



**Department/Project:**  
Public Works Eleanor Avenue Pedestrian Plan

**Additional Signatures**

I have reviewed this request for an expenditure of city tax dollars, and have determined the funds will be used for a public purpose.

**Council Member Signature and Amount**

District 1	_____	\$ _____
District 2	_____	\$ _____
District 3	_____	\$ _____
District 4	_____	\$ _____
District 5	_____	\$ _____
District 6	_____	\$ _____
District 7	_____	\$ _____
District 8	_____	\$ _____
District 9	_____	\$ _____
District 10	_____	\$ _____
District 11	_____	\$ _____
District 12	_____	\$ _____
District 13	_____	\$ _____
District 14	_____	\$ _____
District 15	_____	\$ _____
District 16	_____	\$ _____
District 17	_____	\$ _____
District 18	_____	\$ _____
District 19	_____	\$ _____
District 20	_____	\$ _____
District 21	_____	\$ _____
District 22	_____	\$ _____
District 23	_____	\$ _____
District 24	_____	\$ _____
District 25	_____	\$ _____
District 26	_____	\$ _____

**NDF, CIF, MAP OR PAV INTERAGENCY CHECKLIST**

<b>Interagency Name:</b> Public Works	
<b>Program/Project Name:</b> Eleanor Avenue Pedestrian Plan	
	<b>Yes/No/NA</b>
<b>Request Form:</b> Is the Request Signed by all Council Member(s) Appropriating Funding?	Yes
<b>Request Form:</b> If matching funds are to be used, are they disclosed with account numbers in the request form description?	NA
<b>Request Form:</b> If matching funds are to be used, does the amount of the request exclude the matching fund amount?	NA
<b>Request Form:</b> If other funds are to be used for this project, are they disclosed with account numbers in the request form description?	NA
<b>Funding Source:</b> If CIF is being requested, does Metro Louisville own/will own the real estate, building or equipment? If not, the funding source is probably NDF.	Yes
<b>Funding Source:</b> If CIF is being requested, does the project have a useful life of more than one year? If not, the funding source is probably NDF.	Yes
<b>Ordinance Required:</b> Is the NDF request to a Metro Agency greater than \$5,000? If so, an ordinance is required.	<del>No</del> NA
<b>Ordinance Required:</b> Is the request a transfer from NDF to cost center? If so, is the amount given for the fiscal year \$25,000 or less?	No
<b>Supporting Documentation:</b> Does the attachment include a valid estimate and description of cost?	Yes

Submitted by: Megan MetcalfDate: 8/19/2022

## **Metcalfe, Megan A.**

---

**From:** Kurowsky, Steve M.  
**Sent:** Wednesday, August 17, 2022 11:22 AM  
**To:** Metcalfe, Megan A.  
**Subject:** RE: Pedestrian Plan for Eleanor

Public Works will accept the \$13,500 funding for the Pedestrian Plan for Eleanor Ave.

---

**From:** Metcalfe, Megan A. <Megan.Metcalfe@louisvilleky.gov>  
**Sent:** Wednesday, August 17, 2022 11:21 AM  
**To:** Kurowsky, Steve M. <steve.kurowsky@louisvilleky.gov>; Armstrong, Cassie <Cassie.Armstrong@louisvilleky.gov>; Highlands Douglass <highlandsdouglass@gmail.com>; Chris Glasser <cnglasser@gmail.com>; Brown, Jeffrey E <Jeffrey.Brown@louisvilleky.gov>  
**Subject:** RE: Pedestrian Plan for Eleanor

Steve,

Will your office accept \$13,500 from CIF for the Pedestrian Plan for Eleanor? Just need that official acceptance for the approp. Process.

Thanks!

---

**From:** Kurowsky, Steve M. <steve.kurowsky@louisvilleky.gov>  
**Sent:** Wednesday, August 17, 2022 11:19 AM  
**To:** Armstrong, Cassie <Cassie.Armstrong@louisvilleky.gov>; Highlands Douglass <highlandsdouglass@gmail.com>; Chris Glasser <cnglasser@gmail.com>; Metcalfe, Megan A. <Megan.Metcalfe@louisvilleky.gov>; Brown, Jeffrey E <Jeffrey.Brown@louisvilleky.gov>  
**Subject:** RE: Pedestrian Plan for Eleanor

Yes, I work with CIF funding all the time.

---

**From:** Armstrong, Cassie <Cassie.Armstrong@louisvilleky.gov>  
**Sent:** Wednesday, August 17, 2022 9:51 AM  
**To:** Highlands Douglass <highlandsdouglass@gmail.com>; Kurowsky, Steve M. <steve.kurowsky@louisvilleky.gov>; Chris Glasser <cnglasser@gmail.com>; Metcalfe, Megan A. <Megan.Metcalfe@louisvilleky.gov>; Brown, Jeffrey E <Jeffrey.Brown@louisvilleky.gov>  
**Subject:** Re: Pedestrian Plan for Eleanor

Hi Sherry,

Thanks for letting me know! Steve, I'd be happy to pay for the initial design, which I believe you all estimated to be \$13,500. Is this something we can cover with CIF dollars? Our NDF dollars are already getting pretty sparse, so it'd be great if we could use capital dollars for this one.

Thanks all!  
Cassie

---

**From:** Highlands Douglass <[highlandsdouglass@gmail.com](mailto:highlandsdouglass@gmail.com)>  
**Sent:** Thursday, August 11, 2022 12:25 PM  
**To:** Armstrong, Cassie <[Cassie.Armstrong@louisvilleky.gov](mailto:Cassie.Armstrong@louisvilleky.gov)>  
**Subject:** Pedestrian Plan for Eleanor

**CAUTION: This email came from outside of Louisville Metro. Do not click links or open attachments unless you recognize the sender and know the content is safe**

---

Hi Cassie,

The HDNA board has decided to move forward with the pedestrian plan for Eleanor Avenue. Since the expense of adding an actual sidewalk is prohibitive, we would like to eliminate parking on one side of Eleanor and add striping to allow pedestrian usage. I've attached notes from the meeting which include details and graphics which may be helpful. Please, let me know if you need anything else from the HDNA.

Thank you!  
Sherry Cornell, President  
Highlands-Douglass Neighborhood Association  
(502) 724-2361

## Metcalfe, Megan A.

---

**From:** Kurowsky, Steve M.  
**Sent:** Thursday, July 21, 2022 11:07 AM  
**To:** Armstrong, Cassie  
**Cc:** Metcalfe, Megan A.; Swintosky, John; Bourke, Chad  
**Subject:** Eleanor sidewalk  
**Attachments:** Preliminary Scope and Fee - Eleanor Ave.docx

CW Armstrong / Megan,

I asked our engineering consultant for a fee proposal to investigate some of the ideas that came out of field meeting with the public. To put together some planning level/phase 1 concepts, the cost would be **\$13,500**. If District 8 is more interested in pursuing this, we can set up a meeting with CW Armstrong to present more specifics before deciding to fund this.

---

Hi Folks,

Just wanted to follow-up and share my notes from the meeting. I've shared these as well with the rest of the HDNA.

---

 **2022.07.15 - Eleanor Sidewalk Meeting Notes**

John, Steve, and Megan, if there's anything I missed, misunderstood, or misstated in the notes, please let me know.

Best,  
Chris

On Fri, Jul 15, 2022 at 8:04 AM Armstrong, Cassie <[Cassie.Armstrong@louisvilleky.gov](mailto:Cassie.Armstrong@louisvilleky.gov)> wrote:

Hi folks,

Megan is going to be joining you today in my stead. I spoke a little too quickly when I said I was free at 9am and didn't see that I had another commitment (the risks of fast and furious emailing!)

Megan is briefed on the project and why everyone is meeting, and she and I will chat immediately after.

My preliminary, unsolicited two cents is that anything that would require on street parking removal will be important to vet with the neighbors before a request moves forward. This would obviously require an "ask" in next year's capital budget, which I'm happy to make, if this is a project that both HDNA and Public Works feels is feasible and helpful to promoting connectivity. I'll be looking for answers about engineering challenges, cost, and sentiment of the adjacent property owners.

Best wishes,

Cassie

---

**From:** Brandt Ford <[fordbrandt@yahoo.com](mailto:fordbrandt@yahoo.com)>

**Sent:** Thursday, July 14, 2022 9:59 AM

**To:** Armstrong, Cassie <[Cassie.Armstrong@louisvilleky.gov](mailto:Cassie.Armstrong@louisvilleky.gov)>

**Cc:** Sherry Cornell <[sherrycornell@gmail.com](mailto:sherrycornell@gmail.com)>; Kurowsky, Steve M. <[steve.kurowsky@louisvilleky.gov](mailto:steve.kurowsky@louisvilleky.gov)>; Metcalf, Megan A. <[Megan.Metcalf@louisvilleky.gov](mailto:Megan.Metcalf@louisvilleky.gov)>

**Subject:** Re: Eleanor sidewalk

CAUTION: This email came from outside of Louisville Metro. Do not click links or open attachments unless you recognize the sender and know the content is safe

I'm out of town Monday.

Sent from my iPhone

> On Jul 14, 2022, at 8:05 AM, Armstrong, Cassie <[Cassie.Armstrong@louisvilleky.gov](mailto:Cassie.Armstrong@louisvilleky.gov)> wrote:

>

The information contained in this communication from the sender is confidential. It is intended solely for use by the recipient and others authorized to receive it. If you are not the recipient, you are hereby notified that any disclosure, copying, distribution or taking action in relation of the contents of this information is strictly prohibited and may be unlawful.

Preliminary Scope and Fee  
Eleanor Avenue Temporary Pedestrian Route  
Louisville Jefferson County Metro Government  
July 20, 2022

**Scope of Services**

1. Participate in a project kickoff meeting.
2. Develop base file along Eleanor Avenue from Woodford Place to Weber Avenue from publicly available geographic information systems data for approximate property lines, edge of pavement, contours, and utility mapping.
3. Perform site visit to collect approximate roadway width at up to 8 locations along Eleanor Avenue from Woodford Place to Weber Avenue.
4. Establish existing right of way width along Eleanor Avenue from Woodford Place to Weber Avenue using existing deeds and plats publicly available at the Jefferson County Clerk's office.
5. Develop up to three typical sections for potential temporary pedestrian route.
6. Inventory number of existing parking spaces along Eleanor Avenue from Woodford Place to Weber Avenue.
7. Develop one potential pedestrian route alignment and plan view exhibit along Eleanor Avenue.
8. Document number of parking spaces lost with the potential temporary pedestrian route in place.
9. Communicate with utilities to provide an opinion of probable construction cost (OPCC) for utility relocations and repairs.
10. Develop preliminary right of way and easements for up to three parcels and provide an opinion of potential acquisition cost.
11. Develop preliminary opinion of probable construction cost (OPCC) for potential temporary pedestrian route.
12. Submit a plan view exhibit, typical sections, and OPCCs for Metro Government review.
13. Attend one design meeting to discuss potential temporary pedestrian route and address comments from Metro Government, as appropriate.
14. Develop a plan view exhibit and typical section exhibit for Metro Government use at a public meeting.

**Compensation - \$13,500 Lump Sum**

**Services Not Included**

1. Preparation for and attendance at public meeting is not included with this contract.
2. Topographic survey is not included in this contract.

