

**Louisville Metro Council City Agency Request**  
**Neighborhood Development Fund (NDF)**  
**■ Capital Infrastructure Fund (CIF)**  
**Municipal Aid Program (MAP)**  
**Paving Fund (PAV)**

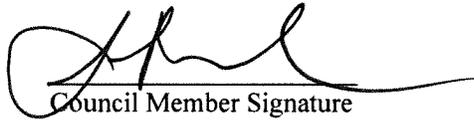
**Primary Sponsor:** Brandon Coan

**Amount:** \$10,140 **Date:** Jan 30, 2020

**Description of program/project including public purpose, additional funding sources, location of project/program and any external grantee(s):**  
\$10,140 to the Division of Community Forestry for tree trimming and care along Bardstown Road from Broadway to I-264.

**City Agency:** Division of Community Forestry  
**Contact Person:** Erin Thompson  
**Agency Phone:** 502 574 4030

**I have reviewed this request for an expenditure of city tax dollars, and have determined the funds will be used for a public purpose and have the attached documentation from the receiving department concerning the project/expenditure.**

8  \$10,140 Jan 30, 2020  
District # Council Member Signature Amount Date

**Approved by:** \_\_\_\_\_  
Appropriations Committee Chairman Date  
**Clerk's Office & OMB Use Only:**  
Request Amount: \_\_\_\_\_ Amended Amount: \_\_\_\_\_  
Reference #: CIF02/220BCF08 To OMB: \_\_\_\_\_  
Budget Revision #: \_\_\_\_\_  
Account #: \_\_\_\_\_  
To Project Manager: \_\_\_\_\_ Completion Date: \_\_\_\_\_  
Actual Cost: \_\_\_\_\_ Funds Returned: \_\_\_\_\_

**Department/Project:**  
Division of Community Forestry/ Bardstown Road Tree Trimming

### Additional Signatures

I have reviewed this request for an expenditure of city tax dollars, and have determined the funds will be used for a public purpose.

#### Council Member Signature and Amount

District 1	_____	\$ _____
District 2	_____	\$ _____
District 3	_____	\$ _____
District 4	_____	\$ _____
District 5	_____	\$ _____
District 6	_____	\$ _____
District 7	_____	\$ _____
District 8	_____	\$ _____
District 9	_____	\$ _____
District 10	_____	\$ _____
District 11	_____	\$ _____
District 12	_____	\$ _____
District 13	_____	\$ _____
District 14	_____	\$ _____
District 15	_____	\$ _____
District 16	_____	\$ _____
District 17	_____	\$ _____
District 18	_____	\$ _____
District 19	_____	\$ _____
District 20	_____	\$ _____
District 21	_____	\$ _____
District 22	_____	\$ _____
District 23	_____	\$ _____
District 24	_____	\$ _____
District 25	_____	\$ _____
District 26	_____	\$ _____

FEB 3 2020 AM 11:24  


## NDF, CIF, MAP OR PAV INTERAGENCY CHECKLIST

<b>Interagency Name:</b> Division of Community Forestry	
<b>Program/Project Name:</b> Bardstown Road Tree Trimming	
	<b>Yes/No/NA</b>
<b>Request Form:</b> Is the Request Signed by all Council Member(s) Appropriating Funding?	Yes
<b>Request Form:</b> If matching funds are to be used, are they disclosed with account numbers in the request form description?	NA
<b>Request Form:</b> If matching funds are to be used, does the amount of the request exclude the matching fund amount?	NA
<b>Request Form:</b> If other funds are to be used for this project, are they disclosed with account numbers in the request form description?	NA
<b>Funding Source:</b> If CIF is being requested, does Metro Louisville own/will own the real estate, building or equipment? If not, the funding source is probably NDF.	Yes
<b>Funding Source:</b> If CIF is being requested, does the project have a useful life of more than one year? If not, the funding source is probably NDF.	Yes
<b>Ordinance Required:</b> Is the NDF request to a Metro Agency greater than \$5,000? If so, an ordinance is required.	No
<b>Ordinance Required:</b> Is the request a transfer from NDF to cost center? If so, is the amount given for the fiscal year \$25,000 or less?	No
<b>Supporting Documentation:</b> Does the attachment include a valid estimate and description of cost?	Yes

**Submitted by:** \_\_\_\_\_ Jasmine Weatherby \_\_\_\_\_

**Date:** Jan 30, 2020

## Weatherby, Jasmine

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**From:** Thompson, Erin  
**Sent:** Friday, January 24, 2020 4:14 PM  
**To:** Weatherby, Jasmine  
**Subject:** RE: Here is the estimate for the services we talked about doing

Hello Jasmine-

I spoke with Jeff O'Brien and he is ok with you sending the NDF funds for this project to the DCF for project administration. Please keep me updated on when the meeting is.

Thank you, Erin

### Erin Thompson

Urban Forester/Community Forestry Supervisor  
ISA Certified Arborist KY-0813A and ISA Tree Risk Assessment Qualified  
Division of Community Forestry – Louisville Metro Government  
527 W. Jefferson Street, 6<sup>th</sup> Floor  
Louisville, KY 40202  
(502) 574-4030  
<https://louisvilleky.gov/government/division-community-forestry>



**From:** Weatherby, Jasmine <Jasmine.Weatherby@louisvilleky.gov>  
**Sent:** Tuesday, January 21, 2020 4:16 PM  
**To:** ken herndon <kenherndonllc@hotmail.com>; Thompson, Erin <Erin.Thompson@louisvilleky.gov>  
**Subject:** RE: Here is the estimate for the services we talked about doing

Erin – are we able to transfer the \$10,140 in NDF for this project to you? Or is this where the issue of only having one type of contract with Podges comes in?

Thank you

Jasmine Weatherby (she/her/hers)  
Legislative Aide  
Councilman Brandon Coan  
District 8  
601 West Jefferson St  
Louisville, KY 40202  
Email: [jasmine.weatherby@louisvilleky.gov](mailto:jasmine.weatherby@louisvilleky.gov)  
Office: (502) 574-1108

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**From:** ken herndon <[kenherndonllc@hotmail.com](mailto:kenherndonllc@hotmail.com)>

**Sent:** Sunday, January 19, 2020 3:47 PM

**To:** Weatherby, Jasmine <[Jasmine.Weatherby@louisvilleky.gov](mailto:Jasmine.Weatherby@louisvilleky.gov)>; Thompson, Erin <[Erin.Thompson@louisvilleky.gov](mailto:Erin.Thompson@louisvilleky.gov)>; [podgestrees@gmail.com](mailto:podgestrees@gmail.com) <[podgestrees@gmail.com](mailto:podgestrees@gmail.com)>

**Subject:** RE: Here is the estimate for the services we talked about doing

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Yes. The total of \$10,140 includes project management. And, yes, I would proceed thru Podges. I am copying them here as well as Erin Thompson.

Unfortunately, I have not started the Metro process. Was called out of town and am again this week. Can you give me that contact name again please? Sorry and thanks.

Sent from Mail for Windows 10

**From:** Weatherby, Jasmine

**Sent:** Friday, January 17, 2020 11:43 AM

**To:** ken herndon

**Subject:** RE: Here is the estimate for the services we talked about doing

Ken,

We want to accept and move forward with the proposal for \$10,140. Please confirm this amount includes both your project management and the additional Barret and Dundee trees referenced in your email, in addition to the Bardstown Rd corridor trees. When convenient please quantify the overall total number of trees to be serviced.

We will start to move this money ASAP, however, as you know there is some lag time and we will follow up with you if there are any vendor/ logistical issues to sort out. Have you started the process of becoming an approved vendor with Louisville Metro? There is the possibility of us going through Podges instead, which is already an approved vendor of Urban Forestry.

Per Erin Thompson we need all work to be completed by the end of February. Assuming we resolve all money issues by then, is that deadline a problem?

Thanks

Jasmine Weatherby (she/her/hers)

Legislative Aide

Councilman Brandon Coan

District 8

601 West Jefferson St

Louisville, KY 40202

Email: [jasmine.weatherby@louisvilleky.gov](mailto:jasmine.weatherby@louisvilleky.gov)

Office: (502) 574-1108

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**From:** ken herndon <[kenherndonllc@hotmail.com](mailto:kenherndonllc@hotmail.com)>  
**Sent:** Monday, December 16, 2019 2:38 PM  
**To:** Weatherby, Jasmine <[Jasmine.Weatherby@louisvilleky.gov](mailto:Jasmine.Weatherby@louisvilleky.gov)>  
**Subject:** FW: Here is the estimate for the services we talked about doing

**CAUTION: This email came from outside of Louisville Metro. Do not click links or open attachments unless you recognize the sender and know the content is safe**

Jasmine...attached is the estimate for full tree care for Bardstown Road from Broadway to the Watterson that Brandon asked for. Jason and I also chose to include trees on Barret from Highland to Grinstead and Dundee from Bardstown to the traffic light at those angled parking spaces as they are both heavy pedestrian sidewalks and the trees there need the same limb up as those on Bardstown itself.

I wanted to get these to you sooner than later because this is the time of year that these prices will be the lowest before Spring and pre-Spring priorities are upon us.

I will get back to the area after the first of the year to complete the overall, holistic look at the public space along the corridor and get Brandon some thoughts on how he might proceed on other non-plant-related possibilities.

If Brandon decides to move ahead with the trees, Jason and I will contact Erin Thompson and help her begin the permitting process. And, since Jason is already an approved Metro vendor, he will be able to get on it right away. My compensation for project management is included in his estimate.

Let me know if you need anything else from me...I'll be leaving town on Thursday morning and will return late the following Thursday after Christmas.

Sent from [Mail](#) for Windows 10

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**From:** Podges Landscaping & Tree service <[noreply@lawnprosoftware.com](mailto:noreply@lawnprosoftware.com)>  
**Sent:** Monday, December 16, 2019 9:55:13 AM  
**To:** [kenherndonllc@hotmail.com](mailto:kenherndonllc@hotmail.com) <[kenherndonllc@hotmail.com](mailto:kenherndonllc@hotmail.com)>  
**Subject:** Here is the estimate for the services we talked about doing



Hi, here's the estimate for the services we talked about doing at your property.

Estimate #0050144

Thank you for your business!

Podges Landscaping & Tree service

(502) 296-1874

[Podgestrees.com](http://Podgestrees.com)

**From:** Podges Landscaping & Tree service

**Sent:** Monday, December 16, 2019 9:55 AM

**Subject:** Here is the estimate for the services we talked about doing



Hi, here's the estimate for the services we talked about doing at your property.

Estimate #0050144

Thank you for your business!

Podges Landscaping & Tree service

(502) 296-1874

[Podgestrees.com](http://Podgestrees.com)

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Estimate #0050144

Return

Print

Accept

Decline

## Estimate

**Podges Landscaping & Tree Service**

1905 Brentmoor Ln  
 Louisville KY 40223  
 (502) 296-1874

**Ken Herndon**

101 West Ormsby ave  
 Louisville KY 40203

Customer #	28
Estimate #:	0050144
Date:	Dec 16, 2019

Description	Cost/Rate	Qty/Hr	Taxes %	Total
<b>Tree trimming</b> Approximately 115 trees to be trimmed along Bardstown Rd from Watterson to Broadway some require very minimal trimming and others need some substantial trimming.	10,140.00	1	0.000	10,140.00
<b>Notes:</b> An itemized and detailed list can and will be provided if this project is likely to move forward	<b>Subtotal USD</b>			<b>10,140.00</b>
	<b>Taxes USD</b>			<b>0.00</b>
	<b>Amount Paid USD</b>			<b>0.00</b>
	<b>Total Estimated Cost USD</b>			<b>10,140.00</b>

### Estimate history

- Viewed by you Jan 30, 2020 11:19 am
- Viewed by you Jan 30, 2020 11:19 am
- Viewed by you Jan 30, 2020 11:18 am
- Viewed by you Jan 17, 2020 9:53 am
- Viewed by you Jan 17, 2020 9:53 am
- Viewed by you Jan 17, 2020 9:53 am
- Viewed by you Jan 17, 2020 9:53 am

Viewed by you	Jan 14, 2020 7:02 am
Viewed by you	Jan 14, 2020 7:01 am
Viewed by you	Jan 14, 2020 7:01 am
Viewed by you	Dec 16, 2019 3:38 pm
Viewed by you	Dec 16, 2019 3:35 pm
Viewed by you	Dec 16, 2019 3:35 pm
Viewed by you	Dec 16, 2019 3:35 pm
Viewed by you	Dec 16, 2019 3:35 pm
Viewed by you	Dec 16, 2019 3:09 pm
Viewed by you	Dec 16, 2019 3:09 pm
Viewed by you	Dec 16, 2019 2:24 pm
Viewed by you	Dec 16, 2019 2:23 pm
Viewed by you	Dec 16, 2019 10:05 am
Viewed by you	Dec 16, 2019 10:05 am
<b>Sent by Email</b> by Podges Landscaping & Tree service	Dec 16, 2019 9:55 am