

Department/Project:

First Neighborhood Place Backpack

Additional Signatures

I have reviewed this request for an expenditure of city tax dollars, and have determined the funds will be used for a public purpose.

Council Member Signature and Amount

District 1	<i>Justin G. Lee</i>	\$ 250.00 ✓
District 2	<i>Barbara Shoultz</i>	\$ 500.00
District 3	<i>Mary D. Shultz</i>	\$ 500.00
District 4	<i>Barbara J. Smith</i>	\$ 500.00
District 5	<i>Cheri B. Hamilton</i>	\$ 500.00
District 6	<i>[Signature]</i>	\$ 500.00
District 7	<i>A. G. [Signature]</i>	\$ 250.00
District 8		\$
District 9		\$
District 10	<i>Paul [Signature]</i>	\$ 500.00
District 11		\$
District 12		\$
District 13		\$
District 14		\$
District 15		\$
District 16		\$
District 17		\$
District 18		\$
District 19		\$
District 20		\$
District 21		\$
District 22		\$
District 23	<i>J. Ped</i>	\$ 500
District 24	<i>M. [Signature]</i>	\$ 500
District 25		\$
District 26		\$

NDF, CIF, MAP OR PAV INTERAGENCY CHECKLIST

Interagency Name: <u>First Neighborhood Place</u>	
Program/Project Name: <u>back to school fest.</u>	
	Yes/No/NA
Request Form: Is the Request Signed by all Council Member(s) Appropriating Funding?	<u>Yes</u>
Request Form: If matching funds are to be used, are they disclosed with account numbers in the request form description?	<u>NA</u>
Request Form: If matching funds are to be used, does the amount of the request exclude the matching fund amount?	<u>NA</u>
Request Form: If other funds are to be used for this project, are they disclosed with account numbers in the request form description?	<u>NA</u>
Funding Source: If CIF is being requested, does Metro Louisville own/will own the real estate, building or equipment? If not, the funding source is probably NDF.	<u>NA</u>
Funding Source: If CIF is being requested, does the project have a useful life of more than one year? If not, the funding source is probably NDF.	<u>NA</u>
Ordinance Required: Is the NDF request to a Metro Agency greater than \$5,000? If so, an ordinance is required.	<u>no</u>
Ordinance Required: Is the request a transfer from NDF to cost center? If so, is the amount given for the fiscal year \$25,000 or less?	<u>no</u>
Supporting Documentation: Does the attachment include a valid estimate and description of cost?	<u>yes</u>

Submitted by: Barbara Shanklin

Date: 4/29/18

Smith, Rickey, Jr

From: Shanklin, Barbara
Sent: Tuesday, July 3, 2018 7:39 AM
To: Smith Jr, Rickey W
Subject: Fwd: Description Of Applicant Agency/Organization and the 2018 Back-To-School Festival Budget form.
Attachments: image002.png; ATT00001.htm; Description Of Applicant Agency_Organization.pdf; ATT00002.htm

Sent from my iPhone

Begin forwarded message:

From: "Logan, Rosia J" <Rosia.Logan@louisvilleky.gov>
Date: June 11, 2018 at 2:16:24 PM EDT
To: "Shanklin, Barbara" <Barbara.Shanklin@louisvilleky.gov>
Cc: "Miller, Cassandra L. (CS)" <Cassandra.Miller@louisvilleky.gov>
Subject: Description Of Applicant Agency/Organization and the 2018 Back-To-School Festival Budget form.

Good Afternoon Dr. Shanklin,

Please see the 2 attached forms: Description Of Applicant Agency/Organization and the 2018 Back-To-School Festival Budget form.

I am signing off on the application on behalf of the First Neighborhood Place, Back-To-School Committee and the approval of my manager, Cassandra Miller. Have A Great Day!

Thank You

Rosia J. Logan, Administrator

Louisville Metro
Office of Resilience and Community Services
First Neighborhood Place _ at TJ Middle School
1503 Rangeland Road, Louisville, KY 40219
Phone: (502) 313-4728



**SECTION ONE:
DESCRIPTION OF APPLICANT AGENCY/ORGANIZATION**

IDENTIFYING INFORMATION

I. Official Name of Agency/Organization (Agency) as listed with the Kentucky Secretary of State:

FIRST NEIGHBORHOOD PLACE

II. Organization number as listed with the Kentucky Secretary of State: _____

III. List any "working" or "does business as" names for organization:

N/A

IV. Address of main office: (street and zip + 4) _____

1503 RANGE LAND ROAD,
LOUISVILLE KY 40219

V. P. O. / mailing address if different: SAME AS ABOVE (zip + 4) _____

VI. Phone # (502) 313-4728 Fax# (502) 313-4762

VII. E-Mail ROSIA.LOGAN@LOUISVILLEKY.GOV

VIII. Agency's Legal Signatory/Title

Name ROSIA LOGAN

Title SOCIAL SERVICE PROGRAM SUPERVISOR / ADMINISTRATOR

IX. Contact person responsible for application:

A. Name: ROSIA LOGAN

B. Phone # (502) 313-4728 Fax# (502) 313-4762

C. E-Mail ROSIA.LOGAN@LOUISVILLEKY.GOV

DESCRIPTION OF AGENCY

I. Describe your Agency's vision, mission and services:

FIRST NEIGHBORHOOD WORKS WITH COMMUNITIES TO PROVIDE
BLENDED AND ACCESSIBLE HEALTH, EDUCATION, EMPLOYMENT
AND HUMAN SERVICES THAT SUPPORT CHILDREN AND
FAMILIES IN THEIR PROGRESS TOWARD SELF-SUFFICIENCY.

Non-Profit Application

- II. Total number of Board members n/A
- III. Number of Board meetings held to date in current fiscal year n/A
- IV. Average attendance at Board meetings n/A

FACILITIES

- I. List location(s) and terms (owned, rented, leased, or donated).
 - A. THOMAS JEFFERSON Middle School - 1503 Rangeland Road
Louisville, Ky 40219
 - B. _____
 - C. _____
 - D. _____
- II. Are all facilities handicapped accessible? Yes No _____
- III. If no, please explain:

FINANCIAL INFORMATION

- I. Agency's fiscal year from (month) July to (month) June
- II. Does your Agency anticipate a significant increase or decrease in your budget from the current fiscal year to the budget projected for next fiscal year? No Yes _____
- III. If yes, please explain.

IV. For the current fiscal year, list funds received from Louisville Metro Government, including funds from any department, office, etc. in either the former City of Louisville or Jefferson County.

- \$ 291,800.00 Source: Community Service General Funds
- _____
\$ _____ Source: _____
- _____
\$ _____ Source: _____
- _____

Non-Profit Application

V. Attach **one copy** of each of the following required documents:

- A. Articles of Incorporation.
- B. Approved budget or executive summary for your Agency's current fiscal year.
- C. Proof of IRS 501(C) status, or application for this IRS status, if applicable.
- D. Board member list; specify chair, vice-chair, secretary, and treasurer.

Attach **one copy** of each of the following, as appropriate.

- A. **If** your agency has paid staff: Staffing structure for entire Agency, including organizational chart.
- B. **If** your Agency is an employer required to have a written Affirmative Action/Equal Employment Opportunity policy: copy of policy.
- C. **If** rent/occupancy costs are being requested: copy of the signed lease.
- D. **If** program participants have the opportunity to evaluate the services received: one copy each of any forms used.

VI. List below any relationship any members of your Board of Directors or employees have with any Metro Council Member, Council Member's family, Council Member's staff, or any Louisville Metro Government employee.

n/a

VII. I certify under the penalty of law that the information in this application is accurate to the best of my knowledge. I am aware that my Agency will not be eligible for funding if investigation at any time shows falsification. If falsification is shown after funding has been approved, any allocations already received and expended are subject to be repaid. I further certify that I am authorized to sign this application for the Agency.

Name of Legal Signatory: (type or print) Rosia Logan

Title: Social Service Program Supervisor / Administrator

Signature Rosia Logan

Date 6, 7, 2018

* Failure to completely and properly fill out this application and attach all necessary documents may result in a delay of the item being heard by the Appropriations Committee.

Louisville Metro Council Members

June 08, 2018

Dear Members of Metro Council,

The Annual First Neighborhood Place Back to School Festival is schedule for Saturday, August 11, 2018 from 10:00 a.m. – 1:00 p.m. We anticipate providing 1,000 to 1,500 kids with backpacks and school supplies. We have serviced well over 15,000 kids over the past 11 years. Once again, we foresee 20 schools-elementary, middle and high-working together with us on this project. Last year we provided supplies to students who attend over 75 different schools. Annually, this is one of the best attended and organized Back to School events in the city. Last year the council helped out with approximately \$4,000 and we were able to give away more supplies than ever before. With your help this year we would like to duplicate or surpass last year's effort.

Again this year, are in need of financial assistance in this endeavor. Below is a projected budget for expenses. Assistance can come in the form of financial donations or supplies. We would be willing to shop for the supplies and provide you with receipts or you could buy the supplies and give them to the drive. Whatever works best for you fiscally speaking we certainly can work with you.

Budget

2018 Back to School Festival Budget

School Supplies \$2,000.00

3000 pencils
1500 filler notebooks
7500 pocket folders
750 colored pencils
750 crayons
1500 glue sticks
750 scissors

In-Kind contributions from JCPS = \$1,500

Metro Council donation = \$500.00

*Backpacks

\$4.00 each X 1500 = \$6,000.00

In-Kind contribution from JCPS = \$2,000.00

Total cost \$8,000.00

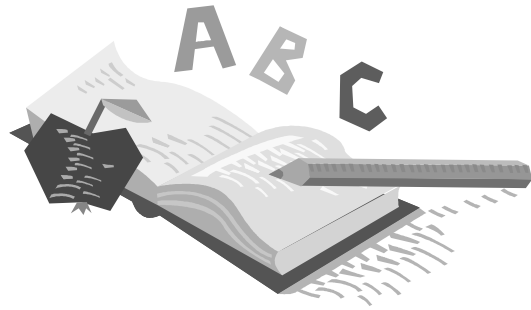
In-kind contribution \$3,500.00 JCPS

Metro Council contribution \$4,500.00

We thank you in advance for whatever assistance you can provide.

The Back to School Festival Committee
For FRYSCs and First Neighborhood Place

FRYSC/1st Neighborhood Place Back to School Fest 2018



*FREE LUNCHES for kids

Served by JCPS Nutrition Services, must be 18 or under. Located inside the school.

School Supplies - Free! Free!

Free, grade-appropriate school supplies
Must be accompanied by a parent or guardian

Community Resource Fair

Health Insurance, Diabetes and blood pressure checks, YMCA program, voters registration, Library and more

Lots of music and fun!!

For More information or to
donate or to volunteer call
Krista Campisano
Luhr Elementary
Family Resource Center
313-4498

Saturday, August 11th
10:00 am-1:00 pm

Thomas Jefferson Middle School
1501 Rangeland Road



Sponsored by 18 surrounding school Family Resource and Youth Service Centers
Louisville Metro Council Members
Louisville Metro Police and Okolona Fire Depts and Local Churches