

Louisville Metro Council City Agency Request

- **Neighborhood Development Fund (NDF)**
- Capital Infrastructure Fund (CIF)**
- Municipal Aid Program (MAP)**
- Paving Fund (PAV)**

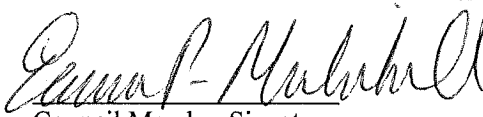
Primary Sponsor: Councilman Pat Mulvihill

Amount: \$4,000 **Date:** 9/2/2016

Description of program/project including public purpose, additional funding sources, location of project/program and any external grantee(s):
 Annual Trick or Treat at the Louisville Zoo expenses.

City Agency: The Louisville Zoo
Contact Person: Terri Lenahan-Downs
Agency Phone: (502) 238-5330

I have reviewed this request for an expenditure of city tax dollars, and have determined the funds will be used for a public purpose and have the attached documentation from the receiving department concerning the project/expenditure.

10		\$4,000	09/02/2016
District #	Council Member Signature	Amount	Date

Approved by: _____
 Appropriations Committee Chairman Date

Clerk's Office & OMB Use Only:

Request Amount: _____ Amended Amount: _____
 Reference #: _____ To OMB: _____
 Budget Revision #: _____
 Account #: _____
 To Project Manager: _____ Completion Date: _____
 Actual Cost: _____ Funds Returned: _____

NDF, CIF, MAP OR PAV INTERAGENCY CHECKLIST

Interagency Name: _____

Program/Project Name: _____

	Yes/No/NA
Request Form: Is the Request Signed by all Council Member(s) Appropriating Funding?	Yes
Request Form: If matching funds are to be used, are they disclosed with account numbers in the request form description?	NA
Request Form: If matching funds are to be used, does the amount of the request exclude the matching fund amount?	NA
Request Form: If other funds are to be used for this project, are they disclosed with account numbers in the request form description?	NA
Funding Source: If CIF is being requested, does Metro Louisville own/will own the real estate, building or equipment? If not, the funding source is probably NDF.	NA
Funding Source: If CIF is being requested, does the project have a useful life of more than one year? If not, the funding source is probably NDF.	NA
Ordinance Required: Is the NDF request to a Metro Agency greater than \$5,000? If so, an ordinance is required.	No
Ordinance Required: Is the request a transfer from NDF to cost center? If so, is the amount given for the fiscal year \$25,000 or less?	No
Supporting Documentation: Does the attachment include a valid estimate and description of cost?	Yes

Submitted by: _____ Geoff Wohl D10 LA

Date: Sep 2, 2016

Wohl, Geoff

From: Lenahan-Downs, Terri
Sent: Wednesday, July 20, 2016 8:34 AM
To: Mulvihill, Patrick
Cc: Wohl, Geoff
Subject: RE: World's Largest Halloween Party at the Zoo

Councilman, It has been from \$3,500 to \$4,000. We added two more days this year so I am asking for \$4,000 to cover the extra candy cost but \$3,500 would be fine if that is all your budget allows. Thanks so much for considering support. When we finalize the attraction/booth route in the next week or so, I will send over a list of some of the themed attractions for you to choose the area/booth to sponsor. Best, Terri

From: Mulvihill, Patrick
Sent: Tuesday, July 19, 2016 11:27 PM
To: Lenahan-Downs, Terri
Cc: Wohl, Geoff
Subject: Re: World's Largest Halloween Party at the Zoo

I would like to do so. What has been the amount typically given in the past? Thx.

Sent from my iPhone

On Jul 19, 2016, at 5:54 PM, Lenahan-Downs, Terri <Terri.Lenahan-Downs@louisvilleky.gov> wrote:

Hi Councilman Mulvihill I, I wanted to reach out to see if you would sponsor a Halloween attraction and booth for the World's Largest Halloween Party at the Zoo that is October 1-2, 6-9, 13-16, 20-23, 27-30. Jim King and Steve Magre sponsored the Halloween Party along with District 10 Residents in the past.

Attached is the sponsorship agreement. Please let us know if you can help us out by August 2 so we can include your name in Trunkline.

Best,

Terri Lenahan-Downs, CGW
Partnerships Director
Louisville Zoo
1100 Trevilian Way
Louisville, KY 40213

502-238-5330- direct

502-459-2196 Fax

www.louisvillezoo.org

To better the bond between people and our planet!

<Halloween Party Sponsorship 2016.pdf>

*Robert
Heather
Dishon. 459-2181
EXT: 0
Cassandra
receptionist.*

Wohl, Geoff

From: Lenahan-Downs, Terri
Sent: Thursday, July 21, 2016 3:37 PM
To: Wohl, Geoff
Cc: Britz, Christina N.; Mulvihill, Patrick; Feltner, Sara N.
Subject: RE: World's Largest Halloween Party at the Zoo

Thank you!

From: Wohl, Geoff
Sent: Thursday, July 21, 2016 3:03 PM
To: Lenahan-Downs, Terri
Cc: Britz, Christina N.; Mulvihill, Patrick; Feltner, Sara N.
Subject: RE: World's Largest Halloween Party at the Zoo

Terri,
I just met with Beth Stenberg regarding this NDF request and some other things. We can do a Metro Council City Agency Request from our end and take care of it. I'll do that in plenty of time for the event. Thank you Terri.

Geoff Wohl
Legislative Assistant
Councilman Pat Mulvihill, District 10
Louisville Metro Council
601 W. Jefferson Street
Louisville, KY 40202
(502) 574-1110
geoff.wohl@louisvilleky.gov

From: Lenahan-Downs, Terri
Sent: Thursday, July 21, 2016 2:44 PM
To: Wohl, Geoff
Cc: Britz, Christina N.
Subject: FW: World's Largest Halloween Party at the Zoo

Hi Geoff, here is the Halloween Party agreement. Let me know if you need anything else? Christina Britz is our fiscal administrator with OMB and can assist Beth Sternberg with the transfer of funds to the Zoo. I have cc'd her on this if you need her to fill out any paperwork or submit anything else to you all.

I will have John W. call Pat about the MSD project we discussed. Best, Terri

From: Lenahan-Downs, Terri
Sent: Tuesday, July 19, 2016 5:55 PM
To: Mulvihill, Patrick
Subject: World's Largest Halloween Party at the Zoo

Hi Councilman Mulvihill I, I wanted to reach out to see if you would sponsor a Halloween attraction and booth for the World's Largest Halloween Party at the Zoo that is October 1-2, 6-9, 13-16, 20-23, 27-30. Jim King and Steve Magre sponsored the Halloween Party along with District 10 Residents in the past.