

**NEIGHBORHOOD DEVELOPMENT FUND  
Not-for-Profit Transmittal and Approval Form**

5015 2:35

**Applicant/Program:** Kentucky Meadows Civic Improvement Corporation/Old Kentucky Home Subdivision

**Executive Summary of Request:**  
Help with operating expenses

Is this program/project a fundraiser?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Is this applicant a faith based organization?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does this application include funding for sub-grantee(s)?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

I have reviewed the attached Neighborhood Development Fund Application and have found it complete and within Metro Council guidelines and request approval of funding in the following amount(s). I have read the organization's statement of public purpose to be furthered by the funds requested and I agree that the public purpose is legitimate. I have also completed the disclosure section below, if required.

2 District #      Bonnie Shooklin Council Member Signature      4,750.00 Amount <sup>(JLCD)</sup>      6/11/15 Date

**Primary Sponsor Disclosure**  
List below any personal or business relationship you, your family or your legislative assistant have with this organization, its volunteers, its employees or members of its board of directors.

**Approved by:**

\_\_\_\_\_ Date \_\_\_\_\_  
Appropriations Committee Chairman

**Clerk's Office Only:**

Request Amount: \_\_\_\_\_ Committee Amended Appropriation: \_\_\_\_\_  
Original Appropriation: \_\_\_\_\_ Council Amended Appropriation: \_\_\_\_\_

**OFFICE OF METRO COUNCIL CLERK**  
**REVIEWED**  
DATE 6/11/15 TIME 2:35

**RECEIVED**  
4/6/15  
Dist 208PT



RECEIVED  
2015 MAR 30 11:05:17

**LOUISVILLE METRO COUNCIL NEIGHBORHOOD DEVELOPMENT FUND APPLICATION**

<b>SECTION 1</b>		KY-MEADOWS C.I.C.	
<b>Legal Name of Applicant Organization:</b>		% RUSSELL G. GADD	
<small>(as listed on: <a href="http://www.sos.ky.gov/business/records">http://www.sos.ky.gov/business/records</a>)</small>		5309 DAHL ROAD	
<b>Main Office Street &amp; Mailing Address:</b>		LOUISVILLE, KY 40213	
<b>Website:</b>		RYMCIC.ORG	
<b>Applicant Contact:</b>	RUSSELL G. GADD	<b>Title:</b>	TREASURER
<b>Phone:</b>	(502) 969-9719	<b>Email:</b>	rgadd@twc.com
<b>Financial Contact:</b>	SAME	<b>Title:</b>	SAME
<b>Phone:</b>	"	<b>Email:</b>	SAME
<b>Organization's Representative who attended NDF Training:</b>			
<b>GEOGRAPHICAL AREA(S) WHERE PROGRAM ACTIVITIES ARE (WILL BE) PROVIDED</b>			
<b>Program Facility Location(s):</b>	OLD KY HOME SUBDIVISION		
<b>Council District(s):</b>	2	<b>Zip Code(s):</b>	40213
<b>SECTION 2 - PROGRAM REQUEST &amp; FINANCIAL INFORMATION</b>			
<b>PROGRAM/PROJECT NAME:</b> OLD KY HOME SUBDIVISION			
<b>Total Request: (\$)</b>	\$4,250.00	<b>Total Metro Award (this program) in previous year: (\$)</b>	\$8,040.00
<b>Purpose of Request (check all that apply):</b>			
<input checked="" type="checkbox"/> Operating Funds (generally cannot exceed 33% of agency's total operating budget) <input type="checkbox"/> Programming/services/events for direct benefit to community or qualified individuals <input type="checkbox"/> Capital Project of the organization (equipment, furnishing, building, etc)			
<b>The Following are Required Attachments:</b>			
<input checked="" type="checkbox"/> IRS Exempt Status Determination Letter <input checked="" type="checkbox"/> Current Year Projected Budget <input checked="" type="checkbox"/> List of Board of Directors (include term & term limits) <input checked="" type="checkbox"/> Current financial statement <input checked="" type="checkbox"/> Most recent IRS Form 990 or 1120-H <input checked="" type="checkbox"/> Articles of Incorporation <input type="checkbox"/> Cost estimates from proposed vendor if request is for capital expense		<input type="checkbox"/> Signed lease if rent costs are being requested <input checked="" type="checkbox"/> IRS Form W9 <input type="checkbox"/> Evaluation forms if used in the proposed program <input type="checkbox"/> Annual audit (if required by organization) <input type="checkbox"/> Faith Based Organization Certification Form, if required <input type="checkbox"/> Staff including the 3 highest paid staff	
<b>For the current fiscal year ending June 30, list all funds appropriated and/or received from Louisville Metro Government for this or any other program or expense, including funds received through Metro Federal Grants, from any department or Metro Council Appropriation (Neighborhood Development Funds). Attach additional sheet if necessary.</b>			
<b>Source:</b>	LOU METRO NDF	<b>Amount: (\$)</b>	\$4,240.00
<b>Source:</b>		<b>Amount: (\$)</b>	
<b>Source:</b>		<b>Amount: (\$)</b>	
Has the applicant contacted the BBB Charity Review for participation? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Has the applicant met the BBB Charity Review Standards? <input type="checkbox"/> Yes <input type="checkbox"/> No			



## LOUISVILLE METRO COUNCIL NEIGHBORHOOD DEVELOPMENT FUND APPLICATION

### SECTION 3 – AGENCY DETAILS

Describe Agency's Vision, Mission and Services:

KY-MEADOWS C. I. C.  
% RUSSELL G.GADD  
5309 DAHL ROAD  
LOUISVILLE, KY 40213

#### MEMBERS' BENEFITS FROM OUR ORGANIZATION

1. We provide street lights throughout our neighborhood, which makes our community safer and more secure. Lights are the best protection against crime.
2. We provide grass cutting around the entrances to our subdivision, which helps to beautify our neighborhood. We plant flowers around the entrances in the spring and we decorate the area at Christmas time.
3. We have made arrangements with Waste Management so we get trash & yard waste collection at about half of the regular price.
4. We have worked with the county road department to get our streets paved & maintained at no cost to our residents.
5. Over the years, we have worked with MSD to get improved drainage. This has resulted in eliminating standing water and flooded basements.
6. We have worked with the county and blocked the plan to open Dahl Road thru to Poplar Level Road. This would have brought a lot more traffic into our neighborhood and probably speeding cars.
7. When the business park was being planned in back of our subdivision (off Poplar Level Road), we worked with them and kept Jenny June Drive from being opened. We also worked with them to make sure the area would be kept clean and nice looking.
8. We have a welcoming committee to visit new residents and welcome them to our neighborhood and explain our organization to them. We also try to answer any questions they may have.
9. We have an annual block party to bring our residents together where they can get to know each other better and socialize. We have a welcome booth, which also makes it convenient for them to pay their dues.
10. We also have an annual community wide yard sale for all residents who wish to participate.



## LOUISVILLE METRO COUNCIL NEIGHBORHOOD DEVELOPMENT FUND APPLICATION

### SECTION 4 – PROGRAM/PROJECT NARRATIVE

**A: Describe the program/project start and end dates, a description of the program/project and applicable data with regards to specific client population the program will address (attach related flyers, planning minutes, designs, event permits, proposals for services/goods, etc.):**

THIS GRANT WILL BE USED TO SUPPLEMENT OUR ONLY SOURCE OF INCOME (DUES, FOR 2015 PROJECTED TO BE \$8,500, SO WE CAN PAY OUR EXPENSES. OUR LARGEST EXPENSE IS STREET LIGHTS, PAID TO LG&E, WHICH IS \$9,200 ANNUALLY.

**B: Describe specifically how the funding will be spent including identification of funding to sub grantee(s):**

THIS GRANT WILL BE USED TO APPLY TOWARD THE LG&E BILLS FOR STREET LIGHTS, AND OFFICE SUPPLIES. AND SOME MAY BE APPLIED TO BLOCK PARTY.



## LOUISVILLE METRO COUNCIL NEIGHBORHOOD DEVELOPMENT FUND APPLICATION

**C: If this request is a fundraiser, please detail how the proceeds will be spent:**

**D: For Expenditure Reimbursement Only** – The grant award period begins with the Metro Council approval date and ends on June 30 of Metro fiscal year in which the grant is approved. If any part of this funding request is for funds to be spent before the grant award period, identify the applicable circumstances:

Effective October 24, 2013, reimbursements should not be made unless an emergency can be demonstrated by the primary council sponsor. The funding request is a reimbursement of the following expenditures (attach invoices or proof of payment):

- ✓ Attach a copy of invoices and/or receipts to provide proof of purchase of activities associated with the work plan identified in this application.
- ✓ Attach a copy of cancelled checks to provide proof of payment of the invoices or receipts associated with the work plan identified in this application.

The funding request is a reimbursement of the following expenditures that will probably be incurred after the application date, but prior to the execution of the grant agreement:

- ✓ If selecting this option, the invoice, receipt and payment documentation should not be available as of the date of this application.

The Grantee will be required to submit financial reporting in accordance with the reporting schedule provided in the grant agreement.



**LOUISVILLE METRO COUNCIL NEIGHBORHOOD DEVELOPMENT FUND APPLICATION**

**E: Describe the program's benefits to those being served (measurable outcomes). Include the program's process for collecting data and the indicators that will be tracked to measure the benefits to those being served:**

*SEE EXPLANATION ON PAGE 2.*

**F: Briefly describe any existing collaborative relationships the organization has with other community organizations. Describe what those partners are bringing to the relationship in general and to this program/project specifically.**



**LOUISVILLE METRO COUNCIL NEIGHBORHOOD DEVELOPMENT FUND APPLICATION**

**SECTION 5 – PROGRAM/PROJECT BUDGET SUMMARY**

THE PROGRAM/PROJECT BUDGET SHOULD REALISTICALLY ESTIMATE WHAT AMOUNT IS NEEDED FROM METRO GOVERNMENT AND WHAT IS EXPECTED FROM OTHER SOURCES.

Program/Project Expenses	Column 1	Column 2	Column (1+2)=3
	Proposed Metro Funds	Non-Metro Funds	Total Funds
A: Personnel Costs Including Benefits			
B: Rent/Utilities			
C: Office Supplies	833.00	1,667.00	2,500.00
D: Telephone			
E: In-town Travel			
F: Client Assistance (Attach Detailed List)			
G: Professional Service Contracts			
H: Program Materials			
I: Community Events & Festivals (Attach Detail List)			
J: Machinery & Equipment			
K: Capital Project			
L: Other Expenses (Attach Detail List)			
SCAPING \$900, STREET LIGHTS \$900, BEAUFICATION \$200, ACTIVITIES \$500			
<b>*TOTAL PROGRAM/PROJECT FUNDS</b>	7,833.00	7,833.00	11,750.00
BEAUFICATION \$200, ACTIVITIES \$500			
<b>% of Program Budget</b>	33.34%	66.66%	100%

List funding sources for total program/project costs in Column 2, Non-Metro Funds:

Other State, Federal or Local Government	
United Way	
Private Contributions (do not include individual donor names)	
Fees Collected from Program Participants	\$ 9,500.00
Other (please specify)	4,750.00
<b>Total Revenue for Columns 2 Expenses **</b>	<b>\$ 14,250.00</b>

\*Total of Column 1 MUST match "Total Request on Page 1, Section 2"

\*\*Must equal or exceed total in column 2.



## LOUISVILLE METRO COUNCIL NEIGHBORHOOD DEVELOPMENT FUND APPLICATION

**Detail of In-Kind Contributions for this PROGRAM only:** Includes Volunteers, Space, Utilities, etc. (Include anything not bought with cash revenues of the agency).

Donor*/Type of Contribution	Value of Contribution	Method of Valuation
<i>Total Value of In-Kind</i> (to match Program Budget Line Item. Volunteer Contribution & Other In Kind)		

**\* DONOR INFORMATION REFERS TO WHO MADE THE IN KIND CONTRIBUTION. VOLUNTEERS NEED NOT BE LISTED INDIVIDUALLY, BUT GROUPED TOGETHER ON ONE LINE AS A TOTAL NOTING HOW MANY HOURS PER PERSON PER WEEK**

**Agency Fiscal Year Start Date:**

**Does your Agency anticipate a significant increase or decrease in your budget from the current fiscal year to the budget projected for next fiscal year?** NO  YES

**If YES, please explain:**





**LOUISVILLE METRO COUNCIL NEIGHBORHOOD DEVELOPMENT FUND APPLICATION**

**SECTION 6 – CERTIFICATIONS & ASSURANCES**

By signing Section 7 of the Grant Application, the authorized official signing for the applicant organization certifies and assures to the best of his or her knowledge and/or belief the following Assurances and Certifications. If there is any reason why one or more of the assurances or certifications listed cannot be certified or assured, please explain in writing and attach to this application.

**Standard Assurances**

1. Applicant understands this application and its attachments as well as any resulting grant agreement, reports and proof of expenditure is subject to Kentucky's open records law.
2. Applicant will establish safeguards to prohibit employees or any person that receives compensation from awarded funds from using their position for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
3. Applicant and any sub grantee will give Louisville Metro Government access to and the right to examine all paper or electronic records related to the awarded grant for up to five years of the grant agreement date.
4. Applicant assures compliance with the grant requirements and will monitor the performance of any third party (sub-grantee).
5. The Agency is in good standing with the Kentucky Secretary of State, Louisville Metro Government, the Jefferson County Revenue Commission, the Internal Revenue Service, and the Louisville Metro Human Relations Commission.
6. Applicant understands failure to provide the services, programs, or projects included in the agreement will result in funds being withheld or requested to be returned if previously disbursed.
7. Applicant understands they must return to Louisville Metro any unexpended funds by July 31 following the Metro Louisville's fiscal year end.
8. Applicant understands they must provide proof of all expenditures (canceled checks, receipts, paid invoices). The Applicant understands the failure to provide proof of expenditures as required in the grant agreement could result in funding being withheld or request to be returned if previously disbursed.
9. Applicant understands if this application is approved, the grant agreement will identify an award period that begins with the Metro Council approval date, and will end with June 30 of the fiscal year in which the grant is approved. Expenditures associated with this award expected to occur prior to the award period (approval date) must be disclosed in this application in order to be considered compliant with the grant agreement.
10. Applicant understands if we choose to incur expenditures prior to the approval of the application by the Metro Council, there is no guarantee that funding will be reimbursed, as the Council may choose not to award the application.
11. Applicant understands if the grant agreement is not returned to Louisville Metro within 90 days of its mailing to the applicant, the approval is automatically revoked.

**Standard Certifications**

1. The Agency certifies it will not use Louisville Metro Government funds for any religious, political or fraternal Activities.
2. The Agency has a written Affirmative Action/Equal Opportunity Policy.
3. The Agency does not discriminate in employment or in provision of any service/program/activity/event based on age, color, disabled status, national origin, race, religion, sex, gender identity or sexual orientation, or Vietnam era veteran status.
4. The Agency certifies it will not require clients, recipients, or beneficiaries to participate in religious, political, fraternal or like activities in order to receive services/benefits provided with Louisville Metro Government funds.
5. The Agency understands the Americans with Disabilities Act (ADA) and makes reasonable accommodations.

**Relationship Disclosure:** List below any relationship you or any member of your Board of Directors or employees has with any Councilperson, Councilperson's family, Councilperson's staff or any Louisville Metro Government employee.

**SECTION 7 – CERTIFICATIONS & ASSURANCES**

I certify under the penalty of law the information in this application (including, without limitation, "Certifications and Assurances") is accurate to the best of my knowledge. I am aware my organization will not be eligible for funding if investigation at any time shows falsification. If falsification is shown after funding has been approved, any allocations already received and expended are subject to be repaid. I further certify that I am legally authorized to sign this application for the applying organization and have initialed each page of the application.

<b>Signature of Legal Signatory:</b>	<i>Russell G. Gadd</i>	<b>Date:</b>	<i>March 25, 2015</i>
<b>Legal Signatory: (please print):</b>	<i>RUSSELL G. GADD</i>	<b>Title:</b>	<i>TREASURER</i>
<b>Phone:</b>	<i>(502) 969-9719</i>	<b>Extension:</b>	
		<b>Email:</b>	<i>rgadd@twc.com</i>



P.O. Box 2508  
Cincinnati OH 45201

In reply refer to: 0248162365  
Apr. 20, 2012 LTR 4168C E0  
[REDACTED] 000000 00  
00020476  
BODC: TE

KENTUCKY MEADOWS CIVIC IMPROVEMENT  
CORP  
% LONNIE THURMAN  
3604 NELINDA MAY DR  
LOUISVILLE KY 40213-2844

Employer Identification Number: [REDACTED]  
Person to Contact: Robert C Voss  
Toll Free Telephone Number: 1-877-829-5500

Dear Taxpayer:

This is in response to your Apr. 11, 2012, request for information regarding your tax-exempt status.

Our records indicate that you were recognized as exempt under section 501(c)(4) of the Internal Revenue Code in a determination letter issued in April 1966.

Because you are not an organization described in section 170(c) of the Code, donors may not deduct contributions made to you. You should advise your contributors to that effect.

Please refer to our website [www.irs.gov/eo](http://www.irs.gov/eo) for information regarding filing requirements. Specifically, section 6033(j) of the Code provides that failure to file an annual information return for three consecutive years results in revocation of tax-exempt status as of the filing due date of the third return for organizations required to file. We will publish a list of organizations whose tax-exempt status was revoked under section 6033(j) of the Code on our website beginning in early 2011.

If you have any questions, please call us at the telephone number shown in the heading of this letter.

Sincerely yours,

S. A. Martin, Operations Manager  
Accounts Management Operations

**KY-MEADOWS CIVIC IMPROVEMENT CORPORATION  
5309 DAHL ROAD  
LOUISVILLE, KY40213**

**BUDGET FOR THE YEAR 2015**

<u>ITEM</u>	<u>AMOUNT</u>
Activities for Members (Easter & Halloween)	\$ 500.00
Street lights	9,200.00
Administrative & Office Expenses	2,500.00
Block Party	750.00
Insurance	200.00
Landscaping	900.00
Beautification	200.00
YEARLY TOTAL	\$14,250.00

NOTE: Approved by board at meeting held on December 2, 2014

Org ID: 0028160



2015 Annual Report  
Due June 30, 2016

State: KY Fee: \$15.00  
0028160

KENTUCKY MEADOWS CIVIC IMPROVEMENT CORPORATION

Shaded items cannot be changed on this card.

Principal Office % RUSSELL G. GADD, 5308 DAHL ROAD, LOUISVILLE KY 40213  
Registered Agent RUSSELL G. GADD, 5308 DAHL ROAD, LOUISVILLE KY 40213

List the name, address and title of all current officers. All organizations must list at least one (1) officer, even in the case of a sole officer. Addresses default to principal office unless otherwise specified.

Treasurer	RUSSELL G GADD			TERM EXPIRES 12-31-15
President	TILEAL SMITH	"	"	12-31-17
Secretary	LORI BASHAM	"	"	12-31-17
Vice President	WILMA STOKES	"	"	12-31-15

Non-profit corporations must have at least three (3) directors. All directors of the non-profit must be listed. Provide names and addresses below. Addresses default to principal office unless otherwise specified.

Director	TAMMY BAEGHLE	"	"	12-31-15
Director	DAVID CHAMPMAN	"	"	12-31-15
Director	CHARLES OREHURST	"	"	12-31-17
Director	LOUISE THOMPSON	"	"	12-31-15
Director	MIRALEM BEKRIC	"	"	12-31-17
"	ELLEN WRIGHT	"	"	12-31-17

Avoid a penalty fee of \$100. File online at <http://ems.sos.ky.gov> or 0028160 OR sign and return the required \$15.00 filing fee no later than June 30, 2016.

I hereby certify that I am authorized to submit this annual report, and I declare under penalty of perjury under the laws of Kentucky that the foregoing is true and correct as of today.

X Russell G Gadd Treasurer 03-10-15  
 Signature of officer or chairman of the board (Required) Title (Required) Date (Required)

*Paid by check #306, 3-10-15*

**KY-MEADOWS CIVIC IMPROVEMENT CORPORATION**  
**5309 DAHL ROAD**  
**LOUISVILLE, KY 40213**  
**FINANCIAL STATEMENT**  
**JANUARY 31 THRU DECEMBER 31, 2014**

**BEGINNING BALANCES**

**CASH:**

CHECKING: \$8,000.96

**EXPENSES:**

	CURRENT PERIOD Quarter Ended Dec. 31, 2014	YEAR TO DATE Thru Dec. 31, 2014
	LG&E \$2,274.91	\$9,078.65
	Admin. 23.84	2,241.15
<b>TOTAL EXPENSES</b>	<b>\$2,298.75</b>	<b>\$11,319.80</b>

**INCOME:**

	\$437.00	\$9,322.60
Dues	2,120.00	6,140.00
Metro Grant		
<b>TOTAL INCOME:</b>	<b>\$2,557.00</b>	<b>\$15,462.60</b>

**ENDING BALANCE**  
**CHECKING ACCOUNT \$8,259.21**

LG& E is paid on the due date each month by the bank direct from our checking account. The bank of record is BB & T

Prepared by: *Russ*  
 Russell G. Gadd

Treasurer

COMPOSE

More

- For A Limited Time Get 5 Movies For Only \$1! Plus, Free Shipping on Your initial Order.

Form 990-N E-filing Receipt - IRS Status: Accepted

epostcard@urban.org

7:08 PM (1 minute ago)

Follow

Organization: KENTUCKY MEADOWS CIVIC IMPROVEMENT CORP  
EIN: [REDACTED]  
Submission type: Form 990-N  
Year: 2013  
Submission ID: 7800582014072tc99543  
e-File Postmark: 3/13/2014 7:02:16 PM  
Accepted Date: 3/13/2014

Where (and recruit):

The IRS has accepted the e-Postcard described above. Please save this receipt for your records.

Thank you for filing.

e-Postcard technical support  
Phone: (toll free)



5 Movies

KENTUCKY MEADOWS CIVIC IMPROVEMENT

ARTICLES OF INCORPORATION  
OF  
KENTUCKY MEADOWS CIVIC IMPROVEMENT CORPORATION

May 3, 1965

That we, the undersigned, do hereby associate ourselves together to form and do hereby form a corporation under the existing laws of the State of Kentucky, for civic purposes, and not for private gain. We hereby adopt the following Articles of Incorporation.

ARTICLE I

The name of the corporation shall be "Kentucky Meadows Civic Improvement Corporation".

ARTICLE II

The principal office and place of business shall be in Jefferson County, Kentucky.

ARTICLE III

The Corporation shall have no capital stock, and the purpose of the Corporation shall be the promotion of the general welfare and beautification of the sections of Jefferson County known as:

- a) Old Kentucky Home Subdivision, Revision of Original and Revised Plan of Portion as recorded in Plat and Subdivisions Book 14, page 101, at the Jefferson County Court House. Lots abutting Guest Avenue, lots number 181, 182, 183, 184, 185, 186, 187, 188 are to be excluded from the Corporation.
- b) Herdt Subdivision as recorded in Plat and Subdivision Book 16, page 38, at the Jefferson County Court House.
- c) Lots number 1, 2, 3, 4 of Indian Meadows Subdivision, Section 1, as recorded in Plat and Subdivision Book 14, page 90, at the Jefferson County Court House.
- d) Indian Meadows Subdivision, Section 2, as recorded in Plat and Subdivision Book 15, page 68, at the Jefferson County Court House.

In the furtherance of the objects and purposes of this Corporation it shall have the power to:

1. Form a strong civic organization and carry on civic activities.

2. Purchase, own, hold, improve, mortgage, sell and convey real estate necessary or incident to the use of the Corporation, or in the furtherance of its objects and purposes, with the approval of two-thirds (2/3) of the members.
3. Collect the annual maintenance fee received from the members for the purposes of providing street lighting, road maintenance, beautification and other functions deemed necessary by the Board of Directors for the general welfare of the aforesaid subdivisions and portions thereof.
4. Take whatever legal action is deemed necessary to enforce all zoning restrictions of the aforesaid subdivisions and portions thereof.

#### ARTICLE IV

New sections may be admitted into the Corporation under the following provisions:

1. A petition must be filed with the Board of Directors requesting admittance into the Corporation. The petition must contain the signatures of two-thirds (2/3) of the property owners of the petitioning section.
2. The petitioning section must agree to abide by the Articles of Incorporation and the By-Laws of the Corporation.
3. The petition must be submitted in writing at the regular meeting of the Board of Directors prior to the regular quarterly meeting at which the vote of approval is taken.
4. A vote of approval must be given by a two-thirds (2/3) vote of the Board of Directors.
5. The petitioners must abide by any and all stipulations and/or requirements of the Board of Directors before the petitioning section may be admitted into the Corporation.

#### ARTICLE V

The Corporation shall be managed by a Board of Directors consisting of not less than twelve (12) members representing twelve (12) districts. Each district shall consist of not less than eighteen (18) nor more than twenty-two (22) lots as provided or defined in the By-Laws. The Board of Directors shall be elected at large by members in good standing who have no delinquent annual fee payments, and who have attained residency for one (1) year prior to January first (1) on which they would begin their term of office as an elected Board member. The Board of Directors shall be elected at the annual Fall



meeting, with one-half (1/2) of the members being elected each year to hold office for two (2) years. Members shall be allowed one (1) vote per lot. Vacancies may be filled for the remainder of a term of office at any time by a simple majority vote of the Board of Directors. Vacancies must be filled within ninety (90) days after their occurrence.

The officers shall consist of President, Vice-President, Secretary, and Treasurer. The officers shall be elected by a simple majority vote of the Board of Directors at the first meeting of the Board of Directors after the Annual Fall election of the Board members. The first meeting must be held within thirty (30) days after the Annual Fall election. The officers shall hold office for one (1) year, and vacancies may be filled at any time for the remainder of a term of office by a simple majority vote of the Board of Directors. Vacancies on the Board of Directors must be filled within sixty (60) days after their occurrence. At the end of one (1) year term of office, the officer whose term of office has expired shall revert to the Board of Directors for the remainder of his/her term as an elected Board member, unless he/she is reelected by the Board to continue in an office for an additional term. An officer so reverted to the Board of Directors after his/her two (2) years of office as an elected Board member shall constitute an extra Board member for one (1) year and shall have full voting powers. An officer may not be elected to more than four (4) successive terms in any one office. The duties and responsibilities of the officers and Board members are defined in the By-Laws of the Corporation.

The Corporation shall be non-political and no candidate for political office or a political office holder shall be an officer or a member of the Board of Directors.

The President shall be the Chairperson of the Board of Directors and may appoint such committees as he/she may from time to time deem necessary. He/She must appoint a qualified auditor who shall audit the books of the Treasurer at the end of the fiscal year and file a report with the Board of Directors within sixty (60) days from the end of the fiscal year. The fiscal year shall be from January first (1) until the end of December.

A regular General meeting of all lot owners (members) shall be called by the President in the Fall of each year for the purpose of electing members to the Board of Directors. The term of office for the newly elected members of the Board of Directors shall be from January first (1) to December thirty-first (31) of the following year.

The term of office for the officers of the Corporation shall be from January the first (1) to December thirty-first (31) of the same year. All officers and Board members shall hold offices until their successors have been elected. The Board of Directors shall hold regular quarterly meetings, and the President shall have the authority to call special meetings at any time he/she deems necessary. The President shall have the authority, with a simple majority vote of the Board of Directors, to call a Special General Meeting of the Members of the Corporation.

All other acts and orders of the Corporation shall have the approval, by a two-thirds (2/3) majority vote, of the Board of Directors.

## ARTICLE VI

The annual maintenance fee as defined in the By-Laws, Article III, shall be collected by the Treasurer. The Treasurer shall promptly deposit all money so collected in a Bank or Savings and Loan Association in Jefferson County, Kentucky, having Federal Deposit Insurance. All funds so deposited shall be in the name of the Corporation, with the Board members as Trustees. Funds shall be dispersed by the Treasurer for such purposes as the Board of Directors deems appropriate for the general welfare of the membership area.

The highest amount of indebtedness which this Corporation may incur and have outstanding at any one time shall not exceed the total amount of money collected by the Treasury in the preceding year.

In the event any owner of a parcel of land affected by this maintenance fee conveys said property, then all portions of the aforesaid maintenance fee paid by said owner shall remain on deposit in the Corporation trust accounts for the maintenance, beautification and general welfare as set forth herein.

## ARTICLE VII

The private property of the members of this Corporation shall not be subject to the debts, liabilities or any obligation whatsoever of the Corporation.

## ARTICLE VIII

The duration of this Corporation shall be perpetual.

## ARTICLE IX

The agreement of incorporation regarding maintenance of the roadways shall terminate in the event the maintenance of said roadways shall be taken over by the City, County or State government, in which instance, funds on deposit for this function shall be expended to provide adequate street lighting, beautification projects, emergency road maintenance and other purposes deemed necessary by the Board of Directors.

## ARTICLE X

These Articles of Incorporation and By-Laws may be amended at any regular or special General meeting of all members of the Corporation by a two-thirds (2/3) majority vote of those members present, who are qualified to vote and voting, provided the amendments have been submitted in writing at a previous regular or special General meeting of all members of the Corporation.

#### ARTICLE XI

This agreement of incorporation regarding the maintenance of the aforesaid roadways, beautification and general welfare of the aforesaid sections of Jefferson County, Kentucky shall be binding on the undersigned and their successors in title.

#### ARTICLE XII

The present committee members shall form the first Board of Directors of the Corporation, and shall serve in that capacity as full voting members until December thirty-first (31), nineteen hundred sixty-five (1965). A regular General meeting shall be held during November of nineteen hundred sixty-five (1965) for the purpose of electing Corporation members to the Board of Directors as set forth in Article V herein.

#### ARTICLE XIII

The members of the Corporation may only be the legal owners of the lots, and the improvements thereon, of the aforesaid subdivisions in Article III herein.

#### ARTICLE XIV

The process agent for the Corporation shall be the current President.

#### ARTICLE XV

The office address of the Corporation shall be that of the current Treasurer.

BY-LAWS of KENTUCKY MEADOWS  
CIVIC IMPROVEMENT CORPORATION

May 3, 1965

ARTICLE I

Duties of Officers

Section 1. The President shall preside at all meetings of the Corporation and of the Board of Directors. He/She shall appoint committees and committee chairpersons. He/She shall be an ex-officio member of all committees with the exception of the nominating committee for filling vacancies on the Board of Directors. He/She shall appoint a qualified auditor to audit the Treasurer's books. He/She shall call a regular General meeting of all members of the Corporation each Fall for the purpose of electing members of the Board of Directors. He/She shall call a regular meeting of the Board of Directors quarterly. He/She shall call all special meetings of the Corporation. He/She shall countersign all checks, along with the Treasurer, upon approval by a two-thirds (2/3) majority vote of the Board of Directors.

Section 2. The Vice-President shall perform all duties of the President in the President's absence and shall preside in the capacity of an associate President when the President is present.

Section 3. The Secretary shall keep the minutes of the General meetings and all the meetings of the Board of Directors. He/She shall authenticate all acts and orders of the Corporation. He/She shall issue notices of all General meetings of the Corporation and shall conduct all general correspondence pertaining to the membership at large. He/She shall provide and keep a separate book containing all acts and orders of the Corporation and shall provide the Treasurer with a voucher for all expenditures of the Corporation. He/She shall provide and keep a separate book for showing the annual fees which have been collected by the Treasurer.

Section 4. The Treasurer shall collect the annual maintenance fee as set forth herein under Article III, from the members of the Corporation, and shall keep an accurate account of all receipts and disbursements. He/She shall present a detailed report at each regular quarterly meeting of the Board of Directors and at the Annual General meeting of all members of the Corporation. He/She shall write checks for the payment of bills approved by a two-thirds (2/3) majority vote of the Board of Directors, and upon receipt of a voucher from the Secretary, when appropriate. Such checks shall be signed by the Treasurer and countersigned by the President or one other officer in the event of the absence of the President. Such other officer should also sign in the absence of the Treasurer. The Treasurer shall prepare an annual statement by January thirty-first (31) for audit by the auditor. Upon approval of the auditor and the Board of Directors, he/she

shall make the report available to the members of the Corporation, upon request, and at the general meeting. The Banks and/or Savings and Loan Associations in which the fees are deposited shall be reported within seven (7) days to the officers and members of the Board of Directors. The Treasurer shall be bonded by a regular Bonding company in the amount specified by a two-thirds (2/3) majority vote of the Board of Directors.

## ARTICLE II

### Duties of the Board of Directors

Section 1. The Board of Directors shall manage the affairs of the Corporation as set forth in the Articles of Incorporation. The Board of Directors shall elect the officers of the Corporation from among the members of the Board of Directors at their first meeting after their election at the Fall general meeting as set forth in the Articles of Incorporation. The Board of Directors must approve all acts, orders and expenditures of the Corporation by a two-thirds (2/3) majority vote except where a simple majority vote rules for

- a) expenditures for a special General meeting of the members of the Corporation as called by the President under Article V of the Articles of Incorporation and
- b) the filling of vacancies on the Board of Directors and officers of the Board of Directors as defined under Article V of the Articles of Incorporation.

Section 2. Two-thirds (2/3) of the members of the Board of Directors shall constitute a quorum.

Section 3. Any member of the Board of Directors who wishes to resign from the Board of Directors shall notify the President of his/her resignation in writing. The Board of Directors shall fill such vacancies as set forth in the Articles of Incorporation.

Section 4. The Board of Directors shall appoint the at-large elected Board members to the twelve (12) districts. Each elected Board member shall represent only one district. Each Board member shall be responsible for his/her assigned district.

Section 5. The Board of Directors shall establish each district according to the Articles of Incorporation and each district's boundaries shall be subject to change within the limits set forth in the Articles of Incorporation by the Board of Directors. The Districts shall be established and shall be changed only at the first Board of Directors meeting after the Fall General Election.

## ARTICLE III

### Maintenance Fees

In as much as the Board of Directors has determined that road maintenance of the member subdivisions and portions thereof has been assumed by Jefferson County, Kentucky, the collection and use of the annual maintenance fee is to be restructured as follows, effective January first (1) following the passage of this amendment:

Section 1. The current balance of the road maintenance fund, rounded down to the nearest multiple of five thousand dollars (\$5,000.00), shall be set aside and invested indefinitely in the event that privately funded road improvement may be required in the future. The amount rounded from the current balance, plus the interest from invested road maintenance funds, shall be transferred to the current operating account.

Section 2. A total annual maintenance fee shall be set at the Annual Fall meeting. Said fee shall be due and payable on July first (1) of each year. Fee receipts plus funds transferred from the road maintenance fund (Article III, Section 1) shall constitute the current operating account. The current operating account shall be used for maintenance of street lighting, beautification, corporate operating expenses and such other projects as the Board of Directors may deem appropriate for the general welfare of the membership area.

# Request for Taxpayer Identification Number and Certification

Give form to the  
requester. Do not  
send to the IRS.

Print or type  
See Specific Instructions on page 2

**KY-MEADOWS C. I. C.**

**% Russell G. Gadd**

**5309 Dahl Road**

**Louisville, KY 40213**

Proprietor  Corporation  Partnership

Classification (D=disregarded entity, C=corporation, P=partnership) ▶

Exempt payee

Other (see instructions) ▶

Address (number, street, and apt. or suite no.)

Requester's name and address (optional)

City, state, and ZIP code

List account number(s) here (optional)

## Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on Line 1 to avoid backup withholding. For individuals, this is your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other entities, it is your employer identification number (EIN), if you do not have a number, see *How to get a TIN* on page 3.

Social security number

or

**Note.** If the account is in more than one name, see the chart on page 4 for guidelines on whose number to enter.

## Part II Certification

Under penalties of perjury, I certify that

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me), and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding, and
3. I am a U.S. citizen or other U.S. person (defined below).

**Certification instructions.** You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the Certification, but you must provide your correct TIN. See the instructions on page 4.

Sign Here

Signature of U.S. person ▶

*Russell G. Gadd*

Date ▶ 02-12-13

## General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

### Purpose of Form

A person who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) to report, for example, income paid to you, real estate transactions, mortgage interest you paid, acquisition or abandonment of secured property, cancellation of debt, or contributions you made to an IRA.

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN to the person requesting it (the requester) and, when applicable, to:

1. Certify that the TIN you are giving is correct (or you are waiting for a number to be issued).
2. Certify that you are not subject to backup withholding, or
3. Claim exemption from backup withholding if you are a U.S. exempt payee. If applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income.

**Note.** If a requester gives you a form other than Form W-9 to request your TIN, you must use the requester's form if it is substantially similar to this Form W-9.

**Definition of a U.S. person.** For federal tax purposes, you are considered a U.S. person if you are:

- An individual who is a U.S. citizen or U.S. resident alien.
- A partnership, corporation, company, or association created or organized in the United States or under the laws of the United States.
- An estate (other than a foreign estate), or
- A domestic trust (as defined in Regulations section 301.7701-7).

**Special rules for partnerships.** Partnerships that conduct a trade or business in the United States are generally required to pay a withholding tax on any foreign partners' share of income from such business. Further, in certain cases where a Form W-9 has not been received, a partnership is required to presume that a partner is a foreign person, and pay the withholding tax. Therefore, if you are a U.S. person that is a partner in a partnership conducting a trade or business in the United States, provide Form W-9 to the partnership to establish your U.S. status and avoid withholding on your share of partnership income.

The person who gives Form W-9 to the partnership for purposes of establishing its U.S. status and avoiding withholding on its allocable share of net income from the partnership conducting a trade or business in the United States is in the following cases:

- The U.S. owner of a disregarded entity and not the entity.

Org ID: 0028160



2015 Annual Report  
Due June 30, 2015

State: KY Fee: \$15.00  
0028160

KENTUCKY MEADOWS CIVIC IMPROVEMENT CORPORATION

Shaded Items cannot be changed on this card.

Principal Office % RUSSELL G. GADD, 5309 DAHL ROAD, LOUISVILLE KY 40213  
Registered Agent RUSSELL G. GADD, 5309 DAHL ROAD, LOUISVILLE KY 40213

List the name, address and title of all current officers. All organizations must list at least one (1) officer, even in the case of a sole officer. Addresses default to principal office unless otherwise specified.

Treasurer RUSSELL G GADD  
President TILEAL SMITH  
Secretary LORI BASHAM  
Vice President WILMA STOKES

Non-profit corporations must have at least three (3) directors. All directors of the non-profit must be listed. Provide names and addresses below. Addresses default to principal office unless otherwise specified.

Director TAMMY BAECHLE  
Director DAVID CHAMPMAN  
Director CHARLES DREHURST  
Director LOUISE THOMPSON  
Director MIRALEM BEKRIC

Avoid a penalty fee of \$100. File online at <http://app.sos.ky.gov/arp/0028160> OR sign and return the required \$15.00 filing fee no later than June 30, 2015.

I hereby certify that I am authorized to submit this annual report, and I declare under penalty of perjury under the laws of Kentucky that the forgoing is true and correct as of today.

X Russell G. Gadd Treasurer 03-10-15  
Signature of officer or chairman of the board (Required) Title (Required) Date (Required)

*Paid by check #306, 3-10-15*



## KENTUCKY MEADOWS CIVIC IMPROVEMENT CORPORATION

### General Information

<b>Organization Number</b>	0028160
<b>Name</b>	KENTUCKY MEADOWS CIVIC IMPROVEMENT CORPORATION
<b>Profit or Non-Profit</b>	N - Non-profit
<b>Company Type</b>	KCO - Kentucky Corporation
<b>Status</b>	A - Active
<b>Standing</b>	G - Good
<b>State</b>	KY
<b>File Date</b>	6/28/1965
<b>Organization Date</b>	6/28/1965
<b>Last Annual Report</b>	4/9/2015
<b>Principal Office</b>	% RUSSELL G. GADD 5309 DAHL ROAD LOUISVILLE, KY 40213
<b>Registered Agent</b>	RUSSELL G. GADD 5309 DAHL ROAD LOUISVILLE, KY 40213

### Current Officers

<b>President</b>	<u>TILEAL SMITH</u>
<b>Vice President</b>	<u>WILMA STOKES</u>
<b>Secretary</b>	<u>LORI BASHAM</u>
<b>Treasurer</b>	<u>RUSSELL G GADD</u>
<b>Director</b>	<u>TAMMY BAECHLE</u>
<b>Director</b>	<u>DAVID CHAMPMAN</u>
<b>Director</b>	<u>CHARLES DREHURST</u>
<b>Director</b>	<u>LOUISE THOMPSON</u>
<b>Director</b>	<u>MIRALEM BEKRIC</u>

### Individuals / Entities listed at time of formation

<b>Director</b>	<u>JAS D SINGLETARY</u>
<b>Director</b>	<u>PERRY ODURALL</u>
<b>Director</b>	<u>RENUS FRANK</u>
<b>Director</b>	<u>WILBUR L WALKER</u>
<b>Director</b>	<u>EDWIN PARROTT</u>
<b>Incorporator</b>	<u>JAS D SINGLETARY</u>
<b>Incorporator</b>	<u>PERRY ODURALL</u>
<b>Incorporator</b>	<u>RENUS FRANK</u>
<b>Incorporator</b>	<u>WILBUR L WALKER</u>
<b>Incorporator</b>	<u>EDWIN PARROTT</u>

## Images available online

Documents filed with the Office of the Secretary of State on September 15, 2004 or thereafter are available as scanned images or PDF documents. Documents filed prior to September 15, 2004 will become available as the images are created.

<a href="#">Annual Report</a>	4/9/2015	1 page	<a href="#">tiff</a>	<a href="#">PDF</a>
<a href="#">Annual Report</a>	6/12/2014	1 page	<a href="#">tiff</a>	<a href="#">PDF</a>
<a href="#">Annual Report</a>	3/13/2013	1 page	<a href="#">tiff</a>	<a href="#">PDF</a>
<a href="#">Registered Agent name/address change</a>	10/26/2012	1 page	<a href="#">tiff</a>	<a href="#">PDF</a>
<a href="#">Reinstatement Certificate of Existence</a>	10/2/2012 11:24:39 AM	2 pages	<a href="#">PDF</a>	
<a href="#">Reinstatement</a>	10/2/2012 11:22:37 AM	2 pages	<a href="#">PDF</a>	
<a href="#">Reinstatement Approval Letter Revenue</a>	10/2/2012 9:24:10 AM	1 page	<a href="#">PDF</a>	
<a href="#">Principal Office Address Change</a>	10/2/2012	1 page	<a href="#">tiff</a>	<a href="#">PDF</a>
<a href="#">Administrative Dissolution Return</a>	11/16/2009	1 page	<a href="#">tiff</a>	<a href="#">PDF</a>
<a href="#">Administrative Dissolution Reinstatement</a>	11/3/2009	1 page	<a href="#">PDF</a>	
<a href="#">Administrative Dissolution Reinstatement</a>	3/5/2008	4 pages	<a href="#">tiff</a>	<a href="#">PDF</a>
<a href="#">Administrative Dissolution Reinstatement</a>	11/2/2006	1 page	<a href="#">PDF</a>	
<a href="#">Annual Report</a>	4/25/2005	1 page	<a href="#">tiff</a>	<a href="#">PDF</a>
<a href="#">Annual Report</a>	6/24/2003	1 page	<a href="#">tiff</a>	<a href="#">PDF</a>
<a href="#">Reinstatement</a>	3/18/2003	2 pages	<a href="#">tiff</a>	<a href="#">PDF</a>
<a href="#">Statement of Change</a>	3/18/2003	1 page	<a href="#">tiff</a>	<a href="#">PDF</a>
<a href="#">Administrative Dissolution Reinstatement</a>	11/1/2002	1 page	<a href="#">tiff</a>	<a href="#">PDF</a>
<a href="#">Annual Report</a>	7/1/2002	2 pages	<a href="#">tiff</a>	<a href="#">PDF</a>
<a href="#">Annual Report</a>	5/24/2001	1 page	<a href="#">tiff</a>	<a href="#">PDF</a>
<a href="#">Annual Report</a>	6/9/2000	1 page	<a href="#">tiff</a>	<a href="#">PDF</a>
<a href="#">Annual Report</a>	7/7/1999	1 page	<a href="#">tiff</a>	<a href="#">PDF</a>
<a href="#">Annual Report</a>	6/25/1998	2 pages	<a href="#">tiff</a>	<a href="#">PDF</a>
<a href="#">Statement of Change</a>	6/19/1998	1 page	<a href="#">tiff</a>	<a href="#">PDF</a>
<a href="#">Annual Report</a>	7/1/1997	1 page	<a href="#">tiff</a>	<a href="#">PDF</a>
<a href="#">Annual Report</a>	7/1/1996	2 pages	<a href="#">tiff</a>	<a href="#">PDF</a>
<a href="#">Annual Report</a>	7/1/1995	1 page	<a href="#">tiff</a>	<a href="#">PDF</a>
<a href="#">Annual Report</a>	7/1/1994	1 page	<a href="#">tiff</a>	<a href="#">PDF</a>
<a href="#">Annual Report</a>	7/1/1992	1 page	<a href="#">tiff</a>	<a href="#">PDF</a>
<a href="#">Annual Report</a>	7/1/1991	1 page	<a href="#">tiff</a>	<a href="#">PDF</a>
<a href="#">Statement of Change</a>	2/5/1991	1 page	<a href="#">tiff</a>	<a href="#">PDF</a>
<a href="#">Annual Report</a>	7/1/1990	2 pages	<a href="#">tiff</a>	<a href="#">PDF</a>
<a href="#">Annual Report</a>	7/1/1989	1 page	<a href="#">tiff</a>	<a href="#">PDF</a>
<a href="#">Annual Report</a>	7/1/1988	1 page	<a href="#">tiff</a>	<a href="#">PDF</a>
<a href="#">Statement of Change</a>	5/10/1988	1 page	<a href="#">tiff</a>	<a href="#">PDF</a>
<a href="#">Annual Report</a>	7/1/1981	2 pages	<a href="#">tiff</a>	<a href="#">PDF</a>

## Assumed Names

## Activity History

Filing	File Date	Effective Date	Org. Referenced
Annual report	4/9/2015 1:52:38 PM	4/9/2015	
Annual report	6/12/2014 10:19:39 AM	6/12/2014	
Annual report	3/13/2013 3:50:53 PM	3/13/2013	
Registered agent address change	10/26/2012 9:58:18 AM	10/26/2012	
Principal office change	10/2/2012 11:25:11 AM	10/2/2012	
Reinstatement	10/2/2012 11:24:12 AM	10/2/2012	
Application For Reinstatement	10/2/2012 9:10:10 AM	10/2/2012	
Application For Reinstatement	9/24/2012 9:13:34 AM	9/24/2012	
Admin Dis. A. report not in	11/3/2009	11/3/2009	
Reinstatement	3/5/2008 10:36:36 AM	3/5/2008	
Admin Dis. A. report not in	11/2/2006	11/2/2006	
Registered agent address change	3/18/2003 3:40:42 PM	3/18/2003	
Reinstatement	3/18/2003 3:39:34 PM	3/18/2003	
Principal office change	3/18/2003 3:39:23 PM	3/18/2003	
Admin Dis. A. report not in	11/1/2002	11/1/2002	
Registered agent address change	6/19/1998	6/19/1998	
Principal office change	6/5/1998	6/5/1998	
Principal office change	5/27/1998	5/27/1998	

## Microfilmed Images

**Microfilm images are not available online. They can be ordered by faxing a Request For Corporate Documents to the Corporate Records Branch at 502-564-5687.**

Annual Report	4/19/2005	1 page
Annual Report	5/26/2004	1 page
Annual Report	6/24/2003	1 page
Statement of Change	3/18/2003	1 page
Reinstatement	3/18/2003	2 pages
Administrative Dissolution	11/1/2002	1 page
Annual Report	7/1/2002	2 pages
Annual Report	5/24/2001	1 page
Annual Report	6/9/2000	1 page
Annual Report	7/7/1999	1 page
Annual Report	6/25/1998	2 pages
Statement of Change	6/19/1998	1 page
Annual Report	7/1/1997	1 page
Annual Report	7/1/1996	2 pages

Annual Report	7/1/1995	1 page
Annual Report	7/1/1994	1 page
Annual Report	7/1/1993	1 page
Annual Report	7/1/1992	1 page
Annual Report	7/1/1991	1 page
Statement of Change	2/5/1991	1 page
Annual Report	7/1/1990	2 pages
Annual Report	7/1/1989	1 page
Annual Report	7/1/1988	1 page
Statement of Change	5/10/1988	1 page
Statement of Change	7/6/1982	2 pages
Annual Report	7/1/1981	3 pages
Statement of Change	8/2/1974	2 pages
Statement of Change	7/7/1967	2 pages
Annual Report	8/17/1966	14 pages
Articles of Incorporation	6/28/1965	7 pages

## NDF NON-PROFIT APPLICATION CHECKLIST

<b>Legal Name of Applicant Organization:</b>		
Program Name: <i>Op. Expans</i>	Request Amount: <i>4,240.<sup>00</sup></i>	Yes/No/NA
<b>Request form:</b> Is the NDF request form signed by all Council Member(s) appropriating funding?		<i>yes</i>
<b>Request form:</b> Is the funding proposed less than or equal to the request amount?		<i>equal</i>
<b>Request form:</b> Have all known Council or Staff relationships to the Agency been adequately disclosed on the cover sheet?		<i>yes</i>
<b>Application Page 1:</b> Has prior Metro funds committed/granted been disclosed?		<i>yes</i>
<b>Application Page 1:</b> Is the application properly signed and dated by authorized signatory?		<i>yes</i>
<b>Application Page 3:</b> Reimbursement funding – One or two boxes checked if any expenses are incurred before the grant award period. Is all required documentation included?		<i>no</i>
<b>Application Pages 3 – 5:</b> Is the proposed public purpose of the program well-documented?		<i>yes</i>
<b>Application 4:</b> Is there adequate documentation of how the proceeds of the fundraiser will be spent?		<i>N/A</i>
<b>Application Budget Page 6:</b> Does the application budget reflect only the revenue and expenses of the project/program (page 6) if the request is not an operating budget request? Is all detail schedules included for "Metro, Non Metro and Total" expense funds for client assistance, community events & festivals and other expenses? And does the Non-Metro Revenue equal the Non-Metro expenses?		<i>yes</i>
<b>Faith Based Organizations:</b> Is the signed Faith Based Form signed and included?		<i>NA</i>
<b>Jefferson County Only:</b> Will all funding be spent in Louisville/Jefferson County?		<i>yes</i>
<b>Capital Project(s) request:</b> Is the cost estimate(s) from proposed vendor(s) included?		<i>NA</i>
<b>Good Standing:</b> Is the entity in good standing with: <ul style="list-style-type: none"> <li>• Kentucky Secretary of State – include Secretary of State website information on organization</li> <li>• Louisville Metro Government – check OMB monthly report filed in Council Financial Reports</li> <li>• Internal Revenue Service – most recent Form 990 included</li> </ul>		<i>yes</i>
<b>Separate Taxing Districts:</b> If Metro funding is for a separate taxing district, is the funding appropriated for a program outside the legal responsibility of that taxing district?		<i>NA</i>
<b>Small Cities:</b> Is the resolution included agreeing to partner with Louisville Metro on the capital project? (IRS Determination letter not required, Form 990 not required, but KY SOS acknowledgement is)		<i>NA</i>
<b>Operating Requests:</b> Is recommended operating funding less than or equal to 33% of total operating budget?		<i>no</i>
<b>IRS Exempt Proof:</b> Is proof of Tax Exempt status of 501(c) 3, 4, 6, 19, 1120-H included?		<i>yes</i>
<b>Operating Budget:</b> Is the organization's current fiscal year operating budget included?		<i>yes</i>
<b>Ordinance Required:</b> Is the amount committed by Council members greater than \$5,000 to any one project/program within an organization in this fiscal year.		<i>no</i>
<b>Board Members:</b> Is the entity's board member list (with term length/term limits) included?		<i>yes</i>
<b>Staff:</b> Is a list of the highest paid staff included with their expected annual personnel costs?		<i>NA</i>
<b>Annual Audit:</b> Is the most recent annual audit (if required by organization) included?		<i>NA</i>
<b>Rent Requests:</b> Is a copy of signed lease included?		<i>NA</i>
<b>Articles of Incorporation:</b> Are the Articles of Incorporation of the organization included?		<i>yes</i>
<b>IRS Form W-9:</b> Is the IRS Form W-9 included?		<i>yes</i>
<b>Evaluation Forms:</b> Are the evaluation forms (if program participants are given evaluation forms) included?		<i>NA</i>
<b>Affirmative Action:</b> Affirmative Action/Equal Employment Opportunity plan and/or policy statement included (if required by the organization)?		<i>NA</i>

Prepared by: *Jared Dearing*

Date: *June 17th, 2015*