonment of secured property, cancellation of debt, or contributions you made to an IRA.

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN to the person requesting it (the requester) and, when applicable, to:

1. Certify that the TIN you are giving is correct (or you are waiting for a number to be issued),
2. Certify that you are not subject to backup withholding, or
3. Claim exemption from backup withholding if you are a U.S. exempt payee. If applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income.

Note. If a requester gives you a form other than Form W-9 to request your TIN, you must use the requester's form if it is substantially similar to this Form W-9.

Definition of a U.S. person. For federal tax purposes, you are considered a U.S. person if you are:

- An individual who is a U.S. citizen or U.S. resident alien,
- A partnership, corporation, company, or association created or organized in the United States or under the laws of the United States,
- An estate (other than a foreign estate), or
- A domestic trust (as defined in Regulations section 301.7701-7).

Special rules for partnerships. Partnerships that conduct a trade or business in the United States are generally required to pay a withholding tax on any foreign partners' share of income from such business. Further, in certain cases where a Form W-9 has not been received, a partnership is required to presume that a partner is a foreign person, and pay the withholding tax. Therefore, if you are a U.S. person that is a partner in a partnership conducting a trade or business in the United States, provide Form W-9 to the partnership to establish your U.S. status and avoid withholding on your share of partnership income.

ARTICLES OF INCORPORATION
OF
TRINITY FAMILY LIFE CENTER, INC.

RECEIVED & FILED
AUG 14 11 32 AM '98
JOHN Y. BROWN, III
SECRETARY OF STATE
COMMONWEALTH OF KENTUCKY

The undersigned, acting as incorporator of a non-profit corporation under the Kentucky Nonprofit Corporation Acts, pursuant to Kentucky Revised Statutes Chapter 273.161 et seq., adopts the following Articles of Incorporation for such corporation (the "Corporation"):

ARTICLE I

The name of the Corporation shall be TRINITY FAMILY LIFE CENTER, INC.

ARTICLE II

The Corporation is organized exclusively for charitable and educational purposes as defined in Section 501(c)(3) of the Internal Revenue Code of 1986, as amended (the "Code"). These activities shall include, but not be limited to, acquiring by gifts and donations funds to be donated to other charitable entities as defined in Section 501(c)(3). The Corporation may engage in any lawful activity which may be carried on by a corporation organized under Chapter 273 of the Kentucky Revised Statutes, but only to the extent permitted under Code Section 501(c)(3).

Notwithstanding any other provision of these Articles of Incorporation:

(a) No part of the net earnings of the Corporation shall inure to the benefit of any director or officer of the Corporation, or any private individual (except that reasonable compensation may be paid for services rendered to or for the Corporation affecting one or more of its purposes); and no director, officer or any private individual shall be entitled to share in the distribution of any of the corporate assets on dissolution of the Corporation. No substantial part

of the activities of the Corporation shall be the carrying on of propaganda, or otherwise attempting to influence legislation, and the Corporation shall not participate in, or intervene in (including the publication or distribution of statements) any political campaign on behalf of any candidate for public office.

(b) The Corporation shall not conduct or carry on any activities not permitted to be conducted or carried on by an organization exempt from taxation under Code Section 501(c)(3) and its related Regulations as they now exist or as they may hereafter be amended, or by an organization, contributions to which are deductible under Code Section 170(c)(2) and its related Regulations as they now exist or as they may hereafter be amended.

(c) Upon dissolution of the Corporation or the winding upon of its affairs, the assets of the Corporation shall be distributed exclusively to TRINITY CUMBERLAND PRESBYTERIAN CHURCH in Louisville, Kentucky, or its successor, or if it is not in existence, to another nonprofit organization which would then qualify under the provisions of Code Section 501(c)(3) and its related Regulations as they now exist or as they may hereafter be amended.

(d) The Corporation is organized pursuant to the Kentucky Nonprofit Corporation Acts and does not contemplate pecuniary gain or profit and is organized for nonprofit purposes.

ARTICLE III

The duration of the Corporation shall be perpetual.

ARTICLE IV

The address of the registered office of the Corporation shall be 3823 Hale Avenue, Louisville, Kentucky, 40210 and the name of its registered agent at such address shall be Rev. Wallace Johnson. The Board of Directors may change such registered address and registered agent from time to time.

ARTICLE V

The principal office of the Corporation shall be at 3823 Hale Avenue, Louisville, Kentucky, 40210.

ARTICLE VI

The Corporation shall have no members.

ARTICLE VII

The business and affairs of the Corporation shall be governed by the Board of Directors. The initial Board of Directors shall consist of nine (9) directors, such persons to serve as directors until the first annual election of directors and until their successors are elected, qualify, and have accepted their election. The number of directors may be amended from time to time by amendment to the Bylaws. The following officers of the Corporation shall serve on the Board of Directors: the Executive Director, Assistant Director, Secretary, and Treasurer. A director may be removed only for cause as set forth in the Bylaws of the Corporation. The names and mailing addresses of the initial directors are:

Doyle Armstrong
1406 Donard Park
Louisville, Kentucky 40218

Tonda Miles
4000 Partheina Avenue
Louisville, Kentucky 40215

Joann Harris
1207 South 41st Street
Louisville, Kentucky 40211

Patress Moore
1620 West Kentucky Street
Louisville, Kentucky 40211

Joann Johnson
2211 Hale Avenue
Louisville, Kentucky 40210

Elijah Teague
2328 Oregon Avenue
Louisville, Kentucky 40211

Rev. Wallace Johnson
6318 Montego Bay Road
Louisville, Kentucky 40228

Rev. Robert Truitt
4606 Manslick Road
Louisville, Kentucky 40216

Johnetta Wales
1528 Gallagher
Louisville, Kentucky 40210

ARTICLE VIII

If, at any time, the Corporation dissolves, the assets of the Corporation shall be applied and distributed in a manner consistent with Kentucky law as follows:

- (a) All liabilities and obligations of the Corporation shall be paid and discharged, or adequate provision shall be made therefor;
- (b) Assets that have been received and are held by this Corporation subject to limitations permitting their use only for charitable, scientific, literary, religious, educational or similar purposes shall be transferred or conveyed to:

- (i) TRINITY CUMBERLAND PRESBYTERIAN CHURCH in Louisville, Kentucky, or its successor, if in existence, or if not, to

(ii) one or more of the corporations, societies or organizations organized under the laws of any state that are exempt under Section 501(c)(3) of the Code and which are engaged in activities substantially similar to those of the dissolving corporation or those of TRINITY CUMBERLAND PRESBYTERIAN CHURCH, as the Board of Directors of this Corporation shall determine.

ARTICLE IX

To the fullest extent permitted by, and in accordance with the provisions of Kentucky law, as the same exists or may hereinafter be amended, but only to the extent not in conflict or otherwise limited by with any other provisions of these Articles or Bylaws of the Corporation, the Corporation shall indemnify each corporate director and officer of all liabilities that are incurred in connection with the defense of any threatened, pending, or completed action, suit, or proceeding, whether it is civil, criminal, administrative, or investigative, to which such director or officer is threatened with, or exposed to because of their service to the Corporation. This indemnification includes the expenses for attorneys and legal fees, and the costs of judgments, taxes, penalties, fines and amounts paid in settlement.

ARTICLE X

A director of the Corporation shall not be personally liable to the Corporation or its members for monetary damages for breach of such director's duties as a director, provided that this provision shall not eliminate or limit the liability of a director for the following: (1) for any

transaction in which the director's personal financial interest is in conflict with the financial interests of the Corporation or its members; (2) for acts or omissions not in good faith or which involve intentional misconduct or are known to the director to be a violation of law; or (3) for any transaction from which the director derived an improper personal benefit.

This Article shall continue to be applicable with respect to any such breach of duties by a director of the Corporation as a director notwithstanding that such director thereafter ceases to be a director and shall inure to the personal benefit of such director's heirs, executors, administrators, and personal representatives.

ARTICLE XI

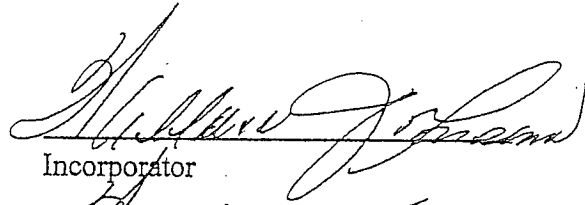
The name and address of the incorporator of the Corporation is:

Rev. Wallace Johnson
6318 Montego Bay Road
Louisville, Kentucky 40228

[REMAINDER OF PAGE INTENTIONALLY BLANK]

IN WITNESS WHEREOF, the following incorporator executes these Articles of

Incorporation this 10th day of August, 1998



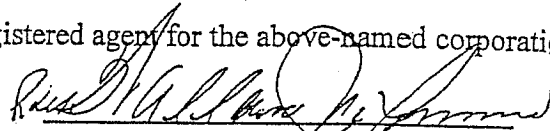
Incorporator



Printed Name

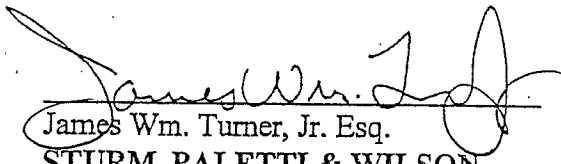
CONSENT TO SERVE AS REGISTERED AGENT

I hereby consent to serve as the initial registered agent for the above-named corporation.



Rev. Wallace Johnson,
Initial Registered Agent

Prepared by:



James Wm. Turner, Jr. Esq.

STURM, PALETTI & WILSON

1551 Starks Building

455 South Fourth Avenue

Louisville, KY 40202

(502) 589-9254

FREE SHIP TO STORE* OR HOME*. NOW AVAILABLE ON OVER

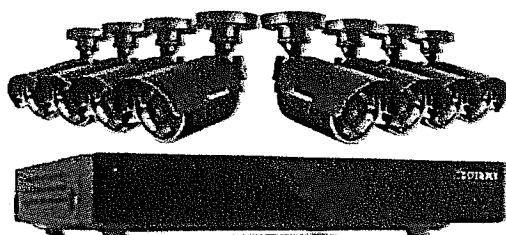


Capital Needed

Your Store: Clarksville #2002 (Change)

Defender 8 CH 500GB Hard Drive Sur System with (8) 480 TVL Cameras

DEFENDER



Model # 21023 Internet # 203262207

\$349.99 /EA-Each

~~WAS \$459.99~~

Online Special Valid : 06/01/2013 - 06/30/2013

This item cannot be shipped to the following state

Free Shipping

Buy Online, Ship to Store

**500GB
HDD**



PRODUCT DESCRIPTION

Thieves - Their goal in life is to take what's yours - and they'll break into your business or home to do it. Trust Defender to monitor twice about your property. Statistics show buildings under surveillance intimidate burglars – often they won't even bother and if they do manage to make it in, Defender will help stop them from getting away with it. Our cameras deliver high-quality video assist in putting them away. Don't give thieves a chance. Stop them with Defender.

- Icon-based Smart Menu makes for easy point and click operation (just like a computer)
- Crisp and detailed video you can rely on from D1 resolution, which is equivalent to 720 x 480 or DVD quality
- 75 ft. of night vision for long range monitoring
- View your camera footage from anywhere in the world from a PC or Smartphone, Compatible with Internet Explorer, iPhone, BlackBerry, Android, Windows Mobile, Symbian, iPad and most major tablets
- Hi-Resolution 480 TVL cameras give a clear and detailed picture
- Record up to 2 years of footage onto the included 500GB hard drive
- H.264 compression maximizes your recording time while keep high-quality imagery
- Email alerts with photo will notify you of activity or video loss
- Customize your recording schedule with motion activated recording
- Easy installation (mounting and wiring included)
- Lifetime live customer support can be reached by phone, email or chat in English, Spanish and French
- Automatic remote viewing setup Our 1 Step Remote Viewing software application auto-networks your DVR in minutes. Simply input your DVR's IP address (found in the menu) into the connection program on your computer

"Sync to Router", and 1 Step will automatically do the rest. This software is available as a free download for P Defender offers you the convenience of mobile viewing without any complicated instructions or hassle

- Each camera comes with 65ft of cable allowing for greater flexibility in mounting around your home or business
- MFG Model # : 21023
- MFG Part # : 21023

SPECIFICATIONS

2-Way Intercom Camera	No	3-Axis Adjustable Camera
Assembled Depth (in.)	8.7 in	Assembled Height (in.)
Assembled Width (in.)	11.8 in	Camera Resolution (TVL)
Camera Technology	Analog/ Direct	Camera Type
Camera Use	Indoor/Outdoor Cameras	Color or Black and White
Covert	No	Electrical Product Type
Hard Drive Size	321GB to 500GB	Microphone
Monitor Included	No	Night Vision
Night Vision Distance (ft.)	75	Number of Cameras Include
Number of Channels	8	Optical Zoom
Remote Viewing	Yes	Returnable
Screen Size (In.)	0	Wireless Cameras

MORE INFO

Downloadable PDFs

Use and Care Manual Warranty

You will need Adobe® Acrobat® Reader to view PDF documents.
Download a free copy from the Adobe Web site.

Warranty

For warranty information on this product, please call our Internet Customer Service Center at 1-800-435-4654.

SHIPPING OPTIONS

Most orders process within 3 business days.

Please allow an additional 3-5 business days for **Standard Ground Delivery** in the U.S. Orders for this item may incur an additional fee.

Other Delivery Options:

Expedited Delivery: Delivery the second business day.

Express Delivery: Delivery the next business day.

If product is eligible for shipping to AK, HI and US Territories additional transit time and remote surcharges may apply. **This item is also available for pick up in your local store (FREE) within 4-7 business days, plus order processing time.**

This is required to secure relationship with Dare to Care

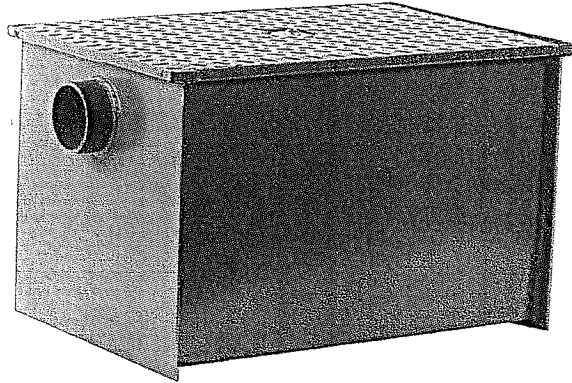
<http://www.gotowebstore.com/320WD4THD>

WEBstaurantStore.com > Restaurant Equipment > Dish Washing Equipment > Grease Traps > Dormont WD-4-THD Grease Interceptor 8 lb. Grease Trap with Threaded Connections


Dormont WD-4-THD Grease Interceptor 8 lb. Grease Trap with Threaded Connections

Each Only

\$144.99/EA



- ✓ 4 GPM flow rate, 8 lb. grease capacity
- ✓ 2" threaded inlet & outlet, external cast iron flow control fitting
- ✓ PDI Certified

Item: 320WD4THD
 Units: EA
 Shipping: Special Order 
 MFR Item: WD-4-THD



[View all Dormont Grease Traps](#)

Note: Model WD-4 shown.

Details

The Dormont WD-4-THD grease interceptor 4 lb. grease trap with threaded connections prevents greasy substances from entering plumbing systems, septic fields, and waste water treatment facilities where they cannot be processed properly and could harm the environment.

Grease traps like the Dormont WD-4-THD are often used with cooking or prep sinks, pot sinks, and commercial dishwashers in various types of commercial food service operations.

The Dormont WD-4-THD grease interceptor is built to last, with a body made of 11-gauge cold rolled steel. The removable grease accumulating cover and baffle assembly are secured to the grease trap's body with a center mounted hex head and a gasket seal.

The Dormont WD-4-THD grease trap has a grease capacity of 8 lbs., a flow rate of 4 GPM, and may be recess mounted or floor mounted.

Please consult the Specification Sheet for additional details and installation requirements. PDI (Plumbing and Drainage Institute) Certified.

Extended lead times may apply for this item based on availability. Please contact us for the current lead time.

Overall Dimensions:

16"L x 10"W x 11"H

Downloads



Specsheet

A PDF viewer is required to view this product's information. Download Adobe Acrobat software

Buying Guides

 Grease Trap Sizing Guide

Flow Rate: 4 GPM

Grease Capacity: 8 lbs.

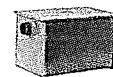
Threaded Inlet & Outlet Size: 2"

Because this item is not stocked in our warehouse, processing and transit times will vary. If you need your items by a certain date, please note this in the comment section while checking out! Please feel free to log on to our Live Chat should you have any questions before placing your order. After your order is placed, we will update you via email to let you know how this will be shipping to you.

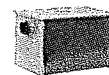
Certifications



Related Items



Dormont WD-4 Grease Interceptor 8 lb. Grease Trap



Dormont WD-7-TH Grease Interceptor 1b. Grease Trap w/

\$163.99/EA

Have you used this product?

Log in to write your own review and earn up to \$16.00 with video, photo, and text reviews!



Write a text review
Earn **\$2.00**



Post a product photo
Earn **\$4.00**



Post a product video
Earn **\$10.00**

Find Related Products

- Grease Trap
- Grease Interceptor
- Grease Trap
- Plastic Grease Trap
- 20 Pound Grease Trap
- Care Of a Grease Trap

AMENDED BY-LAWS OF
TRINITY FAMILY LIFE CENTER, INC

The Bylaws of TRINITY FAMILY LIFE CENTER, INC. shall be amended, supplemented and superceded as follows:

1. Five (5) members need to be present at meetings to constitute a quorum.
2. Proxy voting is allowed, but members must be sent notification to meet deadline.
3. Regular meeting dates will be held quarterly with special called session.
4. All members will be notified within forty -eight (48) hours of all meetings. Meeting shall convene at 5:30 p.m. and adjourn on or about 7:30 p.m.
5. Each member is expected to attend at least five (5) meeting within a two (2) year time frame
6. Called meetings will substitute regular meetings
7. All members have some voting and veto powers (one vote per person)
8. A member can be removed if found guilty of and criminal act that prohibited by this organization that are discriminatory as for race, creed, or color and said member found guilty of such will dismissed by the Board of Directors and all information found will be publicized, any member can be removed with or without cause by majority vote.
9. All allocations of funds will be directed thru the Board of Directors, unless received by special sources or an organization with "specific intent"
10. No person other than members of a Board of Directors may attend any meetings unless invited to so attend by the Board of Directors.
11. Trinity Family Life Center is not affiliated with Trinity Cumberland Presbyterian Church of America and it's by law, rules or regulations, KY Synod Presbyterian, General Assembly, or any other affiliated governed bodies of The Presbyterian Church.
12. All donations, pledges, or solicitation will be screened by the members of the Board of Directors.
13. Any member of Board of Directors wishing to resign as such must give the Board a thirty (30) day written notice of his/her intention to do so.



COMMONWEALTH OF KENTUCKY
ALISON LUNDERGAN GRIMES, SECRETARY OF STATE

Division of Business Filings
Business Filings
PO Box 718
Frankfort, KY 40602
(502) 564-3490
www.sos.ky.gov

Articles of Amendment
(Domestic Nonprofit Corporation)

NPA

Pursuant to the provisions of KRS 14A and KRS Chapter 273, the undersigned applies to amend articles and, for that purpose, submits the following statements:

1. The name of the corporation on record with the Office of the Secretary of State is:

Trinity Family Life Center Inc.
(The name must be identical to the name on record with the Secretary of State.)

2. The text of each amendment adopted:

New Articles & Bylaws to
fit New Board of Directors

3. The date of adoption of each amendment was

Jan 4th 2014

4. Check either a, b or c (whichever is applicable):

- a. The amendment(s) was (were) duly adopted by a quorum present at such meeting and that such amendment received at least two-thirds (2/3) of the votes which members present at such meeting or represented by proxy were entitled to cast.
- b. The amendment(s) was (were) duly adopted by consent in writing and was (were) signed by all members entitled to vote with respect thereto.
- c. The amendment(s) was (were) duly adopted by the board of directors and such amendment(s) received the vote of a majority of the directors in office since there are no members or members entitled to vote.

5. This application will be effective upon filing, unless a delayed effective date and/or time is provided. The effective date or the delayed effective date cannot be prior to the date the application is filed. The date and/or time is Jan 4, 2014
(Delayed effective date and/or time)

I declare under penalty of perjury under the laws of Kentucky that the forgoing is true and correct.

Shenita Rickman Shenita Rickman President 1-9-2014
Signature of Officer or Chairman of the Board Printed Name Title Date

MEETING OF THE BOARD OF DIRECTOR
OF
TRINITY FAMILY LIFE CENTER, INC.,

Regular meeting of the Board of Directors of Trinity Family Life Center, In, was Held at 3811 Hale Avcnuc Louisville, Kentucky, on the 4 day Jan, 2014, at 5:30 p.m. The following members were present: Shenita Rickman, James Leavell, Gwen Taylor, Rosa Macklin, Tammy Ellis and Waymen Eddings, constituting majority of the Board of Directors.

The meeting was called to order by Shenita Rickman, who is the Chairman over the meeting. Gwen Taylor acted as secretary over the meeting

The Chairman announced that a quorum of the Directors was present and that the meeting having been duly convnced was read to proceed with its business.

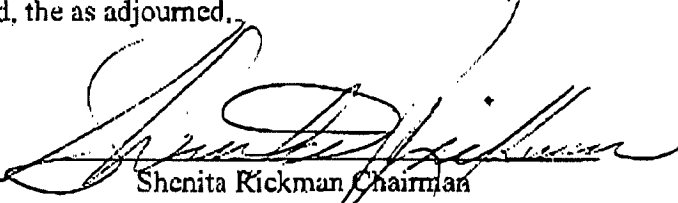
Upon motion duly made and seconded and after full discussion, the following resolution was unanimously carried for the removal of Board Member Donovan Taylor for Noncompliance of requirements & responsibilities of said Board Seat.

BE IT RESOLVED: that all actions of the officers and directors of the corporation on connection with the operation of the business with. The business of this corporation taken and done since their election as such officers and directors are and the same hereby are approved, ratified and confirmed.

Upon motion duly made and seconded and unanimously carried it was:

RESOLVED: That Amended Bylaws of the corporation are hereby adopted, and shall be placed in the corporate book.

There being no further business to come before the meeting upon notion duly made, seconded and unanimously carried, the as adjourned.


Shenita Rickman Chairman


Gwen Taylor, Secretary

Notary - Tammy Eddings
my Commission Expires - June 22, 20
Date 1-4-14

**TRINITY FAMILY LIFE CENTER INC.
ARTICLES / BYLAWS**

ARTICLE 1 – NAME

1.1 NAME: The name of the corporation shall be Trinity Family Life Center Inc. (Total Family Resource Center) (T.F.L.C.) Trinity Family Life Center is a nonprofit organization under IRS 501(c) 3.

1.2

Place of Business. Trinity Family Life Center Inc. primary place of business address is 3811 Hale Ave, Louisville KY 40211 and may have such principal & other business offices located within the state of Kentucky as the Board of Directors may designate.

ARTICLE 2– PURPOSE

2.1 Purpose: Trinity Family Life Center Inc. purpose is to be a comprehensive empowerment center, bring awareness to our community, providing programs & services for the entire family. Trinity's Motto is a Healthy Family Makes a Healthy Society. One Hand Helping Another. Collaborating & Partnering to provide Total Resources in Providing a Positive Solution but Demanding Ultimate Results.

2.2 Programs & Services Listed Below:

2.3 Trinity's Youth Enhancement After School Tutoring called YEAST

2.4 Trinity's Youth Entrepreneurial Program & Youth – to- Work Program

2.5 Trinity 2nd Chance Re-Entry Work Program (Ex-Offender & Homeless Veteran)

2.6 Trinity Expungement Services, Client Services & Referral Program

2.7 Trinity's Volunteer / Participants Training Program & Job Placement Referral

2.8 Trinity's Housing Restoration Program & Transition Housing Program

2.9 Business Start -Up, Grant Writing Services, Programs Development Opportunities

ARTICLES 3 – MEMBERS

3.1 Qualification: Trinity Family Life Center Inc. has qualifications required by Nonprofit

3.2 Terms: Board of Directors terms shall be otherwise directed by Board.

3.4 Dues: Board Members pay \$100 monthly or provide programs & services of equal value

3.5 Termination: Board Members of Trinity Family Life Center shall be expelled for non-compliance of dues or providing services by the affirmative vote of majority board votes.

3.6 Awards: The Board may from time to time establish and distribute such prizes, medals, plaques or other awards in appreciation of special services, achievement or accomplishment as the Board may deem appropriate.

3.7 Compensation: Trinity Family Life Center Inc. Board of Directors will set compensation amount for Board of Directors being in compliance with position with salaries thereof.

ARTICLE 4 – MEETINGS

Pg. 2 of 10

- 4.1 MEMBERS MEETINGS:** A meeting of the members shall be held annually to address business and such matters as may be brought before the Board. Meetings shall be held at a time and place as determined by Board of Directors. Notice of meetings shall be sent to the 3 members in good standing in accordance with the manner required for this corporation which is a 48 hour notice prior to meeting.
- 4.2 Mid-Year & Annual Meetings:** The mid-year & annual meetings shall be held during the year, the purpose of which shall be the election of committees to assign chairs and for the transaction of any other business/fundraising, programming & service reviews.
- 4.3 Special Meetings:** The special meetings of the Board of Directors or Executive Committees for any reason shall be held for the Board Directors with 4 members in attendance. The President, and or majority of the Board rules on all decisions made there off.
- 4.4 Time and Place:** The Board of Directors may designate the date, time and place for any mid-year & annual or special meetings. That if a special meeting has been called by the member as aforesaid, that meeting shall be held on such date and at such time and place as shall be called for by said member in their request for a special meeting.
- 4.5 Adjourned Meeting:** When a meeting of the members is adjourned to another time or place, it shall not be necessary to give any notice of the adjourned meeting if the time and place to which the meeting is adjourned is announced at the meeting. At the adjourned meeting any business may be transacted that might have been transacted on the original date of the meeting. If, however, after the adjournment the Board of Directors fixes a new record date for the adjourned meeting, a notice of the adjourned meeting shall be given in accordance with the manner required for Trinity notices hereunder.
- 4.6 Waiver of Notice:** Whenever any notice is required under these bylaws or under applicable law to be given to any member, a waiver in writing signed by the person or person entitled to such notice, whether signed before, during or after the time of the meeting and delivered to the Director for inclusion in the minutes or filing with the corporate records, shall be equivalent to the giving of such notice. Attendance of members at a meeting, whether in person or by proxy, constitutes waiver of any and all objections to the place of the meeting, the time of the meeting, or the manner in which it has been called or convened, unless the member attends a meeting solely for the purpose of stating, at the beginning of the meeting, any such objection to the transaction of affairs.
- 4.7 Voting:** Each Board Member shall have one (1) vote. A majority of the votes cast at a meeting, duly called and at which a quorum is present, shall be sufficient to take or authorize action upon any matter which may properly come before the meeting. Except as otherwise provided by these bylaws.
- 4.8 Proxies:** Any Board Member entitled to vote may vote in person, by proxy or by any other method established by the Secretary of the Board of Directors as may be determined in the sole but good faith judgment of the Secretary to be expedient and effective under the circumstances (including, but not limited to, verbal communication, in person or telephone or via email, internet facsimile or any other form of electronic transmission. Members may appoint a proxy to vote or otherwise act for him or her by signing a written appointment.

- 4.8 (b) The appointment of a proxy is effective when received by the Board of Directors Secretary or such other officer authorized to tabulate votes, but shall not be valid after 11 months, unless a longer period is expressly provided in the appointment form.
- 4.9 **Quorum:** A quorum to do business at a meeting of the Board of Directors shall be 5 members no less than 3 in attendance with other waivers or proxy signed, attendance via telephone conference or Skype communication of absent members is considered valid.
- 4.10 Voting for Directors or Appointed Committee and officers shall be elected by the Board members entitled to vote in the election at a meeting at which a quorum of members in present in person or by proxy. Voting shall be by open ballot or other open methods.

ARTICLE 5 – BOARD OF DIRECTORS

- 5.1 **General Powers:** Except as may be otherwise provided in the articles of incorporation of the organization or by law, all corporate powers shall be exercised by or under the authority of and the business and affairs of this nonprofit shall be managed under the direction of the Board of Directors.
- 5.2 **Number: Classifications: and Qualifications:** The Board of Directors of the Trinity Family Life Center shall consist of (8) persons. The number of directors may at any time be increased or decreased by action of the Board of Directors, but no decrease in the number of directors shall have the effect of shortening the term of any incumbent director or of reducing the number of directors to fewer than (3). The Chairperson of the Board shall be the President. A Director must be at least 18 years of age and a member of good standing.
- 5.3 **Elections of Board Members & Committees and Term Office:** Elections for Board Member shall be held every 10 years. The elections for Appointed Committee positions shall be held every year during the annual meeting. The Board members shall nominate and elect committees. Each committee appointed shall hold office for a term of 1 year. Nothing herein shall be deemed to prohibit a Board Member or committee from serving more than one term or position set forth appointed by Board of Directors.
- 5.4 **Annual Meetings:** The Board shall meet at least annually and such meetings shall be held at the same time and in the same place.
- 5.5 **Special Meetings:** Special Meetings of the Board of Directors may be called on no less than seven (7) days' advance notice by the chairman of the Board or by a member of directors that shall constitute a quorum: provided, however, in the case of an emergency (as determined by the person (s) authorized to call special meetings) no advance notice will be necessary. The person or persons authorized to call special meetings of the Board may designate any place within the state of Kentucky as the place for holding said meetings of the Board. If no Designation is made; the place of the meeting shall be at Trinity Family Life Center. Notice of any special meetings of the Board may be given as provided under Section 4.6 of these bylaws.
- 5.6 Trinity Family Life Center Inc. is not at all affiliated with Trinity Cumberland Presbyterian Church. Or Ky Snod Presbyterian General Assembly or its governed bodies.

- 5.7 Quorum:** A majority of the number of directors fixed by, or in the manner provided in, these bylaws shall constitute a quorum for the transaction of business; provided however, that whenever, for any reason, a vacancy occurs in the board of directors, a quorum shall consist of a majority of the remaining directors until the vacancy has been filled.
- 5.8 Action:** The act of a majority of the directors present at a meeting at which a quorum is present when the vote is taken shall be the act of the Board of Directors.
- 5.9 Presumption of Assent:** A director of the organization who is present at a meeting of the Board of Directors or a committee of the Board when corporate action is taking shall be presumed to have assented to the action taken, unless he or she objects at the beginning of the meeting, or promptly on arrival, to hold the meeting or transaction specific business at the meeting, or he or she votes against or abstains from the action taken.
- 5.10 Meeting Adjournment:** A majority of the Board of Directors present, whether or not a quorum exists, may adjourn any meeting of the Board to another time and place. Notice of any adjourned meeting shall be given to the directors who were not present at the time of the adjournment and unless the time and place of the adjourned meeting are announced at the time of the adjournment to the other directors.
- 5.11 Action without a Meeting:** Any action required or permitted to be taken at a meeting of the Board of Directors or a committee of it may be taken without a meeting if consent in writing, stating the action so taken, is signed by all the Board of Directors. Action taken under this section is effective when the last director signs the consent, unless the consent specifies a different effective date. A consent signed under this section shall have the effect of a meeting vote and may be described as such in any document.
- 5.12 Meetings by Means of Conference Call or Similar Electronic Equipment:**
Member of the Board of Directors may participate in a meeting of the Board by means of a conference telephone call or similar communications equipment if all persons participating in the meeting can hear each other at the same time. Participation by such means constitute presence in person at a meeting.
- 5.13 Resignation:** Directors may resign at any time by giving written notice to the Board of Directors, its chairperson or to the Secretary of the Board. The resignation of any director shall take effect when the notice is delivered unless specifies a later effective date, in which event the Board may fill the pending vacancy before the effective date if it provides that the successor does not take office until the effective date:
- 5.14 Removal:** Any director, or the entire Board of Directors, appointed committee persons may be removed from office at any time, with or without cause, by the vote or agreement in writing by a majority of all votes of the members.
- 5.14 (b)** A 7 day notice will be sent to the board member prior to the recall a Board of Director, this shall state the specific noncompliance and or any violations by director or committee persons, sought to be removed.
- 5.15** A proposed removal of a director or appointed committee shall require a separate vote from each Board of Director. When removal is sought by written agreement, a separate agreement is required for committee removal. If removal is effected at a meeting any vacancies created thereby shall be filled by the Board members at the same meeting.
- 5.16** Any Director or committee persons who are removed from the organization shall not be eligible to stand for reelection until the next annual meeting of members.
- 5.17** Any Director or committee persons removed from office shall turn over to the Board of Directors within 72 hours any and all records and property of the corporation in his or her

possession.

- 5.18** If a Director or committee persons is removed and do not relinquish his or her office or turnover records and or property as required under this section, legal remedies will be pursued in the circuit court in the county where the corporation principal office is located.
- 5.19** A Director or Committee person who also holds another position or office with the corporation shall, upon his or her removal from the organization, automatically be removed from any and all such office(s) provided, however, that with respect to any such additional office or position other than president, vice president, secretary, treasure, the director removed or to be removed may retain such additional office or position if the vote or agreement to remove such person expressly provides that such person shall retain any such office and specifically states which offices or positions such person shall retain.
- 5.20 Vacancies:** Vacancies in the Board of Directors, including any vacancy created by an increase in the number of directors, may be filled by the affirmative vote of a majority of the remaining directors, even though the remaining directors constitutes less than a quorum of the Board of Directors, or by the sole remaining directors, as the case may be, or if the vacancy is not so filled or if no directors remain, by a vote of the members of the corporation as provided under Section 4.10 of these bylaws. A director appointed to fill a vacancy shall be appointed for the unexpired term of his or her predecessor in office. Any directorship or committee position to be filled by reason of an increase in the number of directors may be likewise filled by the Board for a term of office until the next election of officers and committees as provided by these bylaws.
- 5.21 Compensation:** The Board of Directors shall receive compensation (when funds are available) from this corporation if capital is in place thereof. The Board of Directors in good standings shall vote on hourly rates for all paid positions in regular scheduled meetings. The Board of Directors may in its discretion promulgate rules or policies for reimbursement of out-of-pocket expenses, actually and reasonably incurred by directors in furtherance of bona fide activities, or the Board may authorize a direct the Treasurer to make reimbursment for any such expense so incurred on a case-by case basis.
- 5.22 Budget:** The Financial Director of the Board shall provide a financial budget and balance sheet to all members of the Board each year at the annual meeting of the Board of Directors.
- 5.23 Committees:** The Board of Directors, by a majority of the full board, may designate from among its member an executive committee and one or more other committees, each of which, to the extent profiled in the resolution, shall have and may exercise all the authority of the Committees except as may be prohibited by the articles of incorporation or by law.
- 5.24** Each Committee must have two or more members who serve at the pleasure of the Board of Directors by resolution adopted in accordance with this section, may designate one or more directors as alternate members of any committee, who may act in place and stead of any absent committee member or at any meetings of said committees.

ARTICLES – 6 OFFICERS:

President / Chief Executive Officer – Mrs. Shenita Rickman CGW

Board Member - Mr. James Leavell CWD

Secretary – Ms. Gwendolyn Taylor Certified Substance Abuse Instructor

Treasurer/ Financial Director – Ms. Lisa Miller MBA

Board Member – Tammy Ellis Certified Notary

Board Member – Rosa Macklin Business / Real-estate Consultant

Board Member – Waymen Eddings Housing Restoration Program

Board Member – Tonya Godsey Executive Speaker Scheduler / Resources Specialist

6.2 Election: Appointment and Term of Office:

The President, Vice President, Secretary, Treasurer, and all other officers and assistant officers as may be deemed necessary by the Board of Directors of said corporation shall hold offices until successor has been duly elected or appointed as the case may be, or until an earlier resignation, removal from office, or death.

6.3 Resignation: An officer of Trinity Family Life Center may resign from his or her respective office or position by delivering written notice to Board of Directors. The resignation is effective when delivered unless the notice specifies a later effective date. If a resignation's made effective as alter date and the Board of Directors accepts the future effective date, the Board of Directors may fill the pending vacancy before the effective date if the Board provides that the successor does not take office until the effective date.

6.4 Removal: The Appointed Committees may be removed by the Board of Directors in the manner described in Article 5.14 of these bylaws. Any other officer may be removed from his or her respective office or position at any time, with or without cause, by the Board of Directors with majority vote.

6.5 Conflict Resolution Policy: The Conflict Resolution Policy states that all issues be addressed by 2 Board of Directors and any findings from said investigations or mediation thereof resolved in 72 hours of conflict which findings reviewed by all parties and chain of command followed set forth of organization chart to resolve issues immediately.

ARTICLES 7 AMMENDMENTS AND ASSOCIATION PROPERTY

7.1 Amendments: These bylaws may be modified, altered, amended, or replaced, and new bylaws may be adopted by the action of the Board of Directors. Additionally, these bylaws may be amended by a vote of members at any annual or special meeting of this corporation. Any amendments by a vote must achieve majority (round to nearest whole number) Vote in favor of the amendment in order to be adopted. Any amendment put to a vote by the Board of Directors must comply with the notice, quorum, and voting provisions of Article 4 above.

7.2 Properties:

All rights, titles and interest of said properties of Trinity Family Life Center Inc. is owned and recorded in Dced Book 8440, Page 0256, of the office of County Clerk of Jefferson County, Kentucky, having been fully satisfied, said restrictions are now fully released and discharge this 10th day of July, 2012 and subscribed before County Clerk, that Mrs. Shenita Rickman is lawfully listed as owner of said property & assets as of September 14, 2012. And upon request of the Board of Directors or such officer, and execute delivery of such documentation or instrument deemed necessary or appropriate the evidence of ownership of such property (including, but not limited to deeds, bills of sale, assignments. Etc)

ARTICLES 8 - CORPORATE SEAL AND RECORDS

8.1 Seal: The Board of Directors may provide for corporate seal, which shall be circular and shall have the name of the corporation, the year of its incorporation, and the state of incorporation inscribed on it.

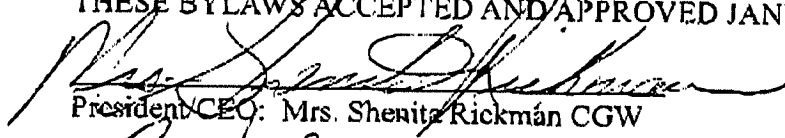
8.2 Records: All records of all corporate activities, except for those involving threatened or on-going litigation, shall be open to inspection and copying by any Board of Director. The Secretary shall be responsible for making such records available to any member who requests them upon reasonable advance prior notice in writing. Any documentation reproduction or similar costs shall be borne by requesting inspection and copying.

ARTICLES 9 - DISSOLUTION

9.1 Dissolution: Upon approval by majority of the Board of Directors, a motion in dissolving corporation shall be put to a vote by at least 75% of the members

9.2 Distribution of Assets: Upon dissolution, all assets shall be distributed to one or more Board Members which are exempt from taxation under Section 501(c) 3 of the Internal Revenue Code of 1986 or any future federal tax code.

THESE BYLAWS ACCEPTED AND APPROVED JANUARY 4ST, 2014


President/CEO: Mrs. Shenita Rickman CGW

1-4-14
Date


Treasurer: Ms. Lisa Miller MBA

1-4-14
Date

Subscribed and sworn to before me by Shenita Rickman of Trinity Family Life Center this 4 day of Jan, 2014

Notary Public Johnny Ellis signed this day and notarized

My Commission expires: June 22, 2015

NDF NON-PROFIT APPLICATION CHECKLIST

Legal Name of Applicant Organization: Trinity Family Life Center		
Program Name:	Request Amount: \$9,000	Yes/No/NA
Request form: Is the NDF request form signed by all Council Member(s) appropriating funding?		Yes
Request form: Is the funding proposed less than or equal to the request amount?		No
Request form: Have all known Council or Staff relationships to the Agency been adequately disclosed on the cover sheet?		Yes
Application Page 1: Has prior Metro funds committed/granted been disclosed?		Yes
Application Page 1: Is the application properly signed and dated by authorized signatory?		Yes
Application Page 3: Reimbursement funding – One or two boxes checked if any expenses are incurred before the grant award period. Is all required documentation included?		NA
Application Pages 3 – 5: Is the proposed public purpose of the program well-documented?		Yes
Application 4: Is there adequate documentation of how the proceeds of the fundraiser will be spent?		NA
Application Budget Page 6: Does the application budget reflect only the revenue and expenses of the project/program (page 6) if the request is not an operating budget request? Is all detail schedules included for “Metro, Non Metro and Total” expense funds for client assistance, community events & festivals and other expenses? And does the Non-Metro Revenue equal the Non-Metro expenses?		NA
Faith Based Organizations: Is the signed Faith Based Form signed and included?		NA
Jefferson County Only: Will all funding be spent in Louisville/Jefferson County?		Yes
Capital Project(s) request: Is the cost estimate(s) from proposed vendor(s) included?		NA
Good Standing: Is the entity in good standing with: <ul style="list-style-type: none"> • Kentucky Secretary of State – include Secretary of State website information on organization • Louisville Metro Government – check OMB monthly report filed in Council Financial Reports • Internal Revenue Service – most recent Form 990 included 		Yes
Separate Taxing Districts: If Metro funding is for a separate taxing district, is the funding appropriated for a program outside the legal responsibility of that taxing district?		NA
Small Cities: Is the resolution included agreeing to partner with Louisville Metro on the capital project? (IRS Determination letter not required, Form 990 not required, but KY SOS acknowledgement is)		NA
Operating Requests: Is recommended operating funding less than or equal to 33% of total operating budget?		Yes
IRS Exempt Proof: Is proof of Tax Exempt status of 501(c) 3, 4, 6, 19, 1120-H included?		Yes
Operating Budget: Is the organization’s current fiscal year operating budget included?		Yes
Ordinance Required: Is the amount committed by Council members greater than \$5,000 to any one project/program within an organization in this fiscal year.		Yes
Board Members: Is the entity’s board member list (with term length/term limits) included?		Yes
Staff: Is a list of the highest paid staff included with their expected annual personnel costs?		Yes
Annual Audit: Is the most recent annual audit (if required by organization) included?		Yes
Rent Requests: Is a copy of signed lease included?		NA
Articles of Incorporation: Are the Articles of Incorporation of the organization included?		Yes
IRS Form W-9: Is the IRS Form W-9 included?		Yes
Evaluation Forms: Are the evaluation forms (if program participants are given evaluation forms) included?		NA
Affirmative Action: Affirmative Action/Equal Employment Opportunity plan and/or policy statement included (if required by the organization)?		NA
Prepared by: Donna Sanders		Date: 1/29/14