

received  
July 10, 2014

# Louisville Metro Council City Agency Request

Neighborhood Development Fund (NDF)

Capital Infrastructure Fund (CIF)

Municipal Aid Program (MAP)

Primary Sponsor: Councilman David James

Amount: \$2500 Date: 07/02/2014

Description of program/project including public purpose, additional funding sources, location of project/program and any external grantee(s):  
  
Councilman James would like to maintain the landscaping at these Brightside sites:  
1<sup>st</sup> and St. Catherine  
Algonquin Parkway and Winkler  
Floyd St  
  
\$2500 of the total requested has already been summited and approved.

City Agency: Brightside  
Contact Person: Gina O'Brien  
Agency Phone: (502) 574-6256

I have reviewed this request for an expenditure of city tax dollars, and have determined the funds will be used for a public purpose.

6 District #      [Signature] Council Member Signature      \$2500 Amount      7-2-2014 Date

Approved by: \_\_\_\_\_ Date \_\_\_\_\_  
   Appropriations Committee Chairman  
Clerk's Office & OMB Use Only:  
Request Amount: \_\_\_\_\_ Amended Amount: \_\_\_\_\_  
Reference #: \_\_\_\_\_ To OMB: \_\_\_\_\_  
Budget Revision #: \_\_\_\_\_  
Account #: \_\_\_\_\_

OFFICE OF METRO COUNCIL CLERK  
REVIEWED

DATE 7-23-14 TIME 3:49 pm

To Project Manager: _____	Completion Date: _____
Actual Cost: _____	Funds Returned: _____

**Department/Project:** \_\_\_\_\_

### Additional Signatures

**I have reviewed this request for an expenditure of city tax dollars, and have determined the funds will be used for a public purpose.**

District #	Council Member Signature	Amount	Date
District #	Council Member Signature	Amount	Date
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## NDF OR CIF INTERAGENCY CHECKLIST

**Interagency Name:** Brightside

**Program/Project Name:** Brightside Maintenance

	Yes/No/NA
<b>Request Form:</b> Is the NDF Request Signed by all Council Member(s) Appropriating Funding?	YES
<b>Request Form:</b> If matching funds are to be used, are they disclosed with account numbers in the request form description?	NA
<b>Request Form:</b> If matching funds are to be used, does the amount of the request exclude the matching fund amount?	NA
<b>Request Form:</b> If other funds are to be used for this project, are they disclosed with account numbers in the request form description?	NA
<b>Funding Source:</b> If CIF is being requested, does Metro Louisville own/will own the real estate, building or equipment? If not, the funding source is probably NDF.	NA
<b>Funding Source:</b> If CIF is being requested, does the project have a useful life of more than one year? If not, the funding source is probably NDF.	NA
<b>Ordinance Required:</b> Is the NDF request to a Metro Agency greater than \$5,000?	NO
<b>Ordinance Required:</b> Is the request a transfer from NDF to cost center? If so, is the amount given for the fiscal year \$25,000 or less?	NA

Prepared by: *Nanda Mitchell Smith* Date: *7-1-2014*



## **PROPOSAL FOR MAINTENANCE**

**(Remainder of FY 2014/2015 through July FY 2015)**

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### **St. Catherine/1<sup>st</sup> St., Algonquin Pky/Winkler Brightsites and Floyd Street**

**Maintenance Agreement from January 2014 to July 2015**

- Apply hardwood mulch and rock
- Trim all shrubs couple of times throughout growing season
- Remove weeds at site on regular basis
- Remove debris from curbs and bed area on regular basis
- Water site during times of drought, as needed
- Apply herbicides and pesticides, as needed
- Apply approximately Woodace 14-14-14 fertilizer
- Plant few annuals within island
- Brightside facilitation and maintenance of Brightsite

**TOTAL COST FOR SPONSORSHIP MAINTENANCE AGREEMENT                      \$5,000**

Please remit payment to:                      Brightside  
Development Office  
Metro Hall, 2<sup>nd</sup> Floor  
527 W. Jefferson St  
Louisville, KY 40202

Thank you for helping us keep Louisville *clean, green and beautiful!*

Brightside is dedicated to uniting people in clean and green activities that beautify and foster pride in our community through volunteerism, planting, sustainability, & education

## Smith, Wanda M

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**From:** OBrien, Gina I.  
**Sent:** Friday, February 21, 2014 6:39 AM  
**To:** Smith, Wanda M  
**Cc:** James, David A; Marquel, Cynthia L.; Shinton Fried, Julie  
**Subject:** Re: Brightside

That would be just fine.  
When the funds are appropriated please let me know so I can make sure my business office is aware.  
Once this happens we will execute the project!

Thank you for your support!  
Gina

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**From:** Smith, Wanda M  
**Sent:** Thursday, February 20, 2014 05:22 PM  
**To:** OBrien, Gina I.  
**Cc:** James, David A; Marquel, Cynthia L.  
**Subject:** RE: Brightside

~~DM James has agreed to your proposal, however he would like to know if it can be divided in half to be paid \$2,500 now and \$2,500 at the new fiscal year. Please respond. Thank you.~~

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**From:** OBrien, Gina I.  
**Sent:** Monday, January 06, 2014 4:08 PM  
**To:** Smith, Wanda M  
**Cc:** James, David A; Marquel, Cynthia L.  
**Subject:** RE: Brightside

Wanda –  
I asked Cindy Marquel, Brightside's Landscape Coordinator, to look at the sites and come up with a proposal for the maintenance you outlined.

Attached is a proposal detailing the terms of maintenance and the sponsorship amount.

If you would like to make these official "Brightsites" than we can add our small wooden sign and put "Louisville Metro Government – District 6" on there as the sponsor.  
Please let me know if you approve this proposal and if you would like to move forward and then if you would like the signage.

Thanks Wanda for your support!

Gina

*Gina Iorio O'Brien*

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**From:** Smith, Wanda M  
**Sent:** Friday, January 03, 2014 3:40 PM  
**To:** OBrien, Gina I.

**Cc:** James, David A  
**Subject:** RE: Brightside

Okay. So we are looking at spray x 3 applications, mulch hardwood, rock, pre-emergent's, pruning, and irrigation at both locations. Thanks.

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**From:** OBrien, Gina I.  
**Sent:** Friday, January 03, 2014 2:53 PM  
**To:** Smith, Wanda M  
**Cc:** James, David A  
**Subject:** RE: Brightside

We did not. You said that you had some ideas in mind and you would get back to me with the details.  
We are happy to help.

Please give me some direction on what you would like and I can come up with a plan.

Thanks Wanda!

*Gina Iorio O'Brien*

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**From:** Smith, Wanda M  
**Sent:** Friday, January 03, 2014 12:20 PM  
**To:** OBrien, Gina I.  
**Cc:** James, David A  
**Subject:** RE: Brightside

I thought that we had when we discussed the luv it landscaping invoices and that we would look at using Brightside to do the job this year.

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**From:** OBrien, Gina I.  
**Sent:** Friday, January 03, 2014 12:04 PM  
**To:** Smith, Wanda M  
**Cc:** James, David A  
**Subject:** RE: Brightside

Wanda we never discussed these projects.

Please give me some specifics of what you would like done in those areas and I can put together a plan for you!

*Gina Iorio O'Brien*

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**From:** Smith, Wanda M  
**Sent:** Friday, January 03, 2014 12:02 PM  
**To:** OBrien, Gina I.  
**Cc:** James, David A  
**Subject:** Brightside  
**Importance:** High

Hi Gina;

As we previously discussed CM James was needing an estimate from Brightside for the following interstate locations in District 6 for maintenance and upkeep as we move into spring.

- St. Catherine exit ramp