

**Louisville Metro Council City Agency Request**

- Neighborhood Development Fund (NDF)
- Capital Infrastructure Fund (CIF)
- Municipal Aid Program (MAP)
- Paving Fund (PAV)

**Primary Sponsor:** Barbara Sexton Smith

**Amount:** \$25,000 **Date:** 4-2-19

**Description of program/project including public purpose, additional funding sources, location of project/program and any external grantee(s):**  
 Request For Proposals (RFP) for the Butchertown/Phoenix Hill Neighborhood Plan, Advance Planning/Development in Louisville will be allocating \$25,000.00 toward the Neighborhood Plan and \$29,000.00 from Louisville Downtown Partnership for a total of \$70,000.00 for the plan.

**City Agency:** Develop Louisville  
**Contact Person:** Kendal Baker  
**Agency Phone:** 502-574-5822

**I have reviewed this request for an expenditure of city tax dollars, and have determined the funds will be used for a public purpose and have the attached documentation from the receiving department concerning the project/expenditure.**

4  Barbara Sexton Smith \$25,000 4-2-19  
 District # Council Member Signature Amount Date

**Approved by:** \_\_\_\_\_  
 Appropriations Committee Chairman Date

**Clerk's Office & OMB Use Only:**

Request Amount: \_\_\_\_\_ Amended Amount: \_\_\_\_\_  
 Reference #: \_\_\_\_\_ To OMB: \_\_\_\_\_  
 Budget Revision #: \_\_\_\_\_  
 Account #: \_\_\_\_\_  
 To Project Manager: \_\_\_\_\_ Completion Date: \_\_\_\_\_  
 Actual Cost: \_\_\_\_\_ Funds Returned: \_\_\_\_\_

**Department/Project:**  
Develop Louisville Butchertown/Phoenix Hill Neighborhood Plan

**Additional Signatures**

I have reviewed this request for an expenditure of city tax dollars, and have determined the funds will be used for a public purpose.

**Council Member Signature and Amount**

District 1	_____	\$ _____
District 2	_____	\$ _____
District 3	_____	\$ _____
District 4	_____	\$ _____
District 5	_____	\$ _____
District 6	_____	\$ _____
District 7	_____	\$ _____
District 8	_____	\$ _____
District 9	_____	\$ _____
District 10	_____	\$ _____
District 11	_____	\$ _____
District 12	_____	\$ _____
District 13	_____	\$ _____
District 14	_____	\$ _____
District 15	_____	\$ _____
District 16	_____	\$ _____
District 17	_____	\$ _____
District 18	_____	\$ _____
District 19	_____	\$ _____
District 20	_____	\$ _____
District 21	_____	\$ _____
District 22	_____	\$ _____
District 23	_____	\$ _____
District 24	_____	\$ _____
District 25	_____	\$ _____
District 26	_____	\$ _____

## NDF, CIF, MAP OR PAV INTERAGENCY CHECKLIST

**Interagency Name:** Develop Louisville

**Program/Project Name:** Butchertown/Phoenix Hill Neighborhood Plan

	Yes/No/NA	
<b>Request Form:</b> Is the Request Signed by all Council Member(s) Appropriating Funding?	Yes	<input type="checkbox"/>
<b>Request Form:</b> If matching funds are to be used, are they disclosed with account numbers in the request form description?	Yes	<input type="checkbox"/>
<b>Request Form:</b> If matching funds are to be used, does the amount of the request exclude the matching fund amount?	Yes	<input type="checkbox"/>
<b>Request Form:</b> If other funds are to be used for this project, are they disclosed with account numbers in the request form description?	NA	<input type="checkbox"/>
<b>Funding Source:</b> If CIF is being requested, does Metro Louisville own/will own the real estate, building or equipment? If not, the funding source is probably NDF.	NA	<input type="checkbox"/>
<b>Funding Source:</b> If CIF is being requested, does the project have a useful life of more than one year? If not, the funding source is probably NDF.	NA	<input type="checkbox"/>
<b>Ordinance Required:</b> Is the NDF request to a Metro Agency greater than \$5,000? If so, an ordinance is required.	Yes	<input type="checkbox"/>
<b>Ordinance Required:</b> Is the request a transfer from NDF to cost center? If so, is the amount given for the fiscal year \$25,000 or less?	No	<input type="checkbox"/>
<b>Supporting Documentation:</b> Does the attachment include a valid estimate and description of cost?	Yes	<input type="checkbox"/>

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**Submitted by:** \_\_\_\_\_ Christa Robinson \_\_\_\_\_

**Date:** 4-2-19

**Robinson, Christa**

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**From:** Baker, Kendal  
**Sent:** Friday, March 29, 2019 2:48 PM  
**To:** Robinson, Christa  
**Subject:** Butchertown/Phoenix Hill Neighborhood Plan

Christa,

The RFP for the Butchertown/Phoenix Hill Neighborhood Plan will be submitted to Purchasing soon for review and posting. Advanced Planning/Develop Louisville has allocated \$25,000 in funding for the plan. As discussed, can the Metro Council District 4 office please begin the process to transfer \$25,000 matching funds to our office to set up the cost center for the plan?

Let me know if you have any questions.



Thanks,  
Kendal R. Baker, AICP  
Planning Manager, Advanced Planning  
Develop Louisville  
LOUISVILLE FORWARD  
Metro Development Center  
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Louisville, KY 40202-4313  
502-574-5822  
Email: [kendal.baker@louisvilleky.gov](mailto:kendal.baker@louisvilleky.gov)

[www.louisvilleky.gov/developlouisville](http://www.louisvilleky.gov/developlouisville)



OFFICE OF  
**ADVANCED  
PLANNING**  
A Division of Develop Louisville