

0-200-26

Louisville Metro Council City Agency Request



- ☒ Neighborhood Development Fund (NDF)
- ☐ Capital Infrastructure Fund (CIF)
- ☐ Municipal Aid Program (MAP)
- ☐ Paving Fund (PAV)

Primary Sponsor: Councilman Ken Herndon

Amount: 10,000 **Date:** 07/21/2026

Description of program/project including public purpose, additional funding sources, location of project/program and any external grantee(s):

For District 4 to utilize services from contractor 502 Tree & Landscape for tree trimming. The work completed will only be in the right-of-way of District 4.

City Agency: Brightside Inc.,
Contact Person: Angela Richardson
Agency Phone: (502) 574-0067

I have reviewed this request for an expenditure of city tax dollars, and have determined the funds will be used for a public purpose and have the attached documentation from the receiving department concerning the project/expenditure.

<u>4</u>	<u>Ken Herndon</u>	<u>10,000.00</u>	<u>7/21/2026</u>
District #	Council Member Signature	Amount	Date

Approved by: _____ **Date** _____
 Appropriations Committee Chairman

Clerk's Office & OMB Use Only:

Request Amount: _____ Amended Amount: _____

Reference #: 0-200-26 To OMB: _____

Budget Revision #: _____

Account #: _____

To Project Manager: _____ Completion Date: _____

Actual Cost: _____ Funds Returned: _____

JS

Department/Project: Tree Trimming along District for through 502 Tree & landscape

Additional Signatures

I have reviewed this request for an expenditure of city tax dollars, and have determined the funds will be used for a public purpose.

Council Member Signature and Amount

District 1	_____	\$ _____
District 2	_____	\$ _____
District 3	_____	\$ _____
District 4	_____	\$ _____
District 5	_____	\$ _____
District 6	_____	\$ _____
District 7	_____	\$ _____
District 8	_____	\$ _____
District 9	_____	\$ _____
District 10	_____	\$ _____
District 11	_____	\$ _____
District 12	_____	\$ _____
District 13	_____	\$ _____
District 14	_____	\$ _____
District 15	_____	\$ _____
District 16	_____	\$ _____
District 17	_____	\$ _____
District 18	_____	\$ _____
District 19	_____	\$ _____
District 20	_____	\$ _____
District 21	_____	\$ _____
District 22	_____	\$ _____
District 23	_____	\$ _____
District 24	_____	\$ _____
District 25	_____	\$ _____
District 26	_____	\$ _____

NDF, CIF, MAP OR PAY INTERAGENCY CHECKLIST

Interagency Name: Brightside Inc,

Program/Project Name: Tree Trimming along District for through 502 Tree & landscape

	Yes/No/NA
Request Form: Is the Request Signed by all Council Member(s) Appropriating Funding?	Yes
Request Form: If matching funds are to be used, are they disclosed with account numbers in the request form description?	NA
Request Form: If matching funds are to be used, does the amount of the request exclude the matching fund amount?	NA
Request Form: If other funds are to be used for this project, are they disclosed with account numbers in the request form description?	NA
Funding Source: If CIF is being requested, does Metro Louisville own/will own the real estate, building or equipment? If not, the funding source is probably NDF.	NO JB
Funding Source: If CIF is being requested, does the project have a useful life of more than one year? If not, the funding source is probably NDF.	NO JB
Ordinance Required: Is the NDF request to a Metro Agency greater than \$5,000? If so, an ordinance is required.	YES JB
Ordinance Required: Is the request a transfer from NDF to cost center? If so, is the amount given for the fiscal year \$25,000 or less?	No
Supporting Documentation: Does the attachment include a valid estimate and description of cost?	Yes

Submitted by: Taylore Bass

Date: 7/21/2026



502 Tree And Landscape
5025231519
905 willow pointe dr
Louisville, KY 40299

Prepared For
Councilman Herndon
Brightside
444 S Fifth Street - Second Floor
Louisville, KY 40202

Estimate Date
07/26/2026

Estimate Number
581

Description	Rate	Qty	Line Total
Tree Trimming (district 4 as needed) Trim trees in right of way 12 ft or more above sidewalk, 14 ft or more above road way to clear all lamp poles and downtown Louisville signage this work would be preformed on a as needed basis multiple days of work not to exceed a total of \$10,000 budget	\$10,000.00	1	\$10,000.00
Subtotal			10,000.00
Tax			0.00
Estimate Total (USD)			\$10,000.00

Terms
Payment due upon completion of work (day of service)

Bass, Taylore

From: Richardson, Angela
Sent: Tuesday, July 21, 2026 11:47 AM
To: Bass, Taylore
Cc: Herndon, Ken
Subject: Re: CIF monies

Yes, I accept.

Angela Richardson, Interim Director
Brightside, Inc.
Angela.Richardson@louisvilleky.gov (502)574-0067

From: Bass, Taylore <Taylore.Bass@louisvilleky.gov>
Sent: Tuesday, 21 July 2026 11:43:11
To: Richardson, Angela <Angela.Richardson@louisvilleky.gov>
Cc: Herndon, Ken <Ken.Herndon@louisvilleky.gov>
Subject: CIF monies

Good afternoon,

Can you confirm Brightside will accept \$10K cost for the 502 Tree & Landscape services for district 4 to utilize services from 502 Tree & Landscape contractor for tree trimming. The work completed will only be in the right-of-way of District 4?

Best regards,



Taylore Bass, MPA

Legislative Assistant
District 4 Councilman Ken Herndon
601 W. Jefferson Street | Louisville, KY 40202
o: (502) 574-1104 | d: (502) 574-3453

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Golden, Amy

From: Bass, Taylore
Sent: Thursday, July 23, 2026 3:19 PM
To: Scotland, Christina; Harward, Sonya; Richardson, Angela
Cc: Golden, Amy
Subject: RE: Issue with \$10,000 for Landscaping through Brightside

Good afternoon,

For clarity, the \$10,000.00 allocation is intended for ongoing, as-needed services with 502 Tree and Landscaping and will be disbursed in parcels. No single invoice will exceed the \$7,500.00 threshold. Thank you for your collaboration and support.

Best regards,



Taylore Bass, MPA

Legislative Assistant
District 4 Councilman Ken Herndon
601 W. Jefferson Street | Louisville, KY 40202
o: (502) 574-1104 | d: (502) 574-3453

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From: Scotland, Christina <Christina.Scotland@louisvilleky.gov>
Sent: Thursday, July 23, 2026 3:03 PM
To: Bass, Taylore <Taylore.Bass@louisvilleky.gov>; Harward, Sonya <Sonya.Harward@louisvilleky.gov>; Richardson, Angela <Angela.Richardson@louisvilleky.gov>
Cc: Golden, Amy <Amy.Golden@louisvilleky.gov>
Subject: RE: Issue with \$10,000 for Landscaping through Brightside

Hi Taylore,

Sorry, this has become a frustrating situation. The NDF in and of itself is fine.

With the NDF going through a Metro department like Brightside, they have to abide by Metro's procurement policy, see below.

Any invoice over \$7,5000 requires a bit of extra work so that Brightside will be able to process it since Metro does not have a contract setup with the vendor 502 Tree and Landscape.