

## Grants Budgetary Information

**Agency:** PUBLIC WORKS

---

**Document Type\*:**     Application     Award     Amendment     Other Supplement

\*Note: Legislation is not typically composed for applications. If legislation is requested for an application, please contact the Fiscal Administrator.

**Document Name:** FY17 Paula Nye Bike/Walk Sense (\$9,400) and Travel with Care (\$15,000)

---

**Agreement Period:** 2 years from receipt of funds

---

**Award Amount:** Bike/Walk Sense (\$9,400), Travel with Care (\$15,000)

---

**Cost Center(s):** not established yet

---

**Match Required?**     Yes     No    **Match Amount:** n/a

---

**Match Cost Center:** n/a

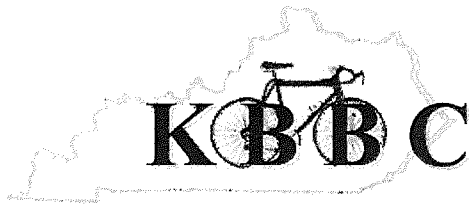
---

Please fill out ONLY ONE of the boxes below. "New Grant" means this grant has not been budgeted within the current fiscal year and is a completely new revenue for the current fiscal year. "Existing Grant" means there is currently a cost center with budget established for this grant.

New Grant Information
<p>Note: New grants will require a resolution or ordinance be taken before Council. This process takes approximately 6-8 weeks.</p>
<p>Amount to be budgeted in current fiscal year: none</p> <p style="text-align: center;">(KYTC always requires a resolution anyway)</p>

Existing Grant Information
<p>Note: If the award amount is greater than the amount budgeted in LeAP, an A/R memo will need to be signed by the Mayor. This process takes approximately 2 weeks.</p>
<p>Current amount budgeted in LeAP: n/a</p>
<p>Additional amount to be budgeted in LeAP for current fiscal year: n/a</p>

Routing Information	
Name: Nick Borho <i>NB</i>	Date: 1/19/2017
Name: Teresa Pridemore <i>TCP</i>	Date: 2/1/17
Name: Ben Tipton	Date:
Name:	Date:



## Kentucky Bicycle and Bikeway Commission

c/o Stites & Harbison PLLC, 250 W. Main St., Suite 2300,  
Lexington, KY 40507

CHAIR  
**Bill Gorton**  
Lexington  
wgorton@stites.com

**Robert Schley Cox**  
Owensboro  
Schley73@gmail.com

**Vince Carman**  
Radcliff  
nailhead455@yahoo.com

**Randall S. Thomas**  
Midway  
randysthomas@yahoo.com

**Joe Bowen**  
Stanton  
Joe.Bowen@ruggedred.com

**Douglas Brent**  
Louisville  
Douglas.brent@skofirm.com

January 10, 2017

Rolf Eisinger, Bicycle & Pedestrian Coordinator  
Louisville Metro Government  
444 South 5<sup>th</sup> Street, Suite 400  
Louisville, KY 40202

RE: 2016 Paula Nye Memorial Grant Award  
KBBC Grant No. 2016-03

Dear Rolf:

The Kentucky Bicycle and Bikeway Commission ("KBBC") is very pleased to award the 2016 Paula Nye Memorial Grant in the amount of \$9,400 to Louisville Metro Government for the proposed Summer Bike/Walk Sense & Bike Sense Cops for Kids Program. I have attached the Agreement that formalizes the award and describes the Grantee's obligations.

Although the Agreement is not lengthy, it does require accountability. Please review and when signed, keep a copy and forward the original to:

Kentucky Bicycle and Bikeway Commission  
c/o Troy Hearn, Statewide Coordinator, Bicycle & Pedestrian Program  
Kentucky Transportation Cabinet, Division of Planning  
200 Mero Street  
Frankfort, KY 40622

Once Troy receives the signed Agreement, KBBC will release the funds. We often deliver the check in person and take some P.R. photos.

One concern of the Commission and state auditors is that recipients meet the reporting requirements under the Agreement. Please diary the dates as a reminder that you must report and account for how the funds are used.

The Kentucky Bicycle and Bikeway Commission looks forward to hearing about the project and receiving status reports with pictures!

Sincerely,

William T. Gorton III, Chair

WTG/lhr

cc: Kentucky Bicycle and Bikeway Commission  
Troy Hearn, Kentucky Transportation Cabinet Statewide Coordinator, Bicycle & Pedestrian Program  
Attachment

**KRS § 174.125**

(a) Representing the interests of bicyclists  
in advising the Cabinet secretary

(b) Assisting the program in the exercise of  
its duties within the Cabinet

(c) Promoting the best interests of the  
bicycling public to governing officials  
and the public at large



**KENTUCKY BICYCLE AND BIKEWAY COMMISSION  
PAULA NYE MEMORIAL EDUCATIONAL GRANT  
GRANT ACCEPTANCE AND REPORTING AGREEMENT**



Grantee: Louisville Metro Government  
Contact: Rolf Eisinger, Bicycle & Pedestrian Coordinator

Grant #: 2016-03

Amount of Grant: \$9,400

Purpose of Grant: Summer Bike/Walk Sense & Bike Sense Cops for Kids Program

Congratulations on being awarded Grant No. 2016-03 in support of your project. By signing below, you recognize and acknowledge the obligations and conditions that accompany the Grant. By complying with these requirements, the KBBC can monitor the success of the Paula Nye Grant Program.

General Conditions:

1. This Grant is to be used only for the purpose described in your proposal which is hereby incorporated into this Agreement by reference.
2. The Grant is subject to modification only with the KBBC's prior approval; however, the KBBC highly recommends that you utilize the funds in a manner that extends or expands the project's purposes and goals.
3. The Grant period shall not exceed two (2) years from receipt of the funds, however, the Grantee may request an extension which may be granted by the KBBC with a demonstration of good cause.
4. The Grantee shall return to KBBC any unexpended funds at the end of the Grant period unless a modification to utilize the funds in support of the project is approved by the KBBC.

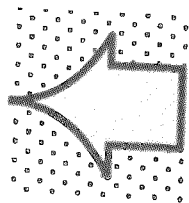
Reporting:

The Grantee shall submit Project Progress and Summary Reports ("Reports") to the KBBC as follows: Progress Report – If the project timeframe exceeds six months, the Grantee shall submit a Progress Report by the sixth month anniversary of this Agreement. Summary Report – Within 30 days of the proposed project completion, Grantee shall submit a final Summary Report. The Reports should include pictures, copies of community outreach and public relations materials and should address the following:

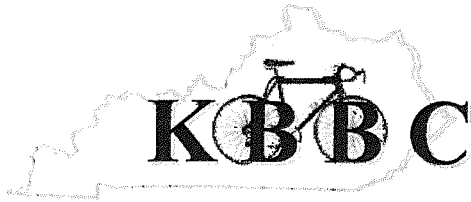
1. The Report should provide a brief summary of how the Grant was used including a financial synopsis which highlights what was spent against what was proposed in your budget.
2. Receipts for equipment acquired must be maintained by the Grantee along with an accounting of all funds expended on the project. Grantee acknowledges that the use of Grant funds is subject to audit by the KBBC.
3. The Report should address outcomes achieved as a result of the Grant with attention to the community served, how many recipients were involved in the program and benefits to the community.
4. Future plans for the program including plans for any remaining equipment or materials purchased with Grant funds.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date



Please return the completed form to:  
**Paula Nye Memorial Bicycle-Pedestrian Educational Grant**  
**Kentucky Bicycle and Bikeway Commission**  
c/o Troy Hearn, Bicycle and Pedestrian Program- Statewide Coordinator  
Division of Planning, Kentucky Transportation Cabinet  
200 Mero Street  
Frankfort, KY 40622



## Kentucky Bicycle and Bikeway Commission

c/o Stites & Harbison PLLC, 250 W. Main St., Suite 2300,  
Lexington, KY 40507

CHAIR  
**Bill Gorton**  
Lexington  
wgorton@stites.com

**Robert Schley Cox**  
Owensboro  
Schley73@gmail.com

**Vince Carman**  
Radcliff  
nailhead455@yahoo.com

**Randall S. Thomas**  
Midway  
randysthomas@yahoo.com

**Joe Bowen**  
Stanton  
Joe.Bowen@ruggered.com

**Douglas Brent**  
Louisville  
Douglas.brent@skofirm.com

January 10, 2017

Rolf Eisinger, Bicycle & Pedestrian Coordinator  
Louisville Metro Government  
444 South 5<sup>th</sup> Street, Suite 400  
Louisville, KY 40202

RE: 2016 Paula Nye Memorial Grant Award  
KBBC Grant No. 2016-04

Dear Rolf:

The Kentucky Bicycle and Bikeway Commission ("KBBC") is very pleased to award the 2016 Paula Nye Memorial Grant in the amount of \$15,000 to Louisville Metro Government for the proposed Travel With Care Program. I have attached the Agreement that formalizes the award and describes the Grantee's obligations.

Although the Agreement is not lengthy, it does require accountability. Please review and when signed, keep a copy and forward the original to:

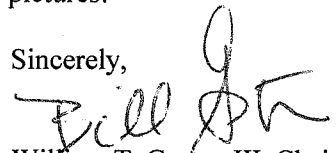
Kentucky Bicycle and Bikeway Commission  
c/o Troy Hearn, Statewide Coordinator, Bicycle & Pedestrian Program  
Kentucky Transportation Cabinet, Division of Planning  
200 Mero Street  
Frankfort, KY 40622

Once Troy receives the signed Agreement, KBBC will release the funds. We often deliver the check in person and take some P.R. photos.

One concern of the Commission and state auditors is that recipients meet the reporting requirements under the Agreement. Please diary the dates as a reminder that you must report and account for how the funds are used.

The Kentucky Bicycle and Bikeway Commission looks forward to hearing about the project and receiving status reports with pictures!

Sincerely,



William T. Gorton III, Chair

WTG/lhr

cc: Kentucky Bicycle and Bikeway Commission  
Troy Hearn, Kentucky Transportation Cabinet Statewide Coordinator, Bicycle & Pedestrian Program  
Attachment

### KRS § 174.125

(a) Representing the interests of bicyclists  
in advising the Cabinet secretary

(b) Assisting the program in the exercise of  
its duties within the Cabinet

(c) Promoting the best interests of the  
bicycling public to governing officials  
and the public at large



**KENTUCKY BICYCLE AND BIKEWAY COMMISSION  
PAULA NYE MEMORIAL EDUCATIONAL GRANT  
GRANT ACCEPTANCE AND REPORTING AGREEMENT**



Grantee: Louisville Metro Government  
Contact: Rolf Eisinger, Bicycle & Pedestrian Coordinator

Grant #: 2016-04

Amount of Grant: \$15,000

Purpose of Grant: Travel With Care Program

Congratulations on being awarded Grant No. 2016-04 in support of your project. By signing below, you recognize and acknowledge the obligations and conditions that accompany the Grant. By complying with these requirements, the KBBC can monitor the success of the Paula Nye Grant Program.

General Conditions:

1. This Grant is to be used only for the purpose described in your proposal which is hereby incorporated into this Agreement by reference.
2. The Grant is subject to modification only with the KBBC's prior approval; however, the KBBC highly recommends that you utilize the funds in a manner that extends or expands the project's purposes and goals.
3. The Grant period shall not exceed two (2) years from receipt of the funds, however, the Grantee may request an extension which may be granted by the KBBC with a demonstration of good cause.
4. The Grantee shall return to KBBC any unexpended funds at the end of the Grant period unless a modification to utilize the funds in support of the project is approved by the KBBC.

Reporting:

The Grantee shall submit Project Progress and Summary Reports ("Reports") to the KBBC as follows: Progress Report – If the project timeframe exceeds six months, the Grantee shall submit a Progress Report by the sixth month anniversary of this Agreement. Summary Report – Within 30 days of the proposed project completion, Grantee shall submit a final Summary Report. The Reports should include pictures, copies of community outreach and public relations materials and should address the following:

1. The Report should provide a brief summary of how the Grant was used including a financial synopsis which highlights what was spent against what was proposed in your budget.
2. Receipts for equipment acquired must be maintained by the Grantee along with an accounting of all funds expended on the project. Grantee acknowledges that the use of Grant funds is subject to audit by the KBBC.
3. The Report should address outcomes achieved as a result of the Grant with attention to the community served, how many recipients were involved in the program and benefits to the community.
4. Future plans for the program including plans for any remaining equipment or materials purchased with Grant funds.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

Please return the completed form to:  
**Paula Nye Memorial Bicycle-Pedestrian Educational Grant**  
**Kentucky Bicycle and Bikeway Commission**  
c/o Troy Hearn, Bicycle and Pedestrian Program- Statewide Coordinator  
Division of Planning, Kentucky Transportation Cabinet  
200 Mero Street  
Frankfort, KY 40622

