

O-108-22

(as amended)

**Louisville Metro Council City Agency Request**

- Neighborhood Development Fund (NDF)
- Capital Infrastructure Fund (CIF)
- Municipal Aid Program (MAP)
- Paving Fund (PAV)

**Primary Sponsor:** Mark Fox

**Amount:** \$7,250 ~~\$8,250~~ <sup>\$15,250</sup> **Date:** 3/2/2022

**Description of program/project including public purpose, additional funding sources, location of project/program and any external grantee(s):**

An NDF in the amount of ~~\$7,250~~ <sup>\$15,250</sup> to Metro Parks/Jefferson Memorial Forest for expenses associated with the 16th Annual Forest Feet Bluegrass Festival on Saturday, May 21, 2022 and the Fairdale Village Green Music Series that will be held on the third Saturday of May, June, July and August. The NDF funding will go toward offsetting costs associated with the production, talent, stage and sound for these events.

**City Agency:** Metro Parks/Jefferson Memorial Forest

**Contact Person:** Bennett Knox and Jessica Kane

**Agency Phone:** 502-368-0912 and 502-368-6856

I have reviewed this request for an expenditure of city tax dollars, and have determined the funds will be used for a public purpose and have the attached documentation from the receiving department concerning the project/expenditure.

13		\$5000	3/2/2022
District #	Council Member Signature	Amount	Date

Approved by: \_\_\_\_\_  
Appropriations Committee Chairman Date

Clerk's Office & OMB Use Only:

Request Amount: \_\_\_\_\_ Amended Amount: \_\_\_\_\_

Reference #: O-108-22 To OMB: \_\_\_\_\_

Budget Revision #: \_\_\_\_\_

Account #: \_\_\_\_\_

To Project Manager: \_\_\_\_\_ Completion Date: \_\_\_\_\_

Actual Cost: \_\_\_\_\_ Funds Returned: \_\_\_\_\_

sh

Approved Committee  
Date: 3/23/22

**Department/Project:**  
 Metro Parks/Jefferson Memorial Forest - Forest Fest and Fairdale Village Green Music fest

### Additional Signatures

I have reviewed this request for an expenditure of city tax dollars, and have determined the funds will be used for a public purpose.

#### Council Member Signature and Amount

District 1	_____	\$ _____
District 2	_____	\$ _____
District 3	_____	\$ _____
District 4	_____	\$ _____
District 5	_____	\$ _____
District 6	_____	\$ _____
District 7	_____	\$ _____
District 8	_____	\$ _____
District 9	<u>Bill Hollander</u>	\$ \$250
District 10	<u>Ernie P. ...</u>	\$ \$500
District 11	_____	\$ _____
District 12	<u>Rick Blackwell</u>	\$ \$2000
District 13	_____	\$ _____
District 14	<u>Lindi Fowler</u>	\$ \$3000
District 15	<u>Kym ...</u>	\$ \$1000
District 16	_____	\$ _____
District 17	_____	\$ _____
District 18	_____	\$ _____
District 19	_____	\$ _____
District 20	_____	\$ _____
District 21	<u>Nickie ...</u>	\$ \$500
District 22	<u>Robin J. Engel</u>	\$ \$500
District 23	<u>James ...</u>	\$ \$1000
District 24	<u>Madonna Flood</u>	\$ \$500
District 25	<u>Amy ... Stewart</u>	\$ \$1000
District 26	_____	\$ _____

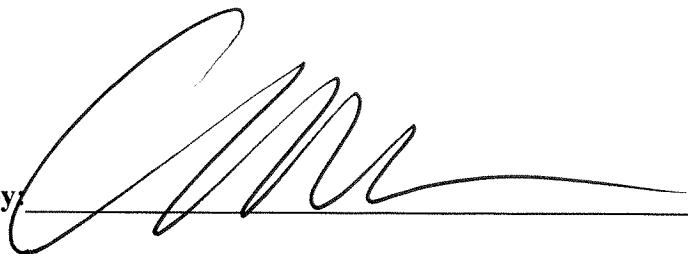
## NDF, CIF, MAP OR PAV INTERAGENCY CHECKLIST

**Interagency Name:** Metro Parks / Jefferson Memorial Forest

**Program/Project Name:** 15th Annual Forest Fest and Fairdale Village Green Music Fest

	Yes/No/NA
<b>Request Form:</b> Is the Request Signed by all Council Member(s) Appropriating Funding?	Yes
<b>Request Form:</b> If matching funds are to be used, are they disclosed with account numbers in the request form description?	NA
<b>Request Form:</b> If matching funds are to be used, does the amount of the request exclude the matching fund amount?	NA
<b>Request Form:</b> If other funds are to be used for this project, are they disclosed with account numbers in the request form description?	NA
<b>Funding Source:</b> If CIF is being requested, does Metro Louisville own/will own the real estate, building or equipment? If not, the funding source is probably NDF.	NA
<b>Funding Source:</b> If CIF is being requested, does the project have a useful life of more than one year? If not, the funding source is probably NDF.	NA
<b>Ordinance Required:</b> Is the NDF request to a Metro Agency greater than \$5,000? If so, an ordinance is required.	Yes
<b>Ordinance Required:</b> Is the request a transfer from NDF to cost center? If so, is the amount given for the fiscal year \$25,000 or less?	NA No
<b>Supporting Documentation:</b> Does the attachment include a valid estimate and description of cost?	Yes

Submitted by: \_\_\_\_\_



Date: 3/2/2022

## Alexander, Elizabeth

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**From:** Kane, Jessica S  
**Sent:** Tuesday, January 25, 2022 1:40 PM  
**To:** Alexander, Elizabeth; Fox, Mark H.; Nichols, Barbara J  
**Cc:** Knox, Bennett  
**Subject:** Fw: Forest Fest 2022

**Follow Up Flag:** Follow up  
**Flag Status:** Flagged

Just in case you need the original request at the top of your email. It is in the email below.  
Thank you all again!

Jessica

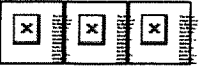
### *Jessica Kane*

**Program Manager**

Natural Areas Division/Jefferson Memorial Forest  
Louisville Metro Parks & Recreation  
PO Box 467 Fairdale, KY 40118  
502.368.6856 (office)  
502.558.7787 (cell)  
502.363.4363 (Fax)  
[www.memorialforest.com](http://www.memorialforest.com)



You can support Jefferson Memorial Forest and other natural areas with a tax-deductible donation by [clicking here](#).



**Our Natural Areas mission:**

*To protect and enhance our natural areas for this and future generations, while promoting environmental stewardship and education through community partnerships*

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**From:** Kane, Jessica S  
**Sent:** Friday, December 17, 2021 2:38 PM  
**To:** Fox, Mark H. <Mark.Fox@louisvilleky.gov>; Alexander, Elizabeth <Elizabeth.Alexander@louisvilleky.gov>  
**Cc:** Knox, Bennett <Bennett.Knox@louisvilleky.gov>  
**Subject:** Forest Fest 2022

Good afternoon Councilman Fox-

We are very hopeful the the 15th annual Forest Fest can take place this spring. It is currently scheduled for Saturday, May 21st. We are anticipating a large attendance this year upon Forest Fest's return and the desire for live music by the community.

John Grantz is currently working on the line up and I believe bands are booking up quickly now that shows are back on the circuit, so I wanted to get the below request to you all before the holidays.

Thank you so much for your support over the past few years. We were very excited about the music series at Village Green being added with Forest Fest and look forward to getting some bands booked there. With the cancellations last year we did end up losing some of the deposits that were placed for bands. However, John did a great job negotiating for us and we do still have \$9775 remaining to go toward this year's events.

Below is a breakdown of budget for Forest Fest and the Village Green Series. We would like to request an additional \$16,000 in NDF funds to cover event expenses, primarily the fee for Forest Fest bands. The remaining expenses will be acquired through sponsorship and parking fees. If you have any questions please let me know and we would be happy to meet to discuss if you'd like. Thank you again for your past support and I hope you have a wonderful holiday season!

<b>Expense Forest Fest</b>	<b>2022 Estimate</b>
Bands/hospitality total	\$23,000
Other event expenses	\$7,850
<b>TOTAL</b>	<b>\$30,850</b>
<b>Village Green Music Series</b>	
Bands	no cost, arranged by Donahue
Other event expenses	2550
<b>TOTAL:</b>	<b>\$2,550</b>
<b>GRAND TOTAL (FF+Music Series)</b>	<b>\$33,400</b>
<b>Remaining Funds</b>	
Council	\$9,775
LGE	\$2,389
<b>Total</b>	<b>\$12,164</b>
<b>Projected Income</b>	
Parking, Sponsorships, Vendors	\$5,000
<b>Total funds available</b>	<b>\$17,164</b>
<b>Remaining funding needed</b>	<b>\$16,236</b>

Thank you,  
Jessica

*Jessica Kane*

**Program Manager**

Natural Areas Division/Jefferson Memorial Forest

Louisville Metro Parks & Recreation

PO Box 467 Fairdale, KY 40118

502.368.6856 (office)

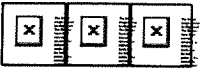
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## Alexander, Elizabeth

---

**From:** Alexander, Elizabeth  
**Sent:** Friday, March 4, 2022 2:11 PM  
**To:** Powell, Brian  
**Cc:** Holton Stewart, Amy; Fox, Mark H.  
**Subject:** RE: Forest Fest Bluegrass Music Festival 2022

Awesome, thanks

**From:** Powell, Brian <Brian.Powell@louisvilleky.gov>  
**Sent:** Friday, March 4, 2022 2:11 PM  
**To:** Alexander, Elizabeth <Elizabeth.Alexander@louisvilleky.gov>  
**Cc:** Holton Stewart, Amy <Amy.HoltonStewart@louisvilleky.gov>; Fox, Mark H. <Mark.Fox@louisvilleky.gov>  
**Subject:** Re: Forest Fest Bluegrass Music Festival 2022

Elizabeth,

Amy will give \$1,000 for this great event.

Thank you,



### Brian Powell

Legislative Assistant  
Councilwoman Amy Holton Stewart  
District 25  
601 West Jefferson St, 2nd floor  
Louisville, KY 40202  
Email: [brian.powell@louisvilleky.gov](mailto:brian.powell@louisvilleky.gov)  
Office: (502) 574-1125

---

**From:** Alexander, Elizabeth <Elizabeth.Alexander@louisvilleky.gov>  
**Sent:** Thursday, March 3, 2022 12:15 PM  
**To:** Metro Council Members and LAs <MCMandLAs@louisvilleky.gov>  
**Subject:** Forest Fest Bluegrass Music Festival 2022

Good afternoon,

We are excited to announce, after a 2 year hiatus, the return of Jefferson Memorial's 15<sup>th</sup> Annual Forest Fest on Saturday, May the 21<sup>st</sup>. We are anticipating a large attendance this year upon Forest Fest's return and the desire for live music by the community.

There will be a variety of entertainment options for children, including live nature demonstrations, will take place during the day beginning at noon and ending at 5 p.m. Artists from across the region will demonstrate their skills as part of a craft fair.

In addition to Forest Fest we are excited about the music series at Fairdale Village Green that will commemorate the grand opening of the greenspace near the Fairdale round-a-bout. The Village Green Music Series will take place in later summer and fall with music provided by local musicians.

Below is a breakdown of the budget for Forest Fest and the Village Green Series. Parks is requesting \$16,236 to cover event expenses, primarily the fee for Forest Fest bands. Councilman Fox has committed to \$5,000 and we hope to have the remaining \$11,236 from additional sponsors. The remaining expenses will be acquired through sponsorship and parking fees.

Thank you again for your past support and hope you will help us support this premiere event in South Louisville.

I have also included previous amounts from members in the past.

D-8	\$250	D-15	\$1000	D-25	\$1000
D-9	\$250	D-17	\$250		
D-10	\$500	D-21	\$500		
D-12	\$1000	D-22	\$500		
D-14	\$2250	D-23	\$1000		

Please let me know if you have any questions. Thank you, Elizabeth

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<b>Projected Income</b>	
Parking, Sponsorships, Vendors	\$5,000
<b>Total funds available</b>	<b>\$17,164</b>



## Alexander, Elizabeth

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**From:** Alexander, Elizabeth  
**Sent:** Friday, March 4, 2022 12:33 PM  
**To:** Townes, Jared M.  
**Subject:** RE: Forest Fest Bluegrass Music Festival 2022

Thank you very much.

**From:** Townes, Jared M. <Jared.Townes@louisvilleky.gov>  
**Sent:** Friday, March 4, 2022 11:48 AM  
**To:** Alexander, Elizabeth <Elizabeth.Alexander@louisvilleky.gov>  
**Subject:** RE: Forest Fest Bluegrass Music Festival 2022

Please put CM Engel down for \$500 again.

Regards,



### Jared M. Townes

Legislative Assistant to

Councilman Robin Engel  
District 22  
Louisville Metro Council  
City Hall – 2<sup>nd</sup> Floor  
601 W. Jefferson St.  
Louisville, KY 40202  
Phone: (502) 574-3467  
Email: [jared.townes@louisvilleky.gov](mailto:jared.townes@louisvilleky.gov)

**From:** Alexander, Elizabeth <Elizabeth.Alexander@louisvilleky.gov>  
**Sent:** Thursday, March 3, 2022 12:15 PM  
**To:** Metro Council Members and LAs <MCMandLAs@louisvilleky.gov>  
**Subject:** Forest Fest Bluegrass Music Festival 2022  
**Importance:** High

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Parking, Sponsorships, Vendors	\$5,000

## Alexander, Elizabeth

---

**From:** Alexander, Elizabeth  
**Sent:** Friday, March 4, 2022 10:48 AM  
**To:** Blazis, Heather; Fox, Mark H.  
**Cc:** Blackwell, Rick  
**Subject:** RE: Forest Fest Bluegrass Music Festival 2022

THANK YOU!!!

**From:** Blazis, Heather <heather.blazis@louisvilleky.gov>  
**Sent:** Friday, March 4, 2022 8:45 AM  
**To:** Alexander, Elizabeth <Elizabeth.Alexander@louisvilleky.gov>; Fox, Mark H. <Mark.Fox@louisvilleky.gov>  
**Cc:** Blackwell, Rick <Rick.Blackwell@louisvilleky.gov>  
**Subject:** RE: Forest Fest Bluegrass Music Festival 2022

District 12 is in for \$2000



Heather Blazis | Legislative Assistant  
Office of Councilman Rick Blackwell/District 12  
601 W. Jefferson Street | Louisville, KY 40202  
p: (502) 574-1112 f: (502) 574-3363  
[www.rickblackwell.com](http://www.rickblackwell.com)

**From:** Alexander, Elizabeth <Elizabeth.Alexander@louisvilleky.gov>  
**Sent:** Thursday, March 3, 2022 12:15 PM  
**To:** Metro Council Members and LAs <MCMandLAs@louisvilleky.gov>  
**Subject:** Forest Fest Bluegrass Music Festival 2022  
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D-9	\$250	D-17	\$250		
D-10	\$500	D-21	\$500		
D-12	\$1000	D-22	\$500		
D-14	\$2250	D-23	\$1000		

Please let me know if you have any questions. Thank you, Elizabeth

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<b>Remaining funding needed</b>	<b>\$16,236</b>

**Alexander, Elizabeth**

---

**From:** Alexander, Elizabeth  
**Sent:** Friday, March 4, 2022 10:48 AM  
**To:** Flood, Madonna  
**Cc:** Heithaus, Oscar; Derouen, Andrea C.  
**Subject:** RE: Forest Fest Bluegrass Music Festival 2022

THANK YOU

**From:** Flood, Madonna <Madonna.Flood@louisvilleky.gov>  
**Sent:** Thursday, March 3, 2022 7:21 PM  
**To:** Alexander, Elizabeth <Elizabeth.Alexander@louisvilleky.gov>  
**Cc:** Heithaus, Oscar <Oscar.Heithaus@louisvilleky.gov>; Derouen, Andrea C. <Andrea.Derouen@louisvilleky.gov>  
**Subject:** RE: Forest Fest Bluegrass Music Festival 2022

\$500.00 district 24

**From:** Alexander, Elizabeth <Elizabeth.Alexander@louisvilleky.gov>  
**Sent:** Thursday, March 3, 2022 12:15 PM  
**To:** Metro Council Members and LAs <MCMandLAs@louisvilleky.gov>  
**Subject:** Forest Fest Bluegrass Music Festival 2022  
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D-9	\$250	D-17	\$250		
D-10	\$500	D-21	\$500		

D-12 \$1000      D-22 \$500  
D-14 \$2250      D-23 \$1000

Please let me know if you have any questions. Thank you, Elizabeth

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**Alexander, Elizabeth**

---

**From:** Alexander, Elizabeth  
**Sent:** Friday, March 4, 2022 10:48 AM  
**To:** Mulvihill, Patrick  
**Cc:** Wohl, Geoff  
**Subject:** RE: Forest Fest Bluegrass Music Festival 2022

We appreciate your support.

**From:** Mulvihill, Patrick <Patrick.Mulvihill@louisvilleky.gov>  
**Sent:** Thursday, March 3, 2022 6:36 PM  
**To:** Alexander, Elizabeth <Elizabeth.Alexander@louisvilleky.gov>  
**Cc:** Wohl, Geoff <Geoff.Wohl@louisvilleky.gov>  
**Subject:** Re: Forest Fest Bluegrass Music Festival 2022

I'm happy to support again for \$500. Thanks.  
Get [Outlook for iOS](#)

---

**From:** Alexander, Elizabeth <Elizabeth.Alexander@louisvilleky.gov>  
**Sent:** Thursday, March 3, 2022 12:15:10 PM  
**To:** Metro Council Members and LAs <MCMandLAs@louisvilleky.gov>  
**Subject:** Forest Fest Bluegrass Music Festival 2022

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D-9	\$250	D-17	\$250		
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D-12	\$1000	D-22	\$500		

D-14 \$2250

D-23 \$1000

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## Alexander, Elizabeth

---

**From:** Alexander, Elizabeth  
**Sent:** Friday, March 4, 2022 10:47 AM  
**To:** George, Nicole A.  
**Subject:** RE: Forest Fest Bluegrass Music Festival 2022

Thank you.

**From:** George, Nicole A. <Nicole.George@louisvilleky.gov>  
**Sent:** Thursday, March 3, 2022 2:53 PM  
**To:** Alexander, Elizabeth <Elizabeth.Alexander@louisvilleky.gov>  
**Cc:** Roarx, Rachel G. <Rachel.Roarx@louisvilleky.gov>  
**Subject:** RE: Forest Fest Bluegrass Music Festival 2022

Count us in for at least \$500.

**From:** Alexander, Elizabeth <Elizabeth.Alexander@louisvilleky.gov>  
**Sent:** Thursday, March 3, 2022 12:15 PM  
**To:** Metro Council Members and LAs <MCMandLAs@louisvilleky.gov>  
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There will be a variety of entertainment options for children, including live nature demonstrations, will take place during the day beginning at noon and ending at 5 p.m. Artists from across the region will demonstrate their skills as part of a craft fair.

In addition to Forest Fest we are excited about the music series at Fairdale Village Green that will commemorate the grand opening of the greenspace near the Fairdale round-a-bout. The Village Green Music Series will take place in later summer and fall with music provided by local musicians.

Below is a breakdown of the budget for Forest Fest and the Village Green Series. Parks is requesting \$16,236 to cover event expenses, primarily the fee for Forest Fest bands. Councilman Fox has committed to \$5,000 and we hope to have the remaining \$11,236 from additional sponsors. The remaining expenses will be acquired through sponsorship and parking fees.

Thank you again for your past support and hope you will help us support this premiere event in South Louisville.

I have also included previous amounts from members in the past.

D-8	\$250	D-15	\$1000	D-25	\$1000
D-9	\$250	D-17	\$250		
D-10	\$500	D-21	\$500		
D-12	\$1000	D-22	\$500		

D-14 \$2250

D-23 \$1000

Please let me know if you have any questions. Thank you, Elizabeth

<b>Expense Forest Fest</b>	<b>2022 Estimate</b>
Bands/hospitality total	\$23,000
Other event expenses	\$7,850
<b>TOTAL</b>	<b>\$30,850</b>
<b>Village Green Music Series</b>	
Bands	no cost, arranged by Donahue
Other event expenses	2550
<b>TOTAL:</b>	<b>\$2,550</b>
<b>GRAND TOTAL (FF+Music Series)</b>	<b>\$33,400</b>
<b>Remaining Funds</b>	
Council	\$9,775
LGE	\$2,389
<b>Total</b>	<b>\$12,164</b>
<b>Projected Income</b>	
Parking, Sponsorships, Vendors	\$5,000
Total funds available	\$17,164
<b>Remaining funding needed</b>	<b>\$16,236</b>

## Alexander, Elizabeth

---

**From:** Alexander, Elizabeth  
**Sent:** Thursday, March 3, 2022 12:41 PM  
**To:** Ethridge, Kyle  
**Subject:** RE: Forest Fest Bluegrass Music Festival 2022

Appreciate it. 😊

**From:** Ethridge, Kyle <Kyle.Ethridge@louisvilleky.gov>  
**Sent:** Thursday, March 3, 2022 12:17 PM  
**To:** Alexander, Elizabeth <Elizabeth.Alexander@louisvilleky.gov>  
**Subject:** RE: Forest Fest Bluegrass Music Festival 2022

D9 is in for \$250 again!

Thanks,  
Kyle



**Ms. Kyle Ethridge** | Legislative Assistant  
Office of Councilman Bill Hollander  
601 W. Jefferson Street | Louisville, KY 40202  
d: (502) 574-3908 o: (502) 574-1109

Click [here](#) to sign up for the bi-weekly District 9 weekly eNews, and sign up for the D9 [blog](#) for the latest neighborhood news and alerts!

**From:** Alexander, Elizabeth <Elizabeth.Alexander@louisvilleky.gov>  
**Sent:** Thursday, March 3, 2022 12:15 PM  
**To:** Metro Council Members and LAs <MCMandLAs@louisvilleky.gov>  
**Subject:** Forest Fest Bluegrass Music Festival 2022  
**Importance:** High

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