

# Louisville Metro Council City Agency Request

- Neighborhood Development Fund (NDF)  
 Capital Infrastructure Fund (CIF)  
 Municipal Aid Program (MAP)

Primary Sponsor: Councilwoman Cindi Fowler

Amount: \$807.50 Date: 8/14/2015

Description of program/project including public purpose, additional funding sources, location of project/program and any external grantee(s):  
Cost of Metro Parks fees associated with the Southwest Festival "Concert in the Park", open to the public, at Sun Valley Park.

City Agency: Metro Parks  
Contact Person: Mike Slaton  
Agency Phone: 502-718-5405

I have reviewed this request for an expenditure of city tax dollars, and have determined the funds will be used for a public purpose.

14 District #      Cindi Fowler Council Member Signature      \$807.50 Amount      8/14/2015 Date

Approved by: \_\_\_\_\_ Date \_\_\_\_\_  
  Appropriations Committee Chairman

Clerk's Office & OMB Use Only:

Request Amount: \_\_\_\_\_ Amended Amount: \_\_\_\_\_  
Reference #: \_\_\_\_\_ To OMB: \_\_\_\_\_  
Budget Revision #: \_\_\_\_\_  
Account #: \_\_\_\_\_  
To Project Manager: \_\_\_\_\_ Completion Date: \_\_\_\_\_  
Actual Cost: \_\_\_\_\_ Funds Returned: \_\_\_\_\_

## NDF OR CIF INTERAGENCY CHECKLIST

Interagency Name: Metro Parks

Program/Project Name: Southwest Festival "Concert in the Park" Parks Fees

	Yes/No/NA
<b>Request Form:</b> Is the NDF Request Signed by all Council Member(s) Appropriating Funding?	YES
<b>Request Form:</b> If matching funds are to be used, are they disclosed with account numbers in the request form description?	N/A
<b>Request Form:</b> If matching funds are to be used, does the amount of the request exclude the matching fund amount?	N/A
<b>Request Form:</b> If other funds are to be used for this project, are they disclosed with account numbers in the request form description?	N/A
<b>Funding Source:</b> If CIF is being requested, does Metro Louisville own/will own the real estate, building or equipment? If not, the funding source is probably NDF.	N/A
<b>Funding Source:</b> If CIF is being requested, does the project have a useful life of more than one year? If not, the funding source is probably NDF.	N/A
<b>Ordinance Required:</b> Is the NDF request to a Metro Agency greater than \$5,000?	NO
<b>Ordinance Required:</b> Is the request a transfer from NDF to cost center? If so, is the amount given for the fiscal year \$25,000 or less?	N/A

Prepared by:

Date: 8/14/15



# METRO Parks

## Facility Rental Agreement

Contract #: 25146  
 Date: 14-Aug-15

User: mikes  
 Status: Firm

Louisville / Jefferson County Metro Government by and through its Metro Parks Department, 1297 Trevilian Way, Louisville, Kentucky 40213 hereby grants Southwest Festival Committee (hereinafter called the "Licensee") represented by Sandy Gentry, permission to use the Facilities as outlined, subject to the Terms and Conditions of this Agreement contained herein and attached hereto all of which form part of this Agreement.

- i) Purpose of Use: Special Event  
Concert
- ii) Conditions of Use: Using Stage for concert  
Metro Parks will deliver 20 trash cans and 10 picnic tables by 2pm Saturday.  
Electrician name and number to be provided:
- iii) Date(s) and Time(s) of Use: # of Bookings: 1 Starting: Sat 15 Aug 15 02:00 PM Expected: 500  
Ending: Sat 15 Aug 15 10:00 PM

Facility/Equipment	Day	Start Date	Start Time	End Date	End Time	Fee	XFee	Tax	Total
Sun Valley Park - Sun Valley Park - Special Event	Sat	15-Aug-15	02:00 PM	15-Aug-15	10:00 PM	\$212.50	\$595.00	\$0.00	\$807.50

iv) Additional Fees / DELIVERABLE ITEMS

Extra Fee - Bookings	Quantity	Hours	Charge	Tax	Total
Master Vending Permit 1 Day	1	8:00	\$212.50	\$0.00	\$212.50
Picnic Tables-(Set of 10-Delivered)	1	8:00	\$127.50	\$0.00	\$127.50
Trash Cans- 10	2	8:00	\$255.00	\$0.00	\$255.00
	4	24:00	\$595.00	\$0.00	\$595.00

v) Payment Method

Rental Fees	Extra Fees	Tax	Rental Total	Damage Deposit	Total Applied	Balance	Current
\$212.50	\$595.00	\$0.00	\$807.50	\$0.00	\$0.00	\$807.50	\$807.50

There is a \$50 fee for all returned checks

**Bowman, Michael**

---

**From:** Fowler, Cindi  
**Sent:** Friday, August 14, 2015 12:30 PM  
**To:** Bowman, Michael  
**Cc:** Fowler, Cindi  
**Subject:** SW Festival Concert Parks Fees NDF

Michael,  
Please sign the City Agency paperwork for the SW Festival "Concert in the Park" Parks fees in the amount of \$807.50  
Thanks  
Cindi

Thank you,  
Councilwoman Cindi Fowler  
Louisville Metro Council | District 14  
p:(502) 574-1114  
e: [cindi.fowler@louisvilleky.gov](mailto:cindi.fowler@louisvilleky.gov)

## Bowman, Michael

---

**From:** Slaton, Mike  
**Sent:** Friday, August 14, 2015 12:40 PM  
**To:** Bowman, Michael  
**Cc:** Babb, Jade R.; Tate, Regina L; Richards, Robyn  
**Subject:** RE: Sun Valley Concert tomorrow

Yes, we will accept

---

**From:** Bowman, Michael  
**Sent:** Friday, August 14, 2015 12:38 PM  
**To:** Slaton, Mike  
**Subject:** RE: Sun Valley Concert tomorrow

Mike,  
Can you confirm that Parks will be willing to accept this funding (\$807.50) for the SW Festival Concert Parks fees?

Thanks!



Michael Bowman | Legislative Assistant  
Office of Councilwoman Cindi Fowler  
Louisville Metro Council | District 14

p: 502.574.1114  
e: [michael.bowman@louisvilleky.gov](mailto:michael.bowman@louisvilleky.gov)  
w: [www.louisvilleky.gov/district14](http://www.louisvilleky.gov/district14)

**City Hall**  
601 West Jefferson Street, Ste. 307  
Louisville, Kentucky 40202

---

**From:** Slaton, Mike  
**Sent:** Friday, August 14, 2015 12:23 PM  
**To:** Bowman, Michael  
**Subject:** FW: Sun Valley Concert tomorrow

**Here is the contract**

---

**From:** Slaton, Mike  
**Sent:** Friday, August 14, 2015 11:23 AM  
**To:** Gentry, Sandy ([Sandy.Gentry@lge-ku.com](mailto:Sandy.Gentry@lge-ku.com))  
**Cc:** Risen, Lisa; Richards, Robyn ([Robyn.Richards@louisvilleky.gov](mailto:Robyn.Richards@louisvilleky.gov)); Tate, Regina L; Canuel, Jason T; Parker, Kenneth R; Gardner, Jacky  
**Subject:** Sun Valley Concert tomorrow

Sandy,