

Louisville Metro Council City Agency Request
Neighborhood Development Fund (NDF)
■ Capital Infrastructure Fund (CIF)
Municipal Aid Program (MAP)
Paving Fund (PAV)

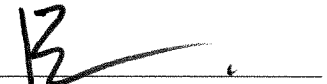
Primary Sponsor: BRENT T. ACKERSON

Amount: \$5000.00 **Date:** 08/12/2020

Description of program/project including public purpose, additional funding sources, location of project/program and any external grantee(s):
 This appropriation is for the envisioning and schematic plans for a planned pavilion/stage at Farnsley Park in the Bon Air and Highgate Springs neighborhoods in Louisville, Kentucky. The stage is to be located near the concession stand on the east side of the park. This is Phase One of the project. Account #8138 105 8107 038226 899998

City Agency: Metro Parks
Contact Person: Jason Canuel
Agency Phone: 502-574-6086

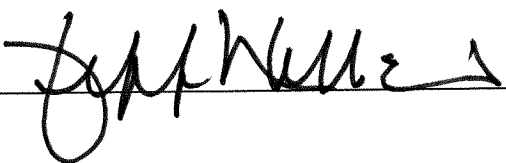
I have reviewed this request for an expenditure of city tax dollars, and have determined the funds will be used for a public purpose and have the attached documentation from the receiving department concerning the project/expenditure.

26	<input type="checkbox"/>		\$5000.00	08/12/2020
District #		Council Member Signature	Amount	Date

Approved by: _____		_____	
Appropriations Committee Chairman		Date	
Clerk's Office & OMB Use Only:			
Request Amount: _____	Amended Amount: _____		
Reference #: _____	To OMB: _____		
Budget Revision #: _____			
Account #: _____			
To Project Manager: _____	Completion Date: _____		
Actual Cost: _____	Funds Returned: _____		

NDF, CIF, MAP OR PAV INTERAGENCY CHECKLIST

Interagency Name: Metro Parks	
Program/Project Name:	Farnsley Park Pavilion/Stage (Phase One)
	Yes/No/NA
Request Form: Is the Request Signed by all Council Member(s) Appropriating Funding?	Yes <input type="checkbox"/>
Request Form: If matching funds are to be used, are they disclosed with account numbers in the request form description?	NA <input type="checkbox"/>
Request Form: If matching funds are to be used, does the amount of the request exclude the matching fund amount?	NA <input type="checkbox"/>
Request Form: If other funds are to be used for this project, are they disclosed with account numbers in the request form description?	NA <input type="checkbox"/>
Funding Source: If CIF is being requested, does Metro Louisville own/will own the real estate, building or equipment? If not, the funding source is probably NDF.	Yes <input type="checkbox"/>
Funding Source: If CIF is being requested, does the project have a useful life of more than one year? If not, the funding source is probably NDF.	Yes <input type="checkbox"/>
Ordinance Required: Is the NDF request to a Metro Agency greater than \$5,000? If so, an ordinance is required.	NA <input type="checkbox"/>
Ordinance Required: Is the request a transfer from NDF to cost center? If so, is the amount given for the fiscal year \$25,000 or less?	NA <input type="checkbox"/>
Supporting Documentation: Does the attachment include a valid estimate and description of cost?	Yes <input type="checkbox"/>

Submitted by: 

Date: 08.12.2020

August 7, 2020

Mr. Jason Canuel
Assistant Director
Louisville Parks and Recreation
PO Box 37280
Louisville, Kentucky 40233

RE: Farnsley Park Pavilion

Dear Mr. Canuel:

Luckett & Farley is excited to submit a proposal for envisioning and schematic plans for a planned pavilion at Farnsley Park in the Bon Air and Highgate Springs Neighborhood in Louisville, Kentucky.

As you explained Tuesday morning during our on-site meeting, Farnsley Park is a pleasant neighborhood park. It has a full-size soccer field, partially fenced playground, tennis court, spray ground, covered pavilion, and restrooms. It is located in an enjoyable natural setting with a creek, large stands of oak trees, and good open space.

The Louisville Parks and Recreation mission is to connect people to places and opportunities that support and grow a sustainable community. This aligns with our own mission of bringing joy to the people, organizations, and communities we serve. We believe that by working with the neighborhood and applying a thoughtful design, we can improve the community.

Luckett & Farley has a wealth of experience working with Louisville Parks and Recreation on a variety of projects and appreciate the opportunity to work with you on this pavilion. A scope of work and related fees are included below.

SCOPE OF SERVICE

Our goal for this initial scope of work is to assist Metro Parks in understanding the size, construction type, and budget for this pavilion. We will do this in three parts: Listen, Design, Review.

First, we plan to listen to your team at Metro Parks to understand what the neighborhood is looking for in the pavilion and how they plan to interact with it. Next, we will work with you to show the community what is possible with the pavilion, how big it can be, etc. Finish materials and durability will all be part of what we plan to determine in this initial phase. Next, we'll design. We will use what we hear with regard to the uses and needs of the pavilion and work to create a pavilion design that meets these requirements. We will work to be efficient with materials and align with the design of the buildings on site currently. We will generate an early opinion of cost for the pavilion to accompany this design. Finally, we will review this work with you to make sure you understand how the plan responds to the requirements and what we believe the costs for this work would be.

WORK SCOPE NOT INCLUDED IN THIS PROPOSAL:

The following items are excluded from the scope of services, but can be added by client's request for an additional fee:

- Design development, contract documents, bidding and negotiating, construction administrative services, and construction related services
- Submittals to local building authorities and state agencies for their review, permitting, or filing fees

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737 South Third Street Louisville, Kentucky 40202-2100
502-585-4181 Fax 502-587-0488 www.luckett-farley.com

ARCHITECTURE
ENGINEERING
INTERIOR DESIGN
DEVELOPMENT

- Environmental studies or traffic impact studies
- Topographic and site surveys or geotechnical investigations
- Rezoning, waivers, variances, and submittals for planning and zoning approval
- Boundary or ALTA survey
- Any other item not specifically mentioned in the above scope of work

DELIVERABLES

We expect to have a descriptive plan (site, floor, and roof), a building section, and a 3D view or sketch of the proposed pavilion to describe the planned work. Additionally, we will have a high-level Opinion of Cost for the work to describe likely costs for the pavilion. This information should give Metro Parks and Recreation the information necessary to determine next steps for the project.

All deliverables will be provided as electronic PDFs.

PROJECT SCHEDULE

Luckett & Farley is staffed to begin work within one week of receipt of a signed proposal. We recommend performing all meetings virtually or with appropriate social distancing measures in place.

COST OF SERVICES

Luckett & Farley proposes to provide the above outlined services for a fee of **\$5,000.00** (five thousand dollars). Additional services outside of the above-outlined scope can be provided on a lump-sum or hourly basis in accordance with the attached 2020 Rate Schedule. If it appears that an increase in the scope of work will be required, we will review this with you before proceeding further. The fee is subject to revision if our agreement is not executed within 60 (sixty) days of issuance.

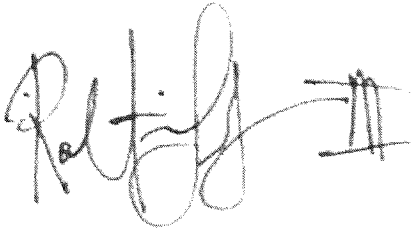
HAZARDOUS MATERIALS

It is understood that Luckett & Farley is not trained in the identification, classification, or removal of hazardous materials such as mold, asbestos, PCBs, lead-based paint, biohazard material, etc. Consequently, Luckett & Farley assumes no liability for any damage or exposure to such materials.

DESIRE TO PERFORM THE WORK

Thank you for the opportunity to propose on these services. We are proud to work with Louisville Parks and Recreation and look forward to working with you on this project. Please feel free to contact me if you have questions regarding this proposal.

Submitted by,
LUCKETT & FARLEY



Robert (Boz) Lindgren, III AIA
Architect, Principal, Director of Civic Studio

Accepted By:

Name

Date

Print/Type Name

Title

Attachments: 2020 Luckett & Farley Rate Schedule
Exhibit A – Location of Site

2020 RATE SCHEDULE HOURLY COMPENSATION RATES

If requested by the Owner, work beyond the Scope of Basic Services may be performed on a fixed price, percentage or hourly rate basis. Listed below are hourly rates for various categories of staff members of the Architect.

PROJECT MANAGEMENT SERVICES	HOURLY RATE	STRUCTURAL ENGINEERING SERVICES	HOURLY RATE
Principal-in-Charge	\$206	Sr. Structural Engineer	\$180
Senior Project Manager	\$180	Structural Engineer	\$139
Project Manager	\$155	Graduate Structural Engineer	\$103
Program Manager	\$155	CIVIL ENGINEERING SERVICES	HOURLY RATE
ARCHITECTURAL SERVICES	HOURLY RATE	Sr. Civil Engineer	\$180
Sr. Architect	\$149	Civil Engineer	\$134
Sr. Landscape Architect	\$149	Graduate Civil Engineer	\$103
Architect	\$118	ADDITIONAL ENGINEERING SERVICES	HOURLY RATE
Landscape Architect	\$118	Sr. Designer, Engineering Department	\$118
Sr. Designer, Architectural Department*	\$108	Designer, Engineering Department	\$ 98
Designer, Architectural Department*	\$ 98	INTERIOR DESIGN SERVICES	HOURLY RATE
Drafter*	\$ 82	Sr. Interior Designer	\$113
MECHANICAL ENGINEERING SERVICES	HOURLY RATE	Interior Designer	\$ 98
Sr. Mechanical Engineer	\$180	Interior Designer Graduate	\$ 77
Mechanical Engineer	\$139	ADMINISTRATIVE SERVICES	HOURLY RATE
Graduate Mechanical Engineer	\$103	Specification / Technical Typist*	\$ 77
ELECTRICAL ENGINEERING SERVICES	HOURLY RATE	Administrative Support*	\$ 77
Sr. Electrical Engineer	\$180		
Electrical Engineer	\$139		
Graduate Electrical Engineer	\$118		

*The above rates include all employees' wages, payroll burdens, overhead and profit. Overtime hours charged by non-exempt employees (categories identified by *) will carry a premium charge factor of 1.5. For lump-sum projects, these Hourly Rates apply only to Additional Services.*

REIMBURSABLE EXPENSE RATES

In addition to Fees, the following expenses are reimbursable as they apply to the Project:

- Communication:** Actual cost of long distance telephone, fax, postage and overnight delivery.
- Outside Consulting Services (e.g. Survey, Topographic, Geotechnical) & Special Supplies:** Actual cost plus twenty percent (20%).
- Specification & Drawing Reproduction:**
 - \$3.00 per sf for mylar reproducible
 - \$.50 per sf for B/W bond copy
 - \$.10 per photocopy (includes collating & binding of specifications)

Color Printing:

 - \$4.00 per sf for large format
 - \$2.00 per sf for color bond
- Scanning:** Drawings - \$0.68 per SF; Color Photos - \$10 each
- Color Boards:** \$175 (excludes design time)
- Copy Drawings to Electronic File:** \$60 per drawing file.
- Travel:** Mileage is charged in accordance with IRS regulations. Actual cost of other modes of travel.
- Food & Lodging:** Reasonable and actual living expenses incurred while on assignment or travel away from the office.
- Permits:** Fees paid for securing approval of authorities having jurisdiction over the project shall be reimbursed as actual expense plus ten percent (10%).

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ARCHITECTURE
 ENGINEERING
 INTERIOR DESIGN
 DEVELOPMENT

Noble, Jeffrey T

From: Canuel, Jason T
Sent: Thursday, July 30, 2020 10:03 AM
To: Noble, Jeffrey T
Subject: RE: Farnsley Stage - a new idea

Follow Up Flag: Follow up
Flag Status: Flagged

Jeff,
Yes, I am the right one to talk to about moving this forward. Can we try to connect tomorrow afternoon to discuss this in more detail?

Jason T. Canuel
Assistant Director
Louisville Parks and Recreation
PO Box 37280
Louisville, Kentucky 40233
502/574.6086 (office)
502/439.7694 (cell)
jason.canuel@louisvilleky.gov



**LOUISVILLE
PARKS
AND RECREATION**



From: Noble, Jeffrey T <Jeffrey.Noble@louisvilleky.gov>
Sent: Wednesday, July 29, 2020 8:09 PM
To: Canuel, Jason T <Jason.Canuel@louisvilleky.gov>
Subject: Farnsley Stage - a new idea

Jason –

First, are you still the person I should be talking to about this?

Assuming so, we have a new idea.

I know one of the hang-ups has been where to start design-wise. You've told me that Parks no longer has in-house people to do such work or the capital on hand for outside help.

As you know, Brent is interested in this project somewhere over on the east side of the park and we are committed to spending up to \$50,000.00 on it, knowing that completing it will take non-Metro money. We've decided to spend some of that \$50,000.00, up to \$10,000.00, on design work and I wanted to have a discussion with you (or the appropriate person) about that, whether by email or on the phone. We've discussed this with the Bon Air Neighborhood Association who is pushing for the stage and explained that this would come out of our commitment to them, meaning they would have up to an additional \$10,000.00 to ultimately raise.

Let me know how you would like to proceed on this, if at all.

■ Jeff

Jeff T. Noble
Legislative Aide to Council Member Brent T. Ackerson
26th Council District
601 W. Jefferson Street, Room 318
Louisville, Kentucky 40202
502-574-1126
jeffrey.noble@louisvilleky.gov

Dearing, Connie M.

From: Canuel, Jason T
Sent: Friday, August 14, 2020 4:53 PM
To: Dearing, Connie M.
Cc: Noble, Jeffrey T
Subject: RE: Acceptance of Funds

Yes, we will be happy to accept the funds for the planning phase of the Farnsley Park pavilion/stage.

Jason T. Canuel
Assistant Director
Louisville Parks and Recreation
PO Box 37280
Louisville, Kentucky 40233
502/574.6086 (office)
502/439.7694 (cell)
jason.canuel@louisvilleky.gov



**LOUISVILLE
PARKS
AND RECREATION**



From: Noble, Jeffrey T <Jeffrey.Noble@louisvilleky.gov>
Sent: Friday, August 14, 2020 4:41 PM
To: Canuel, Jason T <Jason.Canuel@louisvilleky.gov>
Cc: Dearing, Connie M. <Connie.Dearing@louisvilleky.gov>
Subject: FW: Acceptance of Funds

Jason --

See the email below. The Council Clerk's Office needs an email stating Metro Parks will accept the \$5000.00 project, please. Send it to connie.dearing@louisvilleky.gov.

Thanks.

■ Jeff

From: Dearing, Connie M. <Connie.Dearing@louisvilleky.gov>
Sent: Friday, August 14, 2020 4:36 PM
To: Noble, Jeffrey T <Jeffrey.Noble@louisvilleky.gov>
Subject: Acceptance of Funds

Jeff,

Please have Jason Canuel send me an email as soon as possible stating that Metro Parks will accept the funds for the Phase One Farnsley Park Pavilion planning.

Regards,