

Louisville Metro Council City Agency Request

- Neighborhood Development Fund (NDF)
- Capital Infrastructure Fund (CIF)
- Municipal Aid Program (MAP)
- Paving Fund (PAV)

Primary Sponsor: Councilwoman Dr. Barbara Shanklin

Amount: \$3000.00 **Date:** 07/19/2019

Description of program/project including public purpose, additional funding sources, location of project/program and any external grantee(s):
 Funding of \$3,000 to go to the Office of Resilience and Community Services through the First Neighborhood Place to support their annual "Back to School Festival." The "Back to School Festival" will be held at Thomas Jefferson Middle School on August 10, 2019 from 10:00am to 1:00pm, and will provide children in need with backpacks and school supplies. This year the festival expects to furnish 1,000 to 1,500 children with these items, and Metro Council funding will be used for the purchase of the supplies prior to the event.

City Agency: Office of Resilience and Community Services through the First Neighborhood Place
Contact Person: Rosia Logan
Agency Phone: (502) 313-4728

I have reviewed this request for an expenditure of city tax dollars, and have determined the funds will be used for a public purpose and have the attached documentation from the receiving department concerning the project/expenditure.

2 Barbara Shanklin \$ 2,000.00 07/19/2019
 District # Council Member Signature Amount Date

Approved by: _____
 Appropriations Committee Chairman Date

Clerk's Office & OMB Use Only:

Request Amount: _____ Amended Amount: _____
 Reference #: _____ To OMB: _____
 Budget Revision #: _____
 Account #: _____
 To Project Manager: _____ Completion Date: _____
 Actual Cost: _____ Funds Returned: _____

Department/Project: To the Office of Resilience and Community Services through the First Neighborhood
\$3,000 *CP* Place to support their annual "Back to School Festival."

ADDITIONAL SIGNATURES

I have reviewed this request for an expenditure of city tax dollars, and have determined the funds will be used for a public purpose.

Council Member Signature and Amount

District 1	_____	\$ _____
District 2	Barbara Shanklin - <i>Barbara Shanklin</i>	\$ 2000.00
District 3	_____	\$ _____
District 4	_____	\$ _____
District 5	_____	\$ _____
District 6	_____	\$ _____
District 7	_____	\$ _____
District 8	_____	\$ _____
District 9	_____	\$ _____
District 10	Pat Mulvihill - <i>Pat Mulvihill</i>	\$ 500.00
District 11	_____	\$ _____
District 12	_____	\$ _____
District 13	_____	\$ _____
District 14	_____	\$ _____
District 15	_____	\$ _____
District 16	_____	\$ _____
District 17	_____	\$ _____
District 18	_____	\$ _____
District 19	_____	\$ _____
District 20	_____	\$ _____
District 21	_____	\$ _____
District 22	_____	\$ _____
District 23	James Peden - <i>James Peden</i>	\$ 250.00
District 24	Madonna Flood - <i>Madonna Flood</i>	\$ 250.00
District 25	_____	\$ _____
District 26	_____	\$ _____

NDF, CIF, MAP OR PAV INTERAGENCY CHECKLIST

Interagency Name: Office of Resilience and Community Services through the First Neighborhood Place

Program/Project Name: Annual "Back to School" Festival

	Yes/No/NA	
Request Form: Is the Request Signed by all Council Member(s) Appropriating Funding?	Yes	<input type="checkbox"/>
Request Form: If matching funds are to be used, are they disclosed with account numbers in the request form description?	NA	<input type="checkbox"/>
Request Form: If matching funds are to be used, does the amount of the request exclude the matching fund amount?	NA	<input type="checkbox"/>
Request Form: If other funds are to be used for this project, are they disclosed with account numbers in the request form description?	NA	<input type="checkbox"/>
Funding Source: If CIF is being requested, does Metro Louisville own/will own the real estate, building or equipment? If not, the funding source is probably NDF.	NA	<input type="checkbox"/>
Funding Source: If CIF is being requested, does the project have a useful life of more than one year? If not, the funding source is probably NDF.	NA	<input type="checkbox"/>
Ordinance Required: Is the NDF request to a Metro Agency greater than \$5,000? If so, an ordinance is required.	No	<input type="checkbox"/>
Ordinance Required: Is the request a transfer from NDF to cost center? If so, is the amount given for the fiscal year \$25,000 or less?	No	<input type="checkbox"/>
Supporting Documentation: Does the attachment include a valid estimate and description of cost?	Yes	<input type="checkbox"/>

Submitted by: _____ Caleb Howard

Date: 07/19/2019

Howard, Caleb A.

From: Shanklin, Barbara
Sent: Thursday, July 11, 2019 3:28 PM
To: Howard, Caleb A.
Subject: Fwd: Back to School Festival
Attachments: 2019 Back To School Application.tif

Sent from my iPhone

Begin forwarded message:

From: "Owens, Ricky" <ricky.owens@jefferson.kyschools.us>
Date: July 11, 2019 at 3:10:39 PM EDT
To: "barbara.shanklin@louisvilleky.gov" <barbara.shanklin@louisvilleky.gov>
Cc: "Logan, Rosia J" <rosia.logan@louisvilleky.gov>
Subject: Back to School Festival

CAUTION: This email came from outside of Louisville Metro. Do not click links or open attachments unless you recognize the sender and know the content is safe

Dear Dr. Shanklin,

I am sending this budget and letter for the **2019 Back to School Festival**, scheduled for August 11, 2019, to the other Council members now.

The Annual First Neighborhood Place Back to School Festival is schedule for Saturday, August 10, 2019 from 10:00 a.m. – 1:00 p.m. We anticipate providing 1,000 to 1,500 kids with backpacks and school supplies. We have serviced well over 15,000 kids over the past 13 years. Once again, we foresee 20 schools-elementary, middle and high-working together with us on this project. Last year we provided supplies to students who attend over 75 different schools. Annually, this is one of the best attended and organized Back to School events in the city. Last year the council helped out with approximately \$3,000 and we were able to give away more supplies than ever before. With your help this year we would like to duplicate or surpass last year's effort.

Again this year, are in need of financial assistance in this endeavor. Below is a projected budget for expenses. Assistance can come in the form of financial donations or supplies. We would be willing to shop for the supplies and provide you with receipts or you could buy the supplies and give them to the drive. Whatever works best for you fiscally speaking we certainly can work with you.

Budget

2019 Back to School Festival Budget

School Supplies \$2,000.00
3000 pencils
1500 filler notebooks
7500 pocket folders
750 colored pencils

750 crayons
1500 glue sticks
750 scissors

In-Kind contributions from JCPS = \$1,500

Metro Council donation = \$500.00

***Backpacks**

\$4.00 each X 1500 = \$6,000.00

In-Kind contribution from JCPS = \$3,000.00

Metro Council donation = \$3,000.00

Total cost \$8,000.00

In-kind contribution \$4,500.00 JCPS

Metro Council contribution \$3,500.00

-
We thank you in advance for whatever assistance you can provide.

The Back to School Festival Committee
For FRYSCs and First Neighborhood Place

Ricky Owens, Thomas Jefferson Middle School
Youth Services Center, Coordinator
ricky.owens@jefferson.kyschools.us
313-4541

Howard, Caleb A.

From: Miller, Cassandra L. (CS)
Sent: Tuesday, July 23, 2019 10:18 AM
To: Howard, Caleb A.
Cc: Shanklin, Barbara; Logan, Rosia J
Subject: Fwd: "Back to School" Festival NDF number

Sent from my iPad

Begin forwarded message:

From: "Laird, Tameka" <Tameka.Laird@louisvilleky.gov>
Date: July 23, 2019 at 10:16:45 AM EDT
To: "Miller, Cassandra L. (CS)" <Cassandra.Miller@louisvilleky.gov>
Subject: RE: "Back to School" Festival NDF number

Here you go!

From: Miller, Cassandra L. (CS) <Cassandra.Miller@louisvilleky.gov>
Sent: Tuesday, July 23, 2019 10:10 AM
To: Laird, Tameka <Tameka.Laird@louisvilleky.gov>
Subject: Fwd: "Back to School" Festival NDF number

Sent from my iPad

Begin forwarded message:

From: "Howard, Caleb A." <Caleb.Howard@louisvilleky.gov>
Date: July 23, 2019 at 10:06:12 AM EDT
To: "Miller, Cassandra L. (CS)" <Cassandra.Miller@louisvilleky.gov>
Cc: "Shanklin, Barbara" <Barbara.Shanklin@louisvilleky.gov>
Subject: "Back to School" Festival NDF number

Ms. Miller,

As per our conversation a moment ago, I am writing to you with the question from the NDF application form that requests a number that I need to be sure is accurate. The question is from the second page of the non-profit application form under the "Financial Information" heading. The question reads as follows:

"For the current fiscal year, list funds received from Louisville Metro Government, including funds from any department, office, etc. in either the former City of Louisville or Jefferson County.

\$ 314,200.00 Source: General Funds
\$ _____ Source: _____