



OFFICE OF THE MAYOR  
LOUISVILLE, KENTUCKY

GREG FISCHER  
MAYOR

September 11, 2017

Mr. David Yates, President  
Metro Council  
601 West Jefferson Street  
Louisville, KY 40202

Dear President Yates:

In accordance with the Merit Board Ordinance, I am appointing the following to the **Merit Board**.

<u>Name</u>		<u>Term</u>
Elmer Satterly	Reappointment	June 30, 2018
Michele Lawlis Shelton	New Appointment	September 28, 2021

Your prompt action on these appointments is most appreciated.

Sincerely,

Greg Fischer  
Mayor

cc: Councilwoman Mary Woolridge

**Merit Board**

<b>Appointment</b>	<b>Term</b>	<b>MC Dist.</b>	<b>Race</b>	<b>Gender</b>	<b>Party</b>
Elmer Satterly	6/30/2014 6/30/2018	15	W	M	D
Paul Hosse	8/24/2021	13	W	M	I
Michele Lawlis Shelton	9/28/2021	16	AA	F	D
Vacant					
Vacant					
Vacant					

**HEARING OFFICERS**

**Health Department**

Lawrence H. Daniels N/A

Frances West N/A

**Planning Commission**

**Air Pollution**

Terry Carby N/A

Doug Spillman N/A

Council Approval	Yes
Total Members	6
Term	4 years
Auto Reappointment	No
Revised	9/1/2017



# MERIT BOARD

## BOARD DETAILS



OVERVIEW

**SIZE** 6 Seats

**TERM LENGTH** 4 Years

**TERM LIMIT**



### DETAILS

#### ENACTING RESOLUTION WEBSITE

#### ENACTING RESOLUTION

#### STATUTORY AUTHORITY

KRS 79.015; KRS 212.350(2)(Health Dept.); KRS 77.065(4) (APCD);

#### ORDINANCE AUTHORITY1

LMCO Chapter 34 (Planning, Health, and APCD)

#### POWERS

Promulgate rules and regulations. Hear appeals from employees employed by, but not covered by a collective bargaining agreement. Louisville/Jefferson County Department of Health, the Louisville/Jefferson County Planning Commission, and the Louisville/Jefferson County Air Pollution Control District and the Louisville/Jefferson County EMS..

#### REMOVAL

Board members may be removed by resolution of the Metro Government for neglect, incapacity, misfeasance or violation of this ordinance.

#### BONDING AUTHORITY?

Yes

#### MEETING

#### INCORPORATED?

Yes

#### OPEN RECORDS INFO RECEIPT REQUIRED UNDER KRS 65.055?

Yes

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**OATH OF OFFICE REQUIRED?** Yes

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**SUBJECT TO OPEN MEETINGS LAW?** Yes

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**BOND REQUIREMENT FOR MEMBERS?** Yes

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**OFFICERS** Chair and Vice Chair elected annually by the Board.  
The Director of Human Resources, or designee shall act as secretary for the Board and shall be responsible for:  
(A) Attending meetings and hearings of the Board, serving as the secretary of meetings;  
(B) Enforcing and administering these rules;  
(C) Preparing the Board's budget and submitting such;  
(D) Hiring and directing any necessary staff; and  
(E) Performing all other tasks normally arising from the administration of the rules and all other tasks assigned by the Board.

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**FISCAL AGENT AGREEMENT WITH METRO?** Yes

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**HOW IS THE DIRECTOR OR EXECUTIVE DIRECTOR APPOINTED/HIRED?** The Director of Human Resources, or designee shall act as secretary for the Board

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**RECORDS & REPORTS** All records and minutes considered public records.  
Personnel files.  
(1) The Director of Human Resources, or designee, shall be the official records custodian and shall be responsible for maintaining and securing all personnel files.  
(2) The provisions of the Personnel Policy Manual relating to public records shall apply to the personnel files and employment records of covered employees. The Director of Human Resources, or designee, shall be responsible for preparing the minutes of all meetings of the Board. The minutes shall be submitted for approval at the next regular meeting of the Board. The minutes shall be signed by the Director of Human Resources, or designee, and the Chairperson, or in the absence of the Chairperson, by the Vice-Chairperson. The minutes shall be open to public inspection immediately following the meeting of the Board at which they are approved.  
Each department director shall notify the Director of Human Resources, or designee, in writing of all appointments, reclassification, written disciplinary actions, transfers, reassignments, separations, vacancies and the creation and/or abolition of positions. At each regular meeting the Director of Human Resources, or designee, shall report in writing to the Board on such matters occurring in the Classified Service since the Board's last regular meeting.

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**AUTOMATIC REAPPOINTMENT UNDER KRS 65.008(2)?** Yes

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**VACANCY APPOINTMENT**

Appointment to fill terms shall be made only for the unexpired period of the respective term.

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**COUNCIL APPROVAL OF APPOINTMENT?**

Yes

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**EX OFFICIO MEMBERS**

The Mayor or designee serves as an ex-officio member of the Board and is entitled to vote only in instances where a tie vote has occurred.

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**COMPENSATION**

Not Stated

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**TERM OF APPOINTMENT DETAILS**

4 years except that appointment to fill terms shall be made only for the unexpired period of the respective term.

Elected employee members serve 2 year terms from August 1 through July 30 and are to be elected in July of even numbered years.

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**VACANCY APPOINTMENT DETAILS****QUORUM**

(A) Nondiscipline related meetings. At least four board members must be present at meetings of the Board to constitute a quorum.

(B) Quorum required. Business may not be conducted at a meeting unless there is a quorum of the members of the Board present.

(C) Disciplinary appeals. In cases of discipline, five members of the Board must be present to constitute a quorum, one of which must be an employee, as provided for in § 34.006. In the event a disciplinary appeal results in a tie vote, the disciplinary action shall stand as issued.

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**HOW APPOINTED**

Appointed by the Mayor and subject to Metro Council approval

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**QUALIFICATION OF MEMBERS**

Each Board member must be at least twenty-eight (28) years of age, a resident of Jefferson County and not related by blood or marriage to the Mayor or any other member of the Metro Council.

During their term of service on the Board, members may not hold any other public office, appointive or elective, nor may members campaign for elective office. Not more than three members of the Board may be adherents of the same political party.

In addition to the Board members appointed by the Mayor, two employees of each covered department shall be elected by their coworkers to serve on the Board for the purpose of hearing and voting on disciplinary appeals from their respective departments. These employees are to serve two-year terms from August 1 through July 30 and are to be elected in July of even numbered years. A vacancy in one of these positions shall be filled by election by the employees of the affected department for the remainder of the unexpired term.

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**PURPOSE**

To create and adopt rules and regulations governing the recruitment, application,

qualification, examination, appointment, promotion and discipline of employees of the Department of Health, the Air Pollution Control District and the Planning Commission and County EMS.

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**ETHICS/CONFLICT OF INTEREST PROVISION**

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**SOCIAL MEDIA WEBSITE**

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**SUBCOMMITTEES**

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**OFFICERS TERM OF OFFICE**

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**ADDRESS**

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**WEBSITE**

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**COUNCIL APPROVAL DETAILS**

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**OFFICERS TERM OF OFFICE**

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**BOARD REQUIREMENT DETAILS**

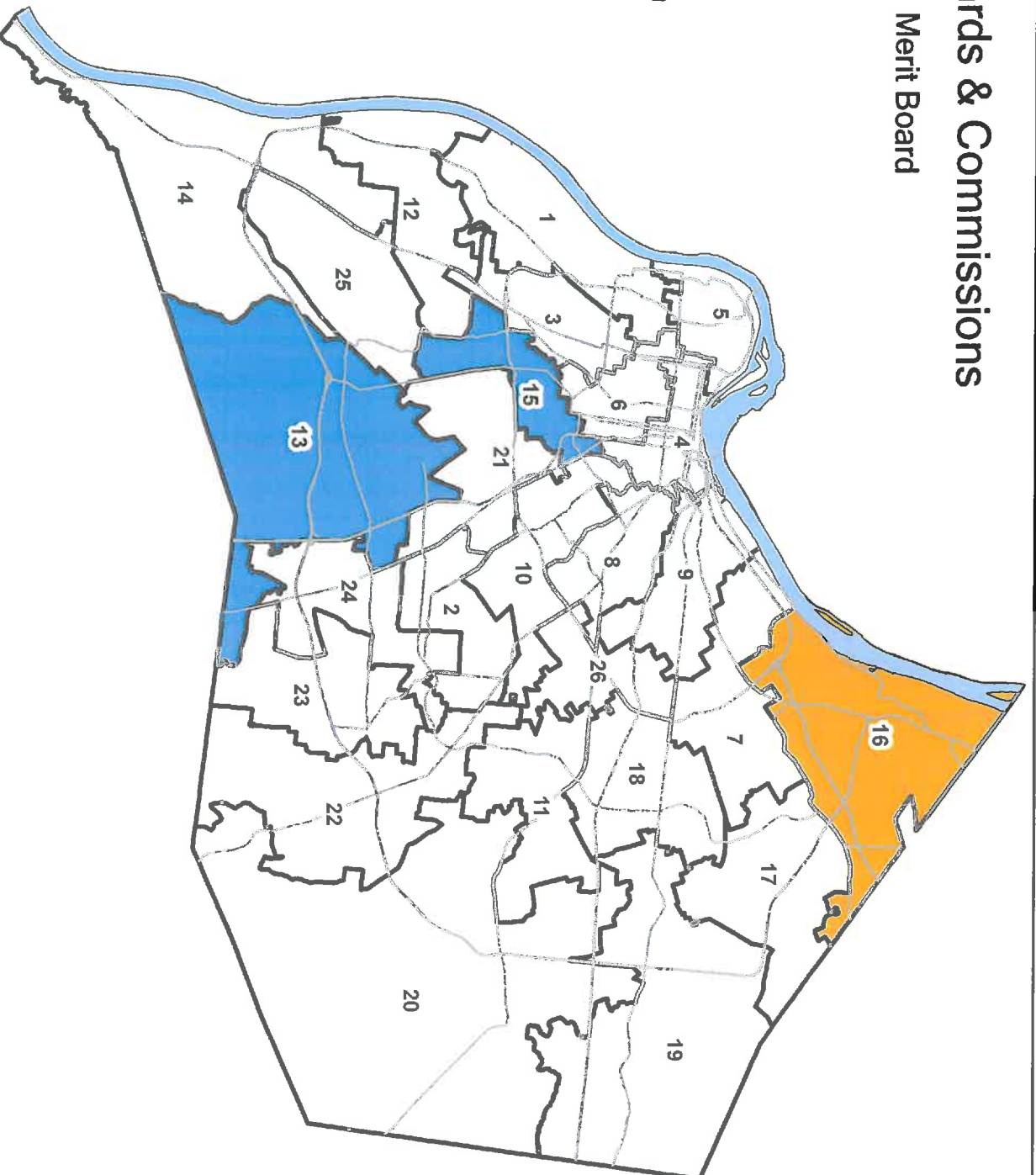
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# Metro Boards & Commissions

## Merit Board

### Council Districts

- 1) JESSICA GREEN
- 2) BARBARA SHANKLIN
- 3) MARY WOOLRIDGE
- 4) BARBARA SEXTON SMITH
- 5) CHERI HAMILTON
- 6) DAVID JAMES
- 7) ANGELA LEET
- 8) BRANDON COAN
- 9) BILL HOLLANDER
- 10) PAT MULVHILL
- 11) KEVIN KRAMER
- 12) RICK BLACKWELL
- 13) VICKI WELCH
- 14) CINDI FOWLER
- 15) MARIANNE BUTLER
- 16) SCOTT REED
- 17) GLEN STUCKEL
- 18) MARILYN PARKER
- 19) JULIE DENTON
- 20) STUART BENSON
- 21) DAN JOHNSON
- 22) ROBIN ENGEL
- 23) JAMES PEDEN
- 24) MADONNA FLOOD
- 25) DAVID YATES
- 26) BRENT T. ACKERSON



Map Created: 9/8/2017 2:18:38 PM

- Major Roads
- Ohio River
- Metro Council Districts
- New Appointee
- Mayor Appointee
- Mayor & Council Appointee
- Governor Appointee
- Council Appointee
- Mayor & Governor Appointee



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