





September 5, 2019

Metro Louisville Planning & Design Services  
444 South 5<sup>th</sup> Street  
Louisville, KY 40202

RE: Neighborhood Meeting Notes  
St. Agnes Catholic School – 19CUP1122  
1800 Newburg Road

Mr. Schwager,

A neighborhood meeting discussing the proposed St. Agnes Catholic School project was held on August 28, 2019 at 7:00 pm. A copy of the Notice and Attendance sign in sheet are attached with this letter. The doors to the cafeteria of St. Agnes Catholic Scholl were opened by 6:45 pm on Wednesday August 28, 2019. Tom Despain and John Lundergan were there to represent St. Agnes Catholic School. Glenn Hubbuch was there representing Hubbuch & Associates, architect on the project. Brian Hill and Courtney Gilmore were there representing Koetter Construction, general contractor on the project. Karl Lentz was there representing LJB Inc., civil/site engineer on the project.

There were two individuals from the neighborhood meeting notification list in attendance. Mr. Brian Reigler was representing Day Spring Baxter located at 1522 Baxter Avenue and Ms. Diane Damico of 1815 Newburg Road.

Mr. Lentz presented the proposed plan and explained the Conditional Use Permit process downtown. The attendees were informed that they would receive notification of the next meeting with the Board of Zoning Adjustment as the did for the neighborhood meeting. We showed them the preliminary site plan and architectural elevations for the overall project. The two attendees stated that they were just curious of where and to what extent of work that was happening with the overall project. A few general questions were asked regarding the timing of the project, When will construction begin? How long will construction take?. Both attendees were satisfied with our discussion. Neither of them had any other questions or concerns about he proposed project and the meeting was adjourned.

If you should have any questions or comments concerning the Neighborhood Meeting or the project in general, please do not hesitate to contact us. Otherwise, we look forward to the next steps in this Conditional Use Permit process.

Thank You for your consideration.

Sincerely

Karl A. Lentz IV  
LJB Inc.

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