

**NEIGHBORHOOD DEVELOPMENT FUND  
Not-for-Profit Transmittal and Approval Form**

**Applicant/Program:** Presentation Academy, Inc./ Tower Awards for Women Leaders

**Executive Summary of Request:** District Four is allocating \$1000 in funding to help put on the Tower Awards. The Tower Awards honors women in the community in the field of arts & communications, business, technology, trade, education, government & law, science & healthcare and Services & advocacy.

Is this program/project a fundraiser?  Yes  No  
 Is this applicant a faith based organization?  Yes  No  
 Does this application include funding for sub-grantee(s)?  Yes  No

I have reviewed the attached Neighborhood Development Fund Application and have found it complete and within Metro Council guidelines and request approval of funding in the following amount(s). I have read the organization's statement of public purpose to be furthered by the funds requested and I agree that the public purpose is legitimate. I have also completed the disclosure section below, if required.

4 District #      *David Zuby* Primary Sponsor Signature      \$1,000 Amount      12/11/2015 Date

**Primary Sponsor Disclosure**

List below any personal or business relationship you, your family or your legislative assistant have with this organization, its volunteers, its employees or members of its board of directors.

N/A

**Approved by:**

\_\_\_\_\_ Date  
 Appropriations Committee Chairman

**Clerk's Office Only:**

Request Amount: \_\_\_\_\_ Committee Amended Appropriation: \_\_\_\_\_  
 Original Appropriation: \_\_\_\_\_ Council Amended Appropriation: \_\_\_\_\_

## NDF NON-PROFIT APPLICATION CHECKLIST

<b>Legal Name of Applicant Organization:</b> Presentation Academy, Inc.		
<b>Program Name:</b> Towers Awards for Women	<b>Request Amount:</b> \$1,000	<b>Yes/No/NA</b>
<b>Request form:</b> Is the NDF request form signed by all Council Member(s) appropriating funding?		Yes
<b>Request form:</b> Is the funding proposed less than or equal to the request amount?		
<b>Request form:</b> Have all known Council or Staff relationships to the Agency been adequately disclosed on the cover sheet?		Yes
<b>Application Page 1:</b> Has prior Metro funds committed/granted been disclosed?		yes
<b>Application Page 1:</b> Is the application properly signed and dated by authorized signatory?		yes
<b>Application Page 3:</b> Reimbursement funding – One or two boxes checked if any expenses are incurred before the grant award period. Is all required documentation included?		yes
<b>Application Pages 3 – 5:</b> Is the proposed public purpose of the program well-documented?		yes
<b>Application 4:</b> Is there adequate documentation of how the proceeds of the fundraiser will be spent?		yes
<b>Application Budget Page 6:</b> Does the application budget reflect only the revenue and expenses of the project/program (page 6) if the request is not an operating budget request? Is all detail schedules included for "Metro, Non Metro and Total" expense funds for client assistance, community events & festivals and other expenses? And does the Non-Metro Revenue equal the Non-Metro expenses?		yes
<b>Faith Based Organizations:</b> Is the signed Faith Based Form signed and included?		yes
<b>Jefferson County Only:</b> Will all funding be spent in Louisville/Jefferson County?		yes
<b>Capital Project(s) request:</b> Is the cost estimate(s) from proposed vendor(s) included?		N/A
<b>Good Standing:</b> Is the entity in good standing with: <ul style="list-style-type: none"> <li>• Kentucky Secretary of State – include Secretary of State website information on organization</li> <li>• Louisville Metro Government – check OMB monthly report filed in Council Financial Reports</li> <li>• Internal Revenue Service – most recent Form 990 included</li> </ul>		yes
<b>Separate Taxing Districts:</b> If Metro funding is for a separate taxing district, is the funding appropriated for a program outside the legal responsibility of that taxing district?		N/A
<b>Small Cities:</b> Is the resolution included agreeing to partner with Louisville Metro on the capital project? (IRS Determination letter not required, Form 990 not required, but KY SOS acknowledgement is)		N/A
<b>Operating Requests:</b> Is recommended operating funding less than or equal to 33% of total operating budget?		
<b>IRS Exempt Proof:</b> Is proof of Tax Exempt status of 501(c) 3, 4, 6, 19, 1120-H included?		yes
<b>Operating Budget:</b> Is the organization's current fiscal year operating budget included?		yes
<b>Ordinance Required:</b> Is the amount committed by Council members greater than \$5,000 to any one project/program within an organization in this fiscal year.		N/A
<b>Board Members:</b> Is the entity's board member list (with term length/term limits) included?		yes
<b>Staff:</b> Is a list of the highest paid staff included with their expected annual personnel costs?		yes
<b>Annual Audit:</b> Is the most recent annual audit (if required by organization) included?		N/A
<b>Rent Requests:</b> Is a copy of signed lease included?		N/A
<b>Articles of Incorporation:</b> Are the Articles of Incorporation of the organization included?		yes
<b>IRS Form W-9:</b> Is the IRS Form W-9 included?		yes
<b>Evaluation Forms:</b> Are the evaluation forms (if program participants are given evaluation forms) included?		N/A
<b>Affirmative Action:</b> Affirmative Action/Equal Employment Opportunity plan and/or policy statement included (if required by the organization)?		N/A
<b>Prepared by:</b>	<b>Date:</b>	



**LOUISVILLE METRO COUNCIL NEIGHBORHOOD DEVELOPMENT FUND APPLICATION**

**SECTION 1 – APPLICANT INFORMATION**

**Legal Name of Applicant Organization:** Presentation Academy, Inc.  
(as listed on: <http://www.sos.ky.gov/business/records>)

**Main Office Street & Mailing Address:** 601 West Jefferson Street

**Website:** www.presentationacademy.org.

<b>Applicant Contact:</b>	Martha B. Stephenson	<b>Title:</b>	Director of Development
<b>Phone:</b>	(502) 583-5935, ext. 117	<b>Email:</b>	mstephenson@presentationacademy.org
<b>Financial Contact:</b>	Kathy Sutton	<b>Title:</b>	Director of Finance
<b>Phone:</b>	(502) 583-5935, ext. 115	<b>Email:</b>	ksutton@presentationacademy.org

**Organization's Representative who attended NDF Training:** Martha B. Stephenson

**GEOGRAPHICAL AREA(S) WHERE PROGRAM ACTIVITIES ARE (WILL BE) PROVIDED**

<b>Program Facility Location(s):</b>	861 South Fourth Street, Louisville, KY 40203		
<b>Council District(s):</b>	District 4	<b>Zip Code(s):</b>	40203

**SECTION 2 – PROGRAM REQUEST & FINANCIAL INFORMATION**

**PROGRAM/PROJECT NAME:** Tower Awards for Women Leaders

<b>Total Request: (\$)</b>	\$1,000	<b>Total Metro Award (this program) in previous year: (\$)</b>	\$0
----------------------------	---------	--	-----

**Purpose of Request (check all that apply):**

- Operating Funds (generally cannot exceed 33% of agency's total operating budget)
- Programming/services/events for direct benefit to community or qualified individuals
- Capital Project of the organization (equipment, furnishing, building, etc)

**The Following are Required Attachments:**

<input checked="" type="checkbox"/> IRS Exempt Status Determination Letter <input checked="" type="checkbox"/> Current Year Projected Budget <input checked="" type="checkbox"/> List of Board of Directors (include term & term limits) <input checked="" type="checkbox"/> Current financial statement <input checked="" type="checkbox"/> Most recent IRS Form 990 or 1120-H <input checked="" type="checkbox"/> Articles of Incorporation <input type="checkbox"/> Cost estimates from proposed vendor if request is for capital expense	<input type="checkbox"/> Signed lease if rent costs are being requested <input checked="" type="checkbox"/> IRS Form W9 <input type="checkbox"/> Evaluation forms if used in the proposed program <input checked="" type="checkbox"/> Annual audit (if required by organization) <input checked="" type="checkbox"/> Faith Based Organization Certification Form, if required <input checked="" type="checkbox"/> Staff including the 3 highest paid staff
--	---

**For the current fiscal year ending June 30,** list all funds appropriated and/or received from Louisville Metro Government for this or any other program or expense, including funds received through Metro Federal Grants, from any department or Metro Council Appropriation (Neighborhood Development Funds). Attach additional sheet if necessary.

<b>Source:</b>		<b>Amount: (\$)</b>	
<b>Source:</b>		<b>Amount: (\$)</b>	
<b>Source:</b>		<b>Amount: (\$)</b>	

Has the applicant contacted the BBB Charity Review for participation?  Yes  No

Has the applicant met the BBB Charity Review Standards?  Yes  No

Applicant's Initials **MS**



## LOUISVILLE METRO COUNCIL NEIGHBORHOOD DEVELOPMENT FUND APPLICATION

### SECTION 3 – AGENCY DETAILS

**Describe Agency's Vision, Mission and Services:**

Our Mission: In the spirit of Catherine Spalding and the Sisters of Charity of Nazareth, Presentation Academy strives to create a diverse community that promotes academic excellence and challenges young women to develop their greatest potential as leaders in a global society.

A Catholic, college-preparatory high school for girls, Presentation Academy emphasizes excellence in academics, leadership and personal development.

Located in zip code 40203 in the south Fourth Street corridor (District 4), Presentation serves economically distressed areas of Louisville so that young women who do not have access geographically and economically to attend a private, Catholic school can do so. We welcome students from all faith traditions.

Our mission includes serving all socio-economic groups. Half of students receive financial aid, a third are from financially distressed households in zip codes with median incomes less than \$40,000. Students include those that come from zip codes that rank in bottom 10% in nation for median income. As a result, Presentation has a diverse student body, and is propelling young women out of the cycle of poverty through education.

The school is staffed with a President responsible for operations and fundraising, a Principal directing the academic and extra-curricular programs along with 35 faculty and 20 staff.

The President of the school is accountable to a 14-member Board of Trustees, and reports to a three member Foundation Board. 100% of board members give to the Annual Campaign. The school operating budget for 2015-16 is \$3,400,000.



## LOUISVILLE METRO COUNCIL NEIGHBORHOOD DEVELOPMENT FUND APPLICATION

### SECTION 4 – PROGRAM/PROJECT NARRATIVE

**A: Describe the program/project start and end dates, a description of the program/project and applicable data with regards to specific client population the program will address (attach related flyers, planning minutes, designs, event permits, proposals for services/goods, etc.):**

The Tower Awards is an annual mission-driven event honoring women leaders in their fields and highlighting contributions and talents of these role models to our students and the Louisville community. This year's event with expected attendance of 600 is Thursday, October 8, 2015 from 6-9 p.m. at the Louisville Marriott Downtown.

This year we will celebrate the 20th Anniversary of the Tower Awards honoring women leaders who have forged new paths in our community. On this night we will celebrate this year's recipients along with all past honorees. The Tower Awards evolved from Presentation Academy's innovative Leadership Program. Students have the opportunity to engage with Tower Award Winners through job shadowing, mentorships, and classroom speaker series. Since its inception in 1995, Presentation Academy has recognized over 100 deserving women in the categories of Arts & Communication, Business, Technology & Trade, Education, Government & Law, Science & Healthcare, and Service & Advocacy.

Proceeds from the event support tuition assistance.

**B: Describe specifically how the funding will be spent including identification of funding to sub grantee(s):**

The \$1,000 metro grant supports the event in downtown Louisville.



## LOUISVILLE METRO COUNCIL NEIGHBORHOOD DEVELOPMENT FUND APPLICATION

**C: If this request is a fundraiser, please detail how the proceeds will be spent:**

100% of proceeds fund financial aid and scholarships for students from economically disadvantaged households.

**D: For Expenditure Reimbursement Only** – The grant award period begins with the Metro Council approval date and ends on June 30 of Metro fiscal year in which the grant is approved. If any part of this funding request is for funds to be spent before the grant award period, identify the applicable circumstances:

Effective October 24, 2013, reimbursements should not be made unless an emergency can be demonstrated by the primary council sponsor. The funding request is a reimbursement of the following expenditures (attach invoices or proof of payment):

- ✓ Attach a copy of invoices and/or receipts to provide proof of purchase of activities associated with the work plan identified in this application.
- ✓ Attach a copy of cancelled checks to provide proof of payment of the invoices or receipts associated with the work plan identified in this application.

The funding request is a reimbursement of the following expenditures that will probably be incurred after the application date, but prior to the execution of the grant agreement:

- ✓ If selecting this option, the invoice, receipt and payment documentation should not be available as of the date of this application.

The Grantee will be required to submit financial reporting in accordance with the reporting schedule provided in the grant agreement.



## LOUISVILLE METRO COUNCIL NEIGHBORHOOD DEVELOPMENT FUND APPLICATION

**E: Describe the program's benefits to those being served (measurable outcomes). Include the program's process for collecting data and the indicators that will be tracked to measure the benefits to those being served:**

The Tower Awards event generates funds for scholarships for young women from economically disadvantaged households who desire the benefits of a college preparatory, high school education. Full scholarships are not awarded; instead the school works with families and students to use a combination of payments, work study and financial aid/scholarships.

Presentation is the only Catholic high school located in downtown Louisville and near distressed neighborhoods. We offer geographic and financial access. The purpose of the scholarship program is to provide a Catholic education for at-risk girls, promote their opportunity for college attainment and to break the cycle of poverty through education.

Besides financial aid, Presentation is committed to ensuring ALL students thrive. We provide support with personalized learning, social support counseling, loaner iPads and practical services that help students be successful in a college preparatory environment. As a result, 100% of Presentation students qualify to go onto post-secondary institutions and earn an average of \$50,000 in college scholarships annually.

Nearly half of Presentation students qualify for financial aid. Students include those from socio-economically disadvantaged households - typically from west and south Louisville from zip codes 40203, 40208, 40210 and 40215 where the median incomes (\$13,458 to \$24,041) rank in the bottom 10% of the nation. Students include African American, Hispanic and other ethnic backgrounds. We welcome students from all faith traditions. The 2014-15 school year had 279 students enrolled representing 44 different zip codes.

**F: Briefly describe any existing collaborative relationships the organization has with other community organizations. Describe what those partners are bringing to the relationship in general and to this program/project specifically.**

KentuckyOne Health is the lead event sponsor for the 20th Anniversary event, and dozens of corporate, community and individual donors have contributed sponsorship funds.

Whittenberg Construction, Anderson, Bryant Lasky & Winslow (accounting firm), the Sisters of Charity of Nazareth, Norton Healthcare and Brown-Forman are examples of long standing partners for this event.

Additionally, nearly 100 alumnae, students and community volunteers have contributed their time and talent to organize and execute this event.



## LOUISVILLE METRO COUNCIL NEIGHBORHOOD DEVELOPMENT FUND APPLICATION

### SECTION 5 – PROGRAM/PROJECT BUDGET SUMMARY

THE PROGRAM/PROJECT BUDGET SHOULD REALISTICALLY ESTIMATE WHAT AMOUNT IS NEEDED FROM METRO GOVERNMENT AND WHAT IS EXPECTED FROM OTHER SOURCES.

Program/Project Expenses	Column 1	Column 2	Column (1+2)=3
	Proposed Metro Funds	Non- Metro Funds	Total Funds
<b>A: Personnel Costs Including Benefits</b>			
<b>B: Rent/Utilities</b>			
<b>C: Office Supplies</b>			
<b>D: Telephone</b>			
<b>E: In-town Travel</b>			
<b>F: Client Assistance (Attach Detailed List)</b>			
<b>G: Professional Service Contracts</b>			
<b>H: Program Materials</b>			
<b>I: Community Events &amp; Festivals (Attach Detail List)</b>	1,000	74,547.01	75,547.01
<b>J: Small Equipment</b>			
<b>K: Capital Equipment</b>			
<b>L: Other Expenses (Attach Detail List)</b>			
<b>*TOTAL PROGRAM/PROJECT FUNDS</b>	1,000	74,547.01	75,547.01
<b>% of Program Budget</b>	1 %	99 %	100%

**List funding sources for total program/project costs in Column 2, Non-Metro Funds:**

Other State, Federal or Local Government	0
United Way	0
Private Contributions (do not include individual donor names)	50,000
Fees Collected from Program Participants	
Other (please specify)	168,000
Total Revenue for Columns 2 Expenses **	218,000

*\*Total of Column 1 MUST match "Total Request on Page 1, Section 2"*

*\*\*Must equal or exceed total in column 2.*





**LOUISVILLE METRO COUNCIL NEIGHBORHOOD DEVELOPMENT FUND APPLICATION**

**Detail of In-Kind Contributions for this PROGRAM only:** Includes Volunteers, Space, Utilities, etc. (Include anything not bought with cash revenues of the agency).

Donor*/Type of Contribution	Value of Contribution	Method of Valuation
In kind raffle package items	13,354	market value
Volunteers	250 hours	committee & event time
<i>Total Value of In-Kind (to match Program Budget Line Item. Volunteer Contribution &amp; Other In Kind)</i>	\$13,354	

**\* DONOR INFORMATION REFERS TO WHO MADE THE IN KIND CONTRIBUTION. VOLUNTEERS NEED NOT BE LISTED INDIVIDUALLY, BUT GROUPED TOGETHER ON ONE LINE AS A TOTAL NOTING HOW MANY HOURS PER PERSON PER WEEK**

**Agency Fiscal Year Start Date:** July 1, 2015

**Does your Agency anticipate a significant increase or decrease in your budget from the current fiscal year to the budget projected for next fiscal year?** NO  YES

**If YES, please explain:**



## LOUISVILLE METRO COUNCIL NEIGHBORHOOD DEVELOPMENT FUND APPLICATION

### SECTION 6 – CERTIFICATIONS & ASSURANCES

By signing Section 7 of the Grant Application, the authorized official signing for the applicant organization certifies and assures to the best of his or her knowledge and/or belief the following Assurances and Certifications. If there is any reason why one or more of the assurances or certifications listed cannot be certified or assured, please explain in writing and attach to this application.

**Standard Assurances**

1. Applicant understands this application and its attachments as well as any resulting grant agreement, reports and proof of expenditure is subject to Kentucky's open records law.
2. Applicant will establish safeguards to prohibit employees or any person that receives compensation from awarded funds from using their position for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
3. Applicant and any sub grantee will give Louisville Metro Government access to and the right to examine all paper or electronic records related to the awarded grant for up to five years of the grant agreement date.
4. Applicant assures compliance with the grant requirements and will monitor the performance of any third party (sub-grantee).
5. The Agency is in good standing with the Kentucky Secretary of State, Louisville Metro Government, the Jefferson County Revenue Commission, the Internal Revenue Service, and the Louisville Metro Human Relations Commission.
6. Applicant understands failure to provide the services, programs, or projects included in the agreement will result in funds being withheld or requested to be returned if previously disbursed.
7. Applicant understands they must return to Louisville Metro any unexpended funds by July 31 following the Metro Louisville's fiscal year end
8. Applicant understands they must provide proof of all expenditures (canceled checks, receipts, paid invoices). The Applicant understands the failure to provide proof of expenditures as required in the grant agreement could result in funding being withheld or request to be returned if previously disbursed.
9. Applicant understands if this application is approved, the grant agreement will identify an award period that begins with the Metro Council approval date, and will end with June 30 of the fiscal year in which the grant is approved. Expenditures associated with this award expected to occur prior to the award period (approval date) must be disclosed in this application in order to be considered compliant with the grant agreement.
10. Applicant understands if we choose to incur expenditures prior to the approval of the application by the Metro Council, there is no guarantee that funding will be reimbursed, as the Council may choose not to award the application.
11. Applicant understands if the grant agreement is not returned to Louisville Metro within 90 days of its mailing to the applicant, the approval is automatically revoked.

**Standard Certifications**

1. The Agency certifies it will not use Louisville Metro Government funds for any religious, political or fraternal Activities.
2. The Agency has a written Affirmative Action/Equal Opportunity Policy.
3. The Agency does not discriminate in employment or in provision of any service/program/activity/event based on age, color, disabled status, national origin, race, religion, sex, gender identity or sexual orientation, or Vietnam era veteran status.
4. The Agency certifies it will not require clients, recipients, or beneficiaries to participate in religious, political, fraternal or like activities in order to receive services/benefits provided with Louisville Metro Government funds.
5. The Agency understands the Americans with Disabilities Act (ADA) and makes reasonable accommodations.

**Relationship Disclosure:** List below any relationship you or any member of your Board of Directors or employees has with any Councilperson, Councilperson's family, Councilperson's staff or any Louisville Metro Government employee.

N/A

### SECTION 7 – CERTIFICATIONS & ASSURANCES

I certify under the penalty of law the information in this application (including, without limitation, "Certifications and Assurances") is accurate to the best of my knowledge. I am aware my organization will not be eligible for funding if investigation at any time shows falsification. If falsification is shown after funding has been approved, any allocations already received and expended are subject to be repaid. I further certify that I am legally authorized to sign this application for the applying organization and have initialed each page of the application.

<b>Signature of Legal Signatory:</b>	Martha Stephenson	<b>Date:</b>	9/29/2015
<b>Legal Signatory: (please print):</b>	Martha Stephenson	<b>Title:</b>	Advancement Director
<b>Phone:</b>	502-583-5935	<b>Extension:</b>	117
<b>Email:</b>	mstephenson@presentationacademy.org		

Presentation Academy  
Tower Awards 2015 Project Budget

<b>Revenue:</b>		
Table sales/sponsorships	\$ 116,000.00	to date
Tower Treasures raffles	\$ 52,000.00	projected
Live auction proceeds	\$ 50,000.00	projected
<b>Total revenue:</b>	<b>\$ 218,000.00</b>	
In-kind donations	\$ 13,354.00	projected
<b>Expenses:</b>		
<b>Vendor</b>	<b>Cost</b>	<b>Date</b>
Louisville Marriott Downtown	\$ 42,711.00	projected
Magenta Media	\$ 9,468.75	
Red Apple Auctions	\$ 5,000.00	
United Mail	\$ 1,229.28	5/26/2015
Post Office	\$ 1,075.42	5/26/2015
MPI	\$ 663.82	7/15/2015
MPI	\$ 70.42	
Pres Bookstore	\$ 174.40	5/27/2015
Axxis	\$ 10,840.00	projected
United Mail	\$ 2,120.32	8/31/2015
Post Office	\$ 670.90	per email
Allegra	\$ 82.00	8/19/2015
Allegra	\$ 125.00	9/16/2015
Geo. C. Richards	\$ 689.00	
Geo. C. Richards	\$ 31.70	
InFocus	\$ 595.00	InFocus ad
<b>Total event expenses</b>	<b>\$ 75,547.01</b>	
<b>Net for scholarships/financial aid</b>	<b>\$ 142,452.99</b>	projected

**Internal Revenue Service**

**Date:** April 5, 2004

Presentation Academy  
861 S. Fourth St.  
Louisville, KY 40203-2115

Department of the Treasury  
P. O. Box 2508  
Cincinnati, OH 45201

**Person to Contact:**  
Delores Gaskins 31-07428  
Customer Service Specialist  
**Toll Free Telephone Number:**  
8:00 a.m. to 6:30 p.m. EST  
877-829-5500

**Fax Number:**  
513-283-3756  
**Federal Identification Number:**  
[REDACTED]

**Group Exemption Number:**  
0928

Dear Sir or Madam:

This is in response to your request of April 1, 2004 regarding your organization's tax-exempt status.

Our records indicate your organization is exempt under section 501(c)(3) of the Internal Revenue Code. Your organization is included in the group ruling issued to the United States Conference of Catholic Bishops, which is not a private foundation within the meaning of 509(a) of the Code because it is described in sections 509(a)(1) and 170(b)(1)(A)(i).

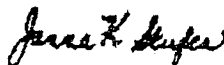
The United States Conference of Catholic Bishops is listed in Publication 78. Donors may deduct contributions to your organization under section 170 of the code.

As your organization is included in a group ruling, there is not an individual exemption letter for it. The group exemption letter applies to all of the subordinate organizations on whose behalf the United States Conference of Catholic Bishops has applied for recognition of exemption. If you want a copy of the group exemption letter, please contact your central organization.

If you are operating an educational organization that normally maintains a regular faculty and curriculum and normally has a regularly enrolled body of pupils or students in attendance at the place where its educational activities are regularly carried on, you are required to file Form 5578, *Annual Certification of Racial Nondiscrimination for a Private School Exempt From Federal Income Tax*. Form 5578 is due annually by the 15<sup>th</sup> day of the 5<sup>th</sup> month following the end of the organization's accounting period.

If you have any questions, please call us at the telephone number shown in the heading of this letter.

Sincerely,



Janna K. Skufca, Director, TE/GE  
Customer Account Services

CC: Presentation Academy  
CC: United States Conference of Catholic Bishops

Presentation Academy  
 Operating Budget  
 July 1, 2015 - June 30, 2016

**Revenue**

Tuition revenue	2,880,145
Fees	76,025
	2,956,170
Financial aid	(637,000)
Net tuition income	2,319,170
Other income	66,750
TR Gifts released	302,615
Athletics	20,825
Development	
Annual Fund	256,000
Tower Awards - net	125,000
Walkathon - net	34,000
	415,000
Auxiliary	
AAC gate/concessions/rental	6,000
Food service - net	40,000
Campus store - net	6,000
	52,000
<b>Total revenue</b>	<b>3,176,360</b>
<b>Expenses</b>	
Salaries	1,964,500
Payroll taxes	144,400
Benefits	261,200
	2,370,100
Athletics	91,000
Operations/maintenance	371,000
Academic building	135,000
AAC	236,000
	371,000
General & administrative	574,400
<b>Total expenses</b>	<b>3,406,500</b>
<b>Excess Expenses over Revenue</b>	<b>(230,140)</b>

**PRESENTATION ACADEMY'S  
BOARD OF TRUSTEES  
2015-2016**

**Sr. Christine Beckett, SCN**

President  
Presentation Academy  
861 South Fourth Street  
Louisville, Kentucky 40203

[REDACTED]  
Work: 502..583.5935  
[REDACTED]

[cbeckett@presentationacademy.org](mailto:cbeckett@presentationacademy.org)

Ex-officio member Board of Trustees  
Committees: Education, Executive, Facilities, Finance,  
PR/Marketing, Trustes, Visioning, SCN Connection Ad  
Hoc  
7/06

**Ms. Jennifer Black Hans'88**

Assistant Attorney General  
Office of the Attorney General  
700 Capitol Avenue, Suite 118  
Frankfort, Kentucky 40601  
Work: 502. 696.5600  
Fax: 502.564.2894

[REDACTED]  
Committee: Executive, Immediate Past Chair of BOT &  
Trustees, Chair  
7/08  
Rotation: 2011; 2014, 2015, 2016

**Danita Wilson Carter'80**

Instructional Designer  
Baptist Health  
4007 Kresege Way  
Louisville, KY

[REDACTED]  
Committee: Trustees  
7/14  
Rotation: 2017

**Mary Haynes**

Administrator  
Nazareth Home  
2000 Newburg Road  
Louisville, KY 40205

[REDACTED]  
Committee: PR/Marketing, Chair  
7/11  
Rotation: 2014, 2017

**Kathleen S. Cooter, Ph.D**

Professor of Special Education  
Bellarmine University  
2001 Newburg Road  
Louisville, Kentucky 40205  
W: 502.272-7987

[REDACTED]  
[kcooter@bellarmine.edu](mailto:kcooter@bellarmine.edu)

Committee: Chair BOT; Education, Chair, Executive  
9/10  
Rotation: 2013; 2016

**Stephen C. James, CPA**

Chief Financial Officer  
Mortenson Family Dental & Apogee Dental Network  
134 N. Evergreen Road, STE 200  
Louisville, KY 40243

[REDACTED]  
Email: [sjames@mfdc.net](mailto:sjames@mfdc.net)  
Committee: Finance Committee, Treasurer, Executive  
7/13  
Rotation: 2016

**Ms. Mary Gene Frank '68, MBA, BS, MT (ASCP)**

Retired Laboratory Manager/Sts. Mary & Elizabeth Hosp.  
7905 Brookridge Lane  
Louisville, KY 40219  
Home: 502. 964-6086  
Cell: 502. 445-6010

[marygenefrank@outlook.com](mailto:marygenefrank@outlook.com)

Committee: Facilities  
7/05; 7/14  
Rotation: 2017

**Mary Margaret Mulvihill '60**


Retired 4<sup>th</sup> Ward Alderwoman  
City of Louisville  
1300 Cardinal Drive, Unit 108  
Louisville, KY 40213  
H: 502-637-1984  
C: 502-939-0415

Committee: Advancement  
7/11  
Rotation: 2014, 2017

**PRESENTATION ACADEMY'S  
BOARD OF TRUSTEES  
2015-2016**


**Pat Parks '61**

Founder: Multiple Option Mortgage Services  
Berkshire Hathaway/Parks & Weisberg Realtors  
295 Hubbards Lane  
Ste. 102  
Louisville, KY 40207  
Work: 502.458.1980

  
Email: [patparks@bhsparkswisberg.com](mailto:patparks@bhsparkswisberg.com)  
Committee: Advancement, Chair  
7/14  
Rotation: 2017

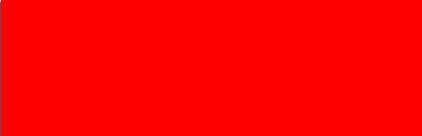
**Mrs. Barbara Flanders Wine '67**

Vice President of Academic Affairs/Principal  
Presentation Academy  
861 South Fourth Street  
Louisville, KY 40203

  
Ex-officio member Board of Trustees  
Committee: Education  
[bwine@presentationacademy.org](mailto:bwine@presentationacademy.org)  
1/05

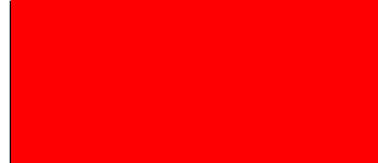
**Sue Ratkowski 'H06**

Retired Management in Industrial Engineering  
UPS

  
Committee: Education Sub-committee on Technology,  
7/11  
Rotation: 2014, 2017


**Kay Winfield, SCN**

Staff Nurse  
Sts. Mary & Elizabeth Hospital

  
Committee: Education  
7/11  
Rotation: 2014, 2017

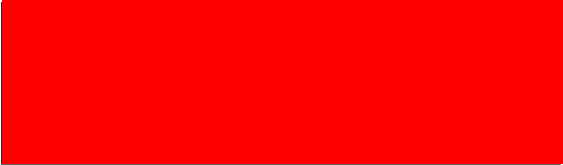
**Gil Stein'H05.**

Gil Stein & Associates Architects, PSC

  
Committee: Executive:Secretary BOT; Chair: Facilities  
7/10  
Rotation: 2013; 2017


**Julie A. Wood'91**

Manager, Appliances PR  
GE Appliance Park AP3 232  
Louisville, KY 40225

  
Committee: PR/Marketing  
7/14  
Rotation: 2017


**John C. Stone**

President  
The Sound Factory  
619 E. Broadway  
Louisville, KY 40202  
W: 502.589.7441

  
[info@soundfactory.net](mailto:info@soundfactory.net)  
Committee: Facilities  
7/14  
Rotation: 2017

**Mr. Robert Zimlich**

VP Administration and Finance  
Bellarmine University  
2001 Newburg Road  
Louisville, KY 40205  
Work: 502.272.8072

  
Committee: Finance  
Email: [bzimlich@bellarmine.edu](mailto:bzimlich@bellarmine.edu)  
7/14  
Rotation 2017

**PRESENTATION ACADEMY'S  
BOARD OF TRUSTEES  
2015-2016**

**Support Staff**

**Mrs. Jacqueline Back**

Director of Enrollment and Communications  
Presentation Academy  
861 South Fourth Street  
Louisville, KY 40203  
Work: 502.583.5935, ext. 109  
Fax: 502.583.1342  
[jback@presentationacademy.org](mailto:jback@presentationacademy.org)  
Committee: PR/Marketing

**Mrs. Marsha Bruder**

Administrative Assistant  
Presentation Academy  
861 South Fourth Street  
Louisville, KY 40203  
Work: 502.583-5935, ext. 111  
Fax: 502. 583-1342  
[mbruder@presentationacademy.org](mailto:mbruder@presentationacademy.org)  
Committee: Executive/Board

**Jill O'Bryan**

Athletic Director  
Presentation Academy  
861 South Fourth Street  
Louisville, Kentucky 40203  
Work: 502.583-5935, ext 128  
[jobryan@presentationacademy.org](mailto:jobryan@presentationacademy.org)

**Ms. Martha Stephenson'84**

Director of Development  
Presentation Academy  
861 South Fourth Street  
Louisville, KY 40203  
Work: 502.583-5935  
Fax: 502.583-1342  
[mstephenson@presentationacademy.org](mailto:mstephenson@presentationacademy.org)  
Committee: Fundraising/Development

**Kathy Sutton'77**

Director of Finance and Business  
Presentation Academy  
861 South Fourth Street  
Louisville, Kentucky 40203  
Work: 502. 583-5935, ext. 115  
Fax: 502. 583-1342  
[ksutton@presentationacademy.org](mailto:ksutton@presentationacademy.org)



Presentation Academy, Inc.  
Presentation Academy Foundation  
Consolidated Statement of Activities  
Year Ended June 30, 2015  
(unaudited)

UNRESTRICTED NET ASSETS

Support and Revenue:

Tuition and related fees	\$3,033,738
Less: Financial aid and scholarships	<u>633,800</u>
Net tuition revenue	\$2,399,938

Contributions	436,128
Fundraising events	227,766
Less: fundraising events expense	(79,301)
Auxiliary income	166,262
Athletics income	39,427
Other income	<u>77,076</u>
Total support and revenue	\$3,267,296

Net assets released from restrictions \$652,067

Expenses:

Instructional	\$2,367,887
Administrative	457,067
Facilities	363,834
Interest	115,348
Development	152,052
Auxiliary	119,357
Depreciation	<u>268,800</u>
Total expenses	\$3,844,345

Increase in unrestricted net assets \$75,018

TEMPORARILY RESTRICTED NET ASSETS

Contributions	\$520,609
Net assets released from restrictions	<u>(643,117)</u>
(Decrease) in temporarily restricted net assets	(\$122,508)

PERMANENTLY RESTRICTED NET ASSETS

Contributions	\$1,500
Net assets released from restrictions	<u>(8,950)</u>
(Decrease) in temporarily restricted net assets	<u>(\$7,450)</u>

(Decrease) in net assets (\$54,940)

NET ASSETS, BEGINNING OF YEAR	<u>5,149,545</u>
NET ASSETS, END OF YEAR	<u><u>\$5,094,605</u></u>

Trey Grayson  
Secretary of State  
Received and Filed  
12/16/2004 2:34:40 PM  
Fee-Receipt: \$8.00

**ARTICLES OF INCORPORATION**  
**OF**  
**PRESENTATION ACADEMY, INC.**

The undersigned Incorporator, Spalding University, Inc., executes these Articles of Incorporation for the purpose of forming and does hereby form a non-stock, non-profit corporation under the laws of the Commonwealth of Kentucky (KRS 273.161 et seq.), in accordance with the following provisions:

**Article I**

**Name of the Corporation**

The name of the corporation is Presentation Academy, Inc. (the "Corporation").

**Article II**

**Purposes and Powers**

The purposes for which the Corporation is formed, the business and objectives to be carried on and promoted by it, and the powers granted to it, are as follows:

(a) The Corporation is irrevocably dedicated to and is organized and operated exclusively for charitable and educational purposes within the meaning of Section 501(c)(3) of the Internal Revenue Code of 1986, as amended (or its successor provision), (the "Code"). The Corporation shall receive contributions and fees, and shall distribute its funds for public, religious, charitable, educational and/or scientific purposes, as set forth in these Articles. In carrying out its corporate purposes, the Corporation shall have all the powers allowed corporations by the Kentucky Nonprofit Corporation Act, KRS 273.161 et seq.; provided, however, that the Corporation shall not have or exercise any power inconsistent with or prohibited by the provisions of Paragraphs (a), (b), (c), (d) and, if applicable, (e) of this Article II.

(b) As limited by Section 501(c)(3) of the Code, it is expressly not the purpose of the Corporation and the Corporation is not empowered to participate or intervene in (including the publication or distributing of statements) any political campaign on behalf of or in opposition to any candidate for public office. If Section 4945 of the Code is applicable to the Corporation, the Corporation is not empowered to attempt to influence legislation or carry on propaganda within the meaning of Section 4945(e) of the Code. If Section 4945 of the Code is not applicable to the Corporation, the Corporation shall not devote more than an insubstantial part of its activities to carrying on propaganda or otherwise attempting to influence legislation.

(c) Any other provision of these Articles to the contrary notwithstanding, the Corporation shall have no capital stock and no power to issue certificates of stock nor to declare dividends; no part of the net earnings of the Corporation shall inure to the benefit of any private shareholder or individual; and the Corporation shall not carry on any activities denied to: [i] a corporation described in Section 501(c)(3) of the Code, including activities prohibited by Section 501(m) of the Code; or [ii] a corporation, contributions to which are deductible under Section 170(c)(2) of the Code.

(d) In furtherance of, consistent with and subject to the general and controlling purposes and limitations set forth in this Article II, the Corporation shall have the following particular purpose: to own, operate, manage and promote Presentation Academy, a Catholic school in Louisville, Kentucky.

(e) Any other provision of these Articles to the contrary notwithstanding, the Corporation shall, if the following provisions of law are applicable to it: [i] not engage in any act of self dealing as defined in Section 4941 of the Code; [ii] distribute its income for each fiscal year at such time and in such manner as not to be subject to the tax under Section 4942 of the Code; [iii] not retain any excess business holdings as defined in Section 4943 of the Code; [iv] not make any investments in such manner as to subject the Corporation to tax under Section 4944 of the Code; and [v] not make any taxable expenditures as defined in Section 4945 of the Code.

### **Article III**

#### **Registered Office and Agent**

The street address of the Corporation's initial registered office and the name of the Corporation's registered agent at that address are as follows:

Barbara Wine, Principal  
Presentation Academy  
861 South Fourth Street  
Louisville, Kentucky 40203

### **Article IV**

#### **Principal Office**

The mailing address of the Corporation's principal office is 861 South Fourth Street, Louisville, Kentucky 40203.

## Article V

### Board of Trustees

The affairs of the Corporation shall be governed by a Board of Trustees consisting of no fewer than three (3) members, the exact number, and the manner in which they are elected or removed, to be established in the Bylaws of the Corporation. The names and mailing addresses of the initial Trustees, who shall serve until the first annual meeting of the Board of Trustees, or for such other period as may be specified in the Bylaws, are:

Margaret Anderson  
2604 Drayton Drive  
Louisville, KY 40205

Rosie Lysinger  
7407 Arnoldtown Road  
Louisville, KY 40214

John Asher  
1106 Clerkenwell Road  
Louisville, KY 40207

Sister Anne Rita Mauck  
1900 Newburg Road #101  
Louisville, KY 40205

Alice Bridges  
403 Winton Lane  
Louisville, KY 40206

Del Newman  
144 Westwind Road  
Louisville, KY 40207

Therese Crumes  
1218 Park Hills Drive  
Louisville, KY 40207

Pat Noonan  
1224 Castlewood Dell  
Louisville, KY 40204

Charles Dannaher, MD  
3402 Hanover Court  
Louisville, KY 40207

Suzanne Ratkowski  
9107 Holly Spring Court  
Louisville, KY 40223

Claudia Grenough  
2207 Merrick Road  
Louisville, KY 40207

Ann Weeks, DNS, RN  
2425 Carolina Avenue  
Louisville, KY 40205

Susan Griffin  
715 Colonel Anderson Parkway  
Louisville, KY 40220

Barbara Wine  
402 Worthing Court  
Louisville, KY 40205

## Article VI

### Members

The Corporation shall not have members.

## Article VII

### Dissolution

Dissolution shall be accomplished in accordance with Chapter 273 of the Kentucky Revised Statutes or its successor provision. Upon dissolution of the Corporation, the Board of Trustees shall, after paying or making provisions for the payment of all liabilities of the Corporation, dispose of all corporate assets by distributing such assets to Spalding University (so long as Spalding University remains organized and operated exclusively for charitable, educational or scientific purposes and at that time qualifies as an exempt organization under Section 501(c)(3) of the Code or its successor provision.) In the event Spalding University is unable or unwilling to accept all or a portion of such assets, then such assets or portion thereof shall be distributed to one or more organizations that are organized and operated exclusively for charitable, educational or scientific purposes and at that time qualify as exempt organizations under Section 501(c)(3) of the Code or its successor provision. If possible, the purposes of such charitable donee or donees should be substantially similar to the charitable purposes of the Corporation. Any such assets not so disposed of by the Board of Trustees shall be disposed of by the Circuit Court of the County in which the principal office of the Corporation is then located, to such organization or organizations organized and operated exclusively for charitable, educational or scientific purposes and shall, at that time, qualify as tax-exempt under Section 501(c)(3) of the Code or its successor provision. If possible, the Court shall cause such remaining assets to be transferred to a donee or donees that have purposes that are substantially similar to the charitable purposes of the Corporation.

## Article VIII

### Limitation of Trustee Liability

No Trustee shall be personally liable to the Corporation for monetary damages for breach of his or her duties as a Trustee except for liability:

- A. For any transaction in which the Trustee's personal financial interest is in conflict with the financial interests of the Corporation;
- B. For acts or omissions not in good faith or which involve intentional misconduct or are known to the Trustee to be a violation of law; or
- C. For any transaction from which the Trustee derives an improper personal benefit.

If the Kentucky Revised Statutes are amended after approval of this Article to authorize corporate action further eliminating or limiting the personal liability of directors, then the liability of a Trustee of the Corporation shall be deemed to be eliminated or limited by this

provision to the fullest extent then permitted by the Kentucky Revised Statutes, as so amended. Any repeal or modification of this Article shall not adversely affect any right or protection of a Trustee of the Corporation existing at the time of such repeal or modification.

## **Article IX**

### **Amendment**

The Articles of Incorporation of the Corporation may be amended in the manner provided by law; provided however, that Article VII may not be amended.

## **Article X**

### **Indemnification**

Each person who is or was a member, trustee, officer or director of the Corporation, whether elected or appointed, and each person who is or was serving at the request of the Corporation as a member, trustee, officer or director of another corporation, whether elected or appointed, or of a partnership, joint venture, trust or other enterprise, including service with respect to employee benefit plans, including the heirs, executors, administrators or estate of any such person, shall be indemnified by the Corporation to the full amount against any liability, and the reasonable cost, or expense (including attorneys' fees, monetary or other judgments, fines, excise taxes or penalties and amounts paid or to be paid in settlement) incurred by such person in such person's capacity as a member, trustee, officer, director or employee or arising out of such person's status as a member, trustee, officer, director or employee; provided, however, no such person shall be indemnified against any such liability, cost or expense incurred in connection with any action, suit or proceeding in which such person shall have been adjudged liable on the basis that personal benefit was improperly received by such person or if such indemnification would be prohibited by law. Such right shall be a contract right and shall include the right to be paid by the Corporation the reasonable expenses incurred in defending any threatened or pending action, suit or proceeding in advance of its final disposition; provided, however, that such advance payments of expenses shall be made only after delivery to the Corporation of an undertaking by or on behalf of such person to repay all amounts so advanced if it shall be determined that such person is not entitled to such indemnification. Any repeal or modification of this Article shall not affect any rights or obligations then existing. If any indemnification payment required by this Article is not paid by the Corporation within ninety (90) days after a written claim has been received by the Corporation, the member, trustee, officer, director or employee may at any time thereafter bring suit against the Corporation to recover the unpaid amount and, if successful in whole or in part, shall be entitled to be paid also the expense of prosecuting such claim. The Corporation may maintain insurance, at its own expense, to protect itself and any such person against any such liability, cost or expense, whether or not the Corporation would have the power to indemnify such person against such liability, cost or expense under the Kentucky Nonprofit Corporation Act or under this Article, but it shall not be obligated to do so. The indemnification provided by this Article shall not be deemed

exclusive of any other rights which those seeking indemnification may have or hereafter acquire under any bylaw, agreement, statute, vote of members or Board of Trustees or otherwise. If this Article or any portion thereof shall be invalidated on any ground by any court of competent jurisdiction, then the Corporation shall nevertheless indemnify each such person, to the full extent permitted by any applicable portion of this Article that shall not have been invalidated or by any other applicable law. For the purpose of this Article, reference to "the Corporation" includes all constituents absorbed in a consolidation or merger as well as the resulting or surviving corporation.

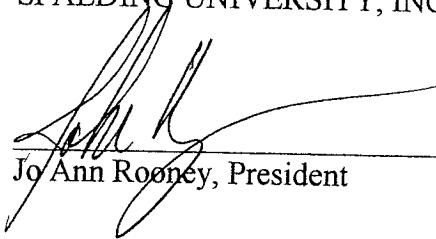
## **Article XI**

### **Incorporator**

The name and mailing address of the Incorporator is Spalding University, 851 South Fourth Street, Louisville, Kentucky 40203.

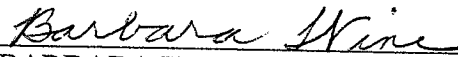
Executed by the undersigned Incorporator this 15<sup>th</sup> day of December, 2004.

SPALDING UNIVERSITY, INC.


  
\_\_\_\_\_  
Jo Ann Rooney, President

**CONSENT OF INITIAL REGISTERED AGENT**

Pursuant to the provisions of KRS Chapter 273.182, the undersigned, as the initial registered agent of the Corporation, hereby consents to serve the Corporation in that capacity until such time as such appointment is terminated or until the undersigned resigns in accordance with the Kentucky Revised Statutes.

  
\_\_\_\_\_  
BARBARA WINE

THIS INSTRUMENT PREPARED BY:

  
\_\_\_\_\_  
Holli Highfield Lewis, Esq.  
Corporate General Counsel  
Spalding University  
851 South Fourth Street  
Louisville, Kentucky 40203  
(502) 585-9911 ext. 2300

Document No.: DN2004219137  
Lodged By: wyatt tarrant & comb  
Recorded On: 12/22/2004 10:04:01  
Total Fees: 17.00  
Transfer Tax: .00  
County Clerk: BOBBIE HOLSCAW-JEFF CO KY  
Deputy Clerk: YOLLOG2

OF DOCUMENT



**Request for Taxpayer  
 Identification Number and Certification**

**Give Form to the  
 requester. Do not  
 send to the IRS.**

Print or type  
See Specific Instructions on page 2.

Name (as shown on your income tax return)  
**Presentation Academy**

Business name/disregarded entity name, if different from above

Check appropriate box for federal tax classification:  
 Individual/sole proprietor     C Corporation     S Corporation     Partnership     Trust/estate  
 Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=partnership) ▶ \_\_\_\_\_  
 Other (see instructions) ▶ **501(c)(3)**

Exemptions (see instructions):  
 Exempt payee code (if any) \_\_\_\_\_  
 Exemption from FATCA reporting code (if any) \_\_\_\_\_

Address (number, street, and apt. or suite no.)  
**861 South Fourth Street**

City, state, and ZIP code  
**Louisville, KY 40203**

List account number(s) here (optional)

Requester's name and address (optional)

**Part I Taxpayer Identification Number (TIN)**

Enter your TIN in the appropriate box. The TIN provided must match the name given on the "Name" line to avoid backup withholding. For individuals, this is your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN* on page 3.

**Social security number**

				-			-				
--	--	--	--	---	--	--	---	--	--	--	--

**Note.** If the account is in more than one name, see the chart on page 4 for guidelines on whose number to enter.

**Employer identification number**

**Part II Certification**

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me), and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding, and
- I am a U.S. citizen or other U.S. person (defined below), and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

**Certification instructions.** You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions on page 3.

**Sign Here**

Signature of U.S. person ▶ *Aatherine K Sutton*

Date ▶ *09-29-15*

**General Instructions**

Section references are to the Internal Revenue Code unless otherwise noted.  
**Future developments.** The IRS has created a page on IRS.gov for information about Form W-9, at [www.irs.gov/w9](http://www.irs.gov/w9). Information about any future developments affecting Form W-9 (such as legislation enacted after we release it) will be posted on that page.

**Purpose of Form**

A person who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) to report, for example, income paid to you, payments made to you in settlement of payment card and third party network transactions, real estate transactions, mortgage interest you paid, acquisition or abandonment of secured property, cancellation of debt, or contributions you made to an IRA.

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN to the person requesting it (the requester) and, when applicable, to:

- Certify that the TIN you are giving is correct (or you are waiting for a number to be issued),
- Certify that you are not subject to backup withholding, or
- Claim exemption from backup withholding if you are a U.S. exempt payee. If applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the

withholding tax on foreign partners' share of effectively connected income, and  
 4. Certify that FATCA code(s) entered on this form (if any) indicating that you are exempt from the FATCA reporting, is correct.

**Note.** If you are a U.S. person and a requester gives you a form other than Form W-9 to request your TIN, you must use the requester's form if it is substantially similar to this Form W-9.

**Definition of a U.S. person.** For federal tax purposes, you are considered a U.S. person if you are:

- An individual who is a U.S. citizen or U.S. resident alien,
- A partnership, corporation, company, or association created or organized in the United States or under the laws of the United States,
- An estate (other than a foreign estate), or
- A domestic trust (as defined in Regulations section 301.7701-7).

**Special rules for partnerships.** Partnerships that conduct a trade or business in the United States are generally required to pay a withholding tax under section 1446 on any foreign partners' share of effectively connected taxable income from such business. Further, in certain cases where a Form W-9 has not been received, the rules under section 1446 require a partnership to presume that a partner is a foreign person, and pay the section 1446 withholding tax. Therefore, if you are a U.S. person that is a partner in a partnership conducting a trade or business in the United States, provide Form W-9 to the partnership to establish your U.S. status and avoid section 1446 withholding on your share of partnership income.

**LOUISVILLE METRO COUNCIL  
NEIGHBORHOOD DEVELOPMENT FUND SUPPLEMENTAL  
DISCLOSURE REQUIRED FOR REQUESTS BY CHURCHES, RELIGIOUS  
OR FAITH-BASED ORGANIZATIONS**

It is the policy of the Louisville/Jefferson County Metro Council that no appropriation to a Church, to a religious or faith-based organization, or to any organization whose activities support a Church or religious or faith-based organization will be approved unless the prospective grantee clearly demonstrates, in writing, that it is committed to compliance with each of the following conditions and requirements.

Legal Name of Applicant Organization:

*Presentation Academy, Inc.*

As in the case of all legislative enactments, the appropriation must be for a public purpose. In other words, the appropriation must have a secular legislative purpose to support a program which benefits the public, and which has been, or could be undertaken by the government.

The appropriation must be totally and demonstrably earmarked for the beneficiary activity or program with no tangible or significantly intangible benefit inuring to the organization. Specifically, the appropriation may not fund equipment used by the organization, nor may it be used for improvements to real or personal property owned by the grantee church or organization.

The beneficiary activity or program must be open to the public as opposed to being restricted to church or organization members or affiliates.

The grantee church or organization may not use public funds in any way that involves worship, religious instruction, or religious practice.

Public funds involved in the grant may not be used to support a school or any program of instruction operated by the grantee church or organization, or in its name.

The grantee organization may not use public funds in any way that involves proselytization or self-promotion of the organization.

The grantee church or organization must establish and maintain a system of recordkeeping which clearly and completely documents its use of the public funds involved in the grant.

**SIGNATURE**

I agree under the penalty of law to comply with all the items in this disclosure. I am aware my organization will not be eligible for funding if investigation at any time shows falsification. If falsification is shown after funding has been approved, any allocations already received and expended are subject to be repaid. I further certify that I am legally authorized to sign this disclosure for the applying organization.

Signature of Legal Signatory:

*Martha Stephenson*

Date:

*9/29/15*

Legal Signatory (please print):

*Martha Stephenson*

Title:

*Director of Development*

Phone:

*(502) 583-5935*

Extension:

*117*

Email:

*mstephenson@presentationacademy.org*

Presentation Academy  
Staff Listing  
September, 2015

**Christine Beckett**  
**Barbara Wine**  
**Martha Stephenson**

Louis	Armstrong	Cynthia	Scheurich
Jacqueline	Back	Barbara	Schweickart
Jamie	Beach	Meghan	Shaughnessy
Amina	Bejos	Catherine	Smith
Gladys	Bletso	Anne	Snivley
Jill	Bowman	Bradley	Terry
Marsha	Bruder	Gwendolyn	Townsend
Charlene	Chudacoff	Mary	Wardrip
Leah	Dahline		
Mary	Davis		
Tonya	Dillon		
Charlotte	Douglas		
Melissa	Fette		
Susanne	Firestone		
Melissa	Fisackerly		
Johna	Fortener		
Margaret	Graves		
Rick	Hall		
Deborah	Hall		
Lauren	Hamilton		
Kelly	Hartman		
Janet	Herbert		
Kristopher	Horton		
James	Jones		
Susan	Kilb, SCN		
Carol	Kopp		
Ashleigh	Lewis		
Caitlin	Maguire		
Hannah	McConnell		
Adam	Mudd		
Dawn	Needham		
Jill	O'Bryan		
Anna	O'Connor		
Maria	Paniccia		
Tony	Paulin		
Patricia	Peachey		
Janet	Peter		
Donna	Pusateri		
Teresa	Roberts		
Paula	Samuels		

# PRESENTATION ACADEMY, INC.

## General Information

Organization Number	0601469
Name	PRESENTATION ACADEMY, INC.
Profit or Non-Profit	N - Non-profit
Company Type	KCO - Kentucky Corporation
Status	A - Active
Standing	G - Good
State	KY
File Date	12/16/2004
Organization Date	12/16/2004
Last Annual Report	4/13/2015
Principal Office	861 SOUTH FOURTH STREET LOUISVILLE, KY 40203
Registered Agent	BARBARA WINE PRESENTATION ACADEMY 861 SOUTH FOURTH STREET LOUISVILLE, KY 40203

## Current Officers

President	<u>CHRISTINE BECKETT</u>
Vice President	<u>BARBARA WINE</u>
Secretary	<u>GIL STEIN</u>
Director	<u>JENNIFER HANS</u>
Director	<u>CHRISTINE BECKETT</u>
Director	<u>KATHLEEN COOTER</u>

## Individuals / Entities listed at time of formation

Director	<u>MARGARET ANDERSON</u>
Director	<u>SISTER ANNE RITA MAUCK</u>
Director	<u>ROSIE LYSINGER</u>
Director	<u>THERESE CRUMES</u>
Director	<u>PAT NOONAN</u>
Director	<u>BARBARA WINE</u>
Director	<u>ANN WEEKS DNS RN</u>
Director	<u>SUZANNE RATKOWSKI</u>
Director	<u>CHARLES DANNAHER MD</u>
Director	<u>ALICE BRIDGES</u>
Director	<u>SUSAN GRIFFIN</u>
Director	<u>JOHN ASHER</u>
Director	<u>CLAUDIA GRENOUGH</u>
Director	<u>DEL NEWMAN</u>

OGDEN UT 84201-0046

In reply refer to: 0423259511  
Dec. 31, 2009 LTR 1224C 0  
[REDACTED] 000000 00  
00033861  
BODC: TE

PRESENTATION ACADEMY  
861 S 4TH ST  
LOUISVILLE KY 40203



034743

Taxpayer Identification Number: [REDACTED]

Dear Taxpayer:

Thank you for your correspondence dated Oct. 29, 2009.

Our records show that you are a religious organization exempt from filing Form 990 under Section 170(b)(1)(A)(i) of the Internal Revenue Code. Please do not file Form 990 for future years. If your records disagree with this information, please let us know and we will update our records.

If you need forms, schedules or publications to respond to this letter, you can obtain them by visiting the IRS website at [www.irs.gov](http://www.irs.gov) or by calling 1-800-TAX-FORM (1-800-829-3676).

If you have any further questions about your organization's filing requirements, accounting period, or exempt status, please contact our Customer Service Site at 1-877-829-5500.

Whenever you write, please include this letter and, in the spaces below, give us your telephone number with the hours we can reach you. Keep a copy of this letter for your records.

Telephone Number ( ) \_\_\_\_\_ Hours \_\_\_\_\_

We apologize for any inconvenience we may have caused you, and thank you for your cooperation.

0423259511

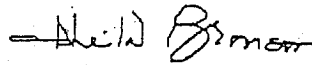
Dec. 31, 2009 LTR 1224C 0

000000 00

00033862

PRESENTATION ACADEMY  
861 S 4TH ST  
LOUISVILLE KY 40203

Sincerely yours,



Sheila Bronson  
Dept. Manager, Code & Edit/Entity 3

Enclosure(s):  
Copy of this letter