

Louisville Metro Council City Agency Request

- Neighborhood Development Fund (NDF)
- Capital Infrastructure Fund (CIF)
- Municipal Aid Program (MAP)

Primary Sponsor: Vicki Aubrey Welch, District 13

Amount: \$3,000 **Date:** February 24, 2015

Description of program/project including public purpose, additional funding sources, location of project/program and any external grantee(s):
 NDF to LMPD for two SRO officers serving District 13 schools (Fairdale High & Lassiter Middle) to attend the 2015 Annual School Safety Conference, as a part of the annual National Association of School Resource Officers Annual Conference, July 5 - 7, 2015. Funds will be spent directly on costs associated with travel, registration fees and housing. The annual SRO Conference offers essential information, classes, training and new information on school safety and current trends of today's youth and the impact of maintaining safe learning environments in our schools.

City Agency: LMPD
Contact Person: Major Tandeta Hettich
Agency Phone: 574-7161

I have reviewed this request for an expenditure of city tax dollars, and have determined the funds will be used for a public purpose.

<u>13</u>	<u><i>Vicki Aubrey Welch</i></u>	<u>\$3,000</u>	<u>February 24, 2015</u>
District #	Council Member Signature	Amount	Date

Approved by: _____ _____
 Appropriations Committee Chairman Date

Clerk's Office & OMB Use Only:

Request Amount: _____ Amended Amount: _____

Reference #: _____ To OMB: _____

Budget Revision #: _____

Account #: _____

To Project Manager: _____ Completion Date: _____

Actual Cost: _____ Funds Returned: _____

OFFICE OF METRO COUNCIL CLERK
REVIEWED
 DATE 3/5/15 TIME 10:27

FEB 25 2015 PM 8:54

NDF OR CIF INTERAGENCY CHECKLIST

Interagency Name: LMPD

Program/Project Name: Annual School Safety Conference / NASRO

Yes/No/NA

Request Form: Is the NDF Request Signed by all Council Member(s) Appropriating Funding? Y

Request Form: If matching funds are to be used, are they disclosed with account numbers in the request form description? NA

Request Form: If matching funds are to be used, does the amount of the request exclude the matching fund amount? NA

Request Form: If other funds are to be used for this project, are they disclosed with account numbers in the request form description? NA

Funding Source: If CIF is being requested, does Metro Louisville own/will own the real estate, building or equipment? If not, the funding source is probably NDF. NA

Funding Source: If CIF is being requested, does the project have a useful life of more than one year? If not, the funding source is probably NDF. NA

Ordinance Required: Is the NDF request to a Metro Agency greater than \$5,000? N

Ordinance Required: Is the request a transfer from NDF to cost center? If so, is the amount given for the fiscal year \$25,000 or less? N

Prepared by: 

Date: 2/24/2015

Triplett, Kevin D

From: Welch, Vicki A
Sent: Thursday, January 29, 2015 1:45 PM
To: Daniel, John
Cc: Triplett, Kevin D
Subject: Re: SRO Conference 2015

Perfect!

Vicki Aubrey Welch
Councilwoman District 13
574-1113
www.louisvilleky.gov/district13
Sent from iPhone

On Jan 29, 2015, at 1:41 PM, "Daniel, John" <John.Daniel@louisvilleky.gov> wrote:

Thank you ma'am. I will get the paperwork going via our chain of command.

*Ofcr. John Daniel
LMPD /3rd DIV.
SRO/Fairdale HS
502 379-2061*

From: Welch, Vicki A
Sent: Thursday, January 29, 2015 9:26 AM
To: Daniel, John
Cc: Triplett, Kevin D
Subject: Re: SRO Conference 2015

John,
I am happy to support you and Pete again this year for the SRO Conference. As you probably remember, you will need to submit the conference info and costs for us to submit our NDF paperwork.

Vicki Aubrey Welch
Councilwoman District 13
574-1113
www.louisvilleky.gov/district13
Sent from iPhone

On Jan 29, 2015, at 9:20 AM, "Daniel, John" <John.Daniel@louisvilleky.gov> wrote:

Vicki,

I spoke to Kevin this morning regarding the annual SRO Conference in Orlando, Fl this July. Officer Pastin and I hope you can support us to attend the conference again this

year. This conference as you know has provided us with valuable resources that we use in our day to day operations in our schools.

Thank you,

***Ofcr. John Daniel
LMPD /3rd DIV.
SRO/Fairdale HS
502 379-2061***



LOUISVILLE METRO POLICE DEPARTMENT

Request for Training



To: Chief of Police

Date: 022315

From: John Daniel

Rank: Officer

Code #: 2563

Present Assignment: 3rd Division

How long? 10 years

Are you a KLEC certified instructor? Yes No

Is this class mandatory for your current position or for maintaining a certificate? Yes No

I realize that in making this request, the benefit to the department from this training, my past performance, my present assignment and the availability of training funds will be determining factors in its consideration. I also understand that all course materials (books, pamphlets and other media) become the property of the department. Originals or suitable copies shall be submitted to the Training Division commander within ten (10) days of my return to regular duty.

Signature:  _____

Training Description

Name of course: 2015 Annual School Safety Conference

Name of school or course provider: National Association of School Resource Officer Conference(NASRO)

Location: Orlando, Fl

Dates / From: 07/05/15

End: 07/11/15

Total Costs: \$ 0

Funding Source: Metro Council

Reason for requesting this training: (Explain how this training is applicable to your assignment, furthers your personal career goals and benefits the department. Identify course goals and objectives, if not included in an attachment).

Annual conference which provides essential information, classes and resources on evolving safety in our schools. Training provides past, present and future trends of how today's youth impacts school learning environments while maintaining a safe school atmosphere. The NASRO Conference benefits every School Resource Officer within LMPD by new training areas that focus on current law enforcement situations in various schools across the country.

Recommendations

- | | | | |
|-----------------------------------|--------------------------------------|------------------------------------|-------------|
| <input type="checkbox"/> Approved | <input type="checkbox"/> Disapproved | Division/Unit Commander: _____ | Date: _____ |
| <input type="checkbox"/> Approved | <input type="checkbox"/> Disapproved | Special Team Commander: _____ | Date: _____ |
| <input type="checkbox"/> Approved | <input type="checkbox"/> Disapproved | Training Division Commander: _____ | Date: _____ |
| <input type="checkbox"/> Approved | <input type="checkbox"/> Disapproved | Chief of Police/Designee: _____ | Date: _____ |

- Attachments:
- Brochure or documentation identifying course goals and objectives *
 - Louisville/Jefferson County Metro Government Travel Authorization/Travel Exceptions Forms
 - Registration form for specific school
 - Hourly outline for specific course *

* If the course is to be submitted to satisfy required KLEFPF training, documentation from the training provider which identifies course goals and objectives AND an hourly outline of topics taught MUST be attached.


MEMORANDUM

LOUISVILLE METRO POLICE DEPARTMENT

GREG FISCHER
MAYOR

STEVE CONRAD
CHIEF OF POLICE

TO: Major T. Hettich

FROM: Ofcr. John Daniel #2568 

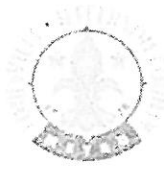
DATE: 022315

RE: NASRO Conference

I'm requesting to attend the 2015 Annual School Safety Conference of National Association of School Resource Officers Conference(NASRO) in Orlando, FL on 07/05/15-07/11/15.

This annual conference provides essential information, classes and resources on evolving safety in our schools. The training provides past, present and future trends of how today's youth impacts school learning environments while maintaining a safe school atmosphere. The NASRO Conference benefits every School Resource Officer within LMPD by new training areas that focus on current law enforcement situations in various schools across the country.

The 2015 NASRO Conference is funded by Councilwoman Vicky Welch in the amount of approximately \$3000. This opportunity provides the annual NASRO training for Officer John Daniel and Officer Peter Pastin. Therefore, there is no cost to Louisville Metro Police Department.



LOUISVILLE METRO OUT-OF-TOWN TRAVEL AUTHORIZATION REQUEST

Finance Use Only:	
Employee Supplier #	_____
Travel #	_____
Advance CK#	_____ Date _____

Date of Request 2/23/2015

Employee Name John Daniel Dept LMPD

Employee Phone 502 574-2135 E-Mail Address john.daniel@louisvilleky.gov

Contact: Lt. Schwab/Sgt. Kelly Lee Contact Phone 502 574-2135

Destination: Orlando, FL

Travel Dates 7/5/2015 to 7/11/2015

Conference Title (if applicable) National Association of School Resource Officers (NASRO)

Purpose of Trip Annual Conference for S R O's
Providing classes/training of new concepts of policing in schools.
(all conference information including costs must be attached)

Estimated Expenses:

Cost Center	Fund	Dept	Divison	Unit/Act	Account
					523583

Department Use:	
Prepaid:	
Airfare	\$ \$ 260.20
Registration	\$ \$ 500.00
Other (Describe):	\$
Total Estimated Prepayments:	\$ 760.20
Total Estimated Cost of Travel	\$ • 1954.48

Employee Advance:	
Per Diem	\$ 224.00
Hotel	\$ 938.28
Local Transportation	\$ 32.00
Other (Describe):	_____
Total Estimated Advance:	\$ 1,194.28

Employee Travel Agreement:

I certify that the proposed travel is for official Metro Government business and this this request conforms to Metro Government travel regulations. I agree to properly document the travel expenses and to provide a full and complete reporting of expenses within ten (10) business days of returning. I agree to have the full amount of the advance deducted from my wages should I fail to properly document the expenses for which the advance was granted.

Employee Signature: [Signature] Date: 02/23/15

APPROVALS	
Department Executive	_____ Date: _____
Cabinet Dir/Council Pres	_____ Date: _____
Finance Department	_____ Date: _____

Upon approval, the Finance Dept will issue the travel advance check and travel expense report form three business days prior to the scheduled trip.

C:\AC\BAY\2015 NASRO travel form\3 DANIEL V Adv. Req



LOUISVILLE METRO OUT-OF-TOWN TRAVEL EXPENSE REPORT

The Travel Expense Report must be submitted to the Finance Dept. within ten (10) working days of return from travel.

Finance Use Only:	
Employee Supplier #	_____
Travel #	_____
Advance Ck#	_____ Date: _____
Emp Reimb Ck#	_____ Date: _____
Cash Returned \$	_____ Date: _____

Employee Name(s): John Daniel
Department: _____

Contact Name: Kristie Martin
Contact Phone: 574-2497

Travel Destination: Orlando, FL

	Date:	Breakfast	Lunch	Dinner	Total
Departure:	<u>7/5/2015</u>				0.00
At Destination:	<u>7/5</u>				0.00
Return To Louisville:	<u>7/11/2015</u>				0.00

Cost Center	Fund	Dept	Divison	Unit/Act	Account	Total Per Diem
	1101	305	2539	253939	523583	\$ -

Cost of Travel (Department Use)	
Airfare: \$	<u>260.20</u> Ck# _____
Registration: \$	<u>500.00</u> Ck# _____
Other: \$	<u>-</u> Ck# _____
Other: \$	_____ Ck# _____
Total Exp: \$	<u>-</u>
Final Cost of Travel: \$	<u>760.20</u>

Hotel (attach receipt): _____

Local Transportation: _____

Other Expense: _____

Describe: _____

Describe: _____

Describe: _____

Total Exp \$ -

Advance _____

Due _____

-or- _____

Due Metro 0.00

Employee Signature _____ Date: _____

APPROVALS	
Department Executive	_____ Date: _____
Finance Department	_____ Date: _____

Travel Exceptions

Persons requesting exceptions to the travel policy must complete the exceptions form and submit it with the travel document for approval. A Travel Exception includes explanations on canceled travel expenses.

Employee Name John Daniel

Department LMPD

Waiver of policy is requestd on travel # _____ In the following area (s);

_____ Registration	_____ Non Per Diem Expenses
_____ Transportation	_____ Rental Vehicle
_____ Lodging	_____ Other

Reason waiver is needed or reason travel was canceled after expenses were incurred. For canceled travels list refunds received and expenses not refunded

I certify that the waiver, requested above, is necessary for the travel.
Employee Signature: _____

Approvals
Department Director: _____
Cabinet Secretary: _____
Chief Financial Officer: _____



Printed: 02/23/2015

Reservation Re-Cap

Guest Information

Confirmation# RR716B4C0

John Daniel
Po Box 75

Bardstown, KY 40004
USA

Home Phone#: (502) 379 - 2061
Office Phone#:
Fax Phone#:

Additional Names: _____

E-mail: john.daniel@louisvilleky.gov

Rate/Stay Summary

Arrive: Sunday, July 05, 2015
Depart: Saturday, July 11, 2015

#A: 2 **#Y:** 0 **#C:** 0
#C2: 0 **#C3:** 0
Rm Type: ON
of Rms: 1
Nights: 6

Date	Tariff	Rate	Package	Price
Sunday, July 05,2015	GROUP	139.00		
Monday, July 06,2015	GROUP	139.00		
Tuesday, July 07,2015	GROUP	139.00		
Wednesday, July 08,2015	GROUP	139.00		
Thursday, July 09,2015	GROUP	139.00		
Friday, July 10,2015	GROUP	139.00		

Agent ID: PH
Agent Name:
Tour#: HelmsBriscoe - for commission
Tour Name:
Billing Source: 03633884

Total Tax: 104.28
Total Room: 834.00
Total Package: 0.00

Payment/Gtd Summary

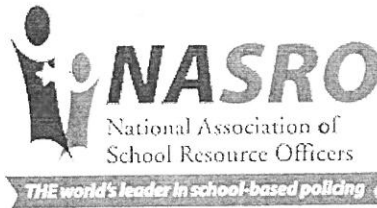
Gtd: YES **Method:** AMEX

1st Deposit Req: 0.00 **By:**
2nd Deposit Req: 0.00 **By:**

Made By:

Total Package: 0.00
Total Service Charge: 0.00
Total Room and Tax: 938.28
Total Other Posting: 0.00
Total Recurring Charges: 0.00
Sub Total: 938.28
Less Deposit Received: 0.00
Total Amount: 938.28

All Reservations must be cancelled at least 3 days prior to arrival in order to avoid a cancellation charge.



You are currently logged in as:
John Daniel
john.daniel@louisvilleky.gov

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View Class & Transaction History

Transaction ID	Description - Start/End Date	Original Price	Final Price	Status
1406928400 Timestamp: 2014-08-01 16:26:40	Membership Optional Invoice ID: 2014CONF Was Membership Free? YES (if applicable) Membership Expiration: 2015-11-15 (if applicable) Coupon 1 Type: Amount: (if applicable) Coupon 2 Type: Amount: (if applicable) Coupon 3 Type: Amount: (if applicable)	\$40.00	\$0	PAID
1424700869 Timestamp: 2015-02-23 08:14:29	Conference - 2015 Conference [Event ID: 128] 2015-07-05 – 2015-07-10 Optional Invoice ID: Was Membership Free? (if applicable) Membership Expiration: (if applicable) Coupon 1 Type: Amount: (if applicable) Coupon 2 Type: Amount: (if applicable) Coupon 3 Type: Amount: (if applicable)	\$500.00	\$500.00	INVOICED

Web Admin

Web Design Birmingham by: Wilson Computer Support



National Association of School Resource Officers
2020 Valleydale Road, Suite 207A, Hoover, AL 35244
Toll Free: (888) 31-NASRO or (888) 316-2776
Office: (205) 739-6060 · Fax: (205) 536-9255



Thank you for your purchase!

Louisville, KY - SDF to Orlando, FL - MCO

New Purchases in Trip

Air

Louisville, KY - SDF to Orlando, FL - MCO
Sunday, July 5, 2015 - Saturday, July 11, 2015

Air Total: \$260.20

Amount Paid
\$260.20

Trip Total
\$260.20

 **SUN 07/05/15 - Orlando**

New purchases added to your trip.

AIR

Louisville, KY - SDF to Orlando, FL - MCO
07/05/2015 - 07/11/2015

Confirmation #
8JG8XA

Adult Passenger(s)

JOHN DANIEL
Subscribe to Flight Status Messaging

Rapid Rewards

00000431645620

DEPART	01:05 PM	Depart Louisville, KY (SDF) on Southwest Airlines	Flight #479 	Sunday, July 5, 2015
SUN	03:10 PM	Arrive in Orlando, FL (MCO)	WiFi available	Travel Time 2 h 05 m (Nonstop) Wanna Get Away
RETURN	11:15 AM	Depart Orlando, FL (MCO) on Southwest Airlines	Flight #1115 	Saturday, July 11, 2015
SAT	01:15 PM	Arrive in Louisville, KY (SDF)	WiFi available	Travel Time 2 h 00 m (Nonstop) Wanna Get Away

What you need to know to travel:

Check-in: Be sure to arrive at the departure gate with your boarding pass at least 10 minutes before your scheduled departure time. Otherwise, your reserved space may be cancelled and you won't be eligible for denied booking compensation.

No Show Policy: If you are not planning to travel on any portion of this itinerary, please cancel your

Southwest Airlines - Purchase Confirmation

reservation at least 10 minutes prior to scheduled departure of the flight. For tickets purchased on or after May 10, 2013 and travel beginning September 13, 2013, Customers who fail to cancel reservations for a Wanna Get Away or DING! fare segment at least ten (10) minutes prior to travel and who do not board the flight will be considered a no show, and all remaining, unused funds on this reservation will be forfeited, including Business Select and Anytime funds.

PRICE: ADULT

Trip	Routing	Fare Type View Fare Rules	Fare Details	Quantity	Total
Depart	SDF-MCO	Wanna Get Away Excellent Value	<ul style="list-style-type: none"> No Change Fees (applicable fare difference applies) Reusable Funds (nontransferable - no name changes allowed) Nonrefundable unless purchased with Points 	1	\$137.10
Return	MCO-SDF	Wanna Get Away Excellent Value	<ul style="list-style-type: none"> No Change Fees (applicable fare difference applies) Reusable Funds (nontransferable - no name changes allowed) Nonrefundable unless purchased with Points 	1	\$123.10
Subtotal					\$260.20
					Fare Breakdown

Carry-on Items: 1 bag + 1 small personal item are free, see full details.
Checked Items: First and second bags are free, size and weight limits apply.

Bag Charge \$0.00

Air Total:
\$260.20

Gov't taxes & fees now included

Purchaser Name **John Daniel** Billing Address 1004 Timberwood Ct
Coxs Creek, KY US 40013

Form of Payment	Amount Applied
American Express - XXXXXXXXXXX-1017	\$260.20

Your American Express credit card ending in -1017 has been added to your MySouthwest account

Amount Paid
\$260.20

Trip Total
\$260.20



JUL 5
SUN **07/05/15 - Orlando**

AIR

Louisville, KY - SDF to Orlando, FL - MCO
07/05/2015 - 07/11/2015

Confirmation #
8JG8XA

Passenger(s) **JOHN DANIEL**
Rapid Rewards # **00000431645620**

JUL 5 SUN	01:05 PM	Depart Louisville, KY (SDF) on Southwest Airlines	Flight #479 <small>Southwest</small>	Sunday, July 5, 2015
	03:10 PM	Arrive in Orlando, FL (MCO)		Travel Time 2 h 05 m (Nonstop) Wanna Get Away
JUL 11 SAT	11:15 AM	Depart Orlando, FL (MCO) on Southwest Airlines	Flight #1115 <small>Southwest</small>	Saturday, July 11, 2015
	01:15 PM	Arrive in Louisville, KY (SDF)		Travel Time 2 h 00 m (Nonstop) Wanna Get Away

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- Traveling with Pets
- Purchasing & Refunds
- Lost and Found 
- Baggage Policies



2015 25th Anniversary
SCHOOL SAFETY CONFERENCE

July 5-10, 2015
Orlando, Florida

The National Association of School Resource Officers will hold its 25th annual School Safety Conference July 5-10, 2015 at the Rosen Shingle Creek Resort in Orlando, Florida. The Florida Association of School Resource Officers will host the conference, and it promises to be one of the best conferences yet. The NASRO conference will bring together school resource officers, law enforcement, school security/safety professionals, school board members, school administrators, and others to receive superior training and networking opportunities.

Attendees will have the opportunity to receive 30 hours of training; view an exhibit hall with the latest in products, technology and innovations; complete a NASRO Training Course onsite at no additional charge; and interact with SROs, School Administrators, Sheriffs and Chiefs of Police from throughout the country and internationally.

Sunday, July 5

10:00 am – 11:00 am	Non-Denomination Worship Service
3:00 pm – 6:00 pm	Attendee Registration
7:00 pm – 8:30 pm	Night of Praise

Monday, July 6

7:00 am – 8:45 am	Conference Registration
7:30 am – 1:00 pm	Exhibit Hall Open
7:30 am – 9:00 am	Breakfast
9:00 am – 10:30 am	Opening Ceremonies
10:30 am – 10:45 am	Break
10:45 am – 11:45 am	General Session: Keynote Speaker

	Lt. Col. Dave Grossman Sponsored by Clear Armor
11:45 am – 12:45 pm	Lunch (box lunches for purchase in the exhibit hall)
1:00 pm – 4:00 pm	General Session: Keynote Speaker Lt. Col. Dave Grossman Sponsored by Clear Armor
1:00 pm – 5:00 pm	<i>NASRO COURSES:</i> Basic Course Advanced Course Supervisor & Management
1:00 pm – 5:00 pm	IPMBA Cyclist Course
1:00 pm – 3:00 pm	Just Kidding Event for children and spouses of attendees
4:30 pm – 7:30 pm	Exhibit Hall Reception
TBA	NASRO Store

Tuesday, July 7

8:00 am – 5:00 pm	<i>NASRO COURSES:</i> Basic Course Advanced Course Supervisor & Management Comparative Compliance
8:00 am – 5:00 pm	IPMBA Cyclist Course
8:00 am – 3:30 pm	Exhibit Hall Open
8:00 am – 9:30 am	Coffee and donuts in the Exhibit Hall Exhibit Hall Training Sessions
9:45 am – 11:30 am	Breakout Training- SRO Triad
11:30 am – 1:00 pm	Awards lunch- NASRO Conference Participants and Invited Guest Only
1:00 pm – 4:15 pm	Breakout Training- SRO Triad

4:30 pm – 5:00 pm Regional Meetings
Region 1 (FL, GA, NC, SC,USVI, PR)
Region 2 (DC, KY, OH, MD, VA, WV)
Region 3 (DE, NJ, NY, PA)
Region 4 (CT, ME, MA, NH, RI, VT)
Region 5 (IA, IL, IN, MO, MI)
Region 6 (AL, AR, LA, MS, TN)
Region 7 (AZ, NM, OK, TX)
Region 8 (CO, KS, MN, MT, NE, ND, SD, UT, WI, WY)
Region 9 (AK, CA, HI, ID, NV, OR, WA, Canada)

1:00 pm – 3:00 pm Just Kidding Event
for children and spouses of attendees

TBA NASRO Store

7:30 pm – 11:30 pm Karaoke Live Event
Hosted by Raptor

Wednesday, July 8

8:00 am – 12:00 pm *NASRO COURSES:*
Basic Course
Advanced Course
Supervisor & Management

8:00 am – 5:00 pm IPMBA Cyclist Course

8:30 am – 12:00 pm General Session: Keynote Speaker
Bernie James, *National School Law Update*

TBA Golf Tournament

Thursday, July 9

8:00 am – 5:00 pm *NASRO COURSES:*
Basic Course
Advanced Course
Supervisor & Management

8:00 am – 5:00 pm IPMBA Cyclist Course

8:30 am – 11:30 am	Breakout Training- SRO Triad
11:30 am – 1:00 pm	Lunch (on your own)
1:00 pm – 4:15 pm	Breakout Training- SRO Triad
1:00 pm – 4:15 pm	State Association Meeting
1:00 pm – 3:00 pm	Just Kidding Event for children and spouses of attendees
TBA	NASRO Store

Friday, July 10

8:00 am – 5:00 pm	NASRO Basic SRO Course
8:30 am – 9:30 am	General Membership Meeting
9:30 am – 11:30 am	Keynote Speaker- TBA
11:30 am – 12:00 pm	Closing Ceremony

Saturday, July 11

8:00 am – 5:00 pm	NASRO Basic SRO Course
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Keynote Presenters:

Lt. Col Dave Grossman

Lt. Col. Dave Grossman is an internationally recognized scholar, author, soldier, and speaker who is one of the world's foremost experts in the field of human aggression and the roots of violence and violent crime. Grossman is also one of the nation's leading law enforcement trainers. He is the author of the book, *On Killing*. He has served as a trainer and keynote speaker for all major national and international law enforcement training organizations (including: FLETC, IALEFI, ASLET, NTOA and PPCT) and he has taught the representatives of literally thousands of federal and regional agencies in the US, Canada, New Zealand, and Australia.

Bernie James, J.D., Professor of Law

Bernie James, a professor at Pepperdine University, is a contributing editor to the NASRO *Journal of School Safety*. He specializes in Civil Rights, Constitutional Law, and Education Law, and is author of the textbook *Education Policy and the Law: Cases and Commentary* and numerous articles on law, education, and religion. He lectures in the United States and Canada on constitutional issues, and serves as a commentator for the national and local media discussing U.S. Supreme Court decisions.

The NASRO tradition of “Karaoke Live Night” will continue this year on Tuesday evening. This is a fun event for the entire family. Sponsored by Raptor Technologies.

The exhibit hall will be featured on Monday and Tuesday.

“Just Kidding” program will be offered for children and spouses of conference attendees.

Networking opportunities.

NASRO Courses:

	BASIC SRO	ADVANCED SRO	SUPV & MGT	IPMBA Course	COMPLIANCE
Mon, July 6	Opening Session	Opening Session	Opening Session	Opening Session	Opening Session
Mon, July 6	1:00-5:00	1:00-5:00	1:00-5:00	1:00-5:00	Keynote Speaker
Tues, July 7	8:00-5:00	8:00-5:00	8:00-5:00	8:00-5:00	8:00-5:00
Wed, July 8	8:00 - 12:00	8:00 - 12:00	8:00 - 12:00	8:00 – 5:00	Keynote Speaker
Thurs, July 9	8:00-5:00	8:00-5:00	8:00-5:00	8:00-5:00	Breakout Sessions
Fri, July 10	8:00-5:00	Closing Speaker	Closing Speaker	8:00-12:00	Closing Speaker
Sat, July 11	8:00-5:00				

Conference Registration Rates:

Register and *PAY* by January 15, 2015 for just \$400.

Register by May 31, 2015 at \$500 for current NASRO Members and \$550 for non-members.

Register after May 31, 2015 at \$550 for current NASRO members and \$600 for non-members.

Register 5 attendees or more from the same agency at the same time, and the 6th attendees is FREE!

Lodging:

Make hotel reservations by calling 866-996-6338. Use the NASRO conference discount code **38227** in order to receive the discounted rate of \$139.00 (plus tax) per night. Reservations must be made by June 5, 2015 to guarantee the \$139.00 rate.

(Speakers and agenda are subject to change.)

Book A Shuttle

Pricing Details

	<u>Each Adult</u>	<u>Each Child *</u>	<u>Total Price</u>
Roundtrip	\$32.00	\$0.00	\$64.00
One-Way	\$20.00	\$0.00	\$40.00

Please ensure that all passengers are traveling on the same flight. For those traveling on separate flights, separate bookings must be made.

* Children (Ages 4-11)

[Continue](#)

Trip Summary

Pick-Up:

[MCO - Orlando International Airport](#)

[\(Default.aspx\)](#)

Drop-Off:

[Rosen Shingle Creek Main Entr.](#)

[9939 Universal Blvd, Orlando](#)

[\(Default.aspx\)](#)

Date:

[Sunday, July 05, 2015](#)

[\(Default.aspx\)](#)

Number Of Passengers:

[Adults: 2](#)

[\(Default.aspx\)](#)

Service Type:

Shuttle



Edit



LOUISVILLE METRO POLICE DEPARTMENT

Request for Training



To: Chief of Police

Date: 022315

From: Peter Pastin

Rank: Officer

Code #: 2092

Present Assignment: 3rd Division

How long? 10 years

Are you a KLEC certified instructor? Yes No

Is this class mandatory for your current position or for maintaining a certificate? Yes No

I realize that in making this request, the benefit to the department from this training, my past performance, my present assignment and the availability of training funds will be determining factors in its consideration. I also understand that all course materials (books, pamphlets and other media) become the property of the department. Originals or suitable copies shall be submitted to the Training Division commander within ten (10) days of my return to regular duty.

Signature: 

Training Description

Name of course: 2015 Annual School Safety Conference

Name of school or course provider: National Association of School Resource Officer Conference(NASRO)

Location: Orlando, FL

Dates / From: 07/05/15

End: 07/11/15

Total Costs: \$ 0

Funding Source: Metro Council

Reason for requesting this training: (Explain how this training is applicable to your assignment, furthers your personal career goals and benefits the department. Identify course goals and objectives, if not included in an attachment).

Annual conference which provides essential information, classes and resources on evolving safety in our schools. Training provides past, present and future trends of how today's youth impacts school learning environments while maintaining a safe school atmosphere. The NASRO Conference benefits every School Resource Officer within LMPD by new training areas that focus on current law enforcement situations in various schools across the country.

Recommendations

Approved Disapproved Division/Unit Commander: _____ Date: _____

Approved Disapproved Special Team Commander: _____ Date: _____

Approved Disapproved Training Division Commander: _____ Date: _____

Approved Disapproved Chief of Police/Designee: _____ Date: _____

- Attachments:
- Brochure or documentation identifying course goals and objectives *
 - Louisville/Jefferson County Metro Government Travel Authorization/Travel Exceptions Forms
 - Registration form for specific school
 - Hourly outline for specific course *

* If the course is to be submitted to satisfy required KLEPPF training, documentation from the training provider which identifies course goals and objectives AND an hourly outline of topics taught MUST be attached.

MEMORANDUM

LOUISVILLE METRO POLICE DEPARTMENT

GREG FISCHER
MAYOR

STEVE CONRAD
CHIEF OF POLICE

TO: Major T. Hettich

FROM: Ofcr. Peter Pastin #2092 *PP*

DATE: 022315

RE: NASRO Conference

I'm requesting to attend the 2015 Annual School Safety Conference of National Association of School Resource Officers Conference(NASRO) in Orlando, FL on 07/05/15-07/11/15.

This annual conference provides essential information, classes and resources on evolving safety in our schools. The training provides past, present and future trends of how today's youth impacts school learning environments while maintaining a safe school atmosphere. The NASRO Conference benefits every School Resource Officer within LMPD by new training areas that focus on current law enforcement situations in various schools across the country.

The 2015 NASRO Conference is funded by Councilwoman Vicky Welch in the amount of approximately \$3000. This opportunity provides the annual NASRO training for Officer Peter Pastin and Officer John Daniel. Therefore, there is no cost to Louisville Metro Police Department.



LOUISVILLE METRO OUT-OF-TOWN TRAVEL AUTHORIZATION REQUEST

Finance Use Only:	
Employee Supplier #	_____
Travel #	_____
Advance CK#	_____ Date _____

Date of Request 2/23/2015

Employee Name Peter Pastin Dept LMPD

Employee Phone 502 574-2135 E-Mail Address peter.pastin@louisvilleky.gov

Contact: Lt.Schwab/Sgt. Kelly Lee Contact Phone 502 574-2135

Destination: Orlando, FL

Travel Dates 7/5/2015 to 7/11/2015

Conference Title (if applicable) National Association of School Resource Officers (NASRO)

Purpose of Trip Annual Conference for S R O's
Providing classes/training of new concepts of policing in schools.
(all conference information including costs must be attached)

Estimated Expenses:

Cost Center	Fund	Dept	Divison	Unit/Act	Account
					523583

Department Use:	
Prepaid:	
Airfare	\$ \$ 249.20
Registration	\$ \$ 500.00
Other (Describe):	\$ _____
Total Estimated Prepayments:	\$ 749.20
Total Estimated Cost of Travel	\$ • 1005.20

Employee Advance:	
Per Diem	\$ 224.00
Hotel	\$ -
Local Transportation	\$ 32.00
Other (Describe):	_____
Total Estimated Advance:	\$ 256.00

Employee Travel Agreement:

I certify that the proposed travel is for official Metro Government business and this this request conforms to Metro Government travel regulations. I agree to properly document the travel expenses and to provide a full and complete reporting of expenses within ten (10) business days of returning. I agree to have the full amount of the advance deducted from my wages should I fail to properly document the expenses for which the advance was granted.

Employee Signature: Peter Pastin Date: 2/23/15

APPROVALS	
Department Executive	_____ Date: _____
Cabinet Dir/Council Pres	_____ Date: _____
Finance Department	_____ Date: _____



LOUISVILLE METRO OUT-OF-TOWN TRAVEL EXPENSE REPORT

The Travel Expense Report must be submitted to the Finance Dept. within ten (10) working days of return from travel.

Finance Use Only:	
Employee Supplier #	_____
Travel #	_____
Advance Ck#	_____ Date: _____
Emp Reimb Ck#	_____ Date: _____
Cash Returned \$	_____ Date: _____

Employee Name(s): Peter Pastin
Department: _____

Contact Name: Kristie Martin
Contact Phone: 574-2497

Travel Destination: Orlando, FL

	Date:	Breakfast	Lunch	Dinner	Total
Departure:	<u>7/5/2015</u>				0.00
At Destination:	<u>7/5</u>				0.00
Return To Louisville:	<u>7/11/2015</u>				0.00

Cost Center	Fund	Dept	Divison	Unit/Act	Account
	<u>1101</u>	<u>305</u>	<u>2539</u>	<u>253939</u>	<u>523583</u>

Total Per Diem \$ -

Cost of Travel (Department Use)	
Airfare: \$ <u>249.20</u> Ck# _____	
Registration: \$ <u>500.00</u> Ck# _____	
Other: \$ <u>-</u> Ck# _____	
Other: \$ _____ Ck# _____	
Total Exp: \$ <u>-</u>	
Final Cost of Travel: \$ <u>749.20</u>	

Hotel (attach receipt): _____
Local Transportation: _____
Other Expense: _____
Describe: _____

← Total Exp \$ - →

Advance _____
Due _____
-or-
Due Metro 0.00

Employee Signature _____ Date: _____

APPROVALS	
Department Executive	_____ Date: _____
Finance Department	_____ Date: _____

Travel Exceptions

Persons requesting exceptions to the travel policy must complete the exceptions form and submit it with the travel document for approval. A Travel Exception includes explanations on canceled travel expenses.

Employee Name Peter Pastin

Department LMPD

Waiver of policy is requestd on travel # _____ In the following area (s);

_____ Registration _____ Non Per Diem Expenses

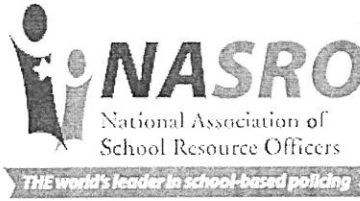
_____ Transportation _____ Rental Vehicle

_____ Lodging _____ Other

Reason waiver is needed or reason travel was canceled after expenses were incurred. For canceled travels list refunds received and expenses not refunded

I certify that the waiver, requested above, is necessary for the travel.
Employee Signature: _____

Approvals
Department Director: _____
Cabinet Secretary: _____
Chief Financial Officer: _____



You are currently logged in as:
Peter Pastin
peter.pastin@louisvilleky.gov

[Home](#) [About](#) [Member Only](#) [Jobs](#) [Conference](#) [Training](#)

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View Class & Transaction History

Transaction ID	Product / Description	Original Price	Final Price	Status
1407268933 Timestamp: 2014-08-05 15:02:13	Membership Optional Invoice ID: 2014CONF Was Membership Free? YES (if applicable) Membership Expiration: 2015-11-15 (if applicable) Coupon 1 Type: Amount: (if applicable) Coupon 2 Type: Amount: (if applicable) Coupon 3 Type: Amount: (if applicable)	\$40.00	\$0	PAID
1423748144 Timestamp: 2015-02-12 07:35:44	Conference - 2015 Conference [Event ID: 128] 2015-07-05 – 2015-07-10 Optional Invoice ID: 16223CONF Was Membership Free? (if applicable) Membership Expiration: (if applicable) Coupon 1 Type: Amount: (if applicable) Coupon 2 Type: Amount: (if applicable) Coupon 3 Type: Amount: (if applicable)	\$500.00	\$500	INVOICED

Web Admin

Web Design Birmingham by: Wilson Computer Support



National Association of School Resource Officers
2020 Valleydale Road, Suite 207A, Hoover, AL 35244
Toll Free: (888) 31-NASRO or (888) 316-2776
Office: (205) 739-6060 · Fax: (205) 536-9255

FW: Flight reservation (85IIMD) | 05JUL15 | SDF-MCO | Pastin/Peter

PETE PASTIN [ppastin@msn.com]

Sent: Monday, February 23, 2015 11:56 AM

To: Daniel, John

Date: Thu, 12 Feb 2015 05:56:06 -0800

From: SouthwestAirlines@luv.southwest.com

Subject: Flight reservation (85IIMD) | 05JUL15 | SDF-MCO | Pastin/Peter

To: PPASTIN@MSN.COM

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Upcoming Trip: 07/05/15 - Orlando



AIR Confirmation: 85IIMD

Confirmation Date: 02/12/2015

Passenger(s)	Rapid Rewards #	Ticket #	Expiration	Est. Points Earned
PASTIN/PETER	140137782	5262482522712	Feb 12, 2016	1233

Rapid Rewards points earned are only estimates. Visit your (MySouthwest, Southwest.com or Rapid Rewards) account for the most accurate totals - including A-List & A-List Preferred bonus points.

Date	Flight	Departure/Arrival
Sun Jul 5	479	Depart LOUISVILLE, KY (SDF) on Southwest Airlines at 1:05 PM Arrive in ORLANDO, FL (MCO) at 3:10 PM Travel Time 2 hrs 5 mins Wanna Get Away
Sat Jul 11	1115	Depart ORLANDO, FL (MCO) on Southwest Airlines at 11:15 AM Arrive in LOUISVILLE, KY (SDF) at 1:15 PM Travel Time 2 hrs 0 mins Wanna Get Away

What you need to know to travel:

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Remember to be in the gate area on time and ready to board:

- 30 minutes prior to scheduled departure time: We may begin boarding as early as 30 minutes prior to your flight's scheduled departure time. We encourage all passengers to plan to arrive in the gate area no later than this time.
- 10 minutes prior to scheduled departure time: All passengers must obtain their boarding passes and be in the gate area available for boarding at least 10 minutes prior to your flight's scheduled departure time. If not, Southwest may cancel your reserved space and you will not be eligible for denied boarding compensation.
- If you do not plan to travel on your flight: In accordance with Southwest's No Show Policy, you must notify Southwest at least 10 minutes prior to your flight's scheduled departure if you do not plan to travel on the flight. If not, Southwest will cancel your reservation and all funds will be forfeited.

Air Cost: 249.20

Carryon Items: 1 Bag + small personal item are free. See full details. Checked Items: First and second bags fly free. Weight and size limits apply.

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SDF WN ORL104.19MLN7WNR WN SDF101.40SJNUWNR 205.59 END ZPSDFMCO XFSD4.5MCO4 5 AY11.20\$SDF5.60 MCO5.60

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Cost and Payment Summary

AIR - 85IIMD

Base Fare	\$ 205.59
Excise Taxes	\$ 15.41
Segment Fee	\$ 8.00
Passenger Facility Charge	\$ 9.00
September 11th Security Fee	\$ 11.20
Total Air Cost	\$ 249.20

Payment Information

Payment Type: Visa XXXXXX XXXX5588
Date: Feb 12, 2015
Payment Amount: \$249.20

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2/23/2015

FW: Flight reservation (85IIMD) | 05JUL15 | SDF-MCO | Pastin/Peter

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² Security Fee is the government-imposed September 11th Security Fee.

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2015 25th Anniversary
SCHOOL SAFETY CONFERENCE

July 5-10, 2015
Orlando, Florida

The National Association of School Resource Officers will hold its 25th annual School Safety Conference July 5-10, 2015 at the Rosen Shingle Creek Resort in Orlando, Florida. The Florida Association of School Resource Officers will host the conference, and it promises to be one of the best conferences yet. The NASRO conference will bring together school resource officers, law enforcement, school security/safety professionals, school board members, school administrators, and others to receive superior training and networking opportunities.

Attendees will have the opportunity to receive 30 hours of training; view an exhibit hall with the latest in products, technology and innovations; complete a NASRO Training Course onsite at no additional charge; and interact with SROs, School Administrators, Sheriffs and Chiefs of Police from throughout the country and internationally.

Sunday, July 5

10:00 am – 11:00 am	Non-Denomination Worship Service
3:00 pm – 6:00 pm	Attendee Registration
7:00 pm – 8:30 pm	Night of Praise

Monday, July 6

7:00 am – 8:45 am	Conference Registration
7:30 am – 1:00 pm	Exhibit Hall Open
7:30 am – 9:00 am	Breakfast
9:00 am – 10:30 am	Opening Ceremonies
10:30 am – 10:45 am	Break
10:45 am – 11:45 am	General Session: Keynote Speaker

	Lt. Col. Dave Grossman Sponsored by Clear Armor
11:45 am – 12:45 pm	Lunch (box lunches for purchase in the exhibit hall)
1:00 pm – 4:00 pm	General Session: Keynote Speaker Lt. Col. Dave Grossman Sponsored by Clear Armor
1:00 pm – 5:00 pm	<i>NASRO COURSES:</i> Basic Course Advanced Course Supervisor & Management
1:00 pm – 5:00 pm	IPMBA Cyclist Course
1:00 pm – 3:00 pm	Just Kidding Event for children and spouses of attendees
4:30 pm – 7:30 pm	Exhibit Hall Reception
TBA	NASRO Store

Tuesday, July 7

8:00 am – 5:00 pm	<i>NASRO COURSES:</i> Basic Course Advanced Course Supervisor & Management Comparative Compliance
8:00 am – 5:00 pm	IPMBA Cyclist Course
8:00 am – 3:30 pm	Exhibit Hall Open
8:00 am – 9:30 am	Coffee and donuts in the Exhibit Hall Exhibit Hall Training Sessions
9:45 am – 11:30 am	Breakout Training- SRO Triad
11:30 am – 1:00 pm	Awards lunch- NASRO Conference Participants and Invited Guest Only
1:00 pm – 4:15 pm	Breakout Training- SRO Triad

4:30 pm – 5:00 pm Regional Meetings
Region 1 (FL, GA, NC, SC,USVI, PR)
Region 2 (DC, KY, OH, MD, VA, WV)
Region 3 (DE, NJ, NY, PA)
Region 4 (CT, ME, MA, NH, RI, VT)
Region 5 (IA, IL, IN, MO, MI)
Region 6 (AL, AR, LA, MS, TN)
Region 7 (AZ, NM, OK, TX)
Region 8 (CO, KS, MN, MT, NE, ND, SD, UT, WI, WY)
Region 9 (AK, CA, HI, ID, NV, OR, WA, Canada)

1:00 pm – 3:00 pm Just Kidding Event
for children and spouses of attendees

TBA NASRO Store

7:30 pm – 11:30 pm Karaoke Live Event
Hosted by Raptor

Wednesday, July 8

8:00 am – 12:00 pm *NASRO COURSES:*
Basic Course
Advanced Course
Supervisor & Management

8:00 am – 5:00 pm IPMBA Cyclist Course

8:30 am – 12:00 pm General Session: Keynote Speaker
Bernie James, *National School Law Update*

TBA Golf Tournament

Thursday, July 9

8:00 am – 5:00 pm *NASRO COURSES:*
Basic Course
Advanced Course
Supervisor & Management

8:00 am – 5:00 pm IPMBA Cyclist Course

8:30 am – 11:30 am	Breakout Training- SRO Triad
11:30 am – 1:00 pm	Lunch (on your own)
1:00 pm – 4:15 pm	Breakout Training- SRO Triad
1:00 pm – 4:15 pm	State Association Meeting
1:00 pm – 3:00 pm	Just Kidding Event for children and spouses of attendees
TBA	NASRO Store

Friday, July 10

8:00 am – 5:00 pm	NASRO Basic SRO Course
8:30 am – 9:30 am	General Membership Meeting
9:30 am – 11:30 am	Keynote Speaker- TBA
11:30 am – 12:00 pm	Closing Ceremony

Saturday, July 11

8:00 am – 5:00 pm	NASRO Basic SRO Course
-------------------	------------------------

Keynote Presenters:

Lt. Col Dave Grossman

Lt. Col. Dave Grossman is an internationally recognized scholar, author, soldier, and speaker who is one of the world's foremost experts in the field of human aggression and the roots of violence and violent crime. Grossman is also one of the nation's leading law enforcement trainers. He is the author of the book, *On Killing*. He has served as a trainer and keynote speaker for all major national and international law enforcement training organizations (including: FLETC, IALEFI, ASLET, NTOA and PPCT) and he has taught the representatives of literally thousands of federal and regional agencies in the US, Canada, New Zealand, and Australia.

Bernie James, J.D., Professor of Law

Bernie James, a professor at Pepperdine University, is a contributing editor to the NASRO *Journal of School Safety*. He specializes in Civil Rights, Constitutional Law, and Education Law, and is author of the textbook *Education Policy and the Law: Cases and Commentary* and numerous articles on law, education, and religion. He lectures in the United States and Canada on constitutional issues, and serves as a commentator for the national and local media discussing U.S. Supreme Court decisions.

The NASRO tradition of “Karaoke Live Night” will continue this year on Tuesday evening. This is a fun event for the entire family. Sponsored by Raptor Technologies.

The exhibit hall will be featured on Monday and Tuesday.

“Just Kidding” program will be offered for children and spouses of conference attendees.

Networking opportunities.

NASRO Courses:

	BASIC SRO	ADVANCED SRO	SUPV & MGT	IPMBA Course	COMPLIANCE
Mon, July 6	Opening Session	Opening Session	Opening Session	Opening Session	Opening Session
Mon, July 6	1:00-5:00	1:00-5:00	1:00-5:00	1:00-5:00	Keynote Speaker
Tues, July 7	8:00-5:00	8:00-5:00	8:00-5:00	8:00-5:00	8:00-5:00
Wed, July 8	8:00 - 12:00	8:00 - 12:00	8:00 - 12:00	8:00 – 5:00	Keynote Speaker
Thurs, July 9	8:00-5:00	8:00-5:00	8:00-5:00	8:00-5:00	Breakout Sessions
Fri, July 10	8:00-5:00	Closing Speaker	Closing Speaker	8:00-12:00	Closing Speaker
Sat, July 11	8:00-5:00				

Conference Registration Rates:

Register and *PAY* by January 15, 2015 for just \$400.

Register by May 31, 2015 at \$500 for current NASRO Members and \$550 for non-members.

Register after May 31, 2015 at \$550 for current NASRO members and \$600 for non-members.

Register 5 attendees or more from the same agency at the same time, and the 6th attendees is FREE!

Lodging:

Make hotel reservations by calling 866-996-6338. Use the NASRO conference discount code **38227** in order to receive the discounted rate of \$139.00 (plus tax) per night. Reservations must be made by June 5, 2015 to guarantee the \$139.00 rate.

(Speakers and agenda are subject to change.)

Book A Shuttle

Pricing Details

	<u>Each Adult</u>	<u>Each Child *</u>	<u>Total Price</u>
Roundtrip	\$32.00	\$0.00	\$64.00
One-Way	\$20.00	\$0.00	\$40.00

Please ensure that all passengers are traveling on the same flight. For those traveling on separate flights, separate bookings must be made.

* Children (Ages 4-11)

[Continue](#)

Trip Summary

Pick-Up:

MCO - Orlando International Airport

[\(Default.aspx\)](#)

Drop-Off:

Rosen Shingle Creek Main Entr.

9939 Universal Blvd, Orlando

[\(Default.aspx\)](#)

Date:

Sunday, July 05, 2015

[\(Default.aspx\)](#)

Number Of Passengers:

Adults: 2

[\(Default.aspx\)](#)

Service Type:

Shuttle



5

9

Edit