

## **Historic Landmarks and Preservation Districts Commission Minutes**

**January 21, 2016**

A meeting of the Louisville Metro Historic Landmarks and Preservation Districts Commission was held on Thursday, January 21, 2016 at 8:30 a.m. at the Old Jail Building located at 514 W. Liberty Street, Louisville, Kentucky.

### **Commission Member(s) present:**

Bob Vice, Chair  
Jay Stottman (Arrived at approximately 8:45 a.m.)  
Joanne Weeter  
Emily Liu  
Robert Kirchdorfer  
Milton Haskins Jr.  
Carrye Jones  
Tamika Jackson

### **Commission Member(s) absent:**

Chris Hartman  
Roberto Bajandas  
Reba Doutrick  
Amin Omidy

### **Staff Members Present:**

Bob Keesaer, Urban Design Supervisor  
Cynthia Johnson, Historic Preservation Officer  
Burcum Keeton, Architectural Projects Coordinator  
Joe Haberman, Planning and Design Manager  
Savannah Darr, Historic Preservation Specialist  
Becky Gorman, Historic Preservation Specialist  
John Carroll, Legal Counsel  
Sue Reid, Management Assistant

The following matters were considered:

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**APPROVAL OF MINUTES**

**Approval of the minutes of the November 19, 2015 Historic Landmarks and Preservation Districts Commission meeting.**

**00:01:04** On a motion by Commissioner Haskins, seconded by Commissioner Weeter, the following resolution was adopted:

**RESOLVED**, that the Louisville Metro Historic Landmarks and Preservation Districts Commission does hereby **APPROVE** the minutes of the meeting conducted on November 19, 2015.

**The vote was as follows:**

**YES: Commissioners Jones, Jackson, Haskins, Weeter, Liu, Kirchdorfer and Chair Vice**

**NO: No one**

**NOT PRESENT: Commissioners Hartman, Stottman, Doutrick, Omidy and Bajandas**

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## BY-LAW Proposal

Request: BY-LAW Proposal for Meeting Time Change  
Project Name: LMC Meeting Time Change  
Jurisdiction: Louisville Metro Government  
Council District: N/A  
Case Manager: Bob Keesaer, Urban Design Supervisor

**An audio/visual recording of the Historic Landmarks and Preservation Districts Commission meeting related to this case is available on the Planning & Design Services website, or you may contact the Customer Service staff to view the recording or to obtain a copy.**

### DISCUSSION:

**00:01:24** Chair Vice explained the By-Law proposal was for a change to the meeting time, but the meetings would still be held at the same location.

**00:01:55** Bob Keesaer stated the purpose is to accommodate all the Landmarks Commissioners to make it more accessible for them and more accommodating for them to meet in the mornings.

**00:02:11** Chair Vice asked if this would be effective in February, and Mr. Keesaer said yes.

**00:03:31** On a motion by Commissioner Weeter, seconded by Commissioner Jones, the following resolution was adopted:

**RESOLVED**, that the Louisville Metro Historic Landmarks and Preservation Districts Commission does hereby **APPROVE** the change to By-Law Article 2, section 2.1 to change the meeting time to 9:00 a.m.

### The vote was as follows:

**YES: Commissioners Jones, Jackson, Haskins, Weeter, Liu, Kirchdorfer and Chair Vice**

**NO: No one**

**NOT PRESENT: Commissioners Hartman, Stottman, Doutrick, Omidy and Bajandas**

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## LMC Volunteers Needed

Request: LMC Volunteers Needed  
Project Name: LMC Volunteers  
Jurisdiction: Louisville Metro Government  
Council District: Districts 4 and 9  
Case Manager: Bob Vice, Landmarks Commission Chair

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### DISCUSSION:

**00:04:00** Chair Vice stated he and Bob Keesaer have discussed the fact that volunteers are needed for the Architectural Review Committee and DDRO. Mr. Vice asked Mr. Keesaer what other openings there are other than DDRO.

**00:04:28** Mr. Keesaer stated there was an opening on West Main for a Commissioner, a vacancy on the Parkland ARC for a Commissioner, two vacancies in Butchertown for Commissioners and the last one is a vacancy in Clifton for a Commissioner.

**00:04:55** Discussion continued regarding the various vacancies and meeting dates and times.

**00:09:55** Carrye Jones indicated she would be interested in serving on the West Main ARC and Tamika Jackson indicated she would be interested in serving on the Butchertown ARC and the West Main ARC.

**00:11:46** The Louisville Metro Historic Landmarks and Preservation Districts Commission, by general consensus, **DESIGNATED** Milton Haskins, Jr. as the Landmarks **REPRESENTATIVE** to the DDRO.

**00:12:33** Cynthia Johnson advised that volunteers were also needed to help choose the consultant for the RFP for the Design Guideline Update. Joanne Weeter, Milton Haskins, Jr., and Bob Vice indicated they would be interested in serving on that committee.

**00:15:03** On a motion by Commissioner Haskins, seconded by Commissioner Liu, the Louisville Metro Historic Landmarks and Preservation

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## LMC Volunteers Needed

Districts Commission, by general consensus, **EXCUSED** the absence of Commissioner Doutrick and Commissioner Hartman from today's meeting.

**00:15:10** Bob Keesaer reminded everyone that the Landmarks annual meeting will be next month on February 18, 2016 in this location at 9:00 a.m.

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## Closed Session

Request: Closed session pursuant to KRS 61.810(1)(c) to discuss Settlement of litigation pending against the Commission  
Project Name: LMC Closed Session  
Jurisdiction: Louisville Metro Government  
Council District: District 8  
Case Manager: John Carroll, Assistant Jefferson County Attorney

**An audio/visual recording of the Historic Landmarks and Preservation Districts Commission meeting related to this case is available on the Planning & Design Services website, or you may contact the Customer Service staff to view the recording or to obtain a copy.**

**00:15:59** On a motion by Commissioner Weeter, and seconded by unanimous consent of the remaining Commissioners, the following resolution was adopted:

**RESOLVED**, that the Louisville Metro Historic Landmarks and Preservation Districts Commission, does hereby **APPROVE** a **CLOSED SESSION** pursuant to KRS 61.810(1)(c) to discuss settlement of a case now pending in the Jefferson Circuit Court against the Commission filed by Robert Littlefield.

**The vote was as follows:**

**YES: Commissioners Jones, Jackson, Stottman, Haskins, Weeter, Liu, Kirchdorfer and Chair Vice**

**NO: No one**

**NOT PRESENT: Commissioners Hartman, Doutrick, Omidy and Bajan**

**00:17:00** Chair Vice called the meeting back into **OPEN SESSION**. Chair Vice stated that no decisions or final actions were taken during Closed Session, and we will now discuss the proposed settlement agreement.

**00:17:18** John Carroll, Legal Counsel, summarized the pending case and the settlement agreement and recommended the settlement agreement be approved.

**00:20:43** On a motion by Commissioner Weeter, seconded by Commissioner Haskins, the following resolution was adopted:

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## Closed Session

**RESOLVED**, that the Louisville Metro Historic Landmarks and Preservation Districts Commission does hereby **APPROVE** the Settlement Agreement and **AUTHORIZES** the Chair to sign the Agreement on behalf of the Commission.

**The vote was as follows:**

**YES: Commissioners Jones, Jackson, Stottman, Haskins, Weeter, Liu, Kirchdorfer and Chair Vice**

**NO: No one**

**NOT PRESENT: Commissioners Hartman, Doutrick, Omidy and Bajandas**

**00:21:05** Bob Keesaer advised of a correction on the volunteers for the ARC. He stated they had two volunteers for West Main and one for Butchertown and that is the opposite; they actually need two volunteers for Butchertown and one for West Main. Commissioner Jones volunteered for West Main and Commissioner Jackson volunteered for Butchertown.

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**The meeting adjourned at approximately 9:18 a.m.**