

O-671-21  
(as amended)

**Louisville Metro Council City Agency Request**

- **Neighborhood Development Fund (NDF)**
- **Capital Infrastructure Fund (CIF)**
- **Municipal Aid Program (MAP)**
- **Paving Fund (PAV)**

**Primary Sponsor:** Councilman Bill Hollander

**Amount:** ~~\$30,000~~ **\$40,000** **Date:** November 30, 2021

**Description of program/project including public purpose, additional funding sources, location of project/program and any external grantee(s):**

Grant to Develop Louisville for a joint neighborhood plan for the Clifton and Crescent Hill neighborhoods. The process is scheduled to begin in early 2022.

**City Agency:** Develop Louisville

**Contact Person:** Mike King

**Agency Phone:** (502) 574-0032

**I have reviewed this request for an expenditure of city tax dollars, and have determined the funds will be used for a public purpose and have the attached documentation from the receiving department concerning the project/expenditure.**

<u>9</u>		<u>\$40,000</u>	<u>11/30/2021</u>
District #	Council Member Signature	Amount	Date

**Approved by:** \_\_\_\_\_ Date \_\_\_\_\_  
 Appropriations Committee Chairman

**Clerk's Office & OMB Use Only:**

Request Amount: \_\_\_\_\_ Amended Amount: \_\_\_\_\_  
 Reference #: O-671-21 To OMB: \_\_\_\_\_  
 Budget Revision #: \_\_\_\_\_  
 Account #: \_\_\_\_\_  
 To Project Manager: \_\_\_\_\_ Completion Date: \_\_\_\_\_  
 Actual Cost: \_\_\_\_\_ Funds Returned: \_\_\_\_\_

**NDF, CIF, MAP OR PAV INTERAGENCY CHECKLIST**

<b>Interagency Name:</b> Develop Louisville	
<b>Program/Project Name:</b> Joint neighborhood plans for Clifton and Crescent Hill	
	<b>Yes/No/NA</b>
<b>Request Form:</b> Is the Request Signed by all Council Member(s) Appropriating Funding?	Yes
<b>Request Form:</b> If matching funds are to be used, are they disclosed with account numbers in the request form description?	NA
<b>Request Form:</b> If matching funds are to be used, does the amount of the request exclude the matching fund amount?	NA
<b>Request Form:</b> If other funds are to be used for this project, are they disclosed with account numbers in the request form description?	NA
<b>Funding Source:</b> If CIF is being requested, does Metro Louisville own/will own the real estate, building or equipment? If not, the funding source is probably NDF.	NA
<b>Funding Source:</b> If CIF is being requested, does the project have a useful life of more than one year? If not, the funding source is probably NDF.	NA
<b>Ordinance Required:</b> Is the NDF request to a Metro Agency greater than \$5,000? If so, an ordinance is required.	<del>No</del> Yes
<b>Ordinance Required:</b> Is the request a transfer from NDF to cost center? If so, is the amount given for the fiscal year \$25,000 or less?	No
<b>Supporting Documentation:</b> Does the attachment include a valid estimate and description of cost?	Yes

Submitted by: Kyle EthridgeDate: 11/30/2021

## Harward, Sonya

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**From:** Ethridge, Kyle  
**Sent:** Thursday, January 27, 2022 8:37 AM  
**To:** Bell, LaTonya J.; Harward, Sonya  
**Cc:** MetroCouncilClerk  
**Subject:** FW: Clifton & Crescent Hill Neighborhood Plan

FYI – please see below email.

Thanks,  
Kyle



**Ms. Kyle Ethridge** | Legislative Assistant  
Office of Councilman Bill Hollander  
601 W. Jefferson Street | Louisville, KY 40202  
d: (502) 574-3908 o: (502) 574-1109

Click [here](#) to sign up for the bi-weekly District 9 weekly eNews, and sign up for the D9 [blog](#) for the latest neighborhood news and alerts!

**From:** King, Michael M <Michael.King3@louisvilleky.gov>  
**Sent:** Wednesday, January 26, 2022 5:10 PM  
**To:** Ethridge, Kyle <Kyle.Ethridge@louisvilleky.gov>  
**Subject:** RE: Clifton & Crescent Hill Neighborhood Plan

Yes please and thank you.

I have our finance person seeing if there is anything we can contribute.

### Michael King

Director  
Office of Advanced Planning and Sustainability  
Department of Develop Louisville  
*LOUISVILLE FORWARD*  
444 South Fifth Street, Suite 600  
Louisville, KY 40202  
502-574-0032  
<http://louisvilleky.gov/government/advanced-planning>



OFFICE OF  
**ADVANCED PLANNING  
AND SUSTAINABILITY**  
A Division of Develop Louisville



**From:** Ethridge, Kyle <Kyle.Ethridge@louisvilleky.gov>  
**Sent:** Wednesday, January 26, 2022 4:52 PM

To: King, Michael M <[Michael.King3@louisvilleky.gov](mailto:Michael.King3@louisvilleky.gov)>

Subject: RE: Clifton & Crescent Hill Neighborhood Plan

Mike,

Will Develop Louisville accept an additional \$10,000 for the neighborhood plan? New total from D9 would be \$40,000.

Also, any updates from your financial team about Develop Louisville's additional contribution?

Thank you,  
Kyle



**Ms. Kyle Ethridge** | Legislative Assistant  
Office of Councilman Bill Hollander  
601 W. Jefferson Street | Louisville, KY 40202  
d: (502) 574-3908 o: (502) 574-1109

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**From:** King, Michael M <[Michael.King3@louisvilleky.gov](mailto:Michael.King3@louisvilleky.gov)>

**Sent:** Friday, January 21, 2022 4:23 PM

**To:** Ethridge, Kyle <[Kyle.Ethridge@louisvilleky.gov](mailto:Kyle.Ethridge@louisvilleky.gov)>

**Subject:** RE: Clifton & Crescent Hill Neighborhood Plan

I am trying to scrounge up some more money on our end. Would you all be able to contribute another \$10k?

**Michael King**

Director

Office of Advanced Planning and Sustainability

Department of Develop Louisville

*LOUISVILLE FORWARD*

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## Ethridge, Kyle

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**From:** King, Michael M  
**Sent:** Tuesday, November 30, 2021 4:50 PM  
**To:** Ethridge, Kyle  
**Subject:** RE: Clifton & Crescent Hill - Neighborhood Plan

Yes please and thank you.

**Michael King**  
Director  
Office of Advanced Planning and Sustainability  
Department of Develop Louisville  
*LOUISVILLE FORWARD*  
444 South Fifth Street, Suite 600  
Louisville, KY 40202  
502-574-0032  
<http://louisvilleky.gov/government/advanced-planning>



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A Division of Develop Louisville



**From:** Ethridge, Kyle <Kyle.Ethridge@louisvilleky.gov>  
**Sent:** Tuesday, November 30, 2021 10:38 AM  
**To:** King, Michael M <Michael.King3@louisvilleky.gov>  
**Subject:** Clifton & Crescent Hill - Neighborhood Plan

Mike,

Good morning! Hope you had a great holiday and time off.

Will Develop Louisville accept \$30,000 from D9 for the Clifton and Crescent Hill neighborhood plans?

Thanks,  
Kyle



**Ms. Kyle Ethridge** | Legislative Assistant  
Office of Councilman Bill Hollander  
601 W. Jefferson Street | Louisville, KY 40202  
d: (502) 574-3908 o: (502) 574-1109

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### **§ 161.03 PREPARATION AND CONTENTS OF NEIGHBORHOOD PLAN.**

(A) *Generally.* All neighborhood plans shall be prepared in accordance with the requirements of this chapter, as well as with all Develop Louisville, or its successor, policies and procedures for neighborhood plans.

(B) *C.H.A.S.E. principles.* All neighborhood plans shall be prepared in accordance with the five guiding principles, known as the C.H.A.S.E. principles, of Plan 2040, Louisville Metro Government's comprehensive plan: Connected, Healthy, Authentic, Sustainable, and Equitable.

(C) *Study area boundary.* A geographic boundary for the neighborhood plan shall be established at the beginning of the planning process.

(D) *Mandatory sections.* Neighborhood plans or plan sections and their recommendations shall be prepared in accordance with the principles and guidelines of the adopted comprehensive plan, including the five C.H.A.S.E. principles, and shall include:

(1) *Introduction.* This section shall include a description of the neighborhood background, the purpose for initiating the plan, an overview of the planning process, and a map showing the neighborhood boundaries and location in the city. In addition, the introduction shall include a brief description of the research basis for the neighborhood plan, or a statement that the research relied upon for the adoption of the comprehensive plan currently in place is still valid and was relied upon for the adoption of the neighborhood plan.

(2) *Vision statement.* A concise statement that describes the vision for the neighborhood in the future, as held by neighborhood residents and other stakeholders.

(3) *Neighborhood identity.* A description of the neighborhood as it presently exists, including history, demographics, existing conditions, and defining characteristics of the neighborhood.

(4) *Land use/community form.* An explanation of the existing pattern of major public and private land uses, proposal for future patterns of land use to preserve or improve its general character.

(5) *Mobility.* A transportation section, including a description of all existing modes of transportation, a projected transportation system for all modes.

(6) *Housing.* An analysis of existing housing patterns and challenges in the neighborhood, with recommendations for ways to increase housing diversity, availability, and affordability.

(7) *Plan Implementation.* Recommendations, in accordance with the comprehensive plan, set forth in the neighborhood plan, with implementation responsibility and time frame articulated.

(8) *Executive summary.* A brief restatement of the vision statement and recommendations defined within each plan section, in a summary format, that is consistent with the plan elements of the comprehensive plan. This section shall serve as the basis for the “executive summary” of the neighborhood plan, which will be adopted as a part of the comprehensive plan.

(E) *Optional sections.* The neighborhood plan may also contain a section or sections relating to other areas of concern to the neighborhood. If included, these sections should contain an assessment of neighborhood issues and assets as they currently exist, and specific recommendations for improvement or preservation. These sections may include, but not be limited to:

- (1) Economic Development;
- (2) Environmental Resources;
- (3) Community Facilities and Services;
- (4) Parks, Open Space, and Recreation;
- (5) Urban Design or Special District;
- (6) Historic Preservation;
- (7) Safety;
- (8) Youth Engagement;
- (9) Welcoming Community;
- (10) Aging in Place;
- (11) Digital Infrastructure; and
- (12) Education.

(F) *Public process.* Development of the neighborhood plan shall be guided by a minimum of three public engagements during the planning process, not including meetings of the Advisory Group or public meetings hosted by the Planning Commission or Metro Council. These engagements may include, but are not limited to, in-person meetings or digital engagements, at a time and place informed by the needs of the neighborhood. These engagements should be accessible to all, including any reasonable accommodations needed to overcome language, literacy, or technology barriers.

(Lou. Metro Ord. No. 75-2007, approved 4-30-2007; Lou. Metro Am. Ord. No. 31-2021, 3-4-2021)

**§ 161.05 NEIGHBORHOOD PLAN ADVISORY GROUP.**

(A) *Advisory Group designation.* The Advisory Group, is designated by Develop Louisville, or its successor, upon the recommendation of and with concurrence from any relevant neighborhood associations or groups and the Metro Council member(s) of the district(s) in which the subject neighborhood is located.

(B) *Advisory Group composition.*

(1) The Advisory Group shall consist of at least seven individuals, with a recommended maximum of 20 individuals, to be determined during the pre-planning process based on neighborhood size and input from Develop Louisville, or its successor, and the impacted Metro Council member(s). The majority of the Advisory Group shall be composed of individuals with a primary residence within the neighborhood.

(2) Other potential members of the Advisory Group may include, but are not limited to, the following:

(a) Non-resident owners of property within the neighborhood;

(b) Owners of businesses within the neighborhood; and

(c) Representatives of institutions within the neighborhood.

(3) No more than one person per parcel, address, or business may serve on the Advisory Group.

(4) The demographic composition of the Advisory Group shall be diverse in age, race, gender, ability, property ownership status, and socioeconomic status.