



514 W. Liberty Street
Louisville, KY 40202

Louisville Metro Government

Minutes - Final

VAPStat Joint Meeting

Monday, January 11, 2021

Video Teleconference

This monthly meeting of the [Urban Renewal and Community Development Agency of Louisville](#) (hereinafter referred to as **URC**) was held via video teleconference pursuant to KRS 61.826 due to the states of emergency declared by federal, state, and local Chief Executives due to the COVID-19 pandemic. The agenda and agenda items for this monthly meeting of the **URC** were electronically provided to the Commissioners and the public prior to the meeting.

COMMISSIONERS PRESENT:

Crystal McAfee
Christie McCravy
Dana Spencer

LOUISVILLE METRO GOVERNMENT STAFF PRESENT:

Office of Community Development (hereinafter referred to as **CDO**)

Laura Grabowski, Director
Andrea Brown, Executive Administrator
Linette Huelsman, Real Estate Coordinator
Kevin Manning, Real Estate Coordinator
Christopher Robinson, Community Engagement Manager
Connie Sutton, Administrative Coordinator
Latondra Yates, Property & Leasing Administrator

Develop Louisville, Office of Compliance and Administration

Nate DeSpain, Operations Coordinator

Jefferson County Attorney's Office

Travis Fiechter, Assistant Jefferson County Attorney (Substituting for Stephanie Malone, Assistant Jefferson County Attorney)

The meeting was initially delayed for a few minutes to confirm that all the Commissioners had joined the meeting through the Cisco WebEx application.

[Welcome and Introductions:](#)

Ms. Grabowski welcomed all the commission members and guests and announced that this monthly meeting of URC is being conducted via video conferencing pursuant to KRS 61.826. Ms. Grabowski then informed the Commissioners that this meeting will consist of the annual Election of Officers and an Annual Report as to the actions taken in 2020.

Call to Order:

Pursuant to Robert's Rules of Order, the meeting was called to order at approximately 5:23 p.m. by Acting Chairperson Crystal McAfee. Due to the absence of Chairman Paul Mastrolia and Vice Chairman Michael Hicks, Ms. McAfee volunteered to act as Chairperson.

Establish Quorum:

Roll call was taken and three (3) Commissioners were present establishing a quorum necessary to conduct business: Ms. McAfee, Mrs. McCravy, and Ms. Spencer.

Annual Election of Officers:

Mr. Fiechter stated that, pursuant to its By-Laws, URC is required at its annual meeting to elect officers to serve a one (1) year term for the office of Chairperson and Vice Chairperson to which Ms. Grabowski concurred. Thus, Acting Chairperson McAfee passed the control of the meeting to Mr. Fiechter to conduct the election of officers.

Mr. Fiechter then opened the floor for nominations as to Chairperson. Due to the absence of the current Chairman and Vice Chairman, Ms. McCravy moved to postpone the Election of Officers until February 8, 2021 (the next regular scheduled meeting of the URC) to allow all the Commissioners to be present.

Motion: On motion of Ms. McCravy, seconded by Ms. Spencer, the Annual Election of Officers will take place at the February 8, 2021 meeting.

Mr. Fiechter then returned control of the meeting to Acting Chairperson McAfee.

Approval of Minutes:

On motion by Mrs. McCravy, seconded by Ms. Spencer, the minutes of the September 14, 2020 regular meeting were unanimously approved.

Annual Report Presentation:

Due to the absence of Chairman Mastrolia and Vice Chairman Hicks, it was unanimously agreed by those in attendance that the 2020 Annual Report would be presented at the February 8, 2021 URC meeting.

Announcements:

There were no announcements.

Adjourn:

As there were no more items of business to discuss, on a motion by Ms. Spencer, seconded by Ms. McCravy, and unanimously passed, this meeting of the URC was adjourned at 5:34 p.m.

Closing Remarks:

Ms. Grabowski expressed her appreciation to everyone for their attendance and participation. She also re-iterated that the next VAPStat Joint Meeting is scheduled for 3:00 p.m., on February 8, 2021, at the Old Jail Building Auditorium. If the pending states of emergency declared by federal, state, and local Chief Executives due to the COVID-19 pandemic are still in effect, another video teleconference will take place.

ACTING CHAIRPERSON
URBAN RENEWAL AND COMMUNITY DEVELOPMENT AGENCY OF LOUISVILLE

STAFF

DATE