



**Office of Management and Budget
Division of Purchasing
Non-Competitive Contract Request Form**

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Department	Advanced Planning and Sustainability	Department Contact	Allison Smith
Contact Email	allison.smith@louisvilleky.gov	Contact Phone	502-574-1569

Contract Type: check one	New	Amendment		
		Additional Funds	Time Extension	Scope
Professional Service		✓		
Sole Source (goods/services)				
	Start	End		
Requested Contract Dates (MM/DD/YYYY)	04/09/2021	04/08/2024		

VENDOR INFORMATION

Vendor Legal Name	Alliance for Sustainable Energy, LLC				
DBA	Operator of National Renewable Energy Laboratory				
Point of Contact	Scott Haase	Email	scott.haase@nrel.gov		
Street	15013 Denver West Parkway				
Suite/Floor/Apt		Phone	720-878-2900		
City	Golden	State	CO	Zip Code	80401
Federal Tax ID#		SSN# (If sole proprietor)			
Louisville Revenue Commission Account #					
Human Relations Commission Certified Vendors	Certified Minority Owned Business	Certified Woman Owned business	Disabled Owned business		
Select if applicable					

FINANCIAL INFORMATION

Not to Exceed Contract Amount	\$230,000	(including reimbursement expenses, if applicable)			
Fund Source: General Fund	✓				
Federal Grant		Federal Granting Agency			
Other		Describe:			
Account Code String #					
Payment Rate		per hour		per day	
		per month		Other	
Payment Frequency		Monthly		Upon Completion / Delivery	
		Quarterly	✓	Other	in full before project start



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CONTRACT SCOPE and PURPOSE (Attach additional documentation if necessary)

Amendments: Describe the circumstances under which a time extension or scope change is needed.

New: Be specific about the work to be performed / product to be purchased including but not limited to: scope of work; description of service; work product created; why the service / product is necessary; and benefit to Louisville Metro Government.

Phase II will examine the costs, benefits and practical/implementation-related considerations of various energy pathways for Metro Government, helping to provide an analytical basis for future energy decisions. NREL shall provide staff and technical expertise, including data collection and formatting, modeling and analysis, and project management to support Louisville with three primary activities under this scope of work.

See attached Scope of Work.

JUSTIFICATION FOR NON-COMPETITIVE GOOD/SERVICE (Attach additional documentation if necessary)

Provide justification including but not limited to: a description of the unique features that prohibit competition; research conducted to verify the vendor as the only known source (sole source); why the service (PSC) is not feasible to be provided by LMG staff or expertise does not exist; known compatibility, proprietary and/or timing issues.

AUTHORIZATIONS: Per KRS 45A.380, I have determined that competition is not feasible for the above described good / service and there is a single source within a reasonable geographical area of the good / service to be procured; or the resulting contract is for the services of a licensed professional, technician, artist, or other non-licensed professional service.

Department Director: [Signature] Date: 2/10/2022

Procurement Director: [Signature] Date: 3/4/2022