

CONTRACT DATA SHEET

PSC Type (check one): New Addendum Sole Source: Yes No

Contractor Information	
1. Legal Name of Contractor:	<u>World Trade Center</u>
2. Address:	<u>444 S. 5th Street, Suite 300</u>
3. City, State, & Zip:	<u>Louisville, KY 40202</u>
4. Contractor Contact Person:	<u>Edwin Webb</u>
5. Phone:	<u>502.574.5053</u> Email: <u>edwin.webb@louisvilleky.gov @WTC.KY.org</u>
6. Revenue Commission Taxpayer ID#:	<u>Sherry. mulkins @wtky.org</u>
7. Federal Tax ID # (SSN if sole proprietor):	_____

Department Information	
8. Requesting Department:	<u>Economic Development - Louisville Forward</u>
9. Contact Person Name & Telephone:	<u>Jeanine Dunciff</u>

Contract Information	
10. Not to exceed amount:	<u>\$ 72,000</u>
11. Are expenses reimbursed?	<u>Yes</u>
12. If yes list allowable expenses and maximum amount reimbursable:	<u>out of pocket expenses and subcontractors</u>
13. Beginning and ending date of the contract:	<u>7/1/15 - 6/30/16</u>
14. Funding Source	<u>1101-505-3324-333000-521344</u> Federal Funds <input type="checkbox"/> yes <input type="checkbox"/> no
15. Scope & Purpose of the contract:	<u>Provide services related to international business and trade services, including research and trade counseling services.</u>

Authorizations	
Department Director:	<u>Rebecca Glouch</u> Date: <u>8-12-15</u>
Purchasing Director:	<u>Alicia Selzer</u> Date: <u>9/10/15</u>
County Attorney:	<u>Paul H. [Signature]</u> Date: <u>9-25-15</u>
<i>The County Attorney has written the attached Professional Service Contract or Sole Source Contract and has approved that document as to the legality of the instrument itself only and as to its form.</i>	

For Purchasing Use Only	
Contractor is registered and in good standing with the Revenue Commission	_____
Human Relations Commission requirements have been met	_____
Insurance requirements have been satisfied	_____
If federally funded, Federal Debarment standing has been verified	_____

Attach all justification documentation to this form, along with signed Written Findings Form.

