

# Louisville Metro Council City Agency Request

- Neighborhood Development Fund (NDF)  
 Capital Infrastructure Fund (CIF)  
 Municipal Aid Program (MAP)

Primary Sponsor: Marianne Butler

Amount: \$4,000 Date: March 6, 2015

Description of program/project including public purpose, additional funding sources, location of project/program and any external grantee(s):  
This is an opportunity of the Century. Networking and Community event in celebrating the zip code and the date of 40215. Event to be held in Wyandotte Park with local businesses and neighborhood participation.

City Agency: Parks  
Contact Person: Mike Slaton  
Agency Phone: 502-368-5869

I have reviewed this request for an expenditure of city tax dollars, and have determined the funds will be used for a public purpose.

15 District #      Marianne Butler Council Member Signature      \$2,000 Amount      3/6/15 Date

Approved by: \_\_\_\_\_ Date \_\_\_\_\_  
Appropriations Committee Chairman

Clerk's Office & OMB Use Only:

Request Amount: \_\_\_\_\_ Amended Amount: \_\_\_\_\_  
Reference #: \_\_\_\_\_ To OMB: \_\_\_\_\_  
Budget Revision #: \_\_\_\_\_  
Account #: \_\_\_\_\_  
To Project Manager: \_\_\_\_\_ Completion Date: \_\_\_\_\_  
Actual Cost: \_\_\_\_\_ Funds Returned: \_\_\_\_\_

MAR 6 2015 PM 12:59  
gt



## Hughes, Susan

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**From:** Butler, Marianne  
**Sent:** Thursday, March 05, 2015 3:01 PM  
**To:** Hughes, Susan  
**Cc:** Helton, Jessamyn  
**Subject:** RE: signature approval NDF 40215 Celebration-Parks

Please sign for the 40215 party - thanks! Marianne \_\_\_\_\_

From: Hughes, Susan  
Sent: Thursday, March 05, 2015 2:25 PM  
To: Butler, Marianne  
Cc: Helton, Jessamyn  
Subject: signature approval NDF 40215 Celebration-Parks

Councilwoman Butler, please document approval for signature authority to sign the NDF request to the Parks Department for the 40215 Event.

Thank you, Susan

## Hughes, Susan

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**From:** Slaton, Mike  
**Sent:** Thursday, March 05, 2015 1:18 PM  
**To:** Hughes, Susan  
**Subject:** 4-02-15 Budget  
**Attachments:** 4 02 15 Party price.xlsx

Susan,

As discussed, please see the attached budget for the 4-02-15 event. We would like to request \$4000.00 to pay for the event.

Thanks,

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**Mike H. Slaton**

Iroquois Amphitheater & Rental Office Manager

1080 Amphitheater Road, Louisville, KY 40214

O 502.368.5869 / F 502.368.5955 / E [mike.slaton@louisvilleky.gov](mailto:mike.slaton@louisvilleky.gov)

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[www.metro-parks.org](http://www.metro-parks.org)

**4-02-15 EVENT BUDGET**

Item	Note
Banner	
Event Production (Inflatables and Music)	includes DJ, PA, risers, event staff and generator
Special Event Permit	
Patchbox	For Music
Parks Staff	2 people at 4 hours each
Porta Potty	ADA
Porta Potty	Standard
Hand sanitizer	
Tables	
Trash cans	
Chairs	for vendors
Tents	
Vendor tables	(10) 6' tables
Contingency	

**Total cost**

Base fee	Discount	Adjusted fee
\$ 190.00	NA	\$ 190.00
\$ 2,850.00	NA	\$ 2,850.00
\$ 250.00	15%	\$ 212.50
\$ 125.00	15%	\$ 106.25
\$ 200.00	15%	\$ 170.00
\$ 90.00	NA	\$ 90.00
\$ 60.00	NA	\$ 60.00
\$ 76.20	NA	\$ 76.20
\$ 150.00	15%	\$ 127.50
\$ -		\$ -
\$ -		\$ -
\$ -		\$ -
		117.55
		<b>\$ 4,000.00</b>

## Hughes, Susan

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**From:** Butler, Marianne  
**Sent:** Thursday, January 08, 2015 3:20 PM  
**To:** Hughes, Susan  
**Subject:** RE: Emailing: 40215 Information and Application

**Follow Up Flag:** Follow up  
**Flag Status:** Flagged

4-02-15

The Opportunity of the Century - celebrate your zip code and the date - 4-02-15!

4-02-15 is quickly approaching! Councilwoman Marianne Butler, Councilman Dan Johnson and Metro Parks invite you to celebrate this centenarian event with your neighbors at Wyandotte Park in the middle of 40215. Come learn about the neighborhoods, businesses and schools that make up this unique zip code with a rich history.

Your organization is invited to participate! Please complete the information below and return to [susan.hughes@louisvilleky.gov](mailto:susan.hughes@louisvilleky.gov) by March 1, 2015. A table with three chairs is available for your convenience. Feel free to hand out promotional items, informational brochures and accept job applications.

What: 40215 Celebration  
Where: Wyandotte Park  
When: 5pm - 8pm  
Date: 4-02-15

ORGANIZATION NAME: \_\_\_\_\_  
Contact person: \_\_\_\_\_  
Contact phone: \_\_\_\_\_  
E-mail: \_\_\_\_\_

Questions? Call 502-574-1115 or e-mail Susan.

Thanks and hope to see you on 4-02-15!!

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From: Hughes, Susan  
Sent: Thursday, January 08, 2015 1:56 PM  
To: Butler, Marianne  
Subject: Emailing: 40215 Information and Application

Review and make changes please.

Thanks,

Your message is ready to be sent with the following file or link attachments:

## NDF OR CIF INTERAGENCY CHECKLIST

Interagency Name: Parks Dept

Program/Project Name: 40215

Yes/No/NA

**Request Form:** Is the NDF Request Signed by all Council Member(s) Appropriating Funding?

Y

**Request Form:** If matching funds are to be used, are they disclosed with account numbers in the request form description?

N/A

**Request Form:** If matching funds are to be used, does the amount of the request exclude the matching fund amount?

N

**Request Form:** If other funds are to be used for this project, are they disclosed with account numbers in the request form description?

N/A

**Funding Source:** If CIF is being requested, does Metro Louisville own/will own the real estate, building or equipment? If not, the funding source is probably NDF.

N/A

**Funding Source:** If CIF is being requested, does the project have a useful life of more than one year? If not, the funding source is probably NDF.

N/A

**Ordinance Required:** Is the NDF request to a Metro Agency greater than \$5,000?

Y

**Ordinance Required:** Is the request a transfer from NDF to cost center? If so, is the amount given for the fiscal year \$25,000 or less?

N/A

Prepared by:

Susan Hughes

Date:

3/6/15