

CIF, NDF, MAP OR PAV INTERAGENCY CHECKLIST

Interagency Name: Public Works

Program/Project Name: Klondike Lane Streetscape/Sidewalk Improvements

	Yes/No/NA
Request Form: Is the Request Signed by all Council Member(s) Appropriating Funding?	Yes
Request Form: If matching funds are to be used, are they disclosed with account numbers in the request form description?	NA
Request Form: If matching funds are to be used, does the amount of the request exclude the matching fund amount?	NA
Request Form: If other funds are to be used for this project, are they disclosed with account numbers in the request form description?	NA
Funding Source: If CIF is being requested, does Metro Louisville own/will own the real estate, building or equipment? If not, the funding source is probably NDF.	Yes
Funding Source: If CIF is being requested, does the project have a useful life of more than one year? If not, the funding source is probably NDF.	Yes
Ordinance Required: Is the NDF request to a Metro Agency greater than \$5,000? If so, an ordinance is required.	NA
Ordinance Required: Is the request a transfer from NDF to cost center? If so, is the amount given for the fiscal year \$25,000 or less?	NA
Supporting Documentation: Does the attachment include a valid estimate and description of cost?	Yes

Prepared by:

JEFF NOBLE

Date: AUGUST 10, 2015

August 7, 2015

Ms. Mojgan Taghizadeh, Metro Public Works
Metro Louisville
444 S. 5th Street
Louisville, KY 40202

Klondike Lane Streetscape/sidewalk Improvements - Planning and Engineering Services

Pursuant to your request and in cooperation with Councilman Ackerson's office, we are providing this letter proposal for planning and engineering services for the development of streetscape improvements for an area along Klondike Lane from Beargrass Creek to Hikes Lane, as shown on the attached exhibit.

We understand the primary focus of these improvements is to improve pedestrian access, better define vehicular entrances to the existing businesses and to improve the aesthetics of this highly traveled area. The scope of services is defined within detailed milestones outlined below. Due to the importance of communication during this process, and in anticipation that Councilman Ackerson will want to remain involved and informed along the way, we are proposing to move forward in several milestones through this effort, allowing time for meetings and discussion with Metro Public Works and Councilman Ackerson at the conclusion of each milestone. **The scope and fee described below assumes that improvements will be designed and constructed along both sides of the corridor for its entire length.**

SECTION 1.0 Milestones

1.1 10% Milestone – Survey and Utility Research

There are differing indicators of the limits of the existing right-of-way through this corridor. During this effort, Qk4 and sub-consultant BA Engineers will provide necessary surveying and deed research to determine the location of the existing right-of-way and easements throughout this corridor, which is critical to establish in order to make some key decision moving forward with these improvements. Concurrently, Qk4 will research and document existing utility information along this corridor. The deliverable from this milestone will be a LOJIC based project map, showing current verified right-of-ways, easements and existing utilities. At the conclusion of this milestone, Qk4 will attend a meeting with Public Works and Councilman Ackerson's office to discuss the findings and to discuss a direction moving into the next milestone.

1.2 30% Milestone – Preliminary Design

Qk4 will prepare preliminary engineering level plans for Klondike corridor, including the resurfacing and modified grading and drainage of the existing roadway; the removal and replacement of existing failing curbs sections, the addition of new curbs/medians to limit vehicular access, the establishment of a complete and comprehensive sidewalk system; and the introduction of street trees/bushes/greenery along the entire corridor where appropriate. Qk4 will also consider the potential of including a TARC bus stop, the potential relocation of a Post Office Box as well as the potential removal/relocation of signage and other miscellaneous items which tend to "clutter" the existing corridor. In addition to the

preliminary plans, a preliminary construction cost estimate will be provided to confirm and establish a project construction budget moving forward. Again, at the conclusion of this milestone, an updated construction cost estimate will be provided and Qk4 expects to meet with project officials to review the concepts and receive additional input.

1.3 80% Milestone – Advanced Design

Based on comments received at the conclusion of the 30% milestone, Qk4 will proceed with the development of full construction drawings and documents. It is assumed as part of this proposal that no right-of-way will be purchased; therefore this proposal does not include hours for any of these services. Plans, specifications and a revised cost estimate will be provided at the conclusion of this task, allowing a final chance for comments

1.4 100% Milestone – Final Construction Drawings

Qk4 will prepare Construction Documents which will consist of the final design and detailing of streetscape improvements based on the agreed scope and budget defined within the above defined Design Development Phase of work. In addition to construction plans and quantity estimates required for project bidding purposes, Qk4 will coordinate with Metro Purchasing to prepare bid documents to support bid administration by Metro.

SECTION 2.0 ADDITIONAL SERVICES

This proposal does not include any utility relocations or extensions, offsite design elements, geotechnical, soil testing or reimbursable expenses and fees charged by local, state, and federal agencies. Any additional work not covered under this proposal is subject to authorization by the Client and will be billed in accordance with the attached Schedule of Hourly Rates.

SECTION 4.0 COMPENSATION

This contract is subject to terms outlined in the Qk4/Louisville Metro Government Contract #314578. The client shall compensate the Engineer for services rendered in accordance with Section 1.0 and 2.0 as follows. Work will be phased by Milestone Task and will proceed upon Client authorization.

- 4.1 Compensation for basic services, as described for paragraphs 1.1 shall be a fixed fee of Five Thousand One Hundred and Twenty One Dollars (\$5,121).
- 4.2 Compensation for basic services, as described for paragraph 1.2 shall be a fixed fee of Three Thousand Dollars (\$3,000).
- 4.3 Compensation for basic services, as described for paragraph 1.3 shall be a fixed fee of Five Thousand Dollars (\$5,000).
- 4.4 Compensation for basic services, as described for paragraph 1.4 shall be a fixed fee of Three Thousand Dollars (\$3,000).

Total Fee Proposal for Services: \$16,121

If you should have any questions or require additional information, please feel free to contact our office.

Sincerely yours,

Robert Martin PE
Assistant Vice President

Approved: _____
Title: _____
Date: _____