

# Louisville Metro Council City Agency Request

- Neighborhood Development Fund (NDF)
- Capital Infrastructure Fund (CIF)
- Municipal Aid Program (MAP)
- Paving Fund (PAV)

Primary Sponsor: Councilwoman Cheri Bryant Hamilton

Amount: \$7,000 Date: 8/10/16

Description of program/project including public purpose, additional funding sources, location of project/program and any external grantee(s):  
Maintenance for 2 Brightsites in District 5 at 3400 W. Broadway and N. 22nd St. connector & Owen for FY 17

City Agency: Brightside - Lou. Forward-Develop Lou.  
 Contact Person: Gina O'Brien  
 Agency Phone: 574-6256

I have reviewed this request for an expenditure of city tax dollars, and have determined the funds will be used for a public purpose.

5 District #      Cheri B. Hamilton Council Member Signature      \$7,000 Amount      8-10-16 Date

Approved by: \_\_\_\_\_ Date \_\_\_\_\_  
 Appropriations Committee Chairman

Clerk's Office & OMB Use Only:

Request Amount: \_\_\_\_\_ Amended Amount: \_\_\_\_\_  
 Reference #: \_\_\_\_\_ To OMB: \_\_\_\_\_  
 Budget Revision #: \_\_\_\_\_  
 Account #: \_\_\_\_\_  
 To Project Manager: \_\_\_\_\_ Completion Date: \_\_\_\_\_  
 Actual Cost: \_\_\_\_\_ Funds Returned: \_\_\_\_\_

**CIF, NDF, MAP OR PAV INTERAGENCY CHECKLIST**

**Interagency Name:** Brightside - Louisville Forward  
**Program/Project Name:** Maintenance for 2 Brightsites in District 5

	Yes/No/NA
<b>Request Form:</b> Is the Request Signed by all Council Member(s) Appropriating Funding?	--- Yes
<b>Request Form:</b> If matching funds are to be used, are they disclosed with account numbers in the request form description?	--- NO
<b>Request Form:</b> If matching funds are to be used, does the amount of the request exclude the matching fund amount?	--- NA
<b>Request Form:</b> If other funds are to be used for this project, are they disclosed with account numbers in the request form description?	--- NA
<b>Funding Source:</b> If CIF is being requested, does Metro Louisville own/will own the real estate, building or equipment? If not, the funding source is probably NDF.	--- NA
<b>Funding Source:</b> If CIF is being requested, does the project have a useful life of more than one year? If not, the funding source is probably NDF.	--- NA
<b>Ordinance Required:</b> Is the NDF request to a Metro Agency greater than \$5,000? If so, an ordinance is required.	--- Yes
<b>Ordinance Required:</b> Is the request a transfer from NDF to cost center? If so, is the amount given for the fiscal year \$25,000 or less?	--- NA
<b>Supporting Documentation:</b> Does the attachment include a valid estimate and description of cost?	--- Yes

**Prepared by:** Cheri B. Hamilton **Date:** 8-10-16

## Hamilton, Cheri

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**From:** OBrien, Gina I.  
**Sent:** Saturday, July 23, 2016 12:56 PM  
**To:** Hamilton, Cheri  
**Cc:** Friend-Ellis, Myra; Backert, John M; Shinton Fried, Julie  
**Subject:** District 5 Brightsite renewal  
**Attachments:** FY'17 Proposal District 5 Brightsite Maintenance at 3400 W Broadway -\$3000.doc; FY'17 Proposal District 5 Brightsite Maintenance at N 22nd st Connector & Owen -\$3000.doc

Councilwoman Bryant Hamilton,

Brightside continues to build a clean and green community through our volunteer cleanups, tree planting program, education outreach and our Brightsite program. Neighborhoods that are clean and beautiful foster a sense of pride among residents.

Brightside continues to maintain the Brightsites throughout Louisville Metro. We accomplish maintaining the Brightsites annually through sponsorship.

We appreciate the opportunity to partner with you by maintaining the Brightsites in your district located at 3400 W Broadway and the N 22<sup>nd</sup> Street Connector at Owen. Please find the attached FY17 proposal outlining the investment to maintain these Brightsites for \$3,500 each site for a total of \$7,000. Thank you for your sponsorship of \$5,000 in FY16. Per our conversation, the total maintenance for FY16 and FY17 is \$12,000 that will be split between the two years. We ask that you email your response to renew our partnership by Friday, August 5th. If you have any questions or ideas on how to improve your Brightsite, please let us know.

Again, thank you for your continued support to help keep our city clean, green and beautiful!

Warmest Regards,  
Gina

*Gina Iorio O'Brien*

Gina Iorio O'Brien  
Brightside - Executive Director  
Louisville Forward – Develop Louisville  
527 West Jefferson Street, 6<sup>th</sup> floor  
Louisville, KY 40202  
Office: (502) 574-6256  
[gina.obrien@louisvilleky.gov](mailto:gina.obrien@louisvilleky.gov)

Stay connected with Brightside





## **BRIGHTSIDE FY17 Proposal**

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### **District 5 N. 22<sup>nd</sup> St Connector & Owen Brightside**

Maintenance Agreement for July 2016 to June 2017

**Brightside will:**

- Monitor and assess site needs regularly
- Apply hardwood mulch and reapply as necessary
- Trim all shrubs couple of times throughout the growing season
- Remove weeds at site on a regular basis
- Remove debris from curbs and bed area on a regular basis
- Water site during times of drought, as needed
- Apply herbicides and pesticides, as needed
- Apply Woodace 14-14-14 fertilizer, as needed
- Install seasonal flowers for additional color
- Maintain sponsor sign

**MAINTENANCE**

Total investment of maintenance is \$3,000 a year

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<b>TOTAL INVESTMENT FOR FY16 SPONSORSHIP MAINTENANCE</b>	<b>\$3,000.00</b>
	<b>\$2,500.00 PAID</b>
<b>TOTAL INVESTMENT FOR FY17 SPONSORSHIP MAINTENANCE</b>	<b>\$3,000.00</b>
	<b>\$3,500.00 DUE</b>

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**TOTAL DUE    \$3,500.00**

\*The above plan is an estimate of costs relating to the project based on the current cost of materials, labor, etc. This is a flat fee proposal. Actual costs may result in overages or shortages within this proposed plan budget, which shall be applied to the overall Brightside program.

Thank you for helping us keep Louisville *clean, green and beautiful!*

**Brightside is dedicated to uniting people in clean and green activities that beautify and foster pride in our community through volunteerism, planting, sustainability, & education**



## **BRIGHTSIDE FY17 Proposal**

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### **District 5 3400 W. Broadway Brightside**

**Maintenance Agreement for July 2016 to June 2017**

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