

**NEIGHBORHOOD DEVELOPMENT FUND
Not-for-Profit Transmittal and Approval Form**

Applicant/Program: Highland Community Ministries, Inc. - Annual Newsletter to 40204-40205 zip codes

Executive Summary of Request:
 Highland Community Ministries (HCM) is requesting funds for their annual 4-page newsletter to be mailed to their service area- ALL residents of the 40204-40205 zip codes. It is an outreach to the community to raise awareness about HCM serves, programs, build community and show appreciation for support given to HCM.

Is this program/project a fundraiser? Yes No
 Is this applicant a faith based organization? Yes No
 Does this application include funding for sub-grantee(s)? Yes No

I have reviewed the attached Neighborhood Development Fund Application and have found it complete and within Metro Council guidelines and request approval of funding in the following amount(s). I have read the organization's statement of public purpose to be furthered by the funds requested and I agree that the public purpose is legitimate. I have also completed the disclosure section below, if required.

2th Thomas L. Crow \$5,200.00 8/8/2016
 District # Council Member Signature Amount Date

Primary Sponsor Disclosure
 List below any personal or business relationship you, your family or your legislative assistant have with this organization, its volunteers, its employees or members of its board of directors.

Approved by:

 Appropriations Committee Chairman Date

Clerk's Office Only:
 Request Amount: _____ Committee Amended Appropriation: _____
 Original Appropriation: _____ Council Amended Appropriation: _____

**LOUISVILLE METRO COUNCIL
NEIGHBORHOOD DEVELOPMENT FUND APPLICATION CHECKLIST**

Legal Name of Applicant Organization: Highland Community Ministries, INC. Annual Newsletter

Program Name and Request Amount: Highland Community Ministries, INC. Annual Newsletter - NDF \$5,200.00

	Yes/No/NA
Is the NDF Transmittal Sheet Signed by all Council Member(s) Appropriating Funding?	<input type="checkbox"/> Yes
Is the funding proposed by Council Member(s) less than or equal to the request amount?	<input type="checkbox"/> Yes
Is the proposed public purpose of the program viable and well-documented?	<input type="checkbox"/> Yes
Will all of the funding go to programs specific to Louisville/Jefferson County?	<input type="checkbox"/> Yes
Has Council or Staff relationship to the Agency been adequately disclosed on the cover sheet?	<input type="checkbox"/> Yes
Has prior Metro Funds committed/granted been disclosed?	<input type="checkbox"/> Yes
Is the application properly signed and dated by authorized signatory?	<input type="checkbox"/> Yes
Is proof of Tax Exempt status of 501(c) 3, 4, 6, 19, 1120-H included?	<input type="checkbox"/> Yes
If Metro funding is for a separate taxing district is the funding appropriated for a program outside the legal responsibility of that taxing district?	<input type="checkbox"/> N/A
Is the entity in good standing with: <ul style="list-style-type: none"> • Kentucky Secretary of State? • Louisville Metro Revenue Commission? • Louisville Metro Government? • Internal Revenue Service? • Louisville Metro Human Relations Commission? 	<input type="checkbox"/> Yes
Is the current Fiscal Year Budget included?	<input type="checkbox"/> Yes
Is the entity's board member list (with term length/term limits) included?	<input type="checkbox"/> Yes
Is recommended funding less than 33% of total agency operating budget?	<input type="checkbox"/> Yes
Does the application budget reflect only the revenue and expenses of the project/program?	<input type="checkbox"/> Yes
Is the cost estimate(s) from proposed vendor (if request is for capital expense) included?	<input type="checkbox"/> Yes
Is the most recent annual audit (if required by organization) included?	<input type="checkbox"/> Yes
Is a copy of Signed Lease (if rent costs are requested) included?	<input type="checkbox"/> N/A
Is the Supplemental Questionnaire for churches/religious organizations (if requesting organization is faith-based) included?	<input type="checkbox"/> Yes
Are the Articles of Incorporation of the Agency included?	<input type="checkbox"/> Yes
Is the IRS Form W-9 included?	<input type="checkbox"/> Yes
Is the IRS Form 990 included?	<input type="checkbox"/> N/A
Are the evaluation forms (if program participants are given evaluation forms) included?	<input type="checkbox"/> No
Affirmative Action/Equal Employment Opportunity plan and/or policy statement included (if required to do so)?	<input type="checkbox"/> No
Has the Agency agreed to participate in the BBB Charity review program? If so, has the applicant met the BBB Charity Review Standards?	<input type="checkbox"/> N/A
Prepared by:	Date:

Organization ID # 0022972

State of origin KY

Filing fee \$15.00

Commonwealth of Kentucky

Alison Lundergan Grimes, Secretary of State



0022972

Alison Lundergan Grimes
Secretary of State
P. O. Box 1150
Frankfort, KY 40602-1150
(502) 564-3490
<http://www.sos.ky.gov>

Amended 2016 Annual Report

ARA

Exact organization name and principal office address

HIGHLANDS COMMUNITY MINISTRIES, INC.
1228 E. BRECKINRIDGE ST.
BOX #2
LOUISVILLE KY 40204

The principal office address and registered agent name/office address cannot be changed on this form. You can file online at app.sos.ky.gov/ftsearch or forms can be downloaded from our website.

Registered Agent and Registered Office Address

TROY BURDEN
1140 CHEROKEE RD.
LOUISVILLE, KY 40204

Principal Officers - List the name, address and title of all current officers. All organizations must list at least one (1) officer, even in the case of a sole officer. If not specified, officer addresses default to the principal office address. Corporations are required to list a Secretary or other officer serving as records custodian

President	<u>PATRICIA WILLIS</u>	_____
Secretary	<u>LAURI WADE</u>	_____
Treasurer	<u>LAURI WADE</u>	_____
Vice President	<u>MARY KAY FLEGE</u>	_____

Directors - Non-profit corporations must have at least three (3) directors. All directors of the non-profit must be listed. If not specified, director addresses default to the principal office address.

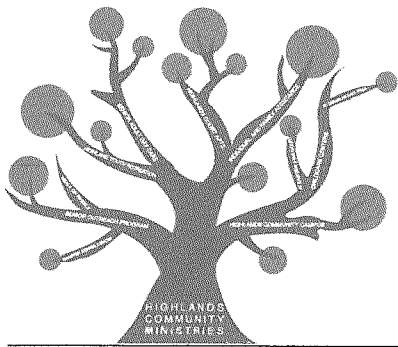
<u>MARTY HAGEMAN</u>	_____	_____
<u>KEVIN CHILDRESS</u>	_____	_____
<u>RALPH RISIMINI</u>	_____	_____
<u>MAUREEN NORRIS, PHD</u>	_____	_____
<u>ERIC HOFFMANN</u>	_____	_____

X

Signature of officer or chairman of the board (Required)

Title (Required)

Date (Required)



Highlands Community Ministries

1228 E. Breckinridge St. Louisville, KY 40204

One Tree, Many Branches

HCM Central Office
Highlands Community Campus
1228 E. Breckinridge St. 40204
451-3695

Individual & Family Assistance
Program
Highlands Community Campus
1228 E. Breckinridge St. 40204
451-3626

Senior Services
Adult Day Health
St. Paul United Methodist Church
2000 Douglass Blvd. 40205
Adult Day Health 459-4887

Senior Services Outreach Programs
at Highlands Community Campus
1228 E. Breckinridge St. 40204
459-0132

Senior Services
Shaffer Enrichment Center
2024 Woodford Place 40205
485-0850

Highlands Court Apartments
1720 Richmond Dr. 40205
454-7395

Childcare at
St. Paul United Methodist Church
2000 Douglass Blvd. 40205
458-3045

Childcare at
Douglass Blvd. Christian Church
2005 Douglass Blvd. 40205
458-3045

Childcare at
Eastern Star Home
917 Eastern Star Ct. 40204
458-8723

Highlands Youth Recreation
1228 E. Breckinridge St. 40204
303-3123

TO: Councilman Tom Owen

FROM: Troy Burden

SUBJECT: NDF for Annual Newsletter

DATE: July 21, 2016

Please find enclosed the application for NDF funding for October, 2016 – June, 2017.

HCM would like to mail an annual newsletter to the residents in our service area, approximately 19,000 residents in zip codes 40204 and 40205.

The newsletter would reach out to the community we serve, to raise awareness about our programs, build community, and show appreciation for support.

Detailed information, upcoming events, news, and contact information would be provided to the residents that can benefit from the programs, as well as to those who are able to support our programs and attend our events.

Mailing this information to the doorstep of those such as home bound seniors and other neighbors who are elderly, low income, or disabled, will help us ensure we are reaching those who need our services the most, and allow us to accomplish our mission.

If you have any questions or need additional information, please do not hesitate to contact me by phone at 502-420-8904 (cell) or by email at tburden@hcmlouisville.org.

Highlands Community Ministries is an ecumenical 501(c)3 non-profit charitable organization supported by churches in the Highlands area of Louisville, Kentucky.



LOUISVILLE METRO COUNCIL NEIGHBORHOOD DEVELOPMENT FUND APPLICATION

SECTION 1 – APPLICANT INFORMATION			
Legal Name of Applicant Organization: Highlands Community Ministries, Inc.			
<small>(as listed on: http://www.sos.ky.gov/business/records)</small>			
Main Office Street & Mailing Address: 1228 E. Breckinridge St., Box 2, Louisville, KY 40204			
Website: www.hcmlouisville.org			
Applicant Contact:	Troy D. Burden	Title:	Executive Director
Phone:	502-451-3695	Email:	tburden@hcmlouisville.org
Financial Contact:	John Moll	Title:	Finance Director
Phone:	502-451-3695	Email:	jmoll@hcmlouisville.org
Organization's Representative who attended NDF Training: John Moll, Finance Director			
GEOGRAPHICAL AREA(S) WHERE PROGRAM ACTIVITIES ARE (WILL BE) PROVIDED			
Program Facility Location(s):	1228 E. Breckinridge		
Council District(s):		Zip Code(s):	40204 and 40205
SECTION 2 – PROGRAM REQUEST & FINANCIAL INFORMATION			
PROGRAM/PROJECT NAME: Annual Newsletter			
Total Request: (\$)	5,200	Total Metro Award (this program) in previous year: (\$)	0
Purpose of Request (check all that apply):			
<input type="checkbox"/> Operating Funds (generally cannot exceed 33% of agency's total operating budget)			
<input checked="" type="checkbox"/> Programming/services/events for direct benefit to community or qualified individuals			
<input type="checkbox"/> Capital Project of the organization (equipment, furnishing, building, etc)			
The Following are Required Attachments:			
① <input checked="" type="checkbox"/> IRS Exempt Status Determination Letter ② <input checked="" type="checkbox"/> Current Year Projected Budget ③ <input checked="" type="checkbox"/> List of Board of Directors (include term & term limits) ④ <input checked="" type="checkbox"/> Current financial statement ⑤ <input type="checkbox"/> Most recent IRS Form 990 or 1120-H <i>Exempt</i> <input checked="" type="checkbox"/> Articles of Incorporation <input type="checkbox"/> Cost estimates from proposed vendor if request is for capital expense	<input type="checkbox"/> Signed lease if rent costs are being requested ⑥ <input checked="" type="checkbox"/> IRS Form W9 <input type="checkbox"/> Evaluation forms if used in the proposed program ⑦ <input checked="" type="checkbox"/> Annual audit (if required by organization) ⑧ <input checked="" type="checkbox"/> Faith Based Organization Certification Form, if required ⑨ <input checked="" type="checkbox"/> Staff including the 3 highest paid staff		
For the current fiscal year ending June 30, list all funds appropriated and/or received from Louisville Metro Government for this or any other program or expense, including funds received through Metro Federal Grants, from any department or Metro Council Appropriation (Neighborhood Development Funds). Attach additional sheet if necessary.			
Source:	HCSS (Sr Outreach)	Amount: (\$)	42,500
Source:	HCIF (Emergency Assistance)	Amount: (\$)	42,100
Source:		Amount: (\$)	
Has the applicant contacted the BBB Charity Review for participation? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No			
Has the applicant met the BBB Charity Review Standards? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No			

Applicant's Initials *JMB*



LOUISVILLE METRO COUNCIL NEIGHBORHOOD DEVELOPMENT FUND APPLICATION

SECTION 3 – AGENCY DETAILS

Describe Agency's Vision, Mission and Services:

The Mission of Highlands Community Ministries (HCM) is to build community through programs and activities that promote human and spiritual growth.

HCM meets in mission by providing services through the following programs:

Childcare centers (3), Adult Day Health Center (1), Meals on Wheels, Shaffer Senior Enrichment Center, Senior Outreach Program (social services and community wellness activities), Highland Youth Recreation, Individual and Family Assistance Program (Emergency Family Assistance, Dare to Care Food Pantry, Practical Education Classes, Back to School Supplies, Thanksgiving and Christmas baskets), Highlands Community Campus, and (in partnership with Bellarmine University) Highlands Court (HUD Section 8 Low Income Housing for Seniors and Disabled).



LOUISVILLE METRO COUNCIL NEIGHBORHOOD DEVELOPMENT FUND APPLICATION

SECTION 4 – PROGRAM/PROJECT NARRATIVE

A: Describe the program/project start and end dates, a description of the program/project and applicable data with regards to specific client population the program will address (attach related flyers, planning minutes, designs, event permits, proposals for services/goods, etc.):

4-page annual newsletter mailed to our service area: all residential addresses in 40204 and 40205 (approximately 19,000).

Program date: Sept., 2016 - Aug. 2017.

B: Describe specifically how the funding will be spent including identification of funding to sub grantee(s):

Printing, address data processing, and folding of the newsletter: \$3,725

Postage: \$1,475

Total Need: \$5,200



LOUISVILLE METRO COUNCIL NEIGHBORHOOD DEVELOPMENT FUND APPLICATION

C: If this request is a fundraiser, please detail how the proceeds will be spent:

n/a

D: For Expenditure Reimbursement Only – The grant award period begins with the Metro Council approval date and ends on June 30 of Metro fiscal year in which the grant is approved. If any part of this funding request is for funds to be spent before the grant award period, identify the applicable circumstances:

Effective October 24, 2013, reimbursements should not be made unless an emergency can be demonstrated by the primary council sponsor. The funding request is a reimbursement of the following expenditures (attach invoices or proof of payment):

- ✓ Attach a copy of invoices and/or receipts to provide proof of purchase of activities associated with the work plan identified in this application.
- ✓ Attach a copy of cancelled checks to provide proof of payment of the invoices or receipts associated with the work plan identified in this application.

The funding request is a reimbursement of the following expenditures that will probably be incurred after the application date, but prior to the execution of the grant agreement:

- ✓ If selecting this option, the invoice, receipt and payment documentation should not be available as of the date of this application.

The Grantee will be required to submit financial reporting in accordance with the reporting schedule provided in the grant agreement.



LOUISVILLE METRO COUNCIL NEIGHBORHOOD DEVELOPMENT FUND APPLICATION

E: Describe the program's benefits to those being served (measurable outcomes). Include the program's process for collecting data and the indicators that will be tracked to measure the benefits to those being served:

Outreach to the community we serve, to raise awareness about our programs, build community, and show appreciation for support.

Provide detailed information about our programs and upcoming events, news, and contact information to the residents that can benefit from the programs, as well as to those who are able to support our programs and attend our fundraising events.

F: Briefly describe any existing collaborative relationships the organization has with other community organizations. Describe what those partners are bringing to the relationship in general and to this program/project specifically.

HCM works with Metro Senior Nutrition primarily for Meals on Wheels as well as KIPDA.

HCM works with the Association of Community Ministries to secure emergency financial assistance for clients from the Louisville Water Co. and Louisville Gas and Electric.

HCM partners with Metro Louisville as well for Emergency Financial Assistance and Senior Outreach Programs.

HCM partners with its 20 member congregations in the 40204 and 40205 zip codes to provide our board of directors as well as financial support.



LOUISVILLE METRO COUNCIL NEIGHBORHOOD DEVELOPMENT FUND APPLICATION

SECTION 5 – PROGRAM/PROJECT BUDGET SUMMARY

THE PROGRAM/PROJECT BUDGET SHOULD REALISTICALLY ESTIMATE WHAT AMOUNT IS NEEDED FROM METRO GOVERNMENT AND WHAT IS EXPECTED FROM OTHER SOURCES.

Program/Project Expenses	Column 1	Column 2	Column (1+2)=3
	Proposed Metro Funds	Non-Metro Funds	Total Funds
A: Personnel Costs Including Benefits			
B: Rent/Utilities			
C: Office Supplies			
D: Telephone			
E: In-town Travel			
F: Client Assistance (Attach Detailed List)			
G: Professional Service Contracts			
H: Program Materials	5,200	0	5,200
I: Community Events & Festivals (Attach Detail List)			
J: Machinery & Equipment			
K: Capital Project			
L: Other Expenses (Attach Detail List)			
*TOTAL PROGRAM/PROJECT FUNDS			
<i>% of Program Budget</i>	%	%	100%

List funding sources for total program/project costs in Column 2, Non-Metro Funds:

Other State, Federal or Local Government	
United Way	
Private Contributions (do not include individual donor names)	
Fees Collected from Program Participants	
Other (please specify)	
Total Revenue for Columns 2 Expenses **	

**Total of Column 1 MUST match "Total Request on Page 1, Section 2"*

***Must equal or exceed total in column 2.*



LOUISVILLE METRO COUNCIL NEIGHBORHOOD DEVELOPMENT FUND APPLICATION

Detail of In-Kind Contributions for this PROGRAM only: Includes Volunteers, Space, Utilities, etc. (Include anything not bought with cash revenues of the agency).


Donor*/Type of Contribution	Value of Contribution	Method of Valuation
<i>Total Value of In-Kind (to match Program Budget Line Item. Volunteer Contribution & Other In Kind)</i>		

*** DONOR INFORMATION REFERS TO WHO MADE THE IN KIND CONTRIBUTION. VOLUNTEERS NEED NOT BE LISTED INDIVIDUALLY, BUT GROUPED TOGETHER ON ONE LINE AS A TOTAL NOTING HOW MANY HOURS PER PERSON PER WEEK**

Agency Fiscal Year Start Date: 10/1/2016

Does your Agency anticipate a significant increase or decrease in your budget from the current fiscal year to the budget projected for next fiscal year? NO YES

If YES, please explain:

Applicant's Initials 



LOUISVILLE METRO COUNCIL NEIGHBORHOOD DEVELOPMENT FUND APPLICATION

SECTION 6 – CERTIFICATIONS & ASSURANCES

By signing Section 7 of the Grant Application, the authorized official signing for the applicant organization certifies and assures to the best of his or her knowledge and/or belief the following Assurances and Certifications. If there is any reason why one or more of the assurances or certifications listed cannot be certified or assured, please explain in writing and attach to this application.

Standard Assurances

1. Applicant understands this application and its attachments as well as any resulting grant agreement, reports and proof of expenditure is subject to Kentucky's open records law.
2. Applicant will establish safeguards to prohibit employees or any person that receives compensation from awarded funds from using their position for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
3. Applicant and any sub grantee will give Louisville Metro Government access to and the right to examine all paper or electronic records related to the awarded grant for up to five years of the grant agreement date.
4. Applicant assures compliance with the grant requirements and will monitor the performance of any third party (sub-grantee).
5. The Agency is in good standing with the Kentucky Secretary of State, Louisville Metro Government, the Jefferson County Revenue Commission, the Internal Revenue Service, and the Louisville Metro Human Relations Commission.
6. Applicant understands failure to provide the services, programs, or projects included in the agreement will result in funds being withheld or requested to be returned if previously disbursed.
7. Applicant understands they must return to Louisville Metro any unexpended funds by July 31 following the Metro Louisville's fiscal year end
8. Applicant understands they must provide proof of all expenditures (canceled checks, receipts, paid invoices). The Applicant understands the failure to provide proof of expenditures as required in the grant agreement could result in funding being withheld or request to be returned if previously disbursed.
9. Applicant understands if this application is approved, the grant agreement will identify an award period that begins with the Metro Council approval date, and will end with June 30 of the fiscal year in which the grant is approved. Expenditures associated with this award expected to occur prior to the award period (approval date) must be disclosed in this application in order to be considered compliant with the grant agreement.
10. Applicant understands if we choose to incur expenditures prior to the approval of the application by the Metro Council, there is no guarantee that funding will be reimbursed, as the Council may choose not to award the application.
11. Applicant understands if the grant agreement is not returned to Louisville Metro within 90 days of its mailing to the applicant, the approval is automatically revoked.

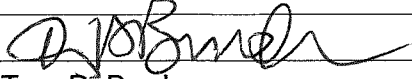
Standard Certifications

1. The Agency certifies it will not use Louisville Metro Government funds for any religious, political or fraternal Activities.
2. The Agency has a written Affirmative Action/Equal Opportunity Policy.
3. The Agency does not discriminate in employment or in provision of any service/program/activity/event based on age, color, disabled status, national origin, race, religion, sex, gender identity or sexual orientation, or Vietnam era veteran status.
4. The Agency certifies it will not require clients, recipients, or beneficiaries to participate in religious, political, fraternal or like activities in order to receive services/benefits provided with Louisville Metro Government funds.
5. The Agency understands the Americans with Disabilities Act (ADA) and makes reasonable accommodations.

Relationship Disclosure: List below any relationship you or any member of your Board of Directors or employees has with any Councilperson, Councilperson's family, Councilperson's staff or any Louisville Metro Government employee.

SECTION 7 – CERTIFICATIONS & ASSURANCES

I certify under the penalty of law the information in this application (including, without limitation, "Certifications and Assurances") is accurate to the best of my knowledge. I am aware my organization will not be eligible for funding if investigation at any time shows falsification. If falsification is shown after funding has been approved, any allocations already received and expended are subject to be repaid. I further certify that I am legally authorized to sign this application for the applying organization and have initialed each page of the application.

Signature of Legal Signatory:		Date:	7/30/16
Legal Signatory: (please print):	Troy D. Burden	Title:	Executive Director
Phone:	502-451-3695	Extension:	202
Email:	tburden@hcmloouisville.org		

Applicant's Initials 

Address any reply to:

Department of the Treasury

Phone 684-2826 (513)

District Director

Internal Revenue Service

Date:

APR 21 1971

In reply refer to:

CIN:EO:71:282:442:22:VB



▷ Highland Community Ministries, Inc.
2006 Douglas Boulevard
Louisville, Kentucky 40205

Purpose(s): Charitable & Educational
Accounting Period Ending: December 31

Gentlemen:

Based on information supplied, we have determined that you are exempt from Federal income tax under section 501(c)(3) of the Internal Revenue Code as it is shown that you are organized and will be operated exclusively for the purpose(s) listed above.

This determination assumes your operations will be as stated in your exemption application. Any changes in operations from those described, or in your character or purposes, must be reported immediately to our office for consideration of their effect upon your exempt status. You must also report any change in your name or address.

In this letter we are not determining whether you are a private foundation as defined in new section 509(a) of the Code. When regulations are developed to implement the provisions of section 509 of the Code, we will let you know how to establish your foundation status if you believe you are not a private foundation.

If upon issuance of the regulations we determine that you are a private foundation, you will be required to comply with the provisions of section 508(e), which specifies that a private foundation is not exempt unless its governing instrument includes certain provisions set forth in that section and the regulations thereunder. Failure to comply with the requirements of section 508(e) will result in retroactive revocation of this determination.

For years beginning on and after January 1, 1970, you may be required to file an information return, Form 990. Please refer to the instructions accompanying the Form 990 for that particular year to determine whether you are required to file. If filing is required, you must file the Form 990 by the 15th day of the fifth month after the close of your annual accounting period as shown above. Failure to file the Form 990 by this date may subject you to a penalty of \$10.00 for each day during which such failure continues, up to a maximum of \$5,000.00.

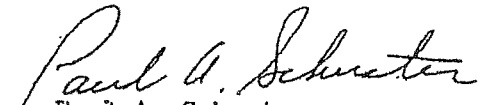
You are not required to file Federal income tax returns unless you are subject to the tax on unrelated business income under section 511 of the Code. If you are subject to this tax, you must file an income tax return on Form 990-T. In this letter we are not determining whether any of your present or proposed activities is unrelated trade or business as defined in section 513 of the Code.

You are not liable for Federal unemployment taxes. You are liable for social security taxes only if you have filed waiver of exemption certificates as provided in the Federal Insurance Contributions Act.

Contributions made to you are deductible by donors as provided in section 170 of the Code. Bequests, legacies, devises, transfers or gifts to or for your use are deductible for Federal estate and gift tax purposes as provided under sections 2055, 2106, and 2522 of the Code.

This is a determination letter.

Very truly yours,


Paul A. Schuster
District Director

Highland Community Ministries

2015/2016 Budget

Central Office



<u>DESCRIPTION</u>		<u>TOTAL</u>
		<u>BUDGET</u>
<u>Revenues</u>		
49000	Management Fees	152,280
41000	Individuals & Groups	5,000
40000	Congregational Donations	
48000	Annual Campaign	30,000
Week in the Highlands:		
48100	5K Run	13,000
48110	Belknap	3,334
48120	Jazz Fest	3,333
48130	Farmington	3,333
	Total Week in the Hghlands	23,000
Empty Bowls:		
48200	Bowl sales	1,500
48210	Ticket Sales	4,000
48220	Silent Auction	3,000
48230	Sponsorships	1,500
	Total Empty Bowls	10,000
	Gross Revenues	220,280
Revenues Allocated Out to Programs:		
41099	from Individuals & Groups	(5,000)
48199	from Week in the Highlands	(5,000)
48299	from Empty Bowls	(9,000)
48099	from Annual Campaign	(23,500)
40099	from Congregational Donations	
	Total Allocations to Programs	(42,500)
	Net Revenues (after Allocations to Programs)	177,780
<u>Expenses</u>		
60000	Wages	139,686
60900	FICA	10,686
62000	Medical Ins.	27,376

62100	Life Ins.		1,200
65000	Housing		3,600
65200	Building Maint.		500
64500	Telephone		2,933
64600	Utilities		0
64000	Office Expense		2,000
64100	Postage		800
64150	Printing		1,000
79100	Equipment		1,000
64200	Marketing		20,000
66000	Accounting Service		4,500
66100	Audit		15,000
66200	Hosting & License Fees		4,800
	Insurance:		
63000	commercial package		900
63200	D & O		74
63400	workers comp.		1,219
64900	Staff Training		1,000
72000	Welfare		16,000
	Annual Campaign:		
73050	Postage	1,500	
73000	Printing	5,000	
	Total Annual Campaign		6,500
	Week in the Highlands:		
73200	5K Run	8,000	
73250	Belknap	3,400	
73300	Jazz Fest	3,300	
73350	Farmington	3,300	
	Total Week in the Highlands		18,000
73500	Empty Bowls:		1,000
	Programs:		
72100	Board Thanksgiiving Dinner		1,000
64940	Volunteer Appreciation		600
72110	Highland Shepherds		270
72200	Board Meetings		300
72210	Board Development Meetings		1,000
72300	Staff Meetings		720
72350	Business Meetings		600
	Total Operational Expenses		284,264
	Total Surplus/(Deficit)		(106,484)

HCM Board 2016

(3)

No term limits; Elected by Churches

Congregation

Name

Address

Zip

Primary Phone

Work Phone

Alternate Phone

Committees

Admin

Childcare

&Community

Bowls

Empty

Highlands

Court

HCC

HYR

IFAP

Invest

Senior

Adults

(3)

Bardstown Road Presbyterian
Marty Hegeman

Belairline Campus Ministry
Dr. Maureen Norris

Christ Evangelical UCC
Patty Neal

Episcopal Church of the Advent
Mary Kay Flege

Concordia Lutheran
Rev Michael Boyd

Deer Park Baptist
Tom Courson

Douglass Boulevard Christian
Maurice Lefevre

Highland Baptist
Lee Cave

Highland Presbyterian
Lauri Wade

Highland United Methodist
Ameseta Kahn

Immanuel United Church of Christ
David Gibson

Louisville Friends Meeting House
Harry Baldwin

St. Agnes
Anne Luise Montgomery

St. Andrew's Episcopal
Cindy Read

St. Brigid
Kenneth Howe

(Patricia Hobbs Willis)

Ralph & Cissie Rasmir

40205

40205

40205

40214

40204

40205

New Albany, IN
47150

40204

40220

40217

40204

40205

40204

40220

40205

40205

40205

40205

40205

40252

40204

40205

40207

40207

x x

x

x

want

want

want

x

want

want

x

x

x

x

x

x

x

x

x

x

x

x

x

x

x

x

x

x

St. James

Agnes (Aggie) Noona

40204

St. Paul UMC

Kevin Childress

40204

Charlotte Peterson

40291

St. Raphael

John Tichenor

40205

William P. (Bill) Lippy

40205

Strathmoor Presbyterian

Cheryl Branch

40205

Vine Street Baptist

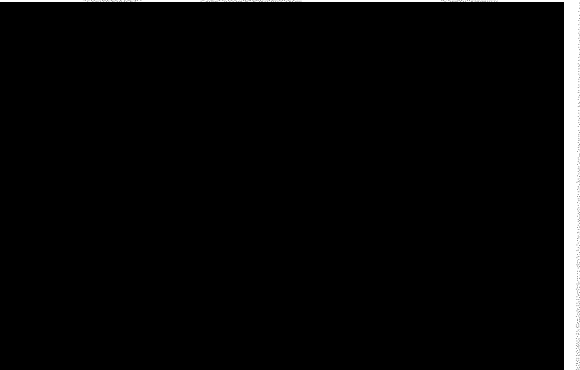
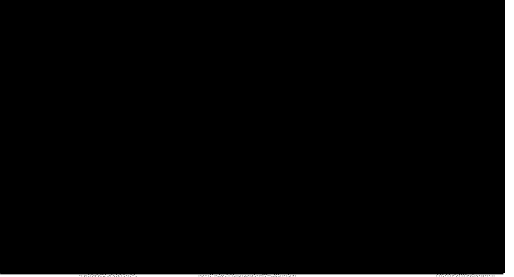
Diane Blair

40211

Member at Large

Verna Jean Adams

40205



x

x

x

x

x

x

x

Highlands Community Ministries

Budget vs. Actual by Programs/Projects

October 2015 through June 2016

4

	01 Douglass/St Paul Daycare			
	Oct '15 - Jun 16	Budget	\$ Over Budget	% of Budget
Income				
40000 · Congregations Donations	0.00	0.00	0.00	0.0%
40099 · Congreg. Dons. - Allocated Out	0.00			
41000 · Individuals & Groups Donations	0.00			
43000 · Daycare tuition	1,003,405.17	1,021,365.00	-17,959.83	98.2%
43090 · Daycare Tuition - Central Off	3,215.00			
43200 · Daycare haircuts	0.00	0.00	0.00	0.0%
43210 · Daycare photos	435.69	0.00	435.69	100.0%
44000 · Self-Pay	0.00			
44100 · WanderGuard	0.00			
44200 · Veterans Affairs Fees	0.00			
44300 · Medicaid Fees	0.00			
44350 · Medicaid Meals	0.00			
44400 · Meal Donations	0.00			
44500 · Program Reimbursements	0.00			
45000 · Private Pay Home meals	0.00			
45100 · Mobile Meals III-C (donations)	0.00			
45200 · Title III-C Reimbursement	0.00			
45300 · Title III-B Senior Center (kipd	0.00			
45400 · Title III-B Prog Inc (donations	0.00			
45600 · Title III-D Health Promotion	0.00			
45700 · NDF	0.00			
45800 · Highlands Court Contract	0.00			
45850 · Highland Court Nonprof Contract	0.00			
45900 · Transportation Fees	0.00			
45910 · Day Trips Fees	0.00			
45970 · Out-of-Town Annual Trip Rev.	0.00			
46000 · Back-to-School Donations	0.00			
46050 · Thanksgiving Donations	0.00			
46100 · Christmas Donations	0.00			
46200 · Client Pledges from Churches	0.00			
46900 · Client Co-pays in IFAP	0.00			
47000 · HYR spring soccer	0.00			
47010 · Spring Soccer Sponsorships	0.00			
47100 · HYR summer baseball	0.00			
47110 · HYR Summer Baseball Sponsorship	0.00			
47200 · HYR fall soccer	0.00			
48000 · Annual Campaign	0.00			
48100 · Week-in-the-Highlands - 5K	0.00			
48110 · Week-in-the-Highlands - Belknap	0.00			
48120 · Week-in-Highlands - Jazz Fest	0.00			
48130 · Week-in-Highlands - Farmington	0.00			
48199 · Week Highlands - Allocated Out	0.00			
48200 · Empty Bowls - Bowl Sales	0.00			
48210 · Empty Bowls - Ticket sales	0.00			
48220 · Empty Bowls - Silent Auction	0.00			
48230 · Empty Bowls - Sponsorships	0.00			
49000 · Management Fees	0.00			
49500 · HCM Community Classes/Events	0.00			
49990 · Miscellaneous Income	1,566.15			
52001 · Metro Louisville Grant - IFAP	0.00			
52050 · Metro Louisville EAF Grant	0.00			
55000 · LG&E Grant - ACM	0.00			
55100 · LG&E Grant - Winterhelp	0.00			
55200 · Louisville Water Co Grant	0.00			
56010 · Gheens Grant	0.00			
Total Income	1,008,622.01	1,021,365.00	-12,742.99	98.8%

Highlands Community Ministries
Budget vs. Actual by Programs/Projects
 October 2015 through June 2016

Expense	01 Douglass/St Paul Daycare			
	Oct '15 - Jun 16	Budget	\$ Over Budget	% of Budget
60000 · Wages - operational	620,666.91	663,995.00	-43,328.09	93.5%
60050 · Wages - substitutes	0.00	0.00	0.00	0.0%
60100 · Wages - training	0.00	0.00	0.00	0.0%
60200 · Wages - III B	0.00			
60300 · Wages - III D	0.00			
60400 · Wages - EAF	0.00			
60500 · Wages Billed to HCC	0.00			
60610 · Wages - Gheens Grant	0.00			
60900 · FICA Exp. (employer's)	38,947.77	50,796.00	-11,848.23	76.7%
62000 · Health Ins	54,718.04	66,753.00	-12,034.96	82.0%
62100 · Life Ins	595.01	1,125.00	-529.99	52.9%
62998 · Pension Exp. - SEP	0.00			
63000 · Insurance - Commercial Package	4,229.70	3,600.00	629.70	117.5%
63200 · Insurance - D & O	849.15	297.00	552.15	285.9%
63400 · Insurance - Workers Comp.	5,252.88	6,552.00	-1,299.12	80.2%
64000 · Office Supplies	2,147.57	3,753.00	-1,605.43	57.2%
64100 · Postage	0.00			
64150 · Printing & Copying	0.00			
64200 · Advertising/Marketing/Promotion	0.00			
64210 · Membership & Publications	0.00			
64400 · Rent Exp.	0.00			
64500 · Telephone	2,425.94	1,827.00	598.94	132.8%
64600 · Utilities	0.00	0.00	0.00	0.0%
64900 · Staff Development	3,378.31	4,653.00	-1,274.69	72.6%
64910 · Staff Licensure Fee	25.00	153.00	-128.00	16.3%
64920 · Staff Recognition	1,885.00	4,500.00	-2,615.00	41.9%
64930 · Travel Reimbursement	0.00	378.00	-378.00	0.0%
64940 · Volunteer Appreciation	0.00			
64950 · Criminal Records Checks	30.00			
65000 · Housing	32,400.00	32,400.00	0.00	100.0%
65100 · Janitorial Supplies	5,718.89	2,997.00	2,721.89	190.8%
65200 · Building Maintenance	9,337.34	7,497.00	1,840.34	124.5%
65300 · Grounds Maintenance	0.00			
65400 · Playground Maintenance	1,987.09	7,497.00	-5,509.91	26.5%
65500 · Facility Improvements	0.00			
66000 · Accounting/Payroll Service	0.00			
66100 · Audit	0.00			
66200 · Hosting & Software License Fees	0.00			
67000 · Food & Food Supplies	58,957.64	77,202.00	-18,244.36	76.4%
67050 · Diapers	8,726.00	12,753.00	-4,027.00	68.4%
67100 · Wipes	1,704.56	2,304.00	-599.44	74.0%
67200 · Programs - Music w Miss Susan	3,200.00	3,753.00	-553.00	85.3%
67210 · Programs - Spanish	2,700.00	2,997.00	-297.00	90.1%
67220 · Programs - Ballet	0.00	747.00	-747.00	0.0%
67230 · Programs - Stretch-n-Grow	5,254.00	5,103.00	151.00	103.0%
67240 · Programs - Sign Language	0.00	0.00	0.00	0.0%
67250 · Programs - Gymnastics	0.00			
67390 · Special Events	1,130.00	2,700.00	-1,570.00	41.9%
67400 · Classroom Supplies	6,667.15	4,500.00	2,167.15	148.2%
68010 · Meals	0.00			
68050 · PRN	0.00			
68100 · Health Care	0.00			
68200 · Community Education & Outreach	0.00			
68300 · Prog/Activities - Sr Day Center	0.00			
68400 · Medicaid Meals exp	0.00			
68450 · Paper Products	0.00			
68900 · Wanderguard Expense	0.00			
69010 · Newsletter	0.00			
69050 · Postage for Newsletter	0.00			
69100 · NDF Lunch Program	0.00			
69200 · Title III-B Exp - paid by dons.	0.00			
69210 · Title III-B Subcont - Tai Chi	0.00			
69220 · Title III-B Subcont - Exercise	0.00			

3:55 PM

07/12/16

Accrual Basis

Highlands Community Ministries Budget vs. Actual by Programs/Projects October 2015 through June 2016

	01 Douglass/St Paul Daycare			
	Oct '15 - Jun 16	Budget	\$ Over Budget	% of Budget
69230 · Title III-B Subcon - Music Ther	0.00			
69240 · Title III-B Subcont - Artist	0.00			
69250 · Title III-B Subcont - Nutrition	0.00			
69270 · Title III-B Subcon - Line Dance	0.00			
69400 · Title III-D Expenses	0.00			
69500 · Highlands Court Expenses	0.00			
69550 · Highlands Court Misc Exp.	0.00			
69910 · Trsf To Metro III-B Meals dons	0.00			
69950 · Private Pay Meals	0.00			
69970 · Out-of-Town Annual Trip	0.00			
69980 · Day Trips	0.00			
69990 · Vehicle Maintenance	0.00			
70000 · LG&E ACM Payments	0.00			
70100 · LG&E Winterhelp Payments	0.00			
70200 · Lou Water Co Payments	0.00			
70300 · Ministerial - rent, utils, meds	0.00			
70400 · Pledges Support	0.00			
70500 · Client Assist from Client Funds	0.00			
70910 · Thanksgiving Program	0.00			
70920 · Christmas Program	0.00			
70930 · Back-to-School Program	0.00			
71000 · Portajon	0.00			
71100 · Spring Soccer Shirts & Banners	0.00			
71110 · Spring Soccer Pics & Medals	0.00			
71120 · Spring Soccer Referees	0.00			
71130 · Spring Soccer Field Maint	0.00			
71200 · Summer Baseball Shirts & Banner	0.00			
71210 · Summer Baseball Pics & Medals	0.00			
71220 · Summer Baseball Umpires	0.00			
71230 · Summer Baseball Field Maint	0.00			
71300 · Fall Soccer Shirts & Banners	0.00			
71310 · Fall Soccer Pictures & Medals	0.00			
71320 · Fall Soccer Referees	0.00			
71330 · Fall Soccer Field Maint	0.00			
71900 · Scholarship	0.00			
72100 · Board Thanksgiving Dinner	0.00			
72110 · Highland Shepherds	0.00			
72200 · Board Meetings	0.00			
72210 · Board Development Meetings	0.00			
72300 · Staff meetings	0.00			
72350 · Business Meetings	0.00			
73000 · Annual Campaign - Printing	0.00			
73050 · Annual Campaign - Postage	0.00			
73200 · Week in the Highlands - 5K exp	0.00			
73250 · Week in the Highlands - Belknap	0.00			
73300 · Week in Highlands - Jazz Fest	0.00			
73350 · Week in Highlands - Farmington	0.00			
73500 · Empty Bowls	0.00			
74000 · Welfare	0.00			
75000 · HCM Community Classes & Events	0.00			
79000 · Miscellaneous Expenses	285.14	747.00	-461.86	38.2%
79100 · Equipment Expense	1,104.55	1,008.00	96.55	109.6%
79150 · Equipment Repair	0.00			
80010 · Gheens Grant - Supplies	0.00			
99000 · Management Fee	0.00			
	51,068.25	51,066.00	2.25	100.0%
Total Expense	925,391.89	1,023,653.00	-98,261.11	90.4%
Net Income	83,230.12	-2,288.00	85,518.12	-3,637.7%

3:55 PM

07/12/16

Accrual Basis

Highlands Community Ministries
Budget vs. Actual by Programs/Projects
 October 2015 through June 2016

	02 Eastern Star Daycare			
	Oct '15 - Jun 16	Budget	\$ Over Budget	% of Budget
Income				
40000 · Congregations Donations	0.00	0.00	0.00	0.0%
40099 · Congreg. Dons. - Allocated Out	0.00			
41000 · Individuals & Groups Donations	0.00			
43000 · Daycare tuition	726,313.05	745,209.00	-18,895.95	97.5%
43090 · Daycare Tuition - Central Off	4,500.00			
43200 · Daycare haircuts	-5.00	0.00	-5.00	100.0%
43210 · Daycare photos	280.18	0.00	280.18	100.0%
44000 · Self-Pay	0.00			
44100 · WanderGuard	0.00			
44200 · Veterans Affairs Fees	0.00			
44300 · Medicaid Fees	0.00			
44350 · Medicaid Meals	0.00			
44400 · Meal Donations	0.00			
44500 · Program Reimbursements	0.00			
45000 · Private Pay Home meals	0.00			
45100 · Mobile Meals III-C (donations)	0.00			
45200 · Title III-C Reimbursement	0.00			
45300 · Title III-B Senior Center (kipd	0.00			
45400 · Title III-B Prog Inc (donations	0.00			
45600 · Title III-D Health Promotion	0.00			
45700 · NDF	0.00			
45800 · Highlands Court Contract	0.00			
45850 · Highland Court Nonprof Contract	0.00			
45900 · Transportation Fees	0.00			
45910 · Day Trips Fees	0.00			
45970 · Out-of-Town Annual Trip Rev.	0.00			
46000 · Back-to-School Donations	0.00			
46050 · Thanksgiving Donations	0.00			
46100 · Christmas Donations	0.00			
46200 · Client Pledges from Churches	0.00			
46900 · Client Co-pays in IFAP	0.00			
47000 · HYR spring soccer	0.00			
47010 · Spring Soccer Sponsorships	0.00			
47100 · HYR summer baseball	0.00			
47110 · HYR Summer Baseball Sponsorship	0.00			
47200 · HYR fall soccer	0.00			
48000 · Annual Campaign	0.00			
48100 · Week-in-the-Highlands - 5K	0.00			
48110 · Week-in-the-Highlands - Belknap	0.00			
48120 · Week-in-Highlands - Jazz Fest	0.00			
48130 · Week-in-Highlands - Farmington	0.00			
48199 · Week Highlands - Allocated Out	0.00			
48200 · Empty Bowls - Bowl Sales	0.00			
48210 · Empty Bowls - Ticket sales	0.00			
48220 · Empty Bowls - Silent Auction	0.00			
48230 · Empty Bowls - Sponsorships	0.00			
49000 · Management Fees	0.00			
49500 · HCM Community Classes/Events	0.00			
49990 · Miscellaneous Income	687.00			
52001 · Metro Louisville Grant - IFAP	0.00			
52050 · Metro Louisville EAF Grant	0.00			
55000 · LG&E Grant - ACM	0.00			
55100 · LG&E Grant - Winterhelp	0.00			
55200 · Louisville Water Co Grant	0.00			
56010 · Gheens Grant	0.00			
Total Income	731,775.23	745,209.00	-13,433.77	98.2%

Highlands Community Ministries
Budget vs. Actual by Programs/Projects
 October 2015 through June 2016

Expense	02 Eastern Star Daycare			
	Oct '15 - Jun 16	Budget	\$ Over Budget	% of Budget
60000 · Wages - operational	474,463.77	489,402.00	-14,938.23	96.9%
60050 · Wages - substitutes	0.00	0.00	0.00	0.0%
60100 · Wages - training	0.00	0.00	0.00	0.0%
60200 · Wages - III B	0.00			
60300 · Wages - III D	0.00			
60400 · Wages - EAF	0.00			
60500 · Wages Billed to HCC	0.00			
60610 · Wages - Gheens Grant	0.00			
60900 · FICA Exp. (employer's)	33,507.22	37,440.00	-3,932.78	89.5%
62000 · Health Ins	30,840.73	35,613.00	-4,772.27	86.6%
62100 · Life Ins	323.90	612.00	-288.10	52.9%
62998 · Pension Exp. - SEP	0.00			
63000 · Insurance - Commercial Package	4,229.70	3,600.00	629.70	117.5%
63200 · Insurance - D & O	849.15	297.00	552.15	285.9%
63400 · Insurance - Workers Comp.	3,909.12	4,878.00	-968.88	80.1%
64000 · Office Supplies	3,043.82	5,265.00	-2,221.18	57.8%
64100 · Postage	0.00			
64150 · Printing & Copying	0.00			
64200 · Advertising/Marketing/Promotion	32.50	1,503.00	-1,470.50	2.2%
64210 · Membership & Publications	0.00			
64400 · Rent Exp.	0.00			
64500 · Telephone	1,190.84	1,368.00	-177.16	87.0%
64600 · Utilities	6,897.82	10,503.00	-3,605.18	65.7%
64900 · Staff Development	1,357.86	3,744.00	-2,386.14	36.3%
64910 · Staff Licensure Fee	0.00	153.00	-153.00	0.0%
64920 · Staff Recognition	2,789.90	2,628.00	161.90	106.2%
64930 · Travel Reimbursement	0.00	225.00	-225.00	0.0%
64940 · Volunteer Appreciation	0.00			
64950 · Criminal Records Checks	51.25			
65000 · Housing	0.00	0.00	0.00	0.0%
65100 · Janitorial Supplies	6,611.36	12,303.00	-5,691.64	53.7%
65200 · Building Maintenance	21,864.90	10,503.00	11,361.90	208.2%
65300 · Grounds Maintenance	4,175.26	4,428.00	-252.74	94.3%
65400 · Playground Maintenance	0.00	0.00	0.00	0.0%
65500 · Facility Improvements	15,680.00	9,000.00	6,680.00	174.2%
66000 · Accounting/Payroll Service	0.00			
66100 · Audit	0.00			
66200 · Hosting & Software License Fees	0.00			
67000 · Food & Food Supplies	39,373.17	52,128.00	-12,754.83	75.5%
67050 · Diapers	5,944.42	7,155.00	-1,210.58	83.1%
67100 · Wipes	1,215.37	1,404.00	-188.63	86.6%
67200 · Programs - Music w Miss Susan	1,400.00	1,953.00	-553.00	71.7%
67210 · Programs - Spanish	4,185.00	4,050.00	135.00	103.3%
67220 · Programs - Ballet	0.00	0.00	0.00	0.0%
67230 · Programs - Stretch-n-Grow	0.00	0.00	0.00	0.0%
67240 · Programs - Sign Language	0.00	0.00	0.00	0.0%
67250 · Programs - Gymnastics	6,800.00	7,803.00	-1,003.00	87.1%
67390 · Special Events	568.70	2,655.00	-2,086.30	21.4%
67400 · Classroom Supplies	5,972.63	9,225.00	-3,252.37	64.7%
68010 · Meals	0.00			
68050 · PRN	0.00			
68100 · Health Care	0.00			
68200 · Community Education & Outreach	0.00			
68300 · Prog/Activities - Sr Day Center	0.00			
68400 · Medicaid Meals exp	0.00			
68450 · Paper Products	0.00			
68900 · Wanderguard Expense	0.00			
69010 · Newsletter	0.00			
69050 · Postage for Newsletter	0.00			
69100 · NDF Lunch Program	0.00			
69200 · Title III-B Exp - paid by dons.	0.00			
69210 · Title III-B Subcont - Tai Chi	0.00			
69220 · Title III-B Subcont - Exercise	0.00			

3:55 PM

07/12/16

Accrual Basis

Highlands Community Ministries

Budget vs. Actual by Programs/Projects

October 2015 through June 2016

	02 Eastern Star Daycare			% of Budget
	Oct '15 - Jun 16	Budget	\$ Over Budget	
69230 · Title III-B Subcon - Music Ther	0.00			
69240 · Title III-B Subcont - Artist	0.00			
69250 · Title III-B Subcont - Nutrition	0.00			
69270 · Title III-B Subcon - Line Dance	0.00			
69400 · Title III-D Expenses	0.00			
69500 · Highlands Court Expenses	0.00			
69550 · Highlands Court Misc Exp.	0.00			
69910 · Trsf To Metro III-B Meals dons	0.00			
69950 · Private Pay Meals	0.00			
69970 · Out-of-Town Annual Trip	0.00			
69980 · Day Trips	0.00			
69990 · Vehicle Maintenance	0.00			
70000 · LG&E ACM Payments	0.00			
70100 · LG&E Winterhelp Payments	0.00			
70200 · Lou Water Co Payments	0.00			
70300 · Ministerial - rent, utils, meds	0.00			
70400 · Pledges Support	0.00			
70500 · Client Assist from Client Funds	0.00			
70910 · Thanksgiving Program	0.00			
70920 · Christmas Program	0.00			
70930 · Back-to-School Program	0.00			
71000 · Portajon	0.00			
71100 · Spring Soccer Shirts & Banners	0.00			
71110 · Spring Soccer Pics & Medals	0.00			
71120 · Spring Soccer Referees	0.00			
71130 · Spring Soccer Field Maint	0.00			
71200 · Summer Baseball Shirts & Banner	0.00			
71210 · Summer Baseball Pics & Medals	0.00			
71220 · Summer Baseball Umpires	0.00			
71230 · Summer Baseball Field Maint	0.00			
71300 · Fall Soccer Shirts & Banners	0.00			
71310 · Fall Soccer Pictures & Medals	0.00			
71320 · Fall Soccer Referees	0.00			
71330 · Fall Soccer Field Maint	0.00			
71900 · Scholarship	0.00			
72100 · Board Thanksgiving Dinner	0.00			
72110 · Highland Shepherds	0.00			
72200 · Board Meetings	0.00			
72210 · Board Development Meetings	0.00			
72300 · Staff meetings	0.00			
72350 · Business Meetings	0.00			
73000 · Annual Campaign - Printing	0.00			
73050 · Annual Campaign - Postage	0.00			
73200 · Week in the Highlands - 5K exp	0.00			
73250 · Week in the Highlands - Belknap	0.00			
73300 · Week in Highlands - Jazz Fest	0.00			
73350 · Week in Highlands - Farmington	0.00			
73500 · Empty Bowls	0.00			
74000 · Welfare	0.00			
75000 · HCM Community Classes & Events	0.00			
79000 · Miscellaneous Expenses	536.19			
79100 · Equipment Expense	1,906.97			
79150 · Equipment Repair	355.98			
80010 · Gheens Grant - Supplies	0.00			
99000 · Management Fee	37,260.72			
Total Expense	717,338.25	757,098.00	-39,759.75	94.7%
Net Income	14,436.98	-11,889.00	26,325.98	-121.4%

3:55 PM

07/12/16

Accrual Basis

Highlands Community Ministries Budget vs. Actual by Programs/Projects October 2015 through June 2016

	03 Adult Day Center			
	Oct '15 - Jun 16	Budget	\$ Over Budget	% of Budget
Income				
40000 · Congregations Donations	20,399.27	18,945.00	1,454.27	107.7%
40099 · Congreg. Dons. - Allocated Out	0.00			
41000 · Individuals & Groups Donations	116.75	0.00	116.75	100.0%
43000 · Daycare tuition	0.00			
43090 · Daycare Tuition - Central Off	0.00			
43200 · Daycare haircuts	0.00			
43210 · Daycare photos	0.00			
44000 · Self-Pay	88,736.00	92,286.00	-3,550.00	96.2%
44100 · WanderGuard	300.00	684.00	-384.00	43.9%
44200 · Veterans Affairs Fees	5,160.44	46,719.00	-41,558.56	11.0%
44300 · Medicaid Fees	11,704.80	9,189.00	2,515.80	127.4%
44350 · Medicaid Meals	91.68	720.00	-628.32	12.7%
44400 · Meal Donations	0.00	297.00	-297.00	0.0%
44500 · Program Reimbursements	0.00	522.00	-522.00	0.0%
45000 · Private Pay Home meals	0.00			
45100 · Mobile Meals III-C (donations)	0.00			
45200 · Title III-C Reimbursement	0.00			
45300 · Title III-B Senior Center (kipd	0.00			
45400 · Title III-B Prog Inc (donations	0.00			
45600 · Title III-D Health Promotion	0.00			
45700 · NDF	0.00			
45800 · Highlands Court Contract	0.00			
45850 · Highland Court Nonprof Contract	0.00			
45900 · Transportation Fees	0.00			
45910 · Day Trips Fees	0.00			
45970 · Out-of-Town Annual Trip Rev.	0.00			
46000 · Back-to-School Donations	0.00			
46050 · Thanksgiving Donations	0.00			
46100 · Christmas Donations	0.00			
46200 · Client Pledges from Churches	0.00			
46900 · Client Co-pays in IFAP	0.00			
47000 · HYR spring soccer	0.00			
47010 · Spring Soccer Sponsorships	0.00			
47100 · HYR summer baseball	0.00			
47110 · HYR Summer Baseball Sponsorship	0.00			
47200 · HYR fall soccer	0.00			
48000 · Annual Campaign	0.00			
48100 · Week-in-the-Highlands - 5K	0.00			
48110 · Week-in-the-Highlands - Belknap	0.00			
48120 · Week-in-Highlands - Jazz Fest	0.00			
48130 · Week-in-Highlands - Farmington	0.00			
48199 · Week Highlands - Allocated Out	0.00			
48200 · Empty Bowls - Bowl Sales	0.00			
48210 · Empty Bowls - Ticket sales	0.00			
48220 · Empty Bowls - Silent Auction	0.00			
48230 · Empty Bowls - Sponsorships	0.00			
49000 · Management Fees	0.00			
49500 · HCM Community Classes/Events	0.00			
49990 · Miscellaneous Income	131.95			
52001 · Metro Louisville Grant - IFAP	0.00			
52050 · Metro Louisville EAF Grant	0.00			
55000 · LG&E Grant - ACM	0.00			
55100 · LG&E Grant - Winterhelp	0.00			
55200 · Louisville Water Co Grant	0.00			
56010 · Gheens Grant	0.00			
Total Income	126,640.89	169,362.00	-42,721.11	74.8%

Highlands Community Ministries
Budget vs. Actual by Programs/Projects
 October 2015 through June 2016

Expense	03 Adult Day Center			
	Oct '15 - Jun 16	Budget	\$ Over Budget	% of Budget
60000 · Wages - operational	106,550.47	104,778.00	1,772.47	101.7%
60050 · Wages - substitutes	0.00			
60100 · Wages - training	0.00			
60200 · Wages - III B	0.00			
60300 · Wages - III D	0.00			
60400 · Wages - EAF	0.00			
60500 · Wages Billed to HCC	0.00			
60610 · Wages - Gheens Grant	0.00			
60900 · FICA Exp. (employer's)	7,067.55	8,019.00	-951.45	88.1%
62000 · Health Ins	8,629.52	9,936.00	-1,306.48	86.9%
62100 · Life Ins	52.95	99.00	-46.05	53.5%
62998 · Pension Exp. - SEP	0.00			
63000 · Insurance - Commercial Package	1,850.52	1,575.00	275.52	117.5%
63200 · Insurance - D & O	371.52	126.00	245.52	294.9%
63400 · Insurance - Workers Comp.	855.12	1,071.00	-215.88	79.8%
64000 · Office Supplies	539.80	720.00	-180.20	75.0%
64100 · Postage	57.25	225.00	-167.75	25.4%
64150 · Printing & Copying	117.57			
64200 · Advertising/Marketing/Promotion	440.00	5,850.00	-5,410.00	7.5%
64210 · Membership & Publications	60.00			
64400 · Rent Exp.	0.00			
64500 · Telephone	1,255.36	1,458.00	-202.64	86.1%
64600 · Utilities	0.00			
64900 · Staff Development	200.00	378.00	-178.00	52.9%
64910 · Staff Licensure Fee	0.00	126.00	-126.00	0.0%
64920 · Staff Recognition	500.00	315.00	185.00	158.7%
64930 · Travel Reimbursement	0.00	72.00	-72.00	0.0%
64940 · Volunteer Appreciation	0.00	117.00	-117.00	0.0%
64950 · Criminal Records Checks	0.00	45.00	-45.00	0.0%
65000 · Housing	4,800.00	5,400.00	-600.00	88.9%
65100 · Janitorial Supplies	81.90	81.00	0.90	101.1%
65200 · Building Maintenance	0.00			
65300 · Grounds Maintenance	0.00			
65400 · Playground Maintenance	0.00			
65500 · Facility Improvements	0.00	378.00	-378.00	0.0%
66000 · Accounting/Payroll Service	0.00			
66100 · Audit	0.00			
66200 · Hosting & Software License Fees	0.00			
67000 · Food & Food Supplies	1,106.42	7,614.00	-6,507.58	14.5%
67050 · Diapers	0.00			
67100 · Wipes	0.00			
67200 · Programs - Music w Miss Susan	0.00			
67210 · Programs - Spanish	0.00			
67220 · Programs - Ballet	0.00			
67230 · Programs - Stretch-n-Grow	0.00			
67240 · Programs - Sign Language	0.00			
67250 · Programs - Gymnastics	0.00			
67390 · Special Events	0.00			
67400 · Classroom Supplies	0.00			
68010 · Meals	1,259.20	297.00	962.20	424.0%
68050 · PRN	1,013.88	3,420.00	-2,406.12	29.6%
68100 · Health Care	783.49	981.00	-197.51	79.9%
68200 · Community Education & Outreach	0.00	297.00	-297.00	0.0%
68300 · Prog/Activities - Sr Day Center	1,764.67	2,403.00	-638.33	73.4%
68400 · Medicaid Meals exp	0.00	792.00	-792.00	0.0%
68450 · Paper Products	0.00	981.00	-981.00	0.0%
68900 · Wanderguard Expense	890.00	837.00	53.00	106.3%
69010 · Newsletter	0.00			
69050 · Postage for Newsletter	0.00			
69100 · NDF Lunch Program	0.00			
69200 · Title III-B Exp - paid by dons.	0.00			
69210 · Title III-B Subcont - Tai Chi	0.00			
69220 · Title III-B Subcont - Exercise	0.00			

3:55 PM

07/12/16

Accrual Basis

Highlands Community Ministries Budget vs. Actual by Programs/Projects October 2015 through June 2016

	03 Adult Day Center			
	Oct '15 - Jun 16	Budget	\$ Over Budget	% of Budget
69230 · Title III-B Subcon - Music Ther	0.00			
69240 · Title III-B Subcont - Artist	0.00			
69250 · Title III-B Subcont - Nutrition	0.00			
69270 · Title III-B Subcon - Line Dance	0.00			
69400 · Title III-D Expenses	0.00			
69500 · Highlands Court Expenses	0.00			
69550 · Highlands Court Misc Exp.	0.00			
69910 · Trsf To Metro III-B Meals dons	0.00			
69950 · Private Pay Meals	230.72			
69970 · Out-of-Town Annual Trip	0.00			
69980 · Day Trips	0.00			
69990 · Vehicle Maintenance	0.00			
70000 · LG&E ACM Payments	0.00			
70100 · LG&E Winterhelp Payments	0.00			
70200 · Lou Water Co Payments	0.00			
70300 · Ministerial - rent, utils, meds	0.00			
70400 · Pledges Support	0.00			
70500 · Client Assist from Client Funds	0.00			
70910 · Thanksgiving Program	0.00			
70920 · Christmas Program	0.00			
70930 · Back-to-School Program	0.00			
71000 · Portajon	0.00			
71100 · Spring Soccer Shirts & Banners	0.00			
71110 · Spring Soccer Pics & Medals	0.00			
71120 · Spring Soccer Referees	0.00			
71130 · Spring Soccer Field Maint	0.00			
71200 · Summer Baseball Shirts & Banner	0.00			
71210 · Summer Baseball Pics & Medals	0.00			
71220 · Summer Baseball Umpires	0.00			
71230 · Summer Baseball Field Maint	0.00			
71300 · Fall Soccer Shirts & Banners	0.00			
71310 · Fall Soccer Pictures & Medals	0.00			
71320 · Fall Soccer Referees	0.00			
71330 · Fall Soccer Field Maint	0.00			
71900 · Scholarship	0.00			
72100 · Board Thanksgiving Dinner	0.00			
72110 · Highland Shepherds	0.00			
72200 · Board Meetings	0.00			
72210 · Board Development Meetings	0.00			
72300 · Staff meetings	0.00			
72350 · Business Meetings	0.00			
73000 · Annual Campaign - Printing	0.00			
73050 · Annual Campaign - Postage	0.00			
73200 · Week in the Highlands - 5K exp	0.00			
73250 · Week in the Highlands - Belknap	0.00			
73300 · Week in Highlands - Jazz Fest	0.00			
73350 · Week in Highlands - Farmington	0.00			
73500 · Empty Bowls	0.00			
74000 · Welfare	0.00			
75000 · HCM Community Classes & Events	0.00			
79000 · Miscellaneous Expenses	2,895.44			
79100 · Equipment Expense	0.00	2,250.00	-2,250.00	0.0%
79150 · Equipment Repair	0.00			
80010 · Gheens Grant - Supplies	0.00			
99000 · Management Fee	8,468.28	8,469.00	-0.72	100.0%
Total Expense	151,841.63	169,110.00	-17,268.37	89.8%
Net Income	-25,200.74	252.00	-25,452.74	-10,000.3%

3:55 PM

07/12/16

Accrual Basis

Highlands Community Ministries
Budget vs. Actual by Programs/Projects
 October 2015 through June 2016

	04 Senior Outreach Program			
	Oct '15 - Jun 16	Budget	\$ Over Budget	% of Budget
Income				
40000 · Congregations Donations	24,115.38	22,374.00	1,741.38	107.8%
40099 · Congreg. Dons. - Allocated Out	0.00			
41000 · Individuals & Groups Donations	4,711.25	5,148.00	-436.75	91.5%
43000 · Daycare tuition	0.00			
43090 · Daycare Tuition - Central Off	0.00			
43200 · Daycare haircuts	0.00			
43210 · Daycare photos	0.00			
44000 · Self-Pay	0.00			
44100 · WanderGuard	0.00			
44200 · Veterans Affairs Fees	0.00			
44300 · Medicaid Fees	0.00			
44350 · Medicaid Meals	0.00			
44400 · Meal Donations	80.85			
44500 · Program Reimbursements	0.00			
45000 · Private Pay Home meals	527.37	1,620.00	-1,092.63	32.6%
45100 · Mobile Meals III-C (donations)	2,140.25	1,440.00	700.25	148.6%
45200 · Title III-C Reimbursement	11,209.34	9,792.00	1,417.34	114.5%
45300 · Title III-B Senior Center (kipd	23,523.75	23,526.00	-2.25	100.0%
45400 · Title III-B Prog Inc (donations	957.50	1,170.00	-212.50	81.8%
45600 · Title III-D Health Promotion	2,000.00	1,503.00	497.00	133.1%
45700 · NDF	3,500.00	7,497.00	-3,997.00	46.7%
45800 · Highlands Court Contract	22,833.28	22,500.00	333.28	101.5%
45850 · Highland Court Nonprof Contract	30,000.00	30,000.00	0.00	100.0%
45900 · Transportation Fees	470.00	621.00	-151.00	75.7%
45910 · Day Trips Fees	1,553.00	1,872.00	-319.00	83.0%
45970 · Out-of-Town Annual Trip Rev.	29,450.00			
46000 · Back-to-School Donations	0.00			
46050 · Thanksgiving Donations	0.00			
46100 · Christmas Donations	0.00			
46200 · Client Pledges from Churches	0.00			
46900 · Client Co-pays in IFAP	0.00			
47000 · HYR spring soccer	0.00			
47010 · Spring Soccer Sponsorships	0.00			
47100 · HYR summer baseball	0.00			
47110 · HYR Summer Baseball Sponsorship	0.00			
47200 · HYR fall soccer	0.00			
48000 · Annual Campaign	0.00			
48100 · Week-in-the-Highlands - 5K	0.00			
48110 · Week-in-the-Highlands - Belknap	0.00			
48120 · Week-in-Highlands - Jazz Fest	0.00			
48130 · Week-in-Highlands - Farmington	0.00			
48199 · Week Highlands - Allocated Out	0.00			
48200 · Empty Bowls - Bowl Sales	0.00			
48210 · Empty Bowls - Ticket sales	0.00			
48220 · Empty Bowls - Silent Auction	0.00			
48230 · Empty Bowls - Sponsorships	0.00			
49000 · Management Fees	0.00			
49500 · HCM Community Classes/Events	0.00			
49990 · Miscellaneous Income	28.00			
52001 · Metro Louisville Grant - IFAP	0.00			
52050 · Metro Louisville EAF Grant	26,200.00	26,253.00	-53.00	99.8%
55000 · LG&E Grant - ACM	0.00			
55100 · LG&E Grant - Winterhelp	0.00			
55200 · Louisville Water Co Grant	0.00			
56010 · Gheens Grant	5,000.00			
Total Income	188,299.97	155,316.00	32,983.97	121.2%

Highlands Community Ministries
Budget vs. Actual by Programs/Projects
 October 2015 through June 2016

Expense	04 Senior Outreach Program			
	Oct '15 - Jun 16	Budget	\$ Over Budget	% of Budget
60000 · Wages - operational	56,508.52	64,080.00	-7,571.48	88.2%
60050 · Wages - substitutes	0.00			
60100 · Wages - training	0.00			
60200 · Wages - III B	19,513.22	19,980.00	-466.78	97.7%
60300 · Wages - III D	446.94	153.00	293.94	292.1%
60400 · Wages - EAF	36,324.73	26,253.00	10,071.73	138.4%
60500 · Wages Billed to HCC	0.00			
60610 · Wages - Gheens Grant	687.60			
60900 · FICA Exp. (employer's)	7,548.19	8,451.00	-902.81	89.3%
62000 · Health Ins	9,856.64	15,948.00	-6,091.36	61.8%
62100 · Life Ins	84.11	162.00	-77.89	51.9%
62998 · Pension Exp. - SEP	0.00			
63000 · Insurance - Commercial Package	660.90	567.00	93.90	116.6%
63200 · Insurance - D & O	132.82	45.00	87.82	295.2%
63400 · Insurance - Workers Comp.	977.28	1,224.00	-246.72	79.8%
64000 · Office Supplies	3,702.26	1,503.00	2,199.26	246.3%
64100 · Postage	458.60	477.00	-18.40	96.1%
64150 · Printing & Copying	117.57			
64200 · Advertising/Marketing/Promotion	0.00			
64210 · Membership & Publications	300.00			
64400 · Rent Exp.	0.00	0.00	0.00	0.0%
64500 · Telephone	1,239.75	2,016.00	-776.25	61.5%
64600 · Utilities	0.00			
64900 · Staff Development	75.00	378.00	-303.00	19.8%
64910 · Staff Licensure Fee	0.00			
64920 · Staff Recognition	592.09	747.00	-154.91	79.3%
64930 · Travel Reimbursement	1,050.48	1,440.00	-389.52	73.0%
64940 · Volunteer Appreciation	0.00			
64950 · Criminal Records Checks	0.00			
65000 · Housing	4,200.00	3,600.00	600.00	116.7%
65100 · Janitorial Supplies	0.00	306.00	-306.00	0.0%
65200 · Building Maintenance	0.00			
65300 · Grounds Maintenance	0.00			
65400 · Playground Maintenance	0.00			
65500 · Facility Improvements	0.00			
66000 · Accounting/Payroll Service	0.00			
66100 · Audit	0.00			
66200 · Hosting & Software License Fees	0.00			
67000 · Food & Food Supplies	2,766.34	2,097.00	669.34	131.9%
67050 · Diapers	0.00			
67100 · Wipes	0.00			
67200 · Programs - Music w Miss Susan	0.00			
67210 · Programs - Spanish	0.00			
67220 · Programs - Ballet	0.00			
67230 · Programs - Stretch-n-Grow	0.00			
67240 · Programs - Sign Language	0.00			
67250 · Programs - Gymnastics	0.00			
67390 · Special Events	0.00			
67400 · Classroom Supplies	0.00			
68010 · Meals	247.20			
68050 · PRN	0.00			
68100 · Health Care	229.08			
68200 · Community Education & Outreach	60.00	900.00	-840.00	6.7%
68300 · Prog/Activities - Sr Day Center	0.00			
68400 · Medicaid Meals exp	84.04			
68450 · Paper Products	290.60			
68900 · Wanderguard Expense	0.00			
69010 · Newsletter	1,802.94	2,007.00	-204.06	89.8%
69050 · Postage for Newsletter	332.68	864.00	-531.32	38.5%
69100 · NDF Lunch Program	19.96	7,497.00	-7,477.04	0.3%
69200 · Title III-B Exp - paid by dons.	670.00	1,170.00	-500.00	57.3%
69210 · Title III-B Subcont - Tai Chi	2,075.00	2,817.00	-742.00	73.7%
69220 · Title III-B Subcont - Exercise	1,200.00	2,817.00	-1,617.00	42.6%

Highlands Community Ministries
Budget vs. Actual by Programs/Projects
 October 2015 through June 2016

	04 Senior Outreach Program			
	Oct '15 - Jun 16	Budget	\$ Over Budget	% of Budget
69230 · Title III-B Subcon - Music Ther	416.00	900.00	-484.00	46.2%
69240 · Title III-B Subcont - Artist	150.00	900.00	-750.00	16.7%
69250 · Title III-B Subcont - Nutrition	250.00	450.00	-200.00	55.6%
69270 · Title III-B Subcon - Line Dance	1,620.00	1,872.00	-252.00	86.5%
69400 · Title III-D Expenses	0.00	1,503.00	-1,503.00	0.0%
69500 · Highlands Court Expenses	2,004.83	2,817.00	-812.17	71.2%
69550 · Highlands Court Misc Exp.	1,704.99	675.00	1,029.99	252.6%
69910 · Trsf To Metro III-B Meals dons	1,695.25	1,440.00	255.25	117.7%
69950 · Private Pay Meals	1,578.17	1,620.00	-41.83	97.4%
69970 · Out-of-Town Annual Trip	28,200.00			
69980 · Day Trips	1,390.83	1,035.00	355.83	134.4%
69990 · Vehicle Maintenance	325.03	909.00	-583.97	35.8%
70000 · LG&E ACM Payments	0.00			
70100 · LG&E Winterhelp Payments	0.00			
70200 · Lou Water Co Payments	0.00			
70300 · Ministerial - rent, utils, meds	0.00			
70400 · Pledges Support	0.00			
70500 · Client Assist from Client Funds	0.00			
70910 · Thanksgiving Program	0.00			
70920 · Christmas Program	0.00			
70930 · Back-to-School Program	0.00			
71000 · Portajon	0.00			
71100 · Spring Soccer Shirts & Banners	0.00			
71110 · Spring Soccer Pics & Medals	0.00			
71120 · Spring Soccer Referees	0.00			
71130 · Spring Soccer Field Maint	0.00			
71200 · Summer Baseball Shirts & Banner	0.00			
71210 · Summer Baseball Pics & Medals	0.00			
71220 · Summer Baseball Umpires	0.00			
71230 · Summer Baseball Field Maint	0.00			
71300 · Fall Soccer Shirts & Banners	0.00			
71310 · Fall Soccer Pictures & Medals	0.00			
71320 · Fall Soccer Referees	0.00			
71330 · Fall Soccer Field Maint	0.00			
71900 · Scholarship	0.00			
72100 · Board Thanksgiving Dinner	0.00			
72110 · Highland Shepherds	0.00			
72200 · Board Meetings	0.00			
72210 · Board Development Meetings	0.00			
72300 · Staff meetings	0.00			
72350 · Business Meetings	0.00			
73000 · Annual Campaign - Printing	0.00			
73050 · Annual Campaign - Postage	0.00			
73200 · Week in the Highlands - 5K exp	0.00			
73250 · Week in the Highlands - Belknap	0.00			
73300 · Week in Highlands - Jazz Fest	0.00			
73350 · Week in Highlands - Farmington	0.00			
73500 · Empty Bowls	0.00			
74000 · Welfare	0.00			
75000 · HCM Community Classes & Events	0.00			
79000 · Miscellaneous Expenses	927.66			
79100 · Equipment Expense	0.00	747.00	-747.00	0.0%
79150 · Equipment Repair	240.98			
80010 · Gheens Grant - Supplies	721.28			
99000 · Management Fee	8,196.75	8,199.00	-2.25	100.0%
Total Expense	203,676.31	190,566.00	13,110.31	106.9%
Net Income	-15,376.34	-35,250.00	19,873.66	43.6%

3:55 PM

07/12/16

Accrual Basis

Highlands Community Ministries Budget vs. Actual by Programs/Projects October 2015 through June 2016

	05 Individual & Family Assist			
	Oct '15 - Jun 16	Budget	\$ Over Budget	% of Budget
Income				
40000 · Congregations Donations	20,298.77	18,747.00	1,551.77	108.3%
40099 · Congreg. Dons. - Allocated Out	0.00			
41000 · Individuals & Groups Donations	2,208.93	9,000.00	-6,791.07	24.5%
43000 · Daycare tuition	0.00			
43090 · Daycare Tuition - Central Off	0.00			
43200 · Daycare haircuts	0.00			
43210 · Daycare photos	0.00			
44000 · Self-Pay	0.00			
44100 · WanderGuard	0.00			
44200 · Veterans Affairs Fees	0.00			
44300 · Medicaid Fees	0.00			
44350 · Medicaid Meals	0.00			
44400 · Meal Donations	0.00			
44500 · Program Reimbursements	0.00			
45000 · Private Pay Home meals	0.00			
45100 · Mobile Meals Ill-C (donations)	0.00			
45200 · Title III-C Reimbursement	0.00			
45300 · Title III-B Senior Center (kipd	0.00			
45400 · Title III-B Prog Inc (donations	0.00			
45600 · Title III-D Health Promotion	0.00			
45700 · NDF	0.00			
45800 · Highlands Court Contract	0.00			
45850 · Highland Court Nonprof Contract	0.00			
45900 · Transportation Fees	0.00			
45910 · Day Trips Fees	0.00			
45970 · Out-of-Town Annual Trip Rev.	0.00			
46000 · Back-to-School Donations	0.00	378.00	-378.00	0.0%
46050 · Thanksgiving Donations	597.00	603.00	-6.00	99.0%
46100 · Christmas Donations	250.00	1,503.00	-1,253.00	16.6%
46200 · Client Pledges from Churches	21,525.38	10,503.00	11,022.38	204.9%
46900 · Client Co-pays in IFAP	230.00	2,250.00	-2,020.00	10.2%
47000 · HYR spring soccer	0.00			
47010 · Spring Soccer Sponsorships	0.00			
47100 · HYR summer baseball	0.00			
47110 · HYR Summer Baseball Sponsorship	0.00			
47200 · HYR fall soccer	0.00			
48000 · Annual Campaign	0.00			
48100 · Week-in-the-Highlands - 5K	0.00			
48110 · Week-in-the-Highlands - Belknap	0.00			
48120 · Week-in-Highlands - Jazz Fest	0.00			
48130 · Week-in-Highlands - Farmington	0.00			
48199 · Week Highlands - Allocated Out	0.00			
48200 · Empty Bowls - Bowl Sales	0.00			
48210 · Empty Bowls - Ticket sales	0.00			
48220 · Empty Bowls - Silent Auction	0.00			
48230 · Empty Bowls - Sponsorships	0.00			
49000 · Management Fees	0.00			
49500 · HCM Community Classes/Events	0.00			
49990 · Miscellaneous Income	0.00			
52001 · Metro Louisville Grant - IFAP	21,050.00			
52050 · Metro Louisville EAF Grant	0.00			
55000 · LG&E Grant - ACM	21,550.00	24,822.00	-3,272.00	86.8%
55100 · LG&E Grant - Winterhelp	8,400.00	9,378.00	-978.00	89.6%
55200 · Louisville Water Co Grant	14,784.00	9,000.00	5,784.00	164.3%
56010 · Gheens Grant	0.00			
Total Income	110,894.08	86,184.00	24,710.08	128.7%

Highlands Community Ministries
Budget vs. Actual by Programs/Projects
 October 2015 through June 2016

Expense	05 Individual & Family Assist			
	Oct '15 - Jun 16	Budget	\$ Over Budget	% of Budget
60000 · Wages - operational	42,000.96	45,891.00	-3,890.04	91.5%
60050 · Wages - substitutes	0.00			
60100 · Wages - training	0.00			
60200 · Wages - III B	0.00			
60300 · Wages - III D	0.00			
60400 · Wages - EAF	0.00			
60500 · Wages Billed to HCC	0.00			
60610 · Wages - Gheens Grant	0.00			
60900 · FICA Exp. (employer's)	2,826.58	3,510.00	-683.42	80.5%
62000 · Health Ins	4,316.31	3,321.00	995.31	130.0%
62100 · Life Ins	24.97	45.00	-20.03	55.5%
62998 · Pension Exp. - SEP	0.00			
63000 · Insurance - Commercial Package	1,057.42	900.00	157.42	117.5%
63200 · Insurance - D & O	212.32	72.00	140.32	294.9%
63400 · Insurance - Workers Comp.	366.48	459.00	-92.52	79.8%
64000 · Office Supplies	197.15	810.00	-612.85	24.3%
64100 · Postage	0.00	144.00	-144.00	0.0%
64150 · Printing & Copying	0.00			
64200 · Advertising/Marketing/Promotion	0.00			
64210 · Membership & Publications	0.00	72.00	-72.00	0.0%
64400 · Rent Exp.	0.00	0.00	0.00	0.0%
64500 · Telephone	0.00	972.00	-972.00	0.0%
64600 · Utilities	0.00	0.00	0.00	0.0%
64900 · Staff Development	0.00			
64910 · Staff Licensure Fee	0.00			
64920 · Staff Recognition	17.59	153.00	-135.41	11.5%
64930 · Travel Reimbursement	0.00			
64940 · Volunteer Appreciation	0.00			
64950 · Criminal Records Checks	0.00			
65000 · Housing	4,500.00	4,500.00	0.00	100.0%
65100 · Janitorial Supplies	0.00	0.00	0.00	0.0%
65200 · Building Maintenance	200.00			
65300 · Grounds Maintenance	0.00			
65400 · Playground Maintenance	0.00			
65500 · Facility Improvements	0.00			
66000 · Accounting/Payroll Service	0.00			
66100 · Audit	0.00			
66200 · Hosting & Software License Fees	0.00			
67000 · Food & Food Supplies	224.71			
67050 · Diapers	0.00			
67100 · Wipes	0.00			
67200 · Programs - Music w Miss Susan	0.00			
67210 · Programs - Spanish	0.00			
67220 · Programs - Ballet	0.00			
67230 · Programs - Stretch-n-Grow	0.00			
67240 · Programs - Sign Language	0.00			
67250 · Programs - Gymnastics	0.00			
67390 · Special Events	0.00			
67400 · Classroom Supplies	0.00			
68010 · Meals	0.00			
68050 · PRN	0.00			
68100 · Health Care	0.00			
68200 · Community Education & Outreach	0.00			
68300 · Prog/Activities - Sr Day Center	0.00			
68400 · Medicaid Meals exp	0.00			
68450 · Paper Products	0.00			
68900 · Wanderguard Expense	0.00			
69010 · Newsletter	0.00			
69050 · Postage for Newsletter	0.00			
69100 · NDF Lunch Program	0.00			
69200 · Title III-B Exp - paid by dons.	0.00			
69210 · Title III-B Subcont - Tai Chi	0.00			
69220 · Title III-B Subcont - Exercise	0.00			

3:55 PM

07/12/16

Accrual Basis

Highlands Community Ministries

Budget vs. Actual by Programs/Projects

October 2015 through June 2016

	05 Individual & Family Assist			
	Oct '15 - Jun 16	Budget	\$ Over Budget	% of Budget
69230 · Title III-B Subcon - Music Ther	0.00			
69240 · Title III-B Subcont - Artist	0.00			
69250 · Title III-B Subcont - Nutrition	0.00			
69270 · Title III-B Subcon - Line Dance	0.00			
69400 · Title III-D Expenses	0.00			
69500 · Highlands Court Expenses	0.00			
69550 · Highlands Court Misc Exp.	0.00			
69910 · Trsf To Metro III-B Meals dons	0.00			
69950 · Private Pay Meals	0.00			
69970 · Out-of-Town Annual Trip	0.00			
69980 · Day Trips	0.00			
69990 · Vehicle Maintenance	0.00			
70000 · LG&E ACM Payments	19,248.17	24,822.00	-5,573.83	77.5%
70100 · LG&E Winterhelp Payments	7,896.00	9,378.00	-1,482.00	84.2%
70200 · Lou Water Co Payments	13,675.68	9,000.00	4,675.68	152.0%
70300 · Ministerial - rent, utils, meds	15,692.99	15,750.00	-57.01	99.6%
70400 · Pledges Support	22,311.16	0.00	22,311.16	100.0%
70500 · Client Assist from Client Funds	230.00	2,250.00	-2,020.00	10.2%
70910 · Thanksgiving Program	0.00	603.00	-603.00	0.0%
70920 · Christmas Program	0.00	1,503.00	-1,503.00	0.0%
70930 · Back-to-School Program	0.00	378.00	-378.00	0.0%
71000 · Portajon	0.00			
71100 · Spring Soccer Shirts & Banners	0.00			
71110 · Spring Soccer Pics & Medals	0.00			
71120 · Spring Soccer Referees	0.00			
71130 · Spring Soccer Field Maint	0.00			
71200 · Summer Baseball Shirts & Banner	0.00			
71210 · Summer Baseball Pics & Medals	0.00			
71220 · Summer Baseball Umpires	0.00			
71230 · Summer Baseball Field Maint	0.00			
71300 · Fall Soccer Shirts & Banners	0.00			
71310 · Fall Soccer Pictures & Medals	0.00			
71320 · Fall Soccer Referees	0.00			
71330 · Fall Soccer Field Maint	0.00			
71900 · Scholarship	0.00			
72100 · Board Thanksgiving Dinner	0.00			
72110 · Highland Shepherds	0.00			
72200 · Board Meetings	0.00			
72210 · Board Development Meetings	0.00			
72300 · Staff meetings	0.00			
72350 · Business Meetings	0.00			
73000 · Annual Campaign - Printing	0.00			
73050 · Annual Campaign - Postage	0.00			
73200 · Week in the Highlands - 5K exp	0.00			
73250 · Week in the Highlands - Belknap	0.00			
73300 · Week in Highlands - Jazz Fest	0.00			
73350 · Week in Highlands - Farmington	0.00			
73500 · Empty Bowls	0.00			
74000 · Welfare	0.00			
75000 · HCM Community Classes & Events	0.00			
79000 · Miscellaneous Expenses	274.11			
79100 · Equipment Expense	0.00	1,125.00	-1,125.00	0.0%
79150 · Equipment Repair	0.00			
80010 · Gheens Grant - Supplies	0.00			
99000 · Management Fee	6,693.75	6,696.00	-2.25	100.0%
Total Expense	141,966.35	132,354.00	9,612.35	107.3%
Net Income	-31,072.27	-46,170.00	15,097.73	67.3%

3:55 PM

07/12/16

Accrual Basis

Highlands Community Ministries
Budget vs. Actual by Programs/Projects
 October 2015 through June 2016

	06 HYR			
	Oct '15 - Jun 16	Budget	\$ Over Budget	% of Budget
Income				
40000 · Congregations Donations	2,347.89	2,178.00	169.89	107.8%
40099 · Congreg. Dons. - Allocated Out	0.00			
41000 · Individuals & Groups Donations	0.00	1,764.00	-1,764.00	0.0%
43000 · Daycare tuition	0.00			
43090 · Daycare Tuition - Central Off	0.00			
43200 · Daycare haircuts	0.00			
43210 · Daycare photos	0.00			
44000 · Self-Pay	0.00			
44100 · WanderGuard	0.00			
44200 · Veterans Affairs Fees	0.00			
44300 · Medicaid Fees	0.00			
44350 · Medicaid Meals	0.00			
44400 · Meal Donations	0.00			
44500 · Program Reimbursements	0.00			
45000 · Private Pay Home meals	0.00			
45100 · Mobile Meals III-C (donations)	0.00			
45200 · Title III-C Reimbursement	0.00			
45300 · Title III-B Senior Center (kipd	0.00			
45400 · Title III-B Prog Inc (donations	0.00			
45600 · Title III-D Health Promotion	0.00			
45700 · NDF	0.00			
45800 · Highlands Court Contract	0.00			
45850 · Highland Court Nonprof Contract	0.00			
45900 · Transportation Fees	0.00			
45910 · Day Trips Fees	0.00			
45970 · Out-of-Town Annual Trip Rev.	0.00			
46000 · Back-to-School Donations	0.00			
46050 · Thanksgiving Donations	0.00			
46100 · Christmas Donations	0.00			
46200 · Client Pledges from Churches	0.00			
46900 · Client Co-pays in IFAP	0.00			
47000 · HYR spring soccer	26,903.85	20,676.00	6,227.85	130.1%
47010 · Spring Soccer Sponsorships	1,750.00			
47100 · HYR summer baseball	7,966.40	20,676.00	-12,709.60	38.5%
47110 · HYR Summer Baseball Sponsorship	250.00			
47200 · HYR fall soccer	754.86	20,676.00	-19,921.14	3.7%
48000 · Annual Campaign	0.00			
48100 · Week-in-the-Highlands - 5K	0.00			
48110 · Week-in-the-Highlands - Belknap	0.00			
48120 · Week-in-Highlands - Jazz Fest	0.00			
48130 · Week-in-Highlands - Farmington	0.00			
48199 · Week Highlands - Allocated Out	0.00			
48200 · Empty Bowls - Bowl Sales	0.00			
48210 · Empty Bowls - Ticket sales	0.00			
48220 · Empty Bowls - Silent Auction	0.00			
48230 · Empty Bowls - Sponsorships	0.00			
49000 · Management Fees	0.00			
49500 · HCM Community Classes/Events	0.00			
49990 · Miscellaneous Income	0.00			
52001 · Metro Louisville Grant - IFAP	0.00			
52050 · Metro Louisville EAF Grant	0.00			
55000 · LG&E Grant - ACM	0.00			
55100 · LG&E Grant - Winterhelp	0.00			
55200 · Louisville Water Co Grant	0.00			
56010 · Gheens Grant	0.00			
Total Income	39,973.00	65,970.00	-25,997.00	60.6%

Highlands Community Ministries
Budget vs. Actual by Programs/Projects
 October 2015 through June 2016

Expense	06 HYR			
	Oct '15 - Jun 16	Budget	\$ Over Budget	% of Budget
60000 · Wages - operational	11,169.24	11,250.00	-80.76	99.3%
60050 · Wages - substitutes	0.00			
60100 · Wages - training	0.00			
60200 · Wages - III B	0.00			
60300 · Wages - III D	0.00			
60400 · Wages - EAF	0.00			
60500 · Wages Billed to HCC	0.00			
60610 · Wages - Gheens Grant	0.00			
60900 · FICA Exp. (employer's)	764.31	864.00	-99.69	88.5%
62000 · Health Ins	0.00			
62100 · Life Ins	0.00			
62998 · Pension Exp. - SEP	0.00			
63000 · Insurance - Commercial Package	396.56	342.00	54.56	116.0%
63200 · Insurance - D & O	79.62	27.00	52.62	294.9%
63400 · Insurance - Workers Comp.	122.16	153.00	-30.84	79.8%
64000 · Office Supplies	43.76			
64100 · Postage	286.23			
64150 · Printing & Copying	0.00	1,620.00	-1,620.00	0.0%
64200 · Advertising/Marketing/Promotion	799.38	3,339.00	-2,539.62	23.9%
64210 · Membership & Publications	0.00			
64400 · Rent Exp.	0.00			
64500 · Telephone	0.00	0.00	0.00	0.0%
64600 · Utilities	0.00			
64900 · Staff Development	0.00			
64910 · Staff Licensure Fee	0.00			
64920 · Staff Recognition	0.00			
64930 · Travel Reimbursement	0.00			
64940 · Volunteer Appreciation	331.46			
64950 · Criminal Records Checks	0.00			
65000 · Housing	900.00			
65100 · Janitorial Supplies	0.00			
65200 · Building Maintenance	0.00			
65300 · Grounds Maintenance	0.00			
65400 · Playground Maintenance	0.00			
65500 · Facility Improvements	0.00			
66000 · Accounting/Payroll Service	0.00			
66100 · Audit	0.00			
66200 · Hosting & Software License Fees	0.00			
67000 · Food & Food Supplies	0.00			
67050 · Diapers	0.00			
67100 · Wipes	0.00			
67200 · Programs - Music w Miss Susan	0.00			
67210 · Programs - Spanish	0.00			
67220 · Programs - Ballet	0.00			
67230 · Programs - Stretch-n-Grow	0.00			
67240 · Programs - Sign Language	0.00			
67250 · Programs - Gymnastics	0.00			
67390 · Special Events	0.00			
67400 · Classroom Supplies	0.00			
68010 · Meals	0.00			
68050 · PRN	0.00			
68100 · Health Care	0.00			
68200 · Community Education & Outreach	0.00			
68300 · Prog/Activities - Sr Day Center	0.00			
68400 · Medicaid Meals exp	0.00			
68450 · Paper Products	0.00			
68900 · Wanderguard Expense	0.00			
69010 · Newsletter	0.00			
69050 · Postage for Newsletter	0.00			
69100 · NDF Lunch Program	0.00			
69200 · Title III-B Exp - paid by dons.	0.00			
69210 · Title III-B Subcont - Tai Chi	0.00			
69220 · Title III-B Subcont - Exercise	0.00			

Highlands Community Ministries
Budget vs. Actual by Programs/Projects
 October 2015 through June 2016

	06 HYR			
	Oct '15 - Jun 16	Budget	\$ Over Budget	% of Budget
69230 · Title III-B Subcon - Music Ther	0.00			
69240 · Title III-B Subcont - Artist	0.00			
69250 · Title III-B Subcont - Nutrition	0.00			
69270 · Title III-B Subcon - Line Dance	0.00			
69400 · Title III-D Expenses	0.00			
69500 · Highlands Court Expenses	0.00			
69550 · Highlands Court Misc Exp.	0.00			
69910 · Trsf To Metro III-B Meals dons	0.00			
69950 · Private Pay Meals	0.00			
69970 · Out-of-Town Annual Trip	0.00			
69980 · Day Trips	0.00			
69990 · Vehicle Maintenance	0.00			
70000 · LG&E ACM Payments	0.00			
70100 · LG&E Winterhelp Payments	0.00			
70200 · Lou Water Co Payments	0.00			
70300 · Ministerial - rent, utils, meds	0.00			
70400 · Pledges Support	0.00			
70500 · Client Assist from Client Funds	0.00			
70910 · Thanksgiving Program	0.00			
70920 · Christmas Program	0.00			
70930 · Back-to-School Program	0.00			
71000 · Portajon	291.43	315.00	-23.57	92.5%
71100 · Spring Soccer Shirts & Banners	6,850.60	4,095.00	2,755.60	167.3%
71110 · Spring Soccer Pics & Medals	0.00	1,494.00	-1,494.00	0.0%
71120 · Spring Soccer Referees	4,023.75	3,339.00	684.75	120.5%
71130 · Spring Soccer Field Maint	1,632.62	3,555.00	-1,922.38	45.9%
71200 · Summer Baseball Shirts & Banner	1,482.00	1,908.00	-426.00	77.7%
71210 · Summer Baseball Pics & Medals	0.00	819.00	-819.00	0.0%
71220 · Summer Baseball Umpires	0.00	414.00	-414.00	0.0%
71230 · Summer Baseball Field Maint	54.75	711.00	-656.25	7.7%
71300 · Fall Soccer Shirts & Banners	879.72	4,920.00	-4,040.28	17.9%
71310 · Fall Soccer Pictures & Medals	3,411.50	2,160.00	1,251.50	157.9%
71320 · Fall Soccer Referees	2,601.25	4,452.00	-1,850.75	58.4%
71330 · Fall Soccer Field Maint	753.75	804.00	-50.25	93.8%
71900 · Scholarship	0.00	3,690.00	-3,690.00	0.0%
72100 · Board Thanksgiving Dinner	0.00			
72110 · Highland Shepherds	0.00			
72200 · Board Meetings	0.00			
72210 · Board Development Meetings	0.00			
72300 · Staff meetings	0.00			
72350 · Business Meetings	0.00			
73000 · Annual Campaign - Printing	0.00			
73050 · Annual Campaign - Postage	0.00			
73200 · Week in the Highlands - 5K exp	0.00			
73250 · Week in the Highlands - Belknap	0.00			
73300 · Week in Highlands - Jazz Fest	0.00			
73350 · Week in Highlands - Farmington	0.00			
73500 · Empty Bowls	0.00			
74000 · Welfare	0.00			
75000 · HCM Community Classes & Events	0.00			
79000 · Miscellaneous Expenses	480.47	603.00	-122.53	79.7%
79100 · Equipment Expense	0.00			
79150 · Equipment Repair	0.00			
80010 · Gheens Grant - Supplies	0.00			
99000 · Management Fee	2,522.25	2,520.00	2.25	100.1%
Total Expense	39,876.81	53,394.00	-13,517.19	74.7%
Net Income	96.19	12,576.00	-12,479.81	0.8%

3:55 PM

07/12/16

Accrual Basis

Highlands Community Ministries
Budget vs. Actual by Programs/Projects
 October 2015 through June 2016

	07 Central Office			
	Oct '15 - Jun 16	Budget	\$ Over Budget	% of Budget
Income				
40000 · Congregations Donations	67,086.38	0.00	67,086.38	100.0%
40099 · Congreg. Dons. - Allocated Out	-67,086.38			
41000 · Individuals & Groups Donations	4,394.89	3,753.00	641.89	117.1%
43000 · Daycare tuition	0.00			
43090 · Daycare Tuition - Central Off	0.00			
43200 · Daycare haircuts	0.00			
43210 · Daycare photos	0.00			
44000 · Self-Pay	0.00			
44100 · WanderGuard	0.00			
44200 · Veterans Affairs Fees	0.00			
44300 · Medicaid Fees	0.00			
44350 · Medicaid Meals	0.00			
44400 · Meal Donations	0.00			
44500 · Program Reimbursements	0.00			
45000 · Private Pay Home meals	0.00			
45100 · Mobile Meals III-C (donations)	0.00			
45200 · Title III-C Reimbursement	0.00			
45300 · Title III-B Senior Center (kipd	0.00			
45400 · Title III-B Prog Inc (donations	0.00			
45600 · Title III-D Health Promotion	0.00			
45700 · NDF	0.00			
45800 · Highlands Court Contract	0.00			
45850 · Highland Court Nonprof Contract	0.00			
45900 · Transportation Fees	0.00			
45910 · Day Trips Fees	0.00			
45970 · Out-of-Town Annual Trip Rev.	0.00			
46000 · Back-to-School Donations	0.00			
46050 · Thanksgiving Donations	0.00			
46100 · Christmas Donations	0.00			
46200 · Client Pledges from Churches	0.00			
46900 · Client Co-pays in IFAP	0.00			
47000 · HYR spring soccer	0.00			
47010 · Spring Soccer Sponsorships	0.00			
47100 · HYR summer baseball	0.00			
47110 · HYR Summer Baseball Sponsorship	0.00			
47200 · HYR fall soccer	0.00			
48000 · Annual Campaign	16,903.37	22,500.00	-5,596.63	75.1%
48100 · Week-in-the-Highlands - 5K	8,267.00	12,996.00	-4,729.00	63.6%
48110 · Week-in-the-Highlands - Belknap	1,032.00	3,336.00	-2,304.00	30.9%
48120 · Week-in-Highlands - Jazz Fest	1,000.00	3,336.00	-2,336.00	30.0%
48130 · Week-in-Highlands - Farmington	1,000.00	3,336.00	-2,336.00	30.0%
48199 · Week Highlands - Allocated Out	-4,816.04			
48200 · Empty Bowls - Bowl Sales	62.00	1,500.00	-1,438.00	4.1%
48210 · Empty Bowls - Ticket sales	14,736.10	3,996.00	10,740.10	368.8%
48220 · Empty Bowls - Silent Auction	0.00	3,000.00	-3,000.00	0.0%
48230 · Empty Bowls - Sponsorships	0.00	1,500.00	-1,500.00	0.0%
49000 · Management Fees	114,210.00	114,210.00	0.00	100.0%
49500 · HCM Community Classes/Events	1,385.00			
49990 · Miscellaneous Income	1,030.00			
52001 · Metro Louisville Grant - IFAP	0.00			
52050 · Metro Louisville EAF Grant	0.00			
55000 · LG&E Grant - ACM	0.00			
55100 · LG&E Grant - Winterhelp	0.00			
55200 · Louisville Water Co Grant	0.00			
56010 · Gheens Grant	0.00			
Total Income	159,204.32	173,463.00	-14,258.68	91.8%

Highlands Community Ministries Budget vs. Actual by Programs/Projects October 2015 through June 2016

Expense	07 Central Office			
	Oct '15 - Jun 16	Budget	\$ Over Budget	% of Budget
60000 · Wages - operational	93,349.44	104,769.00	-11,419.56	89.1%
60050 · Wages - substitutes	0.00			
60100 · Wages - training	0.00			
60200 · Wages - III B	0.00			
60300 · Wages - III D	0.00			
60400 · Wages - EAF	0.00			
60500 · Wages Billed to HCC	0.00			
60610 · Wages - Gheens Grant	0.00			
60900 · FICA Exp. (employer's)	7,394.92	8,010.00	-615.08	92.3%
62000 · Health Ins	18,121.41	20,529.00	-2,407.59	88.3%
62100 · Life Ins	526.11	900.00	-373.89	58.5%
62998 · Pension Exp. - SEP	0.00			
63000 · Insurance - Commercial Package	793.10	675.00	118.10	117.5%
63200 · Insurance - D & O	159.06	54.00	105.06	294.6%
63400 · Insurance - Workers Comp.	733.96	918.00	-184.04	80.0%
64000 · Office Supplies	3,268.93	1,503.00	1,765.93	217.5%
64100 · Postage	3,635.50	603.00	3,032.50	602.9%
64150 · Printing & Copying	0.00	747.00	-747.00	0.0%
64200 · Advertising/Marketing/Promotion	10,413.50	15,003.00	-4,589.50	69.4%
64210 · Membership & Publications	425.00			
64400 · Rent Exp.	0.00			
64500 · Telephone	383.25	2,196.00	-1,812.75	17.5%
64600 · Utilities	0.00	0.00	0.00	0.0%
64900 · Staff Development	295.00	747.00	-452.00	39.5%
64910 · Staff Licensure Fee	0.00			
64920 · Staff Recognition	250.00			
64930 · Travel Reimbursement	244.44			
64940 · Volunteer Appreciation	0.00	450.00	-450.00	0.0%
64950 · Criminal Records Checks	0.00			
65000 · Housing	3,600.00	2,700.00	900.00	133.3%
65100 · Janitorial Supplies	0.00			
65200 · Building Maintenance	1,182.00	378.00	804.00	312.7%
65300 · Grounds Maintenance	550.00			
65400 · Playground Maintenance	0.00			
65500 · Facility Improvements	0.00			
66000 · Accounting/Payroll Service	10,340.76	3,375.00	6,965.76	306.4%
66100 · Audit	1,162.00	11,250.00	-10,088.00	10.3%
66200 · Hosting & Software License Fees	1,618.50	3,600.00	-1,981.50	45.0%
67000 · Food & Food Supplies	0.00			
67050 · Diapers	0.00			
67100 · Wipes	0.00			
67200 · Programs - Music w Miss Susan	0.00			
67210 · Programs - Spanish	0.00			
67220 · Programs - Ballet	0.00			
67230 · Programs - Stretch-n-Grow	0.00			
67240 · Programs - Sign Language	0.00			
67250 · Programs - Gymnastics	0.00			
67390 · Special Events	0.00			
67400 · Classroom Supplies	0.00			
68010 · Meals	0.00			
68050 · PRN	0.00			
68100 · Health Care	0.00			
68200 · Community Education & Outreach	0.00			
68300 · Prog/Activities - Sr Day Center	0.00			
68400 · Medicaid Meals exp	0.00			
68450 · Paper Products	0.00			
68900 · Wanderguard Expense	0.00			
69010 · Newsletter	0.00			
69050 · Postage for Newsletter	0.00			
69100 · NDF Lunch Program	0.00			
69200 · Title III-B Exp - paid by dons.	0.00			
69210 · Title III-B Subcont - Tai Chi	0.00			
69220 · Title III-B Subcont - Exercise	0.00			

3:55 PM

07/12/16

Accrual Basis

Highlands Community Ministries
Budget vs. Actual by Programs/Projects
 October 2015 through June 2016

	07 Central Office			
	Oct '15 - Jun 16	Budget	\$ Over Budget	% of Budget
69230 · Title III-B Subcon - Music Ther	0.00			
69240 · Title III-B Subcont - Artist	0.00			
69250 · Title III-B Subcont - Nutrition	0.00			
69270 · Title III-B Subcon - Line Dance	0.00			
69400 · Title III-D Expenses	0.00			
69500 · Highlands Court Expenses	0.00			
69550 · Highlands Court Misc Exp.	0.00			
69910 · Trsf To Metro III-B Meals dons	0.00			
69950 · Private Pay Meals	0.00			
69970 · Out-of-Town Annual Trip	0.00			
69980 · Day Trips	0.00			
69990 · Vehicle Maintenance	0.00			
70000 · LG&E ACM Payments	0.00			
70100 · LG&E Winterhelp Payments	0.00			
70200 · Lou Water Co Payments	0.00			
70300 · Ministerial - rent, utils, meds	0.00			
70400 · Pledges Support	0.00			
70500 · Client Assist from Client Funds	0.00			
70910 · Thanksgiving Program	0.00			
70920 · Christmas Program	0.00			
70930 · Back-to-School Program	0.00			
71000 · Portajon	0.00			
71100 · Spring Soccer Shirts & Banners	0.00			
71110 · Spring Soccer Pics & Medals	0.00			
71120 · Spring Soccer Referees	0.00			
71130 · Spring Soccer Field Maint	0.00			
71200 · Summer Baseball Shirts & Banner	0.00			
71210 · Summer Baseball Pics & Medals	0.00			
71220 · Summer Baseball Umpires	0.00			
71230 · Summer Baseball Field Maint	0.00			
71300 · Fall Soccer Shirts & Banners	0.00			
71310 · Fall Soccer Pictures & Medals	0.00			
71320 · Fall Soccer Referees	0.00			
71330 · Fall Soccer Field Maint	0.00			
71900 · Scholarship	0.00			
72100 · Board Thanksgiving Dinner	1,687.58	996.00	691.58	169.4%
72110 · Highland Shepherds	78.64	207.00	-128.36	38.0%
72200 · Board Meetings	286.58	225.00	61.58	127.4%
72210 · Board Development Meetings	0.00	747.00	-747.00	0.0%
72300 · Staff meetings	173.33	540.00	-366.67	32.1%
72350 · Business Meetings	740.76	450.00	290.76	164.6%
73000 · Annual Campaign - Printing	5,436.23	5,004.00	432.23	108.6%
73050 · Annual Campaign - Postage	0.00	1,500.00	-1,500.00	0.0%
73200 · Week in the Highlands - 5K exp	6,277.74	8,004.00	-1,726.26	78.4%
73250 · Week in the Highlands - Belknap	458.33	3,396.00	-2,937.67	13.5%
73300 · Week in Highlands - Jazz Fest	719.83	3,300.00	-2,580.17	21.8%
73350 · Week in Highlands - Farmington	457.33	3,300.00	-2,842.67	13.9%
73500 · Empty Bowls	1,342.55	996.00	346.55	134.8%
74000 · Welfare	7,715.00	11,997.00	-4,282.00	64.3%
75000 · HCM Community Classes & Events	459.00			
79000 · Miscellaneous Expenses	1,693.94			
79100 · Equipment Expense	5,290.37	747.00	4,543.37	708.2%
79150 · Equipment Repair	0.00			
80010 · Gheens Grant - Supplies	0.00			
99000 · Management Fee	0.00			
Total Expense	191,264.09	219,816.00	-28,551.91	87.0%
Net Income	-32,059.77	-46,353.00	14,293.23	69.2%

3:55 PM

07/12/16

Accrual Basis

Highlands Community Ministries

Budget vs. Actual by Programs/Projects

October 2015 through June 2016

	TOTAL			
	Oct '15 - Jun 16	Budget	\$ Over Budget	% of Budget
Income				
40000 · Congregations Donations	134,247.69	62,244.00	72,003.69	215.7%
40099 · Congreg. Dons. - Allocated Out	-67,086.38	0.00	-67,086.38	100.0%
41000 · Individuals & Groups Donations	11,431.82	19,665.00	-8,233.18	58.1%
43000 · Daycare tuition	1,729,718.22	1,766,574.00	-36,855.78	97.9%
43090 · Daycare Tuition - Central Off	7,715.00	0.00	7,715.00	100.0%
43200 · Daycare haircuts	-5.00	0.00	-5.00	100.0%
43210 · Daycare photos	715.87	0.00	715.87	100.0%
44000 · Self-Pay	88,736.00	92,286.00	-3,550.00	96.2%
44100 · WanderGuard	300.00	684.00	-384.00	43.9%
44200 · Veterans Affairs Fees	5,160.44	46,719.00	-41,558.56	11.0%
44300 · Medicaid Fees	11,704.80	9,189.00	2,515.80	127.4%
44350 · Medicaid Meals	91.68	720.00	-628.32	12.7%
44400 · Meal Donations	80.85	297.00	-216.15	27.2%
44500 · Program Reimbursements	0.00	522.00	-522.00	0.0%
45000 · Private Pay Home meals	527.37	1,620.00	-1,092.63	32.6%
45100 · Mobile Meals III-C (donations)	2,140.25	1,440.00	700.25	148.6%
45200 · Title III-C Reimbursement	11,209.34	9,792.00	1,417.34	114.5%
45300 · Title III-B Senior Center (kipd	23,523.75	23,526.00	-2.25	100.0%
45400 · Title III-B Prog Inc (donations	957.50	1,170.00	-212.50	81.8%
45600 · Title III-D Health Promotion	2,000.00	1,503.00	497.00	133.1%
45700 · NDF	3,500.00	7,497.00	-3,997.00	46.7%
45800 · Highlands Court Contract	22,833.28	22,500.00	333.28	101.5%
45850 · Highland Court Nonprof Contract	30,000.00	30,000.00	0.00	100.0%
45900 · Transportation Fees	470.00	621.00	-151.00	75.7%
45910 · Day Trips Fees	1,553.00	1,872.00	-319.00	83.0%
45970 · Out-of-Town Annual Trip Rev.	29,450.00	0.00	29,450.00	100.0%
46000 · Back-to-School Donations	0.00	378.00	-378.00	0.0%
46050 · Thanksgiving Donations	597.00	603.00	-6.00	99.0%
46100 · Christmas Donations	250.00	1,503.00	-1,253.00	16.6%
46200 · Client Pledges from Churches	21,525.38	10,503.00	11,022.38	204.9%
46900 · Client Co-pays in IFAP	230.00	2,250.00	-2,020.00	10.2%
47000 · HYR spring soccer	26,903.85	20,676.00	6,227.85	130.1%
47010 · Spring Soccer Sponsorships	1,750.00	0.00	1,750.00	100.0%
47100 · HYR summer baseball	7,966.40	20,676.00	-12,709.60	38.5%
47110 · HYR Summer Baseball Sponsorship	250.00	0.00	250.00	100.0%
47200 · HYR fall soccer	754.86	20,676.00	-19,921.14	3.7%
48000 · Annual Campaign	16,903.37	22,500.00	-5,596.63	75.1%
48100 · Week-in-the-Highlands - 5K	8,267.00	12,996.00	-4,729.00	63.6%
48110 · Week-in-the-Highlands - Belknap	1,032.00	3,336.00	-2,304.00	30.9%
48120 · Week-in-Highlands - Jazz Fest	1,000.00	3,336.00	-2,336.00	30.0%
48130 · Week-in-Highlands - Farmington	1,000.00	3,336.00	-2,336.00	30.0%
48199 · Week Highlands - Allocated Out	-4,816.04	0.00	-4,816.04	100.0%
48200 · Empty Bowls - Bowl Sales	62.00	1,500.00	-1,438.00	4.1%
48210 · Empty Bowls - Ticket sales	14,736.10	3,996.00	10,740.10	368.8%
48220 · Empty Bowls - Silent Auction	0.00	3,000.00	-3,000.00	0.0%
48230 · Empty Bowls - Sponsorships	0.00	1,500.00	-1,500.00	0.0%
49000 · Management Fees	114,210.00	114,210.00	0.00	100.0%
49500 · HCM Community Classes/Events	1,385.00	0.00	1,385.00	100.0%
49990 · Miscellaneous Income	3,443.10	0.00	3,443.10	100.0%
52001 · Metro Louisville Grant - IFAP	21,050.00	0.00	21,050.00	100.0%
52050 · Metro Louisville EAF Grant	26,200.00	26,253.00	-53.00	99.8%
55000 · LG&E Grant - ACM	21,550.00	24,822.00	-3,272.00	86.8%
55100 · LG&E Grant - Winterhelp	8,400.00	9,378.00	-978.00	89.6%
55200 · Louisville Water Co Grant	14,784.00	9,000.00	5,784.00	164.3%
56010 · Gheens Grant	5,000.00	0.00	5,000.00	100.0%
Total Income	2,365,409.50	2,416,869.00	-51,459.50	97.9%

Highlands Community Ministries
Budget vs. Actual by Programs/Projects
 October 2015 through June 2016

Expense	TOTAL			
	Oct '15 - Jun 16	Budget	\$ Over Budget	% of Budget
60000 · Wages - operational	1,404,709.31	1,484,165.00	-79,455.69	94.6%
60050 · Wages - substitutes	0.00	0.00	0.00	0.0%
60100 · Wages - training	0.00	0.00	0.00	0.0%
60200 · Wages - III B	19,513.22	19,980.00	-466.78	97.7%
60300 · Wages - III D	446.94	153.00	293.94	292.1%
60400 · Wages - EAF	36,324.73	26,253.00	10,071.73	138.4%
60500 · Wages Billed to HCC	2,107.32	0.00	2,107.32	100.0%
60610 · Wages - Gheens Grant	687.60	0.00	687.60	100.0%
60900 · FICA Exp. (employer's)	98,056.54	117,090.00	-19,033.46	83.7%
62000 · Health Ins	126,482.65	152,100.00	-25,617.35	83.2%
62100 · Life Ins	1,607.05	2,943.00	-1,335.95	54.6%
62998 · Pension Exp. - SEP	9,259.62	0.00	9,259.62	100.0%
63000 · Insurance - Commercial Package	13,217.90	11,259.00	1,958.90	117.4%
63200 · Insurance - D & O	2,653.64	918.00	1,735.64	289.1%
63400 · Insurance - Workers Comp.	14,051.00	15,255.00	-1,204.00	92.1%
64000 · Office Supplies	12,943.29	13,554.00	-610.71	95.5%
64100 · Postage	4,437.58	1,449.00	2,988.58	306.3%
64150 · Printing & Copying	235.14	2,367.00	-2,131.86	9.9%
64200 · Advertising/Marketing/Promotion	11,685.38	25,695.00	-14,009.62	45.5%
64210 · Membership & Publications	785.00	72.00	713.00	1,090.3%
64400 · Rent Exp.	0.00	0.00	0.00	0.0%
64500 · Telephone	7,161.12	9,837.00	-2,675.88	72.8%
64600 · Utilities	6,897.82	10,503.00	-3,605.18	65.7%
64900 · Staff Development	5,306.17	9,900.00	-4,593.83	53.6%
64910 · Staff Licensure Fee	25.00	432.00	-407.00	5.8%
64920 · Staff Recognition	6,034.58	8,343.00	-2,308.42	72.3%
64930 · Travel Reimbursement	1,294.92	2,115.00	-820.08	61.2%
64940 · Volunteer Appreciation	331.46	567.00	-235.54	58.5%
64950 · Criminal Records Checks	81.25	45.00	36.25	180.6%
65000 · Housing	50,400.00	48,600.00	1,800.00	103.7%
65100 · Janitorial Supplies	12,412.15	15,687.00	-3,274.85	79.1%
65200 · Building Maintenance	32,584.24	18,378.00	14,206.24	177.3%
65300 · Grounds Maintenance	4,725.26	4,428.00	297.26	106.7%
65400 · Playground Maintenance	1,987.09	7,497.00	-5,509.91	26.5%
65500 · Facility Improvements	15,680.00	9,378.00	6,302.00	167.2%
66000 · Accounting/Payroll Service	10,340.76	3,375.00	6,965.76	306.4%
66100 · Audit	1,162.00	11,250.00	-10,088.00	10.3%
66200 · Hosting & Software License Fees	1,618.50	3,600.00	-1,981.50	45.0%
67000 · Food & Food Supplies	102,428.28	139,041.00	-36,612.72	73.7%
67050 · Diapers	14,670.42	19,908.00	-5,237.58	73.7%
67100 · Wipes	2,919.93	3,708.00	-788.07	78.7%
67200 · Programs - Music w Miss Susan	4,600.00	5,706.00	-1,106.00	80.6%
67210 · Programs - Spanish	6,885.00	7,047.00	-162.00	97.7%
67220 · Programs - Ballet	0.00	747.00	-747.00	0.0%
67230 · Programs - Stretch-n-Grow	5,254.00	5,103.00	151.00	103.0%
67240 · Programs - Sign Language	0.00	0.00	0.00	0.0%
67250 · Programs - Gymnastics	6,800.00	7,803.00	-1,003.00	87.1%
67390 · Special Events	1,698.70	5,355.00	-3,656.30	31.7%
67400 · Classroom Supplies	12,639.78	13,725.00	-1,085.22	92.1%
68010 · Meals	1,506.40	297.00	1,209.40	507.2%
68050 · PRN	1,013.88	3,420.00	-2,406.12	29.6%
68100 · Health Care	1,012.57	981.00	31.57	103.2%
68200 · Community Education & Outreach	60.00	1,197.00	-1,137.00	5.0%
68300 · Prog/Activities - Sr Day Center	1,764.67	2,403.00	-638.33	73.4%
68400 · Medicaid Meals exp	84.04	792.00	-707.96	10.6%
68450 · Paper Products	290.60	981.00	-690.40	29.6%
68900 · Wanderguard Expense	890.00	837.00	53.00	106.3%
69010 · Newsletter	1,802.94	2,007.00	-204.06	89.8%
69050 · Postage for Newsletter	332.68	864.00	-531.32	38.5%
69100 · NDF Lunch Program	19.96	7,497.00	-7,477.04	0.3%
69200 · Title III-B Exp - paid by dons.	670.00	1,170.00	-500.00	57.3%
69210 · Title III-B Subcont - Tai Chi	2,075.00	2,817.00	-742.00	73.7%
69220 · Title III-B Subcont - Exercise	1,200.00	2,817.00	-1,617.00	42.6%

Highlands Community Ministries
Budget vs. Actual by Programs/Projects
 October 2015 through June 2016

	TOTAL			
	Oct '15 - Jun 16	Budget	\$ Over Budget	% of Budget
69230 · Title III-B Subcon - Music Ther	416.00	900.00	-484.00	46.2%
69240 · Title III-B Subcont - Artist	150.00	900.00	-750.00	16.7%
69250 · Title III-B Subcont - Nutrition	250.00	450.00	-200.00	55.6%
69270 · Title III-B Subcon - Line Dance	1,620.00	1,872.00	-252.00	86.5%
69400 · Title III-D Expenses	0.00	1,503.00	-1,503.00	0.0%
69500 · Highlands Court Expenses	2,004.83	2,817.00	-812.17	71.2%
69550 · Highlands Court Misc Exp.	1,704.99	675.00	1,029.99	252.6%
69910 · Trsf To Metro III-B Meals dons	1,695.25	1,440.00	255.25	117.7%
69950 · Private Pay Meals	1,808.89	1,620.00	188.89	111.7%
69970 · Out-of-Town Annual Trip	28,200.00	0.00	28,200.00	100.0%
69980 · Day Trips	1,390.83	1,035.00	355.83	134.4%
69990 · Vehicle Maintenance	325.03	909.00	-583.97	35.8%
70000 · LG&E ACM Payments	19,248.17	24,822.00	-5,573.83	77.5%
70100 · LG&E Winterhelp Payments	7,896.00	9,378.00	-1,482.00	84.2%
70200 · Lou Water Co Payments	13,675.68	9,000.00	4,675.68	152.0%
70300 · Ministerial - rent, utils, meds	15,692.99	15,750.00	-57.01	99.6%
70400 · Pledges Support	22,311.16	0.00	22,311.16	100.0%
70500 · Client Assist from Client Funds	230.00	2,250.00	-2,020.00	10.2%
70910 · Thanksgiving Program	0.00	603.00	-603.00	0.0%
70920 · Christmas Program	0.00	1,503.00	-1,503.00	0.0%
70930 · Back-to-School Program	0.00	378.00	-378.00	0.0%
71000 · Portajon	291.43	315.00	-23.57	92.5%
71100 · Spring Soccer Shirts & Banners	6,850.60	4,095.00	2,755.60	167.3%
71110 · Spring Soccer Pics & Medals	0.00	1,494.00	-1,494.00	0.0%
71120 · Spring Soccer Referees	4,023.75	3,339.00	684.75	120.5%
71130 · Spring Soccer Field Maint	1,632.62	3,555.00	-1,922.38	45.9%
71200 · Summer Baseball Shirts & Banner	1,482.00	1,908.00	-426.00	77.7%
71210 · Summer Baseball Pics & Medals	0.00	819.00	-819.00	0.0%
71220 · Summer Baseball Umpires	0.00	414.00	-414.00	0.0%
71230 · Summer Baseball Field Maint	54.75	711.00	-656.25	7.7%
71300 · Fall Soccer Shirts & Banners	879.72	4,920.00	-4,040.28	17.9%
71310 · Fall Soccer Pictures & Medals	3,411.50	2,160.00	1,251.50	157.9%
71320 · Fall Soccer Referees	2,601.25	4,452.00	-1,850.75	58.4%
71330 · Fall Soccer Field Maint	753.75	804.00	-50.25	93.8%
71900 · Scholarship	0.00	3,690.00	-3,690.00	0.0%
72100 · Board Thanksgiving Dinner	1,687.58	996.00	691.58	169.4%
72110 · Highland Shepherds	78.64	207.00	-128.36	38.0%
72200 · Board Meetings	286.58	225.00	61.58	127.4%
72210 · Board Development Meetings	0.00	747.00	-747.00	0.0%
72300 · Staff meetings	173.33	540.00	-366.67	32.1%
72350 · Business Meetings	740.76	450.00	290.76	164.6%
73000 · Annual Campaign - Printing	5,436.23	5,004.00	432.23	108.6%
73050 · Annual Campaign - Postage	0.00	1,500.00	-1,500.00	0.0%
73200 · Week in the Highlands - 5K exp	6,277.74	8,004.00	-1,726.26	78.4%
73250 · Week in the Highlands - Belknap	458.33	3,396.00	-2,937.67	13.5%
73300 · Week in Highlands - Jazz Fest	719.83	3,300.00	-2,580.17	21.8%
73350 · Week in Highlands - Farmington	457.33	3,300.00	-2,842.67	13.9%
73500 · Empty Bowls	1,342.55	996.00	346.55	134.8%
74000 · Welfare	7,715.00	11,997.00	-4,282.00	64.3%
75000 · HCM Community Classes & Events	459.00	0.00	459.00	100.0%
79000 · Miscellaneous Expenses	7,092.95	1,350.00	5,742.95	525.4%
79100 · Equipment Expense	8,488.91	5,877.00	2,611.91	144.4%
79150 · Equipment Repair	596.96	0.00	596.96	100.0%
80010 · Gheens Grant - Supplies	721.28	0.00	721.28	100.0%
99000 · Management Fee	114,210.00	114,210.00	0.00	100.0%
Total Expense	2,385,409.27	2,545,991.00	-160,581.73	93.7%
Net Income	-19,999.77	-129,122.00	109,122.23	15.5%

Internal Revenue Service

Department of the Treasury

District
Director

P.O. Box 2508, Cincinnati, OH 45201

Highlands Community Ministries, Inc
1140 Cherokee Rd.
Louisville, KY 40204

Person to Contact:
Joseph Russo

Telephone Number:
(513) 684-3866

Refer Reply to:
EP/EO Division

Date:

OCT 10 1980

990
Exemption

Dear Sir or Madam:

This is in response to your claim that you are not liable to file Form 990, Return of Organization Exempt from Income Tax.

Our records indicate that you are recognized as exempt under section 501(c)(3) of the Internal Revenue Code of 1954. Furthermore, you are classified as an organization that is not a private foundation within the meaning of section 509(a) of the Code because you are described in section 509(a)(1) and 170(b)(1)(A)(vi) of the Code.

Revenue Procedure 86-23, in part, provides that an organization recognized as exempt under section 501(c)(3) of the Code which is affiliated with a church or an association of churches and internally supported is not required to file Form 990.

As your organization has provided information to show that you meet the requirements of Revenue Procedure 86-23, you are no longer required to file Form 990.

Please let us know about any future change in the name, address, character, or method of operation of your organization so we may determine the effects on your exempt status, foundation status, and filing requirements.

Thank you for your cooperation.

Sincerely yours


James J. Ryan
District Director

SECRETARY OF STATE

RECEIVED SECRETARY OF STATE
MAY 2 1970
RECEIVED
APR 24 1970

ARTICLES OF INCORPORATION
Commonwealth of Kentucky
OF
Commonwealth of Kentucky
HIGHLANDS COMMUNITY MINISTRIES, INC.

KNOW ALL MEN BY THESE PRESENTS:

THAT the undersigned does hereby form a corporation in accordance with the provisions of Chapter 273 of the Kentucky Revised Statutes and adopt the following as Articles of Incorporation.

ARTICLE I

The name of the corporation shall be HIGHLANDS COMMUNITY MINISTRIES, INC.

ARTICLE II

The corporation shall have perpetual existence.

ARTICLE III

The purpose of the corporation shall be to provide a Christian ministry to persons in the Highland area of Louisville, to enable them to gain a mature and meaningful self-image as God's creatures; and to provide program and activity that will foster human growth and development without regard to race, creed or color.

ARTICLE IV

The corporation shall be operated as a non-profit corporation, exclusively for charitable and educational purposes within the meaning of Section 501, of the Internal Revenue Code.

of 1954, as from time to time amended, and shall have and may exercise all powers given to non-profit corporations under the provisions of KRS 273, subject only to the limitation that not withstanding any other provisions of these articles, the corporation shall have only such powers as may be exercised in furtherance of its tax exempt purposes and as may be exercised by an organization for purposes similar to those of this corporation, exempt under Section 501 of the Internal Revenue Code.

ARTICLE V

The members of the corporation shall consist of those congregations, institutions and organized groups in the Highland Area which desire to affiliate with the corporation and to work cooperatively for the purposes of the corporation.

ARTICLE VI

The affairs of the corporation shall be managed by a Board of Directors. The names and post office address of the persons who shall serve as directors until their successors are duly qualified, are as follows:

Name	Address
Lowell Armstrong	13 Denham Road Louisville, Kentucky 40205
Charles L. Kimbler	2842 Tremont Drive Louisville, Kentucky 40205
Alicia Rickert	1740 Chichester Avenue Louisville, Kentucky 40205
Edgar C. Ritchie	2914 Avon Road Louisville, Kentucky 40220
Margaret Striepe	1707 Deer Wood Avenue Louisville, Kentucky 40205
Felix Sanders	506 Briar Hill Road Louisville, Kentucky 40206

The number of directors, their qualifications, terms of office, manner of election, removal, change of number, filling of vacancies and of newly created directorships, powers, duties and liabilities, shall except as otherwise provided in these articles or by the laws of the State of Kentucky be as prescribed by the By-Laws.

The directors shall elect the regular officers of the corporation in the manner provided in the By-Laws. The directors and officers shall serve without compensation.

ARTICLE VII

No part of the net earnings of the corporation shall be distributed to or inure to the benefit of any member, director or officer of this corporation, contributor, or private individual. In the event of dissolution winding up or other liquidation of the assets of this corporation, its assets shall be distributed to non-profit and charitable corporations or institutions as may qualify for exemption under the provisions of Section 501 of the Internal Revenue Code and as may be designated by the directors to be used for purposes similar to those of this corporation.

ARTICLE VIII

The address of the initial registered office of the corporation is 2914 Avon Road, Louisville, Kentucky, and the name of its initial registered agent at such address is Edgar C. Ritchie.

ARTICLE IX

These articles of incorporation may be amended, by

the majority vote of the members of the Board of Directors,
having the right to vote, present at a duly called meeting of
the Board of Directors, at which a quorum is present, and of which
at least ten (10) days written notice has been given.

IN WITNESS WHEREOF, I have hereunto set my hand this

17 day of April, 1970.

Edgar C. Ritchie
EDGAR C. RITCHIE

STATE OF KENTUCKY)
) SS
COUNTY OF JEFFERSON)

I, the undersigned, a Notary Public, in and for the
State and County aforesaid, do certify that the foregoing Articles
of Incorporation were this day produced to me by the said Edgar
C. Ritchie, party thereto, in said county and state and then and
there acknowledged by him to be his act and deed this 17 day
of April, 1970.

Arthur E. Hornsman
Notary Public, Jefferson County, Ky.
My Commission expires:
My commission expires August 27, 1973

THIS INSTRUMENT PREPARED BY:

Lively M. Wilson
LIVELY M. WILSON, Attorney
Stites & McElwain
1212 Kentucky Home Life Bldg.
Louisville, Kentucky 40202
Phone: 589-3920

COPY
RECORDED
John B. Begley
MAY 6 1970

SECRETARY OF STATE OF KENTUCKY
BY William C. DeLong
ASSISTANT SECRETARY OF STATE

**Request for Taxpayer
Identification Number and Certification**

**Give Form to the
requester. Do not
send to the IRS.**

Print or type
See Specific Instructions on page 2.

1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.
Highlands Community Ministries INC

2 Business name/disregarded entity name, if different from above

3 Check appropriate box for federal tax classification; check only **one** of the following seven boxes:
 Individual/sole proprietor or single-member LLC
 C Corporation
 S Corporation
 Partnership
 Trust/estate
 Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=partnership) ▶ _____
Note. For a single-member LLC that is disregarded, do not check LLC; check the appropriate box in the line above for the tax classification of the single-member owner.
 Other (see instructions) ▶ 501-C3

4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):
 Exempt payee code (if any) _____
 Exemption from FATCA reporting code (if any) _____
(Applies to accounts maintained outside the U.S.)

5 Address (number, street, and apt. or suite no.)
1228 East Breckinridge Lane

6 City, state, and ZIP code
Louisville, Kentucky 40204

7 List account number(s) here (optional)

Requester's name and address (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN* on page 3.

Social security number

			-			-			
--	--	--	---	--	--	---	--	--	--

or

Employer identification number

--	--	--	--	--	--	--	--	--	--

Note. If the account is in more than one name, see the instructions for line 1 and the chart on page 4 for guidelines on whose number to enter.

Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions on page 3.

Sign Here Signature of U.S. person ▶ [Signature] Date ▶ 3/10/16

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. Information about developments affecting Form W-9 (such as legislation enacted after we release it) is at www.irs.gov/w9.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following:

- Form 1099-INT (interest earned or paid)
- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)

- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See *What is backup withholding?* on page 2.

- By signing the filled-out form, you:
- Certify that the TIN you are giving is correct (or you are waiting for a number to be issued),
 - Certify that you are not subject to backup withholding, or
 - Claim exemption from backup withholding if you are a U.S. exempt payee. If applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income, and
 - Certify that FATCA code(s) entered on this form (if any) indicating that you are exempt from the FATCA reporting, is correct. See *What is FATCA reporting?* on page 2 for further information.

**LOUISVILLE METRO COUNCIL
NEIGHBORHOOD DEVELOPMENT FUND SUPPLEMENTAL
DISCLOSURE REQUIRED FOR REQUESTS BY CHURCHES, RELIGIOUS
OR FAITH-BASED ORGANIZATIONS**

It is the policy of the Louisville/Jefferson County Metro Council that no appropriation to a Church, to a religious or faith-based organization, or to any organization whose activities support a Church or religious or faith-based organization will be approved unless the prospective grantee clearly demonstrates, in writing, that it is committed to compliance with each of the following conditions and requirements.

Legal Name of Applicant Organization:
Highlands Community Ministries, Inc

As in the case of all legislative enactments, the appropriation must be for a public purpose. In other words, the appropriation must have a secular legislative purpose to support a program which benefits the public, and which has been, or could be undertaken by the government.

The appropriation must be totally and demonstrably earmarked for the beneficiary activity or program with no tangible or significantly intangible benefit inuring to the organization. Specifically, the appropriation may not fund equipment used by the organization, nor may it be used for improvements to real or personal property owned by the grantee church or organization.

The beneficiary activity or program must be open to the public as opposed to being restricted to church or organization members or affiliates.

The grantee church or organization may not use public funds in any way that involves worship, religious instruction, or religious practice.

Public funds involved in the grant may not be used to support a school or any program of instruction operated by the grantee church or organization, or in its name.

The grantee organization may not use public funds in any way that involves proselytization or self-promotion of the organization.

The grantee church or organization must establish and maintain a system of recordkeeping which clearly and completely documents its use of the public funds involved in the grant.

SIGNATURE

I agree under the penalty of law to comply with all the items in this disclosure. I am aware my organization will not be eligible for funding if investigation at any time shows falsification. If falsification is shown after funding has been approved, any allocations already received and expended are subject to be repaid. I further certify that I am legally authorized to sign this disclosure for the applying organization.

Signature of Legal Signatory: 

Date: ~~2/2/16~~ 7/21/16

Legal Signatory (please print): **Troy D. Burden**

Title: **Executive Director**

Phone: **451-3695** Extension:

Email: **Tburden@hcmloouisville.org**



PAYROLL ATTENDANCE WORKSHEET

Worksheet in order by employee # within dept

For the pay period ending _____

Employee types: H = hourly S = salary N = non-employee

Pay frequencies: D = daily W = weekly B = bi-weekly S = semi-monthly M = monthly Q = quarterly

Dept	Emp-#	Name	Pay	Reg	Ovt	Spcl	Hol	Sick	Vac	Supp	Wks	Wks	Wrk	Temporary
		Soc-sec-#	Type	Pay-freq	sal?	hrs	hrs	hrs	hrs	hrs	vac	wrk	units	ded/earnings
0002	21	RIGGS, BAMBI L. ***-**-3382	H	B										
					Y	N								
								Accrued sick/vacation hours						
								State code			City code			
23		MALONEY, MEGHANN C ***-**-8287	H	B										
					Y	N								
								Accrued sick/vacation hours						
								State code			City code			
27		KEHL, THERESA D ***-**-8046	H	B										
					Y	N								
								Accrued sick/vacation hours						
								State code			City code			
35		BELL, RUBY O ***-**-3678	H	B										
					Y	N								
								Accrued sick/vacation hours						
								State code			City code			
36		DENHAM, JACLYN ***-**-4484	H	B										
					Y	N								
								Accrued sick/vacation hours						
								State code			City code			
40		YATES, STACY D. ***-**-6525	H	B										
					Y	N								
								Accrued sick/vacation hours						
								State code			City code			

PAYROLL ATTENDANCE WORKSHEET

Name	Soc-sec-#	Type	Pay-freq	Pay sal?	Reg hrs	Ovt hrs	Spcl hrs	Hol hrs	Sick hrs	Vac hrs	Supp earn	Wks vac	Wks wrk	Wrk units	Temporary ded/earnings
0002 41 BELL, DOLLIE YVETTE	***-**-4517	H	B		Y N										
									Accrued sick/vacation hours						
									State code		City code				
42 BELL, ALTA TAMAR	***-**-3693	H	B		Y N										
									Accrued sick/vacation hours						
									State code		City code				
49 GARDNER, ABIGAIL	***-**-7249	H	B		Y N										
									Accrued sick/vacation hours						
									State code		City code				
105 DAVIS, CHARNELL L	***-**-7690	H	B		Y N										
									Accrued sick/vacation hours						
									State code		City code				
114 MICHAL, DENISE	***-**-3487	H	B		Y N										
									Accrued sick/vacation hours						
									State code		City code				
116 CONLEY, DELORES A	***-**-0343	H	B		Y N										
									Accrued sick/vacation hours						
									State code		City code				
118 DETTMANN, ASHLEY L	***-**-0542	H	B		Y N										
									Accrued sick/vacation hours						
									State code		City code				

PAYROLL ATTENDANCE WORKSHEET

Dept	Emp-#	Name	Soc-sec-#	Type	Pay-freq	Pay sal?	Reg hrs	Ovt hrs	Spcl hrs	Hol hrs	Sick hrs	Vac hrs	Supp earn	Wks vac	Wks wrk	Wrk units	Temporary ded/earnings
0002	137	DAVIS, WILLIE E	***-**-2770	H	B	Y N	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____
											Accrued sick/vacation hours	_____	_____				
											State code	__-__	City code	__-__			
167		LAMFERS, HANNAH S.	***-**-1887	H	B	Y N	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____
											Accrued sick/vacation hours	_____	_____				
											State code	__-__	City code	__-__			
172		DAY, MADGE H	***-**-1662	H	B	Y N	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____
											Accrued sick/vacation hours	_____	_____				
											State code	__-__	City code	__-__			
176		KOLB, DEBORAH M.	***-**-0301	H	B	Y N	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____
											Accrued sick/vacation hours	_____	_____				
											State code	__-__	City code	__-__			
177		KOLB, SUE A	***-**-0312	H	B	Y N	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____
											Accrued sick/vacation hours	_____	_____				
											State code	__-__	City code	__-__			
189		SYKES, DEBORAH A	***-**-9935	H	B	Y N	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____
											Accrued sick/vacation hours	_____	_____				
											State code	__-__	City code	__-__			
207		CARTER, TERESA G	***-**-5462	H	B	Y N	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____
											Accrued sick/vacation hours	_____	_____				
											State code	__-__	City code	__-__			

PAYROLL ATTENDANCE WORKSHEET

Dept	Emp-#	Name	Soc-sec-#	Type	Pay-freq	Pay	Reg	Ovt	Spcl	Hol	Sick	Vac	Supp	Wks	Wks	Wrk	Temporary
						sal?	hrs	hrs	hrs	hrs	hrs	hrs	earn	vac	wrk	units	ded/earnings
0002	264	HAMBY, THERESA J	***-**-4289	H	B	Y	N										
								Accrued sick/vacation hours									
								State code			City code						
272		SADLER, LANA J	***-**-4856	H	B	Y	N										
								Accrued sick/vacation hours									
								State code			City code						
280		SCHONBURG, MELODY L	***-**-8114	H	B	Y	N										
								Accrued sick/vacation hours									
								State code			City code						
298		MORGAN, DEBRA A	***-**-1677	H	B	Y	N										
								Accrued sick/vacation hours									
								State code			City code						
300		BOGARTY, TENECIA R	***-**-6111	H	B	Y	N										
								Accrued sick/vacation hours									
								State code			City code						
301		RISEN, SAMANTHA K	***-**-2784	H	B	Y	N										
								Accrued sick/vacation hours									
								State code			City code						
307		LAMB, CYNTHIA L	***-**-0672	H	B	Y	N										
								Accrued sick/vacation hours									
								State code			City code						

PAYROLL ATTENDANCE WORKSHEET

Dept	Emp-#	Name	Soc-sec-#	Type	Pay-freq	Pay sal?	Reg hrs	Ovt hrs	Spcl hrs	Hol hrs	Sick hrs	Vac hrs	Supp earn	Wks vac	Wks wrk	Wrk units	Temporary ded/earnings
0002	314	COOMER, ABIGAIL M	***-**-6440	H	B	Y N	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____
Accrued sick/vacation hours _____																	
State code __-__ City code __-__																	
320		RUCKER, SHELIA E	***-**-2000	H	B	Y N	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____
Accrued sick/vacation hours _____																	
State code __-__ City code __-__																	
328		TUDOR, NINA E	***-**-3590	H	B	Y N	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____
Accrued sick/vacation hours _____																	
State code __-__ City code __-__																	
337		COOMES, ALLISON ANDERSON	***-**-2962	H	B	Y N	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____
Accrued sick/vacation hours _____																	
State code __-__ City code __-__																	
345		ADAMS, KAYLA M	***-**-8845	H	B	Y N	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____
Accrued sick/vacation hours _____																	
State code __-__ City code __-__																	
346		PATTON, CHRISTINA L	***-**-8275	H	B	Y N	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____
Accrued sick/vacation hours _____																	
State code __-__ City code __-__																	
347		CLEMENTS, BETH A	***-**-7753	H	B	Y N	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____
Accrued sick/vacation hours _____																	
State code __-__ City code __-__																	

PAYROLL ATTENDANCE WORKSHEET

Dept	Emp-#	Name	Soc-sec-#	Type	Pay-freq	Pay sal?	Reg hrs	Ovt hrs	Spcl hrs	Hol hrs	Sick hrs	Vac hrs	Supp earn	Wks vac	Wks wrk	Wrk units	Temporary ded/earnings	
0002	353	FINLEY, ANNA E	***-**-9442	H	B	Y N	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____
											Accrued sick/vacation hours	_____	_____					
											State code	__-__	City code	__-__				
360		MILLER, ASHLEY N	***-**-1341	H	B	Y N	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____
											Accrued sick/vacation hours	_____	_____					
											State code	__-__	City code	__-__				
361		ARNOLD, HAILEIGH M	***-**-4286	H	B	Y N	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____
											Accrued sick/vacation hours	_____	_____					
											State code	__-__	City code	__-__				
367		HENLEY-BRUNTON, ISABELLA	***-**-5117	H	B	Y N	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____
											Accrued sick/vacation hours	_____	_____					
											State code	__-__	City code	__-__				
0003	60	MIODRAG, SANDA	***-**-3239	H	B	Y N	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____
											Accrued sick/vacation hours	_____	_____					
											State code	__-__	City code	__-__				
63		BRICE, VALERIE P	***-**-5594	H	B	Y N	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____
											Accrued sick/vacation hours	_____	_____					
											State code	__-__	City code	__-__				
73		PERKINS, ANNA M	***-**-0698	H	B	Y N	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____
											Accrued sick/vacation hours	_____	_____					
											State code	__-__	City code	__-__				

PAYROLL ATTENDANCE WORKSHEET

Dept	Emp-#	Name	Soc-sec-#	Type	Pay-freq	Pay	Reg	Ovt	Spcl	Hol	Sick	Vac	Supp	Wks	Wks	Wrk	Temporary
						sal?	hrs	hrs	hrs	hrs	hrs	hrs	earn	vac	wrk	units	ded/earnings
0003	173	OGBURN, CATHERINE A	***-**-9060	H	B		Y N										
								Accrued sick/vacation hours									
								State code		City code							
216		CARGILL, ALISHA L.	***-**-4242	H	B		Y N										
								Accrued sick/vacation hours									
								State code		City code							
226		DAVIS, JACQUELINE	***-**-2668	H	B		Y N										
								Accrued sick/vacation hours									
								State code		City code							
239		KESSLER, DORIS J	***-**-9730	H	B		Y N										
								Accrued sick/vacation hours									
								State code		City code							
240		MARTINDALE, KEISHA R	***-**-3150	H	B		Y N										
								Accrued sick/vacation hours									
								State code		City code							
250		HAGERMAN, MARY N	***-**-9353	H	B		Y N										
								Accrued sick/vacation hours									
								State code		City code							
256		STEVENSON, ELIZABETH G	***-**-2825	H	B		Y N										
								Accrued sick/vacation hours									
								State code		City code							

PAYROLL ATTENDANCE WORKSHEET

Dept	Emp-#	Name	Pay	Reg	Ovt	Spcl	Hol	Sick	Vac	Supp	Wks	Wks	Wrk	Temporary	
		Soc-sec-#	Type	Pay-freq	sal?	hrs	hrs	hrs	hrs	hrs	earn	vac	wrk	units	ded/earnings
0003	268	THOMAS, TILISHA R ***-**-5756	H	B	Y	N	_____	_____	_____	_____	_____	_____	_____	_____	_____
Accrued sick/vacation hours _____															
State code __-__ City code __-__															
295		EGGERS, MAGGIE B ***-**-9588	H	B	Y	N	_____	_____	_____	_____	_____	_____	_____	_____	_____
Accrued sick/vacation hours _____															
State code __-__ City code __-__															
318		WILSON, ELIZABETH D ***-**-2728	H	B	Y	N	_____	_____	_____	_____	_____	_____	_____	_____	_____
Accrued sick/vacation hours _____															
State code __-__ City code __-__															
321		ARAQUE, MITZI L ***-**-6229	H	B	Y	N	_____	_____	_____	_____	_____	_____	_____	_____	_____
Accrued sick/vacation hours _____															
State code __-__ City code __-__															
324		MYNHIER, MARY F ***-**-1777	H	B	Y	N	_____	_____	_____	_____	_____	_____	_____	_____	_____
Accrued sick/vacation hours _____															
State code __-__ City code __-__															
333		SALAZAR, RELYNN ***-**-4685	H	B	Y	N	_____	_____	_____	_____	_____	_____	_____	_____	_____
Accrued sick/vacation hours _____															
State code __-__ City code __-__															
341		NELSON, AMANDA K ***-**-9118	H	B	Y	N	_____	_____	_____	_____	_____	_____	_____	_____	_____
Accrued sick/vacation hours _____															
State code __-__ City code __-__															

PAYROLL ATTENDANCE WORKSHEET

Dept	Emp-#	Name	Soc-sec-#	Type	Pay-freq	Pay sal?	Reg hrs	Ovt hrs	Spcl hrs	Hol hrs	Sick hrs	Vac hrs	Supp earn	Wks vac	Wks wrk	Wrk units	Temporary ded/earnings
------	-------	------	-----------	------	----------	----------	---------	---------	----------	---------	----------	---------	-----------	---------	---------	-----------	------------------------

0003 342 HARTLAGE, SARAH N Y N _____
 ***-**-5078 H B
 Accrued sick/vacation hours _____
 State code __- City code __-

357 DANDRIDGE, KIMBERLY L Y N _____
 ***-**-4775 H B
 Accrued sick/vacation hours _____
 State code __- City code __-

358 MORRIS, FAITH A Y N _____
 ***-**-8598 H B
 Accrued sick/vacation hours _____
 State code __- City code __-

363 GOODLETT, SHARON M Y N _____
 ***-**-7061 H B
 Accrued sick/vacation hours _____
 State code __- City code __-

364 HALLINAN, MELISSA N Y N _____
 ***-**-3081 H B
 Accrued sick/vacation hours _____
 State code __- City code __-

366 FREEMAN, COURTNEY M Y N _____
 ***-**-6019 H B
 Accrued sick/vacation hours _____
 State code __- City code __-

368 HOPSON, DEONDRA Y N _____
 ***-**-8676 H B
 Accrued sick/vacation hours _____
 State code __- City code __-

P A Y R O L L A T T E N D A N C E W O R K S H E E T

Dept	Emp-#	Name	Pay	Reg	Ovt	Spcl	Hol	Sick	Vac	Supp	Wks	Wks	Wrk	Temporary
		Soc-sec-#	Type	Pay-freq	sal?	hrs	hrs	hrs	hrs	hrs	earn	vac	wrk	units
														ded/earnings
0003	369	BLAND-LEMONS, WALISHA S												
		***-**-7680	H	B										
														Y N
														Accrued sick/vacation hours
														State code __-__ City code __-__
0005	124	WHEATLEY, ANGELA J.												
		***-**-7617	H	B										
														Y N
														Accrued sick/vacation hours
														State code __-__ City code __-__
148		MCCULLOCH, KELLY L												
		***-**-0114	H	B										
														Y N
														Accrued sick/vacation hours
														State code __-__ City code __-__
255		POWERS, JESSICA N												
		***-**-4398	H	B										
														Y N
														Accrued sick/vacation hours
														State code __-__ City code __-__
274		DONNELLAN, JENNIFER R												
		***-**-0808	H	B										
														Y N
														Accrued sick/vacation hours
														State code __-__ City code __-__
309		STEILBERG, DENISE N												
		***-**-0466	H	B										
														Y N
														Accrued sick/vacation hours
														State code __-__ City code __-__
317		GUETIG, DEBORAH ANN												
		***-**-3309	H	B										
														Y N
														Accrued sick/vacation hours
														State code __-__ City code __-__

PAYROLL ATTENDANCE WORKSHEET

Dept	Emp-#	Name	Soc-sec-#	Type	Pay-freq	Pay sal?	Reg hrs	Ovt hrs	Spcl hrs	Hol hrs	Sick hrs	Vac hrs	Supp earn	Wks vac	Wks wrk	Wrk units	Temporary ded/earnings	
0005	326	NEUHALFEN, WILLIAM B	***-**-2298	H	B													
						Y N												
							Accrued sick/vacation hours											
							State code			City code								
349		RILEY, CURTLAND J	***-**-5963	H	B													
						Y N												
							Accrued sick/vacation hours											
							State code			City code								
350		GRAVES, MAURICE E	***-**-0919	H	B													
						Y N												
							Accrued sick/vacation hours											
							State code			City code								
370		WHITE, ANDREA	***-**-7755	H	B													
						Y N												
							Accrued sick/vacation hours											
							State code			City code								
371		HANNON, JENNIFER D	***-**-5832	H	B													
						Y N												
							Accrued sick/vacation hours											
							State code			City code								
0006	10	DOUGLAS, DONNA R	***-**-9114	H	B													
						Y N												
							Accrued sick/vacation hours											
							State code			City code								
13		BIGELOW, MARY ANN	***-**-2536	H	B													
						Y N												
							Accrued sick/vacation hours											
							State code			City code								

PAYROLL ATTENDANCE WORKSHEET

Dept	Emp-#	Name	Pay	Reg	Ovt	Spcl	Hol	Sick	Vac	Supp	Wks	Wks	Wrk	Temporary
		Soc-sec-#	Type	Pay-freq	sal?	hrs	hrs	hrs	hrs	earn	vac	wrk	units	ded/earnings
0006	123	MASTERSON, MARY LYNNE ***-**-8465	H	B	Y N	_____	_____	_____	_____	_____	_____	_____	_____	_____
														Accrued sick/vacation hours _____
														State code __-__ City code __-__
236		BROOKS, LEONA F ***-**-8105	H	B	Y N	_____	_____	_____	_____	_____	_____	_____	_____	_____
														Accrued sick/vacation hours _____
														State code __-__ City code __-__
276		LOCKHART, JO ANN ***-**-4243	H	B	Y N	_____	_____	_____	_____	_____	_____	_____	_____	_____
														Accrued sick/vacation hours _____
														State code __-__ City code __-__
332		CLARK, WILLIAM C ***-**-4072	H	B	Y N	_____	_____	_____	_____	_____	_____	_____	_____	_____
														Accrued sick/vacation hours _____
														State code __-__ City code __-__
334		MURPHY, TIFFANY L ***-**-0304	H	B	Y N	_____	_____	_____	_____	_____	_____	_____	_____	_____
														Accrued sick/vacation hours _____
														State code __-__ City code __-__
0008	327	LANDENWICH, SUSAN M ***-**-2546	H	B	Y N	_____	_____	_____	_____	_____	_____	_____	_____	_____
														Accrued sick/vacation hours _____
														State code __-__ City code __-__
355		ORDING, ELIZABETH M ***-**-3674	H	B	Y N	_____	_____	_____	_____	_____	_____	_____	_____	_____
														Accrued sick/vacation hours _____
														State code __-__ City code __-__

PAYROLL ATTENDANCE WORKSHEET

Dept	Emp-#	Name	Soc-sec-#	Type	Pay-freq	Pay sal?	Reg hrs	Ovt hrs	Spcl hrs	Hol hrs	Sick hrs	Vac hrs	Supp earn	Wks vac	Wks wrk	Wrk units	Temporary ded/earnings
0009	5	GROSS, LESLIE	***-**-4367	S	B												
Y N _____																	
Accrued sick/vacation hours _____																	
State code __-__ City code __-__																	
0013	245	BURDEN, TROY D	***-**-2475	H	B												
Y N _____																	
Accrued sick/vacation hours _____																	
State code __-__ City code __-__																	
335		SAPP, DAVID C	***-**-3284	H	B												
Y N _____																	
Accrued sick/vacation hours _____																	
State code __-__ City code __-__																	
339		MOLL JR, JOHN J	***-**-8588	H	B												
Y N _____																	
Accrued sick/vacation hours _____																	
State code __-__ City code __-__																	

94 employees on worksheet

-- End of report --

Combined Financial Statements and Schedules

HIGHLANDS COMMUNITY MINISTRIES, INC.

September 30, 2014

Independent Auditors' Report 1

Report on Internal Control Over Financial Reporting and on Compliance
and Other Matters Based on an Audit of Financial Statements Performed
in Accordance with Government Auditing Standards 3

Combined Financial Statements:

 Combined Statement of Financial Position 5

 Combined Statement of Activities 6

 Combined Statement of Changes in Fund Balances 7

 Combined Statement of Cash Flows 8

 Notes to Combined Financial Statements 9

Supplementary Schedules:

 Combining Statement of Financial Position-Operating Centers 14

 Combining Statement of Activities-Operating Centers 15

 Schedule of Program Activities-Adult Day Care 17



king + company
CERTIFIED PUBLIC ACCOUNTANTS

3400 Dutchmans Lane
Louisville, Kentucky 40205

502.459.5000 phone
502.459.5309 fax

accountants@kingcorporategroup.com
www.kingcocpa.com

James O. King, Jr., CPA (1951-2015)
Ronnie J. Harris, Jr., President
Christopher A. Fralick, CEO
Susan G. Pike, Vice President
W. Clay Newman
Stephanie D. Kellerman

David A. James *Amanda J. Drake*
Heather M. Rattliff *Jonathan C. Yan*

INDEPENDENT AUDITORS' REPORT

To the Board of Directors
Highland Community Ministries, Inc.
Louisville, Kentucky

We have audited the accompanying financial statements of Highland Community Ministries, Inc. (the "Organization") (a nonprofit corporation) which comprise the statement of financial position as of September 30, 2014, and the related statements of activities, changes in fund balances and cash flows for the year then ended, and the related notes to the financial statements.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Highlands Community Ministries, Inc. as of September 30, 2014, and the changes in its net assets and its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Report on Summarized Comparative Information

We have previously audited the Highland Community Ministries, Inc.'s September 30, 2013 financial statements, and we expressed an unmodified audit opinion on those audited financial statements in our report dated May 20, 2015. In our opinion, the summarized comparative information presented herein as of and for the twelve months ended September 30, 2013 is consistent, in all material respects, with the audited financial statements from which it has been derived.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated August 26, 2015 on our consideration of Highlands Community Ministries, Inc.'s internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Highland Community Ministries, Inc.'s internal control over financial reporting and compliance.

Other Matters

Our audit was conducted for the purpose of forming an opinion on the financial statements taken as a whole. The accompanying schedule of program activities on page 17 is presented for purposes of additional analysis as required by U.S. Office of Management and Budget Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*, and is not a required part of the basic financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the financial statements as a whole.



King + Company
Certified Public Accountants

Louisville, Kentucky
August 26, 2015



king + company

CERTIFIED PUBLIC ACCOUNTANTS

3400 Dutchmans Lane
Louisville, Kentucky 40205

502.459.5000 phone
502.459.5309 fax

accountants@kingcorporategroup.com
www.kingcoopa.com

James O. King, Jr., CPA (1951-2015)
Ronnie J. Harris, Jr., President
Christopher A. Fralick, CEO
Susan G. Pike, Vice President
W. Clay Newman
Stephanie D. Kellerman

David A. James Amanda J. Drake
Heather M. Rattliff Jonathan C. Yan

**INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER
FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER
MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS
PERFORMED IN ACCORDANCE WITH GOVERNMENT
AUDITING STANDARDS**

To the Board of Directors
Highlands Community Ministries, Inc.
Louisville, Kentucky

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of Highlands Community Ministries, Inc. (a nonprofit organization), which comprise the statement of financial position as of September 30, 2014, and the related statements of activities, and cash flows for the year then ended, and the related notes to the financial statements, and have issued our report thereon dated August 26, 2015.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered Highlands Community Ministries, Inc.'s internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of Highlands Community Ministries, Inc.'s internal control. Accordingly, we do not express an opinion on the effectiveness of the Organization's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be significant deficiencies or material weaknesses. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether Highlands Community Ministries, Inc.'s financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of This Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Organization's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Organization's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.


King + Company
Certified Public Accountants

Louisville, Kentucky
August 26, 2015

COMBINED STATEMENT OF FINANCIAL POSITION
 (with comparative totals as of September 30, 2013)

HIGHLANDS COMMUNITY MINISTRIES, INC.

September 30, 2014

	September 30, 2014			Sept. 30, 2013	
	Operating Centers	Fringe Benefit Fund	Quasi-Endowment Fund	Total All Funds	Total All Funds
ASSETS					
Cash	\$ 132,172			\$ 132,172	\$ 86,798
Long-term investments					
Unappropriated	354,578	\$267,948	\$2,222,198	2,844,724	2,877,480
Accounts receivable	42,770			42,770	43,463
Note receivable	225,000			225,000	-0-
Vehicles	25,976			25,976	25,976
Office equipment	58,016			58,016	58,016
Program equipment	151,762			151,762	148,421
Facility improvements	258,854			258,854	227,563
Eastern Star Home renovation	244,897			244,897	244,897
Accumulated depreciation	(628,779)			(628,779)	(612,853)
	<u>\$ 865,246</u>	<u>\$267,948</u>	<u>\$2,222,198</u>	<u>\$3,355,392</u>	<u>\$3,099,761</u>
LIABILITIES AND FUND BALANCES					
Liabilities:					
Line of credit	\$ 75,000			\$ 75,000	-0-
Prepaid fees and pledges	107,839			107,839	\$ 103,206
Total liabilities	<u>182,839</u>			<u>182,839</u>	<u>103,206</u>
Fund balances:					
Designated for:					
Fringe benefit		\$267,948		267,948	220,554
Undesignated	682,407		\$2,222,198	2,904,605	2,776,001
Total fund balances	<u>682,407</u>	<u>267,948</u>	<u>2,222,198</u>	<u>3,172,553</u>	<u>2,996,555</u>
	<u>\$ 865,246</u>	<u>\$267,948</u>	<u>\$2,222,198</u>	<u>\$3,355,392</u>	<u>\$3,099,761</u>

See accompanying notes to financial statements

COMBINED STATEMENT OF ACTIVITIES

(with comparative totals for the twelve months ended September 30, 2013)

HIGHLANDS COMMUNITY MINISTRIES, INC.

For the twelve months ended September 30, 2014

	For the 12 months ended September 30, 2014				For the 12 months ended Sept. 30, 2013
	Operating Centers	Fringe Benefit Fund	Quasi- Endowment Fund	Total All Funds	Total All Funds
SUPPORT AND REVENUE:					
Fees	\$2,246,875			\$2,246,875	\$2,222,531
Program income	143,931			143,931	157,676
Program grant and subsidies	177,674			177,674	200,684
Church pledges	89,754			89,754	84,863
Gifts:					
Unrestricted	102,108			102,108	70,831
Restricted	61,364			61,364	50,833
Earnings on invested funds	14,209	\$11,471	\$110,703	136,383	78,481
Miscellaneous	35,704			35,704	49,194
Total Support and Revenue	<u>2,871,619</u>	<u>11,471</u>	<u>110,703</u>	<u>2,993,793</u>	<u>2,915,093</u>
EXPENSES:					
Program services					
Salary and benefits	2,051,222	9,546		2,060,768	2,057,408
Small equipment purchases	12,042			12,042	15,397
Depreciation expense	15,926			15,926	17,464
Food costs	159,165			159,165	135,334
Homecare	2,135			2,135	5,566
Insurance	44,085			44,085	26,459
Miscellaneous	7,361			7,361	7,443
Premises	120,337			120,337	105,316
Postage	2,629			2,629	3,854
Program costs	273,339			273,339	328,677
Staff training	10,173			10,173	10,124
Travel	4,461			4,461	4,889
Welfare program	95,614			95,614	86,878
Total Program Services	<u>2,798,489</u>	<u>9,546</u>		<u>2,808,035</u>	<u>2,804,809</u>
Fund Raising					
Fund Raising	-0-			-0-	10,482
Salary and benefits	3,667			3,667	3,545
Total Fund Raising	<u>3,667</u>			<u>3,667</u>	<u>14,027</u>
Management and General					
Administrative	49,090			49,090	45,679
Accounting	44,279			44,279	28,771
Interest	1,337			1,337	-0-
Salary and benefits	99,596			99,596	111,234
Printing	2,969			2,969	2,399
Telephone	14,332			14,332	10,917
Total Management and General	<u>211,603</u>			<u>211,603</u>	<u>199,000</u>
Total Expenses	<u>3,013,759</u>	<u>9,546</u>	<u>-0-</u>	<u>3,023,305</u>	<u>3,017,836</u>
Operating revenue over (under) expenses	(142,140)	1,925	110,703	(29,512)	(102,743)
OTHER REVENUE (EXPENSE)					
Unrealized gain on investments	21,208	17,304	166,998	205,510	258,596
Revenue over (under) expenses	<u>\$ (120,932)</u>	<u>\$19,229</u>	<u>\$277,701</u>	<u>\$ 175,998</u>	<u>\$ 155,853</u>

See accompanying notes to financial statements

COMBINED STATEMENT OF CHANGES IN FUND BALANCES
(with comparative totals for the twelve months ended September 30, 2013)

HIGHLANDS COMMUNITY MINISTRIES, INC.

For the twelve months ended September 30, 2014

	<u>For the 12 months ended September 30, 2014</u>					<u>For the 12</u>
	<u>Operating</u>	<u>Annual</u>	<u>Fringe</u>	<u>Quasi-</u>	<u>Total All</u>	<u>months ended</u>
	<u>Centers</u>	<u>Campaign</u>	<u>Benefit</u>	<u>Endowment</u>	<u>Funds</u>	<u>Sept. 30, 2013</u>
			<u>Fund</u>	<u>Fund</u>		<u>Total All</u>
						<u>Funds</u>
Fund balances -- beginning of period	\$ 389,298	\$ 285,651	\$220,554	\$2,101,052	\$2,996,555	\$2,840,702
Interfund transfers	414,041	(285,651)	28,165	(156,555)	-0-	-0-
Revenue over (under) expenses	(120,932)	-0-	19,229	277,701	175,998	155,853
Fund balances -- end of period	<u>\$ 682,407</u>	<u>-0-</u>	<u>\$267,948</u>	<u>\$2,222,198</u>	<u>\$3,172,553</u>	<u>\$2,996,555</u>

See accompanying notes to financial statements

COMBINED STATEMENT OF CASH FLOWS

(with comparative totals for the twelve months ended September 30, 2013)

HIGHLANDS COMMUNITY MINISTRIES, INC.

For the twelve months ended September 30, 2014

	For the 12 months ended September 30, 2014				For the 12 months ended Sept. 30, 2013
	Operating Centers	Fringe Benefit Fund	Quasi- Endowment Fund	Total All Funds	Total All Funds
CASH FLOWS FROM OPERATING ACTIVITIES					
Revenue over (under) expenses	\$(120,932)	\$ 19,229	\$ 277,701	\$ 175,998	\$ 155,853
Adjustments to reconcile revenue over (under) expenses to net cash provided by (used in) operating activities:					
Depreciation	15,926			15,926	17,464
Decrease in accounts receivable	693			693	7,391
(Increase) decrease in prepaid fees and pledges	4,633			4,633	(14,042)
Unrealized gain on investments	(21,208)	(17,304)	(166,998)	(205,510)	(258,596)
NET CASH PROVIDED BY (USED IN) OPERATING ACTIVITIES	(120,888)	1,925	110,703	(8,260)	(91,930)
CASH FLOWS FROM INVESTING ACTIVITIES					
Purchases of equipment	(34,633)			(34,633)	(46,215)
(Purchases) sales of investments	350,895	(1,925)	(110,703)	238,267	208,982
Increase in note receivable	(225,000)			(225,000)	-0-
NET CASH PROVIDED BY (USED IN) INVESTING ACTIVITIES	91,262	(1,925)	(110,703)	(21,366)	162,767
CASH FLOWS FROM FINANCING ACTIVITIES					
Proceeds from line of credit	75,000			75,000	-0-
NET CASH PROVIDED BY FINANCING ACTIVITIES	75,000			75,000	-0-
NET INCREASE IN CASH AND CASH EQUIVALENTS	45,374	-0-	-0-	45,374	70,837
Cash and cash equivalents at beginning of period	86,798	-0-	-0-	86,798	15,961
CASH AND CASH EQUIVALENTS AT END OF PERIOD	\$ 132,172	-0-	-0-	\$ 132,172	\$ 86,798
SUPPLEMENTAL DISCLOSURES					
Interest paid	\$ 1,337			\$ 1,337	-0-

See accompanying notes to financial statements

NOTES TO COMBINED FINANCIAL STATEMENTS

HIGHLANDS COMMUNITY MINISTRIES, INC.

September 30, 2014

NOTE A--NATURE OF ACTIVITIES AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Nature of Activities: Highlands Community Ministries, Inc. (the "Organization") was established in 1970. Since that time, 23 congregations have joined together in a variety of servant ministries to benefit persons throughout the community. The congregations have pooled manpower, facilities and finances in this effort. The programs of the Organization include: two child enrichment centers, adult day care, outreach to older persons, financial assistance and youth recreation. The two child enrichment programs provide 70% of the program revenues.

Related Party: Highland Community Campus ("HCC") is a related party under common control. HCC owns a building, which houses several of the Organization's programs.

Basis of Presentation: Highlands Community Ministries, Inc. follows generally accepted accounting principles. The Organization's financial statements are presented on an accrual basis. To ensure observance of limitations and restrictions on the use of resources available to the Organization, the accounts of the Organization are maintained in accordance with the principles of fund accounting. Separate accounts are maintained for each fund; however, in the accompanying financial statements, funds that have similar characteristics are combined into fund groups.

Estimates: The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

Income Taxes: The Organization is a not-for-profit organization exempt from the payment of federal income tax under the provisions of Section 501(c)(3) of the Internal Revenue Code. The Organization has also been classified as an entity that is not a private foundation within the meaning of Section 509(a) and qualifies for deductible contributions.

Investments: The Organization has adopted FASB ASC 958-320, *Not-for-Profit Entities: Investments – Debt and Equity Securities*. Under ASC 958-320, investments in marketable securities with readily determinable fair values and all investments in debt securities are reported at their fair values on the balance sheet. Unrealized gains and losses are included in the Statement of Activities.

Accounts Receivable: Accounts receivable are primarily amounts due for fees for program services, fiscal year grants and pledges.

Fixed Assets: Fixed assets are stated at cost or value at date of donation less accumulated depreciation. Depreciation is calculated using the straight-line method over 5 to 10 years.

NOTES TO COMBINED FINANCIAL STATEMENTS

HIGHLANDS COMMUNITY MINISTRIES, INC.

September 30, 2014

NOTE A--NATURE OF ACTIVITIES AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES--CONTINUED

Fee Income, Grants and Pledges: Fee and grant income is recognized when earned. Unrestricted pledges are recognized in the year the pledge is obtained.

Comparative Totals: The financial statements include certain prior-period summarized comparative information in total but not by fund. Such information does not include sufficient detail to constitute a presentation in conformity with generally accepted accounting principles. Accordingly, such information should be read in conjunction with the Organization's financial statements for the twelve-month period ended September 30, 2013, from which the summarized information was derived.

Reclassification: Certain amounts in the September 30, 2013 financial statements have been reclassified to conform to the September 30, 2014 presentation.

NOTE B--INVESTMENTS

The market value of the investments as of September 30, 2014 and September 30, 2013 are as follows:

	9/30/2014		9/30/2013
	Cost	Fair Market Value	Fair Market Value
Money market funds	\$ 39,280	\$ 39,280	\$ 89,097
Fixed income	376,426	447,038	354,666
Common and preferred stocks	685,196	1,060,940	862,680
Mutual funds	1,153,516	1,297,466	1,571,037
	<u>\$2,254,418</u>	<u>\$2,844,724</u>	<u>\$2,877,480</u>

NOTE C--DESIGNATED FUNDS

Highlands Community Ministries, Inc. maintains various designated funds as follows:

Quasi-Endowment Fund: Fund balances in excess of 20% of the operating budget are placed in this special fund. The principal is set aside for the particular Operating Center for capital replacement or other needs. The interest earned on the fund will be utilized for needs determined by the Highlands Community Ministries, Inc. Administration Division.

Fringe Benefit Fund: The interest and principal of the fund's investments are designated to cover the cost of employee pension plans.

NOTES TO COMBINED FINANCIAL STATEMENTS

HIGHLANDS COMMUNITY MINISTRIES, INC.

September 30, 2014

NOTE C--DESIGNATED FUNDS--CONTINUED

Annual Campaign Fund: Funds were raised by this campaign to support the programs of Highlands Community Ministries, Inc. Money raised was then allocated as needed to various programs at the discretion of management. The Organization ceased using the fund effective October 1, 2013 and transferred its fund balance to Operating Centers.

NOTE D--COMMITMENTS

Highlands Community Ministries, Inc. utilizes program space at several congregations rent-free. The Organization pays for any additional costs incurred in using the facility. The Eastern Star Home has a twelve-year lease expiring June 1, 2025, on their facility in exchange for renovation, upkeep and one dollar a year. The Douglas Boulevard and St. Paul locations have one-year leases, which expired June 30, 2014 and were renewed until June 30, 2015.

NOTE E--PENSION PLAN

Highlands Community Ministries, Inc. sponsors a defined contribution pension plan. The plan covers employees at least 21 years of age who worked for the Organization during two years of the preceding five years. The base employer contribution was 1% of the employee's base salary. For the twelve months ended September 30, 2014 and the twelve months ended September 30, 2013, pension expense was \$9,546 and \$12,387, respectively.

NOTE F--FAIR VALUE OF FINANCIAL INSTRUMENTS

The following methods and assumptions were used by the Organization in estimating its fair value disclosures for financial instruments:

- Long-term investments: The fair values of investments are based on quoted market prices for those investments.

NOTES TO COMBINED FINANCIAL STATEMENTS

HIGHLANDS COMMUNITY MINISTRIES, INC.

September 30, 2014

NOTE F--FAIR VALUE OF FINANCIAL INSTRUMENTS--CONTINUED

The following table presents the Organization's fair value hierarchy for the financial assets measured at fair value on a recurring basis.

	Fair Value Measurements at Reporting Date Using	
	Fair Value	Quoted Prices In Active Markets For Identical Assets (Level 1)
<u>September 30, 2014</u>		
Long-term investments	\$2,844,724	\$2,844,724
<u>September 30, 2013</u>		
Long-term investments	\$2,877,480	\$2,877,480

FASB ASC Topic 820, requires disclosures concerning fair value measurements and establishes a three-level valuation hierarchy.

The valuation hierarchy is based upon the transparency of inputs to the valuation of an asset or liability as of the measurement date. The three levels are defined as follows:

Level 1 – inputs to the valuation methodology are quoted prices (unadjusted) for identical assets or liabilities in active markets.

Level 2 – inputs to the valuation methodology include quoted prices for similar assets and liabilities in active markets, and inputs that are observable for the asset or liability, either directly or indirectly, for substantially the full term of the financial instrument.

Level 3 – inputs to the valuation methodology are unobservable and significant to the fair value measurement.

NOTES TO COMBINED FINANCIAL STATEMENTS

HIGHLANDS COMMUNITY MINISTRIES, INC.

September 30, 2014

NOTE G--PROPERTY AND EQUIPMENT

Property and equipment are summarized as follows:

	<u>9/30/2014</u>	<u>9/30/2013</u>
Vehicles	\$ 25,976	\$ 25,976
Office equipment	58,016	58,016
Program equipment	151,762	148,421
Facility improvements	258,854	227,563
Eastern Star Home renovation	244,897	244,897
	<u>739,505</u>	<u>704,873</u>
Less accumulated depreciation	<u>(628,779)</u>	<u>(612,853)</u>
	<u>\$110,726</u>	<u>\$ 92,020</u>

Depreciation expense was \$15,926 and \$17,464 for the twelve months ended September 30, 2014 and twelve months ended September 30, 2013, respectively.

NOTE H--NOTE RECEIVABLE

The Organization approved advances to Highland Community Campus ("HCC"), a related party, of up to \$250,000 for building improvements and operating expenses. Incremental payments have been made to HCC. At September 30, 2014 the balance due the Organization was \$225,000, of which \$125,000 is secured by a promissory note and real estate. The note bears interest at 4%.

NOTE I--NOTE PAYABLE

The Organization has a line of credit with a commercial bank in the amount of \$75,000, of which \$0- and \$75,000 was unused at September 30, 2014 and 2013, respectively. The line of credit is due on demand and has an interest rate of .2%. The line of credit is secured by a certificate of deposit in the amount of \$75,000.

NOTE J--DATE OF MANAGEMENT REVIEW

The Organization has evaluated subsequent events through August 26, 2015, the date which the financial statements were available to be issued.

Supplementary Schedules

COMBINING STATEMENT OF FINANCIAL POSITION – OPERATING CENTERS
(with comparative totals as of September 30, 2013)

HIGHLANDS COMMUNITY MINISTRIES, INC.

September 30, 2014

SCHEDULE 1

	September 30, 2014					Sept. 30, 2013		
	St. Paul Douglass Blvd Day Care	Eastern Star Home	Adult Day	Outreach Older Persons	Individual & Family Assistance	Highland Youth Recreation	Total Operating Centers	Total All Centers
ASSETS								
Cash	\$ 200	\$ 200	\$ 200	\$ 200	\$ 120		\$ 132,172	\$ 86,798
Investments	147,882	76,318	30,111	40,172	35,897	\$24,198	354,578	270,223
Accounts receivable	9,817		13,786	16,620			42,770	43,463
Note receivable							225,000	225,000
Vehicles				25,976			25,976	25,976
Office equipment	7,350	16,975	9,599	7,284	14,406		58,016	58,016
Program equipment	46,667	71,910	20,640	12,545			151,762	148,421
Facility improvements	31,596	211,791	15,467				258,854	227,563
Eastern Star Home renovation		244,897					244,897	244,897
Accumulated depreciation	(82,832)	(442,943)	(42,196)	(45,571)	(14,164)		(628,779)	(612,853)
	<u>\$360,128</u>	<u>\$ 179,148</u>	<u>\$ 47,607</u>	<u>\$ 57,226</u>	<u>\$ 36,259</u>	<u>\$24,198</u>	<u>\$ 865,246</u>	<u>\$ 492,504</u>
LIABILITIES AND FUND BALANCES								
Liabilities:								
Line of credit	\$ 75,000						\$ 75,000	
Prepaid fees and pledges	25,779	\$ 19,239					107,839	\$ 103,206
Total liabilities	<u>100,779</u>	<u>19,239</u>					<u>182,839</u>	<u>103,206</u>
Fund balances:								
Undesignated	259,349	159,909	47,607	57,226	36,259	\$24,198	682,407	389,298
Total fund balances	<u>259,349</u>	<u>159,909</u>	<u>47,607</u>	<u>57,226</u>	<u>36,259</u>	<u>24,198</u>	<u>682,407</u>	<u>389,298</u>
	<u>\$360,128</u>	<u>\$ 179,148</u>	<u>\$ 47,607</u>	<u>\$ 57,226</u>	<u>\$ 36,259</u>	<u>\$24,198</u>	<u>\$ 865,246</u>	<u>\$ 492,504</u>

See accompanying notes to financial statements

COMBINING STATEMENT OF ACTIVITIES – OPERATING CENTERS
(with comparative totals for the twelve months ended September 30, 2013)

HIGHLANDS COMMUNITY MINISTRIES, INC.

For the twelve months ended September 30, 2014

SCHEDULE 2	For the 12 months ended September 30, 2014						For the 12 months ended September 30, 2013		
	Central Office	St. Paul Douglass Blvd Day Care	Eastern Star Home	Adult Day	Outreach Older Persons	Individual & Family Assistance		Highland Youth Recreation	Total Operating Centers
SUPPORT AND REVENUE									
Fees		\$1,171,068	\$940,152	\$ 73,644	\$ 79,014		\$62,011	\$2,246,875	\$2,222,531
Program income	\$ 39,593			7,604				143,931	157,676
Program grant and subsidies				41,054	83,820			177,674	200,684
Church pledges	13,200	2,000	2,000	4,900	24,711			89,754	84,863
Gifts:									
Unrestricted	60,612	1,000	10,000	1,457	21,139			102,108	36,460
Restricted	150	5,819	2,879	1,299	1,728			61,364	50,833
Earnings on invested funds	3,784	634		125	3,161			14,209	8,224
Miscellaneous								35,704	49,194
Total Support and Revenue	117,339	1,180,521	955,031	130,083	241,573	179,002	68,070	2,871,619	2,810,465

EXPENSES									
Program Services	87,339	883,859	677,507	138,776	204,927	46,292	12,522	2,051,222	2,045,021
Salary and benefits	807	5,015	2,915	1,601	1,704			12,042	15,397
Small equipment purchases	408	2,103	12,660	478		277		15,926	17,464
Depreciation expense		88,090	63,099	5,314	2,662			159,165	135,334
Food costs					2,135			2,135	5,566
Homecare					2,131			44,085	26,459
Insurance	3,281	14,007	13,870	6,107		3,410	1,279	7,361	7,443
Miscellaneous	600	3,184	2,382	673	422	100		120,337	105,316
Premises	6,630	42,057	54,109	3,105	7,865	6,571		2,629	3,854
Postage	844			468	1,219	98		273,339	328,677
Program costs	40,304	59,424	53,300	12,883	57,378	12,088	37,962	10,173	10,124
Staff training	661	4,541	4,221	750				4,461	4,889
Travel	1,080	205	813	16	2,347			95,614	86,878
Welfare program								2,798,489	2,792,422
Total Program Services	141,954	1,102,485	884,876	170,171	282,790	164,450	51,763	2,798,489	2,792,422

(CONTINUED)

COMBINING STATEMENT OF ACTIVITIES – OPERATING CENTERS
(with comparative totals for the twelve months ended September 30, 2013)--CONTINUED

HIGHLANDS COMMUNITY MINISTRIES, INC.

For the twelve months ended September 30, 2014

SCHEDULE 2	For the 12 months ended September 30, 2014							For the 12 months ended Sept. 30, 2013	
	Central Office	St. Paul Douglas Blvd Day Care	Eastern Star Home	Adult Day	Outreach Older Persons	Individual & Family Assistance	Highland Youth Recreation		Total Operating Centers
EXPENSES									
Fund Raising									
Salary and benefits	\$ 3,667							\$ -0-	\$ 10,482
Total Fund Raising	3,667							3,667	3,545
Management and General									
Administrative	(71,141)	\$ 28,607	\$ 33,093	\$ 14,771	\$ 16,646	\$ 15,114	\$ 12,000	49,090	45,679
Accounting	42,079				2,200			44,279	28,771
Interest expense	1,337							1,337	
Salary and benefits	7,339	46,636	45,621		2,969	2,030		99,596	111,234
Printing				1,919	2,434			2,969	2,399
Telephone	2,615	2,586	2,748	16,690	24,249	17,144	12,000	14,332	10,917
Total Management and General	(17,771)	77,829	81,462	16,690	24,249	17,144	12,000	211,603	199,000
Total expenses	127,850	1,180,314	966,338	186,861	307,039	181,594	63,763	3,013,759	3,005,449
Operating revenue over (under) expenses	(10,511)	207	(11,307)	(56,778)	(65,466)	(2,592)	4,307	(142,140)	(194,984)
OTHER REVENUE									
Inter-fund revenue									95,979
Unrealized gain on investments		8,778	4,343	1,960	2,606	2,314	1,207	21,208	27,101
Revenue over (under) expenses	\$(10,511)	\$ 8,985	\$ (6,964)	\$(54,818)	\$(62,860)	\$ (278)	\$ 5,514	\$(120,932)	\$ (71,904)

HIGHLANDS COMMUNITY MINISTRIES, INC.

SCHEDULE OF PROGRAM ACTIVITIES – ADULT DAY CARE

State Grantor: Commonwealth of Kentucky, Cabinet for
Health and Family Services
Pass-through Grantor: KIPDA
Program Title: Adult Day Care
Pass-through Contract Number: M-06156729 – (HIGH)
Period of Contract: October 1, 2013 to September 30, 2014

REVENUES	<u>Contract Budget</u>	<u>Actual</u>
State funds	\$8,284	\$8,284
Total Revenues	<u>\$8,284</u>	<u>\$8,284</u>

UNITS OF SERVICE	<u>Contract Budgeted Units*</u>	<u>Actual Units Provided</u>	<u>Rate</u>	<u>Amount Earned</u>
Adult Day Health Care	1,689	1,689	\$4.00	\$6,756
Alzheimer's Respite in Day Care	376	376	4.00	1,504
Case Management	6	6	4.00	24
Total	<u>2,071</u>	<u>2,071</u>		8,284
Client billings				<u>-0-</u>
KIPDA Revenues earned				<u>\$8,284</u>
Lesser of amount earned or contract amount				8,284
Actual revenues received from KIPDA				<u>8,284</u>
Excess of amount earned over revenue received - classified as receivable in the general purpose financial statements.				<u>-0-</u>

*As ordered by KIPDA

See accompanying notes to financial statements

HIGHLANDS COMMUNITY MINISTRIES, INC.**General Information**

Organization Number	0022972
Name	HIGHLANDS COMMUNITY MINISTRIES, INC.
Profit or Non-Profit	N - Non-profit
Company Type	KCO - Kentucky Corporation
Status	A - Active
Standing	G - Good
State	KY
File Date	5/4/1970
Organization Date	5/4/1970
Last Annual Report	6/30/2016
Principal Office	1228 E. BRECKINRIDGE ST. BOX #2 LOUISVILLE, KY 40204
Registered Agent	TROY BURDEN 1140 CHEROKEE RD. LOUISVILLE, KY 40204

Current Officers

President	PATRICIA WILLIS
Vice President	MARY KAY FLEGE
Secretary	LAURI WADE
Treasurer	LAURI WADE
Director	MARTY HAGEMAN
Director	KEVIN CHILDRESS
Director	RALPH RISIMINI
Director	MAUREEN NORRIS, PHD
Director	ERIC HOFFMANN

Individuals / Entities listed at time of formation

Director	LOWELL ARMSTRONG
Director	CHAS L TIMBLER
Director	ALICIA RICKERT
Director	MARGARET STRIEPE
Director	EDGAR C RITCHIE
Incorporator	EDGAR RITCHIE

Images available online

Documents filed with the Office of the Secretary of State on September 15, 2004 or thereafter are available as scanned images or PDF documents. Documents filed prior to September 15, 2004 will become available as the images are created.

[Annual Report](#)

6/30/2016

1 page

[PDF](#)

Annual Report	3/9/2015	1 page	PDF	
Principal Office Address Change	7/22/2014 6:01:24 PM	1 page	PDF	
Annual Report	3/25/2014	1 page	tiff	PDF
Annual Report	2/21/2013	1 page	tiff	PDF
Registered Agent name/address change	3/27/2012 3:38:23 PM	1 page	PDF	
Annual Report	2/22/2012	1 page	tiff	PDF
Annual Report	2/9/2011	2 pages	tiff	PDF
Annual Report	3/5/2010	2 pages	tiff	PDF
Annual Report	1/14/2009	3 pages	tiff	PDF
Annual Report	1/18/2008	2 pages	tiff	PDF
Annual Report	1/12/2007	2 pages	tiff	PDF
Annual Report	1/26/2006	3 pages	tiff	PDF
Annual Report	2/16/2005	1 page	tiff	PDF
Annual Report	5/2/2003	2 pages	tiff	PDF
Annual Report	3/27/2002	2 pages	tiff	PDF
Annual Report	4/17/2001	2 pages	tiff	PDF
Annual Report	4/19/1999	2 pages	tiff	PDF
Annual Report	4/24/1998	2 pages	tiff	PDF
Annual Report	7/1/1997	2 pages	tiff	PDF
Annual Report	7/1/1996	2 pages	tiff	PDF
Annual Report	7/1/1995	2 pages	tiff	PDF
Annual Report	3/24/1994	2 pages	tiff	PDF
Annual Report	3/17/1993	2 pages	tiff	PDF
Annual Report	3/18/1992	2 pages	tiff	PDF
Annual Report	7/1/1991	1 page	tiff	PDF
Annual Report	7/1/1990	2 pages	tiff	PDF
Annual Report	7/1/1989	2 pages	tiff	PDF
Annual Report	7/1/1988	1 page	tiff	PDF

Assumed Names

Activity History

Filing	File Date	Effective Date	Org. Referenced
Annual report	6/30/2016 12:59:17 PM	6/30/2016 12:59:17 PM	
Annual report	3/9/2015 1:29:22 PM	3/9/2015 1:29:22 PM	
Principal office change	7/22/2014 6:01:24 PM	7/22/2014 6:01:24 PM	
Annual report	3/25/2014 2:10:33 PM	3/25/2014	
Annual report	2/21/2013 9:20:00 AM	2/21/2013	
Registered agent address change	3/27/2012 3:38:23 PM	3/27/2012 3:38:23 PM	
Annual report	2/22/2012 9:38:55 AM	2/22/2012	

Annual report	2/9/2011 4:21:36 PM	2/9/2011
Annual report	3/5/2010 1:43:41 PM	3/5/2010
Annual report	1/14/2009 5:18:08 PM	1/14/2009
Annual report	1/18/2008 2:20:15 PM	1/18/2008
Annual report	1/12/2007 1:33:13 PM	1/12/2007
Annual report	1/26/2006 11:37:36 AM	1/26/2006

Microfilmed Images

Microfilm images are not available online. They can be ordered by faxing a [Request For Corporate Documents](#) to the Corporate Records Branch at 502-564-5687.

Annual Report	2/14/2005	1 page
Annual Report	3/24/2004	2 pages
Annual Report	5/2/2003	2 pages
Annual Report	3/27/2002	2 pages
Annual Report	4/17/2001	2 pages
Annual Report	5/1/2000	2 pages
Annual Report	4/19/1999	2 pages
Annual Report	4/24/1998	2 pages
Annual Report	7/1/1997	2 pages
Annual Report	7/1/1996	2 pages
Annual Report	7/1/1995	2 pages
Annual Report	3/24/1994	2 pages
Annual Report	3/17/1993	2 pages
Annual Report	3/18/1992	2 pages
Annual Report	7/1/1991	1 page
Annual Report	7/1/1990	2 pages
Annual Report	7/1/1989	2 pages
Annual Report	7/1/1988	1 page
Statement of Change	9/29/1982	2 pages
Annual Report	5/24/1971	10 pages
Articles of Incorporation	5/4/1970	5 pages