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**Historic Landmarks and Preservation  
Districts Commission**

**Report of the Architectural  
Review Committee**

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<b>To:</b>	<b>Michael J. Petrig</b>
<b>Thru:</b>	Robert Keesaer, AIA, NCARB- Urban Design Administrator
<b>From:</b>	Darnell Farris, Architectural Projects Coordinator
<b>Date:</b>	January 30, 2014

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**Case No:** 13COA1158-CL (COA)  
**Classification:** Staff Review

**GENERAL INFORMATION**

**Property Address:** 149 William Street

**Applicant:** Michael J. Petrig  
149 William Street  
Louisville, Ky. 40206  
Ph: 502.500-7026

**Owner:** Same as Applicant

**Architect:** Ted Bressoud  
Bressoud Architecture  
230 South Hite Avenue  
Louisville, KY 40206  
Ph: 502.558-0740  
E-mail: [ted@bressoud.com](mailto:ted@bressoud.com)

**Contractor:** Not Listed

**Estimated Project Cost:** \$70,000.00  
[PVA Assessed Value \$112,000]

**Description of proposed exterior alteration:**

The applicant seeks approval for the installation of a second story addition within the 'Camel' and one-story, shed roof rear portions of the Shotgun style house.

The addition will be oriented atop and beyond the reverse gable form of the 'Camel' section. It will have a roofline which angles back from the street, while the rear façade will be a 2-story vertical wall, featuring double hung windows and a pair of French Doors.

First floor will consist of a laundry /bathroom/ kitchen expansion, while the second floor is a master bedroom / bathroom expansion. The footprint of the new addition is only 7'-5" deep, by a width of 25'-3" (almost width of the existing 'Camel' portion of the house). The addition will have vinyl lap siding and fiberglass shingles to match the style and coloration of the house. All work will be executed according to drawings submitted by Ted Bressoud, Architect and dated December 16, 2013.

#### **Communications with Applicant, Completion of Application**

The application was received on December 30, 2013. The application was determined to be complete and classified as requiring Committee Review on January 6, 2014.

The case was heard at the regular meeting of the Clifton Preservation Review Committee on February 12, 2014, with notices mailed not less than seven days before the meeting to the applicant and abutting property owners.

Held as a side item of business during a hearing of the Guideline Drafting Sub-Committee of the Clifton ARC, the following members were present: Scott Kremer, Chairman, Pam Vetter, Michael O'Leary, and Jim Mims.

The applicant Michael Petrig was present to speak in support and / or answer any questions concerning the application. Staff passed photographs and file information, as well as explains that this review type is normally handled at Staff level. This is yet another 'Shotgun' style house, with a second story 'Camel' section added. Although a full second story is being added to the Camel area – from the street the pitched roofline reads as the reverse pitch section.

Mr. Kremer asked the question (from the existing block-face context of William Street) why wasn't Camel proposal built with windows facing William Street? Mr. Petrig said he was just following advice given by his architect in looking at the Landmarks Guidelines. Staff stated that the proposal was not considered a full-floor addition, and there was not reason the addition could not have windows facing the street. Staff did however, think the solution was a creative and still functional concept.

Mr. Kremer then asked why the roof ridgeline has a strange bump at the top. He thought it was a 'weird condition' that exposes the roof edges more than it should. He advised the client to talk with his architect about it. As drawn, it exposes more than hides the expanded roof ridgeline. The discussion then shifted to the north side windows on the 1<sup>st</sup> & 2<sup>nd</sup> floors (because of the façade being so close to property line, applicant should also talk with his architect about window size calculations under Residential 1 & 2-Family Building Code). The applicant also wanted a window or two on the side elevation. Staff stated that the

proposed changes to windows would be only marginally visible from any public views.

There were discussions concerning siding clad changes, which ended with applicant requesting final siding coloration slightly darker than what is on house now. The new siding will only be changed for rear section – 'Camelback' area only (the siding will eventually be changed out uniformly on entire house).

The last aspect of siding changes included discussions of what to do with the front façade. The applicant wanted to do a little more to this façade – including the possible addition of a front porch. The upper gable end area was also discussed as a possible area for adding or exposing existing fish-scale siding. Mr. O'Leary stated that as part of the Clifton guidelines, the items discussed were all applicable situations.

Ms. Vetter made the motion, seconded by Mr. O'Leary, to accept the Staff findings of fact, and approve the application with written (discussed & revised) conditions. Motion passed 3-0, with chair not voting.

Meeting ended at 6:19pm.

## FINDINGS

### Guidelines

The following design review guidelines, approved for the Clifton Preservation District, are applicable to the proposed exterior alteration: **Addition, and Siding & Trim.** The report of the Commission Staff's findings of fact and conclusions with respect to these guidelines is attached to this report,

The following additional findings are incorporated in this report:

### Site Context

The house is zoned R5A, and is listed within a Traditional Neighborhood form district. It is a one-story Shotgun style house perched on a small hillside (8 steps higher than the public walk to Pope Street. A rusticated, historic limestone retaining wall also runs along the front yard at public sidewalk.

Houses along this block are generally single story Shotgun, and Shotgun's with rearward 'Camel' sections. These houses are rather closely spaced residences resting on narrow lot plots ***[It should be noted that the house rest along the (zero) south side property line. There will also be a future review by the Metro Board of Zoning Adjustment (BOZA)].*** There is a drivable alley behind the houses on this side of the street – and alley is slightly higher in elevation than the subject property's rear yard. The proposed addition will occur at a natural expansion area for this type of house (Note: House's existing cellar area is confined within the footprint of the Camel-back area). There is a rear, shed roofed open porch section, which is currently filled in with a partial laundry room and bath. This entire porch area will be absorbed by the new rear addition, and is reportedly in a deteriorating condition.

## **Background**

2012- Staff Approval of General Maintenance items: New roof replacement, and front door repair / replacement.

## **Conclusions**

The proposal meets the Landmarks Guidelines for additions. This is yet another proposal for partial floor to be added to a Camel-back Shotgun house section. This is a block-face with a majority of this house type lining both sides of the street. The design intent and angle of view from street level, hides any major house changes internally. From the street the design maintains a look as a one-story house, and retains scale of the existing housing stock.

The addition does not produce negative effects on flanking properties, and is being Committee-reviewed due to the proposed 'expanded Camel-back house section.'

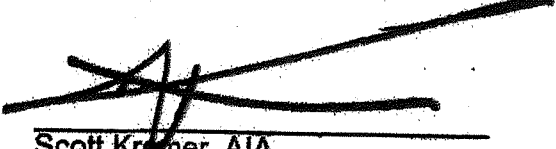
## **DECISION**

On the basis of the information furnished by the applicant, the application for a Certificate of Appropriateness is approved with the following conditions **[Committee revised guidelines are marked through or bolded]**:

1. That cladding material used for cladding of addition is 4" horizontal lap, smooth-face vinyl siding to match existing house cladding **(in pattern not color – which will be slightly 'darker gray')**.
2. That roofing material used for new addition is 'Slate Gray' profile and coloration, and match existing house cladding.
3. That addition's roof has guttering.
4. That addition has 4" trim casing around new doors and windows.
5. New windows and doors for addition shall feature clear glass, and be double-hung style windows and French Doors. All openings shall not feature glass divider muntins.
6. In finding any archeological artifacts, contractor is required to contact the Landmarks office. Commission Archeologist will be dispatched to quickly gather information prior to resumption of work.
7. That construction is executed according to drawings submitted by Ted Bressoud Architect, and date stamped December 16, 2013 **(with corrections as noted in submitted Staff Drawing, for ridgeline edge change to roof, and to return to Staff for Approval)..**
8. That additional windows units are proposed for building sides and rear – with single bathroom window moved to 1<sup>st</sup> floor north, and small double-hung above it on second floor north.

*The foregoing information is hereby incorporated in the Certificate of Appropriateness as approved and is binding upon the applicant, his successors, heirs or assigns. This Certificate does not relieve the applicant of responsibility for obtaining the necessary permits and approvals required by other governing agencies or authorities.*

FEB 18, 2014  
Date [February / 2014]

  
\_\_\_\_\_  
Scott Krömer, AIA  
Chairman, Clifton ARC

**Attached Documents / Information**

1. Staff Guideline Checklist
2. Application Submittal Packet
3. Staff Support Information (Maps)
4. Staff Revised Drawing – Addressing Site / Roofline Condition #7, per hearing on February 12, 2014

**Copies**

- Steve Hendricks / Supervisor, Metro Board of Zoning Adjustment / Metro Planning & Design Services
- Robert Keesaer, AIA-NCARB / Landmarks Supervisor / Metro Planning & Design Services
- Landmarks File

RECEIVED

DF DATE 2/19/2014

# ADDITION

## Design Guideline Checklist

- + Meets Guidelines
- Does Not Meet Guidelines
- +/- Meets Guidelines with Conditions as Noted
- NA Not Applicable
- NSI Not Sufficient Information

	Guideline	Finding	Comment
<b>A1</b>	Ensure that the design of any new addition is in proportion with the size and scale of the historic building and district.	+	
<b>A2</b>	Design any addition so that it is subordinate to the original building. Generally, additions should not exceed half of the original building's total floor area or building footprint.	+	
<b>A3</b>	Generally, additions should be attached to secondary elevations and should be set back from the front façade, so as not to damage or obscure character-defining features.	+	-Basically a rear facing addition
<b>A4</b>	Use materials that are the same as or subordinate to the primary material of the original building. Wood is subordinate to brick, and brick and stucco are subordinate to stone.	+/-	-Cladding materials for addition is basically the same as on main house.
<b>A5</b>	Respect original roof forms when designing an addition. Additions should complement existing forms, not overwhelm them.	+	-Design concept is to maintain original, reverse gable, Camel-back section looks from street views.
<b>A6</b>	Do not undertake any full-floor additions in residential preservation districts (adding an additional full floor on top of a building).	+	-Proposed is partial second story ad on.
<b>A7</b>	Generally, the original orientation of a building should not be altered when constructing a new addition. An addition should not turn a secondary façade into primary façade.	+	
<b>A8</b>	Design any new addition so that the first-floor height is equal to or slightly lower than the original building. The floor-to-floor heights should be equal to or up to 10 percent less than the original building. In no case should the floor heights exceed those of the original building.	+	
<b>A9</b>	Design additions to have the same relationship of solids (wall surfaces) to voids (window and door openings) as the historic portion.	+	
<b>A10</b>	Design additions so that there are subtle distinguishing characteristics between the historic portion and the new alteration. This may include simplifying details, changing materials, or slightly altering proportion.	+	-As an original Camel section to the house, the new addition will create a fatter but same reverse -gable rear. will be fairly easy to tell what the
<b>A11</b>	Set back additional stories from the historic wall plane of commercial or institutional structures when such an approach is required for a new use. The construction of additional stories should be as inconspicuous as possible and not damage or destroy character-defining features.	NA	
<b>A12</b>	Do not design additions to appear older than the original building.	+	

<b>A13</b>	Comply with the Kentucky building code in such a way that a historic building's character-defining features are preserved.	+	
<b>A14</b>	Do not radically change or damage a building's character-defining features when adding a new code-required stairway or elevator. Any such addition should be compatible with the materials and scale of the historic structure.	NA	
<b>A15</b>	Install fire escapes only on secondary elevations. Respect the locations of original doors and windows and do not cause undue damage to historic materials. They should preferably be painted to match the color of the wall.	NA	
<b>A16</b>	Do not construct a deck on a front or side façade. Decks should be of wood construction and be either painted or finished with an opaque stain. Use the railing detail developed by the Landmarks Commission or other approved detail.	NA	
<b>A17</b>	Design rear decks so that they do not extend beyond the side walls of the house and are not visible from the street.	NA	
<b>A18</b>	Wood fire stairs should be painted or stained and should be kept to a minimum functional size.	NA	

## SIDING & TRIM

### Design Guideline Checklist

- + Meets Guidelines
- Does Not Meet Guidelines
- +/- Meets Guidelines with Conditions as Noted
- NA Not Applicable
- NSI Not Sufficient Information

	Guideline	Finding	Comment
<b>SD1</b>	Do not replace missing wood features with conjectural or falsely-historic reconstructions or with newly-designed elements that are incompatible with the building's size, scale, material, or color.	NA	
<b>SD2</b>	Photographically document architectural features that are slated for reconstruction prior to the removal of any historic fabric.	+/-	-See attached photographs
<b>SD3</b>	Consider using contemporary wood siding, which conveys the visual appearance of historic siding, when replacement of such materials is required.	NA	
<b>SD4</b>	Do not use textured plywood (T-111) vertical siding. It is not an appropriate substitute material.	NA	
<b>SD5</b>	Do not install artificial stone, asbestos shingles, or asphalt shingles over or as a replacement for exterior siding.	NA	
<b>SD6</b>	Orient all replacement siding horizontally, unless there is sound, historic documentation for a different original orientation.	+/-	-See comments section
<b>SD7</b>	Do not install vinyl or aluminum siding on primary elevations on	+	

	historic buildings. Retention of exposed original wood siding is always preferred; however, if a decision is made to apply siding to side and rear elevations, it should be done in a way that does not obscure or damage historic ornament, such as fish scale shingles, window casings, sills, hoods, brackets, and cornerboards. [Note: The prohibition against vinyl siding or aluminum siding on primary elevations does not apply in the Clifton Preservation District].		
<b>SD8</b>	Use only vinyl or aluminum siding that matches the dimensions of the original siding. Generally, smooth-faced, narrow-profile siding (3" or 4" depending on the character of the existing siding) is acceptable for installation on secondary elevations (on all elevations in the Clifton Preservation District). Wherever possible without causing damage to historic fabric, trim, such as cornerboards, should project slightly beyond the vinyl siding.	+/-	-see comments section  -siding for new addition section to match existing house siding.
<b>SD9</b>	Make sure that removal, handling, and disposal of lead-containing paint complies with all local, state, and federal standards.	NSI	
<b>SD10</b>	Do not remove exterior siding to install insulation within the exterior walls of historic wood frame construction. This can result in damage to historic fabric. Installation of insulation with a proper vapor barrier should be done from the interior.	NSI	?  -Unsure of insulation, but exterior siding shall be 'scabbed-i to read as existing siding.

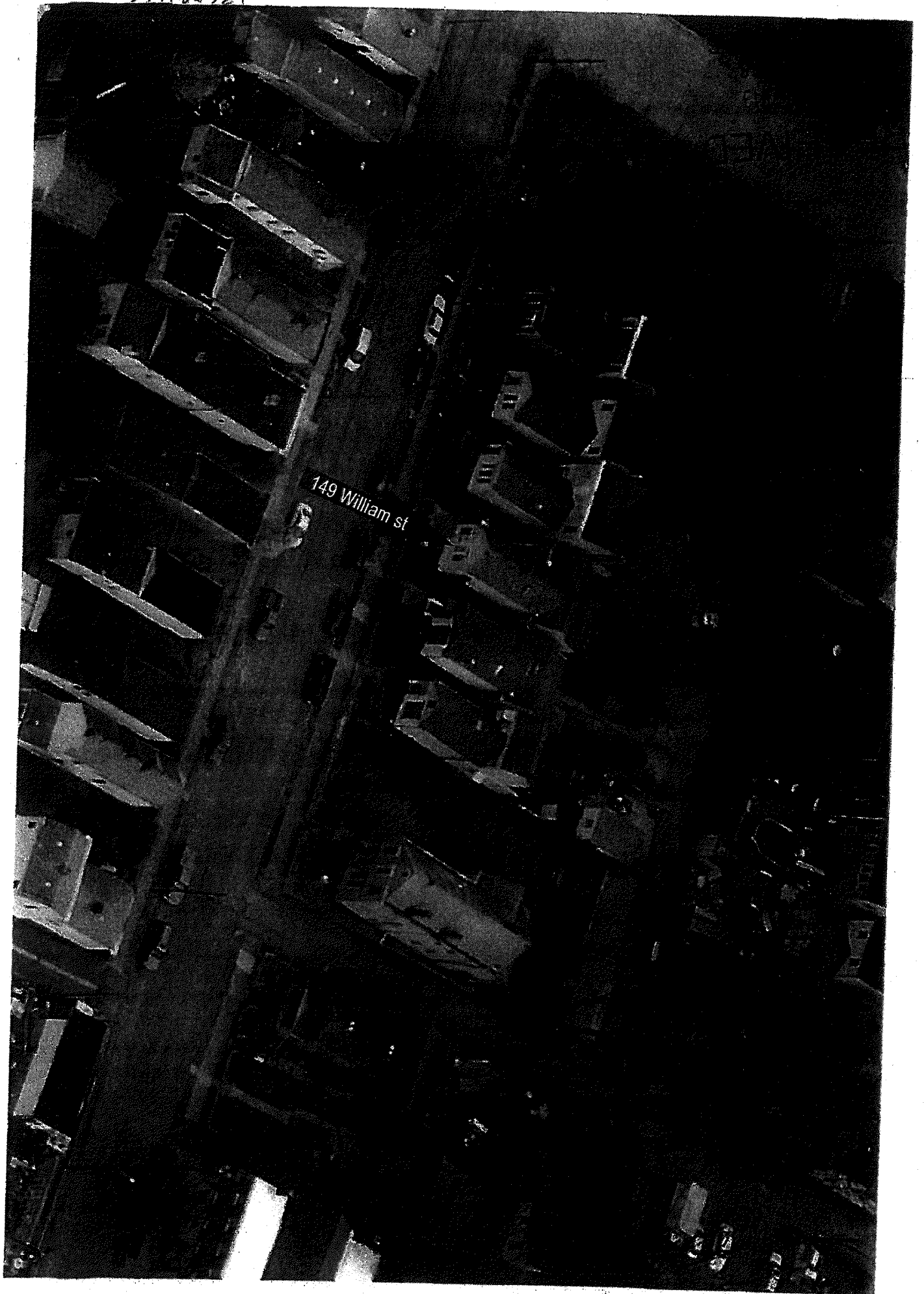




PHOTOS  
ANALYSIS SITE

1377A1122

149 William st

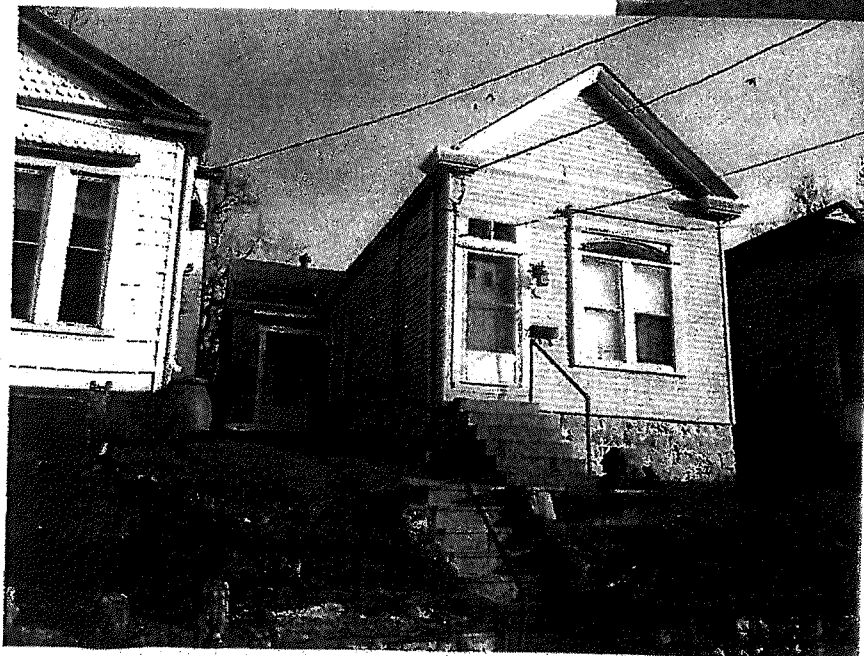
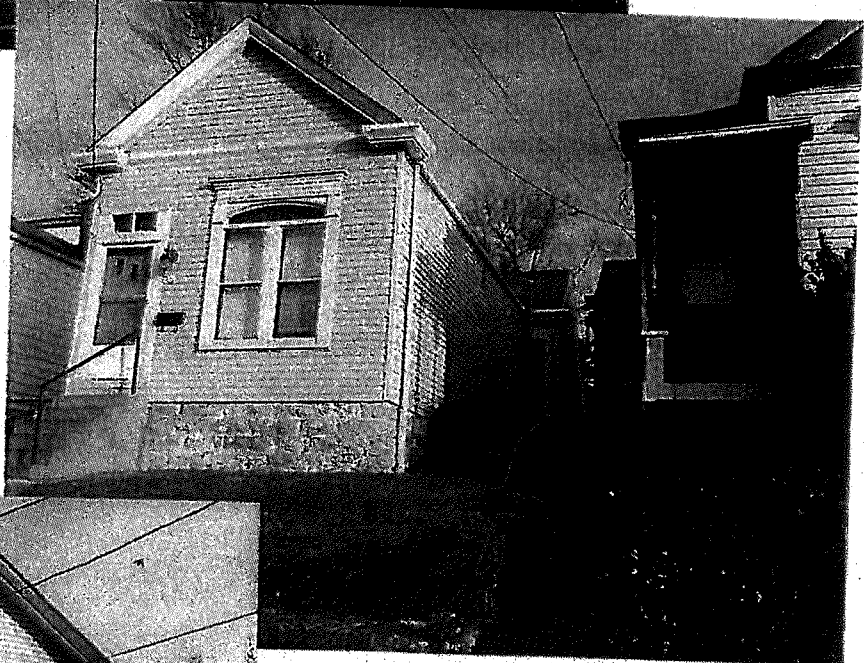
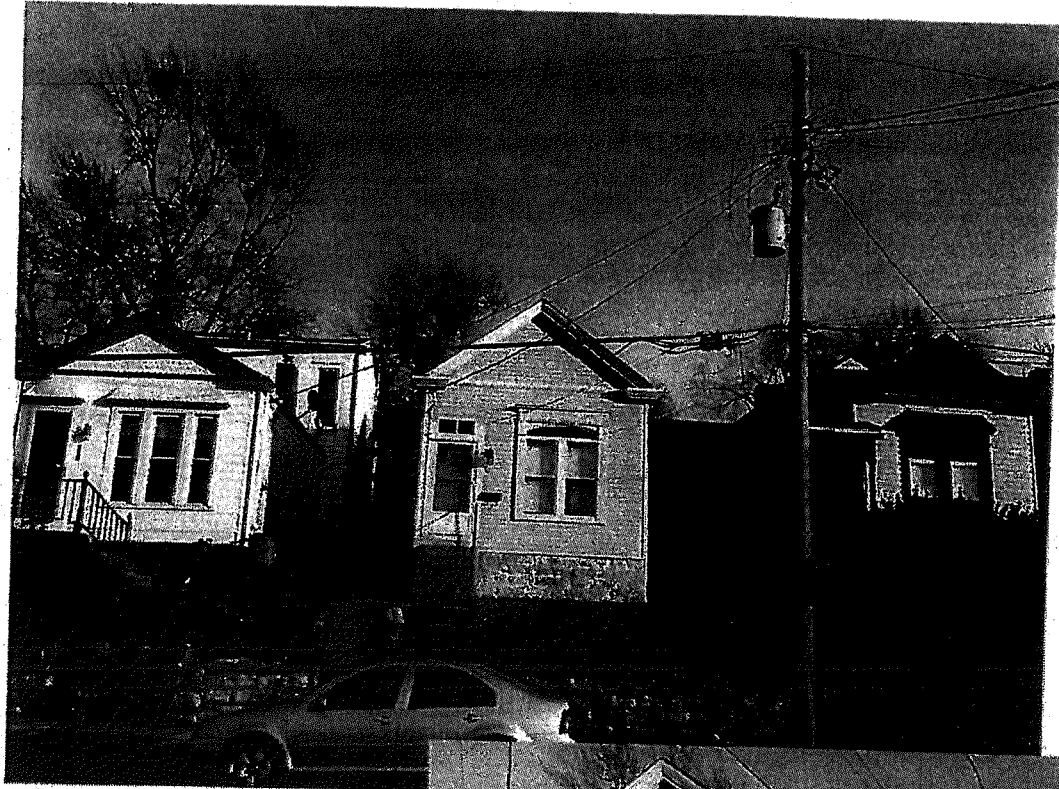


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PLANNING &  
DESIGN SERVICES



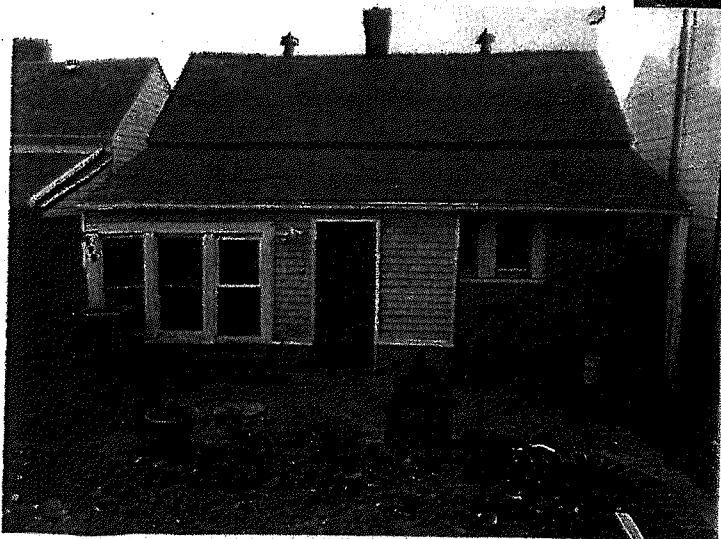
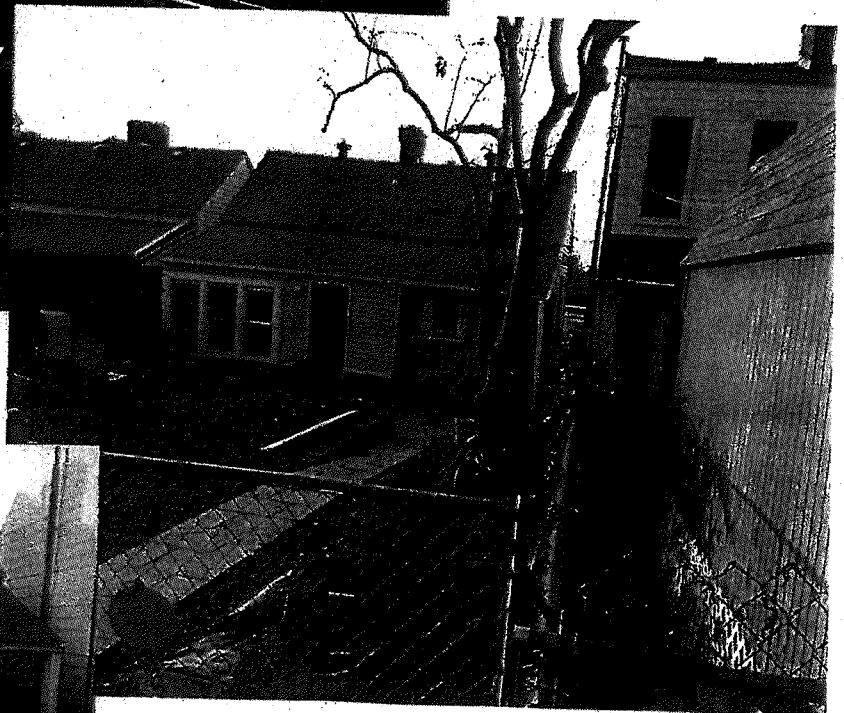
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BROWNSBORO

MELLWOOD AV.

EMBRY AV.

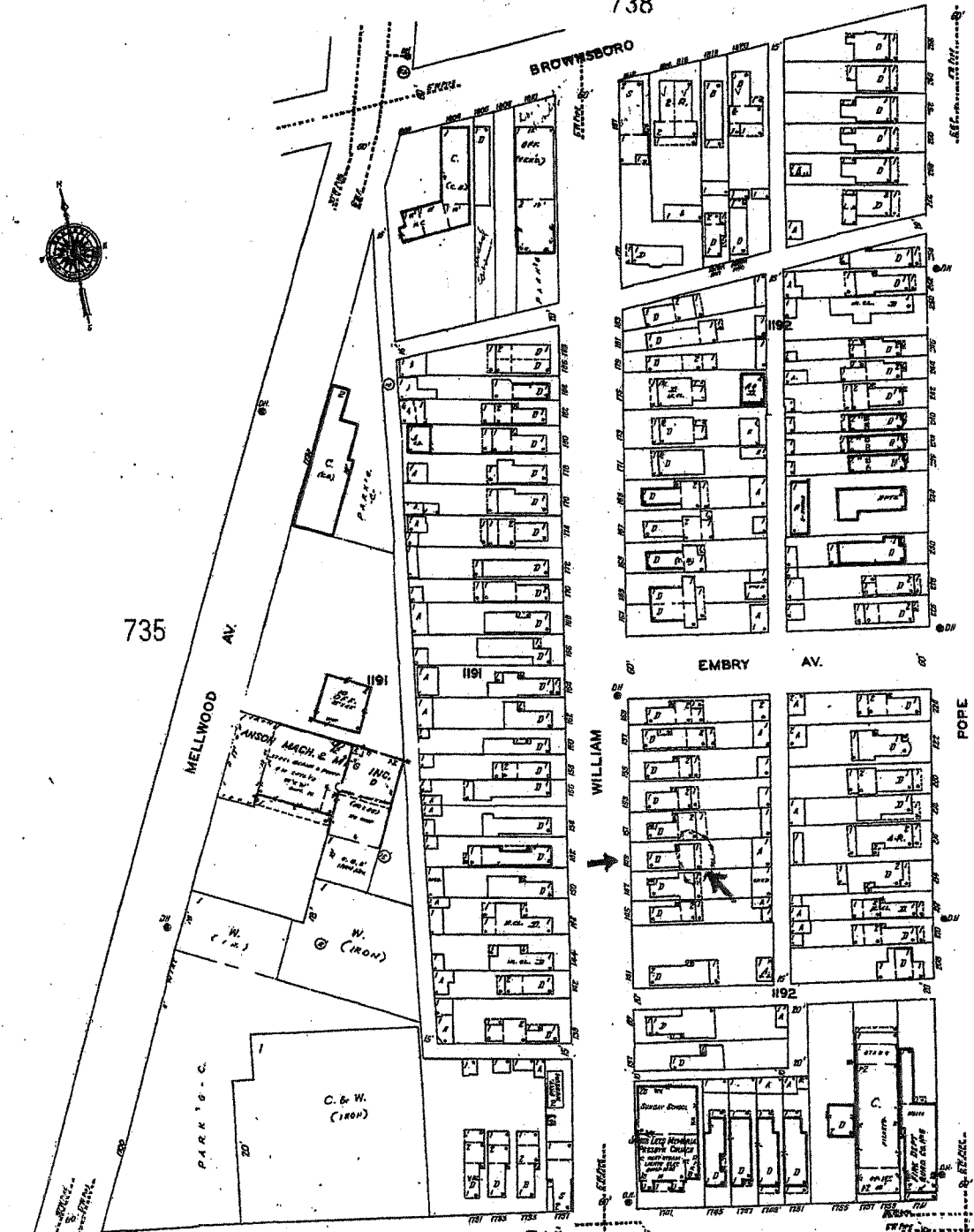
POPE

WILLIAM

FRANKFORT 74<sup>th</sup> AV.

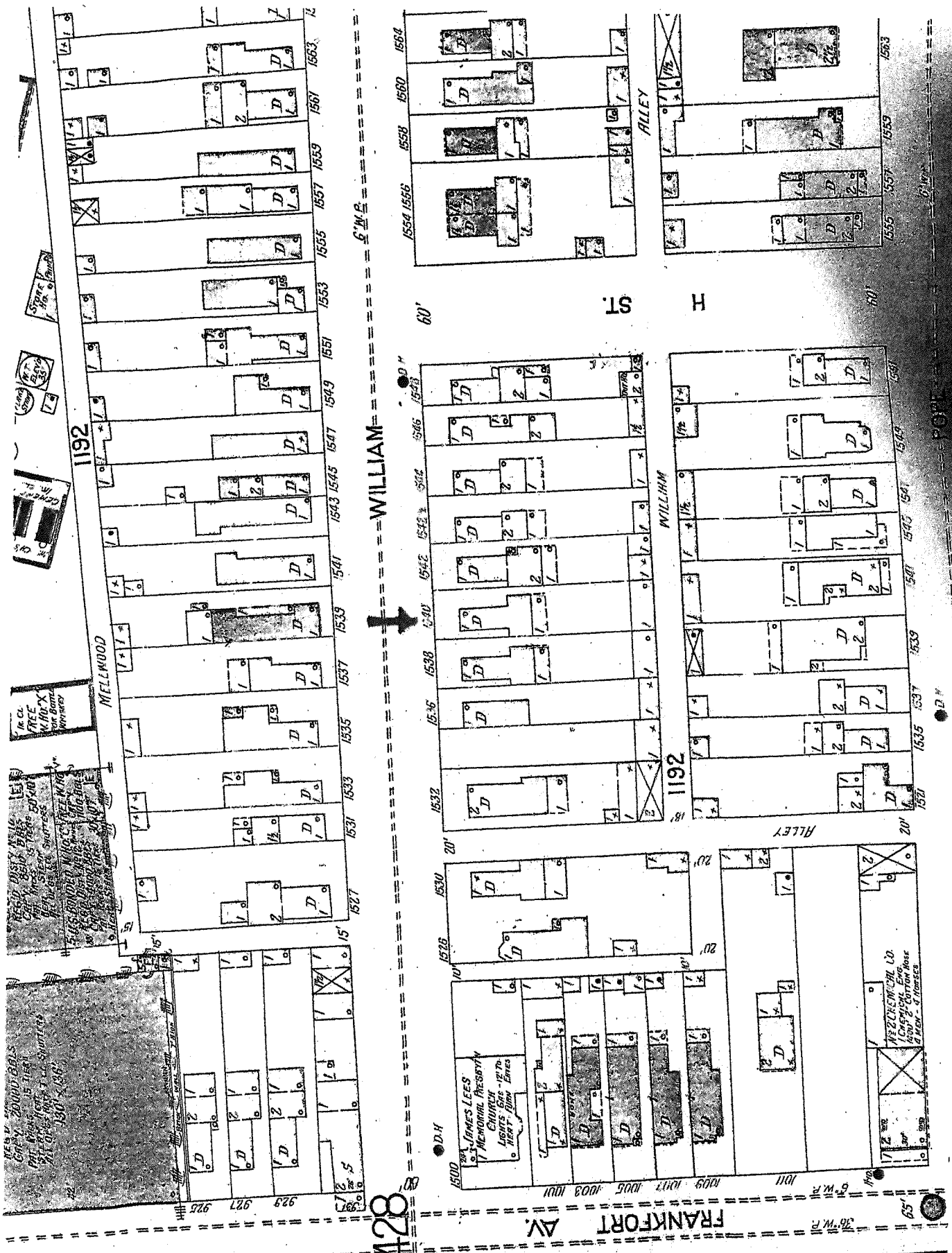
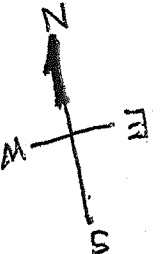
149 WILLIAM STREET

SCALE OF FEET  
0 100 200 300 400 500 600 700 800 900 1000

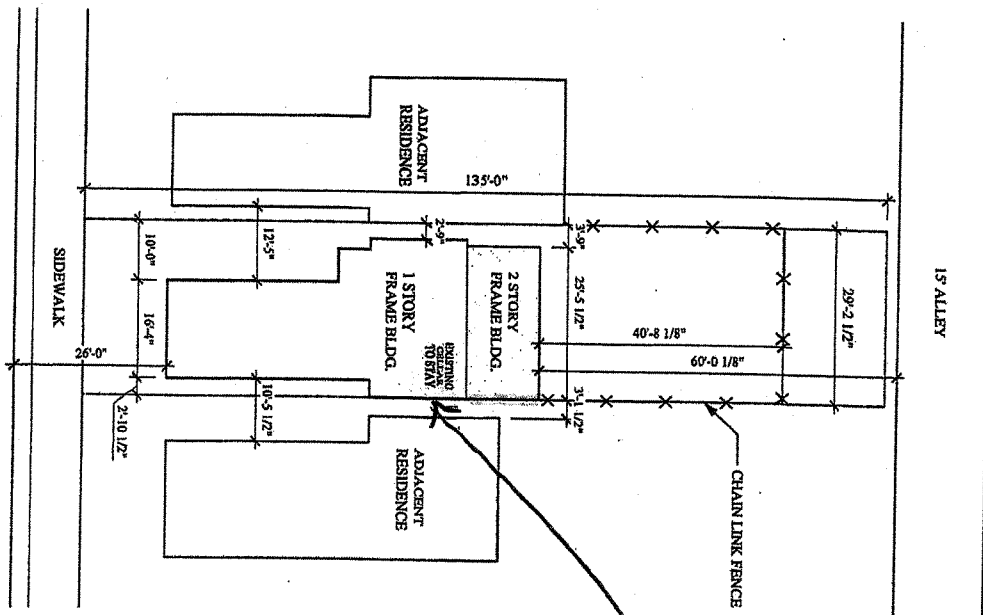




1905







NOTE CELLAR  
LOCATION &  
SIZE

WILLIAM STREET 60' R/W



SITE PLAN  
Scale: 1" = 20 ft

NOT FOR  
CONSTRUCTION

01D  
C T  
ve.  
206  
10  
d.com

PETRIG  
RESIDENCE  
149 WILLIAM STREET  
LOUISVILLE, KY 40206

Project #

Date 12/10/13

APPLICANT  
DRAWINGS SUBMITTED

**Petrig Residence**  
**149 William St.**  
**Louisville, KY 40206**

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A3  
303

F.H. BRESSOUD  
ARCHITECT  
230 So. Ellis Ave.  
Louisville, KY 40206  
Tel: 502.558.0740  
email: fhd@bressoud.com

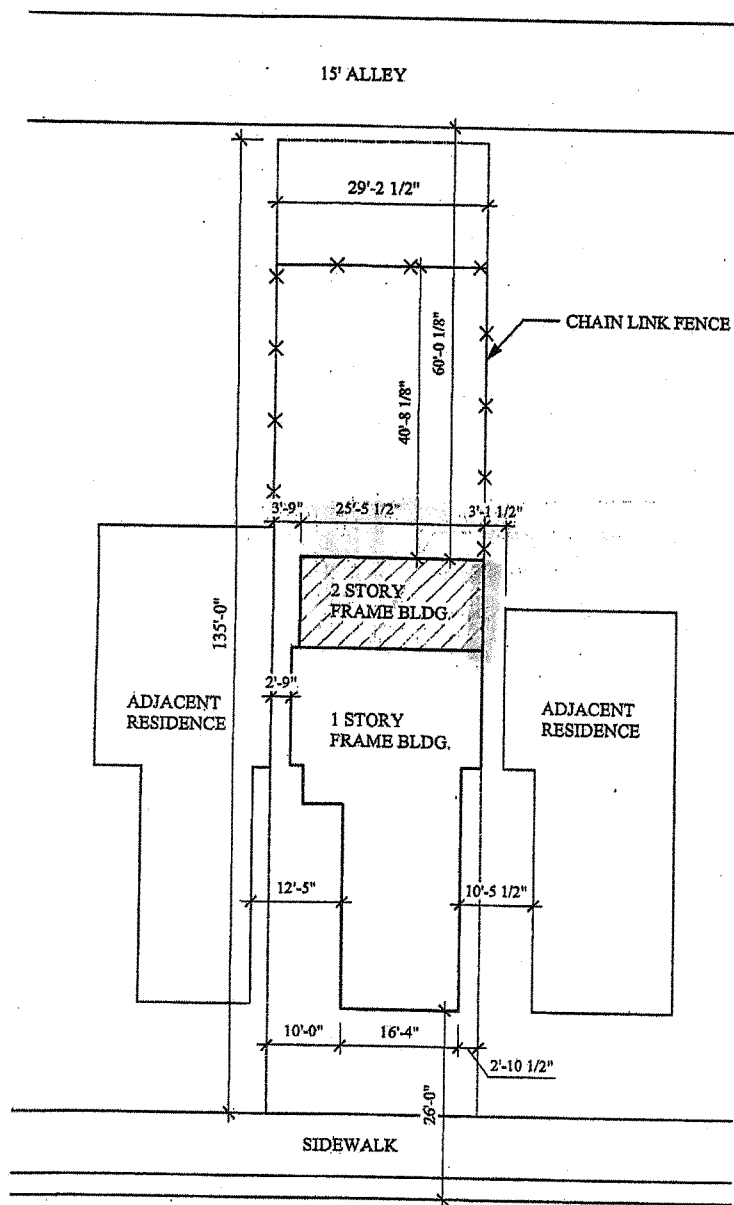
PETRIG  
RESIDENCE  
149 WILLIAM STREET  
LOUISVILLE, KY 40206

Project #	15670-13
Date	12/16/13

NOT FOR  
CONSTRUCTION

### General Notes

1. All work shall conform to all applicable codes and industry standards. Notify Architect of any discrepancies.
2. Base bid shall include all items necessary to complete the project whether minor items are specifically noted or not.
3. Building permit must be obtained by the General Contractor but the cost of the permit shall be reimbursed by the Owner.
4. General Contractor shall maintain the property in a clean and safe manner.
5. Owner shall be responsible for temporary utility costs.
6. Final cleanup shall be provided by the General Contractor and shall include all work necessary to make the premises habitable for the residential use (window washing, vacuuming, scrubbing and dusting).
7. General Contractor shall verify all dimensions and conditions and notify Architect of any discrepancies within the Construction Documents.
8. All dimensions are face of stud to face of stud or face of stud to face of existing material.
9. Do not scale drawings. General Contractor shall notify Architect of any additional dimensions required or dimensional discrepancies.
10. Install all manufactured items in accordance with the manufacturer's recommendations and all applicable codes or better.
11. Structural design of all beams, headers, columns, and other structural components not specified by the Architect or Engineer shall be by the supplier of the structural component.
12. Contractor shall maintain positive slope away from the building after final grading.
13. Deviation from the Construction Documents without the written consent of the Architect is forbidden.
14. Contractor shall maintain builders risk insurance, bonds and ensure that all Sub-Contractors are fully insured and bonded necessary within all applicable laws.
15. Submission of a bid or commencement of work shall be construed as acceptance of the conditions of the Construction Documents.
16. Contractor shall submit a construction schedule with bid package.



SITE PLAN

Scale: 1" = 20 ft

RECEIVED

DEC 3 U 2013  
PLANNING &  
DESIGN SERVICES

ADDRESS: 149 WILLIAM STREET  
LOUISVILLE, KY 40206  
PARCEL ID#: 069A00480000

NOT FOR  
CONSTRUCTION

Project#

15670-13

Date

12/16/13

PETRIG

RESIDENCE

149 WILLIAM STREET  
LOUISVILLE, KY 40206

J.H. BRESSOUD

ARCHITECT

230 6th Flr. N.E.

Louisville, KY 40206

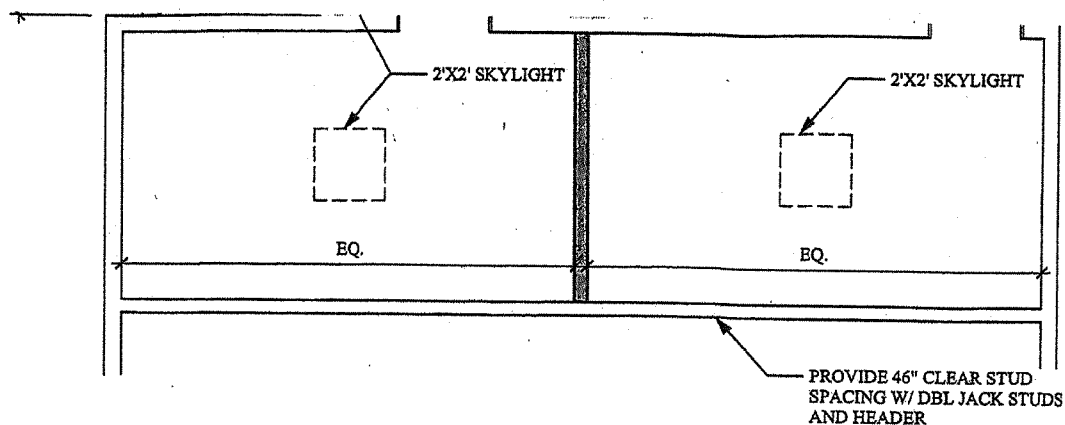
Tel: 502.554.9745

email: jeb@bressoud.com

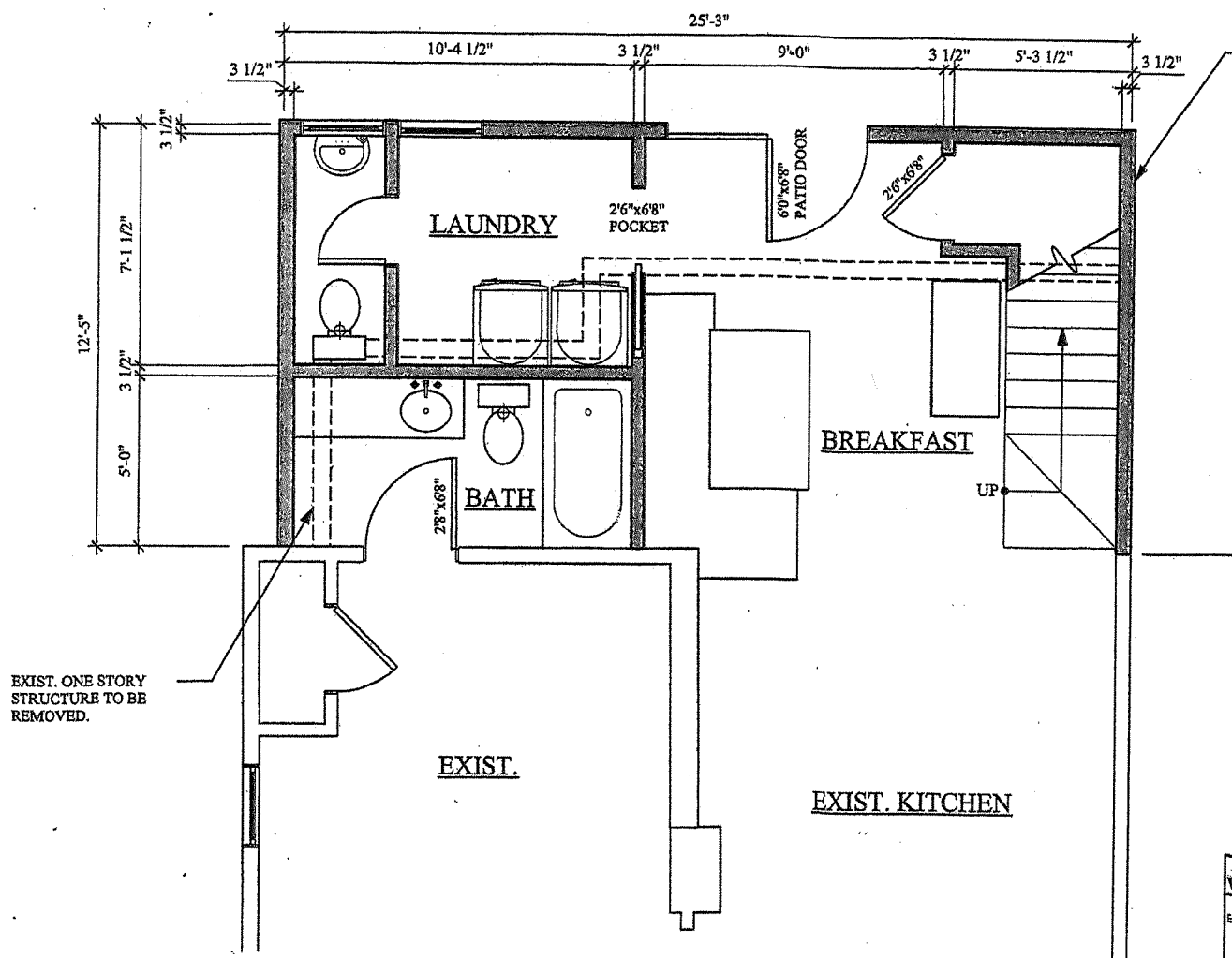
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of  
3

13COA1158



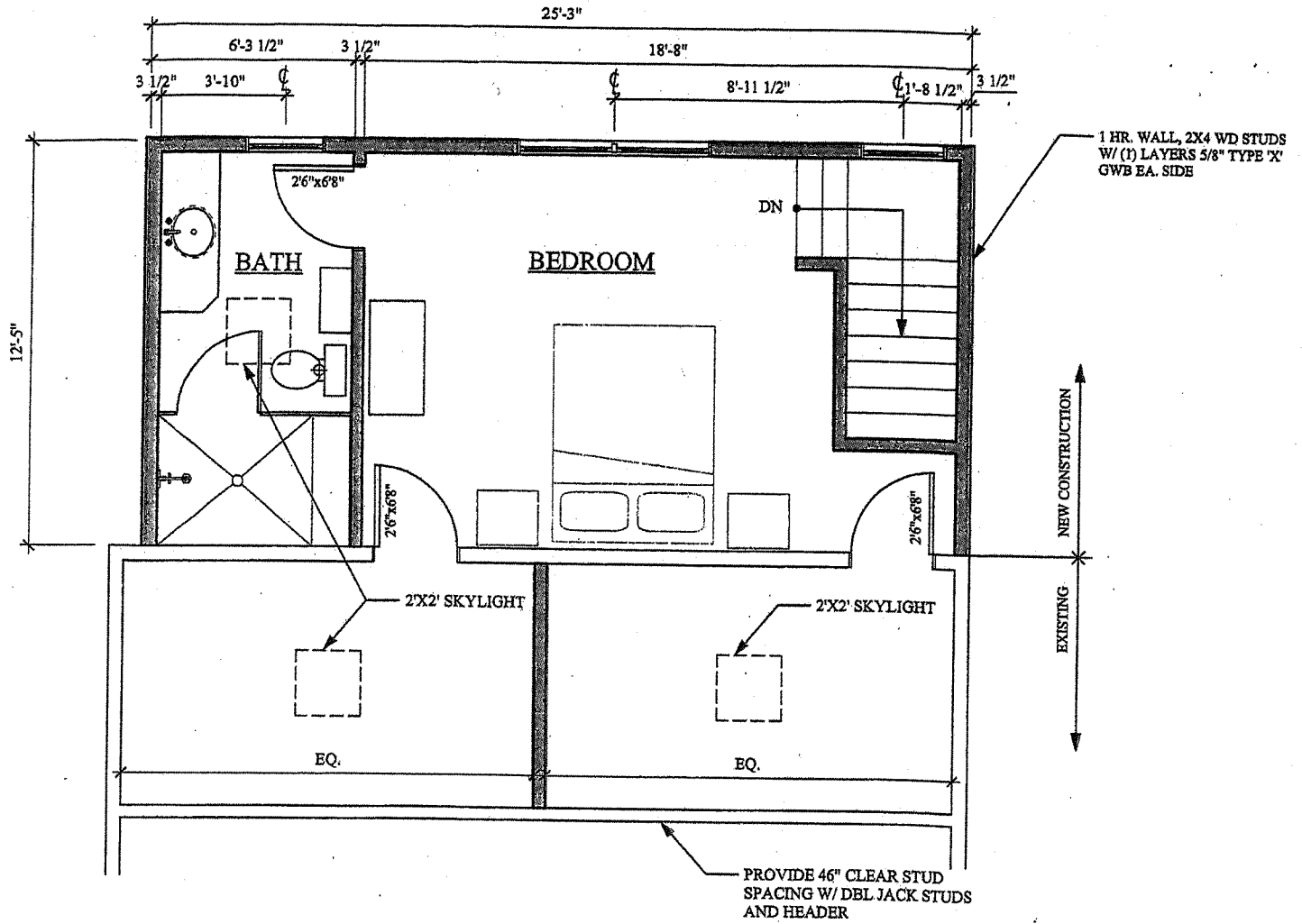
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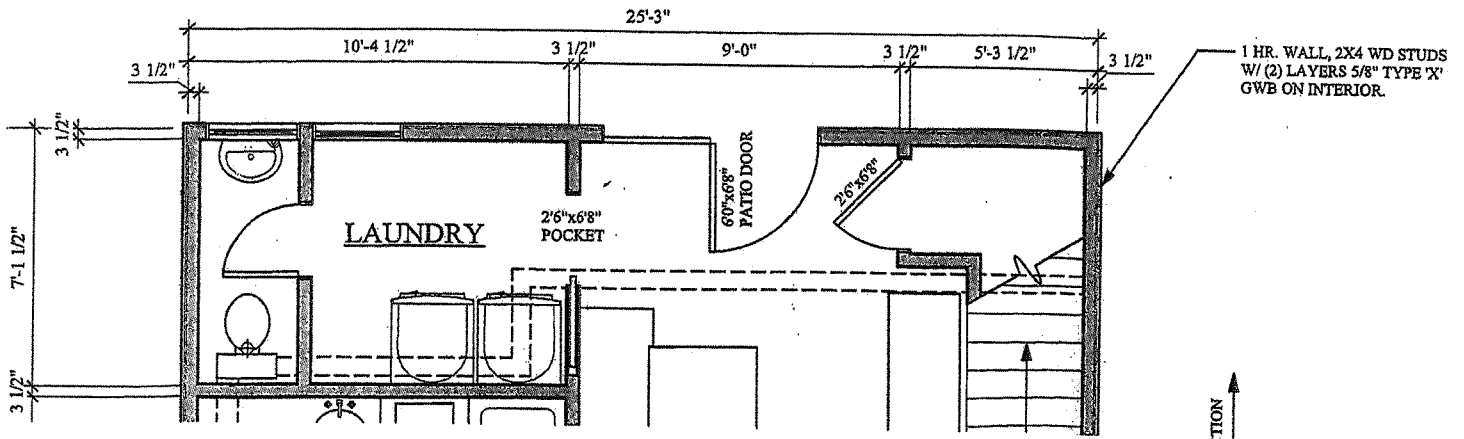
1 FIRST FLOOR PLAN  
Scale: 1/4" = 1'-0"

EXISTING

12'-0"

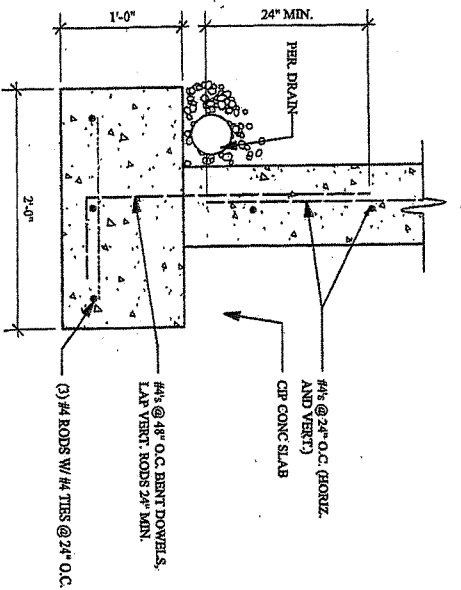
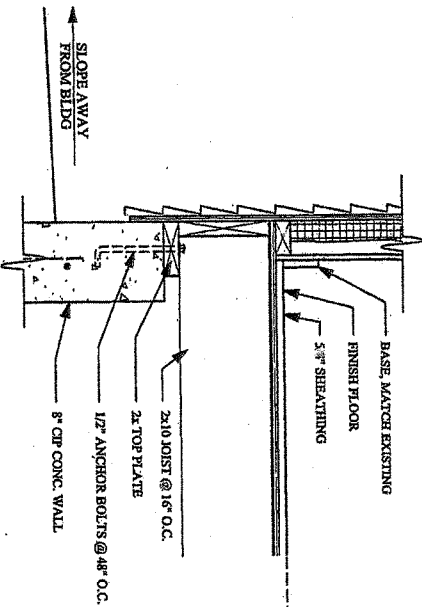
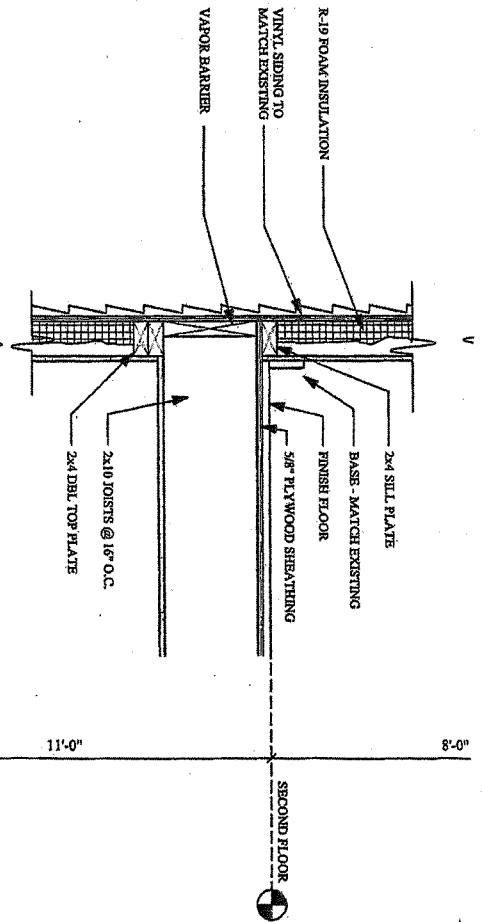


2 SECOND FLOOR PLAN  
Scale: 1/4" = 1'-0"





1/4" WD STUDS  
5/8" TYPE X  
JOIST



3 WALL SECTION  
Scale: 1" = 1'-0"

1D	
1B10-12	
MAIN	

NOT FOR  
CONSTRUCTION

Project #  
15670-13

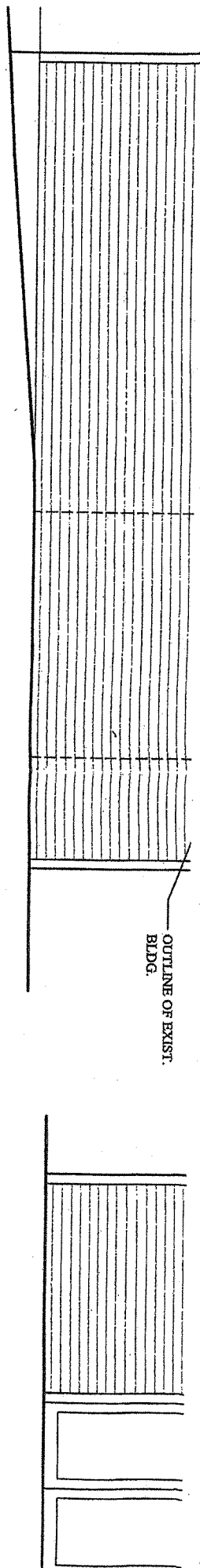
Date 12/16/13

PETRIG  
RESIDENCE  
149 WILLIAM STREET  
LOUISVILLE, KY 40206

J. H. BRESSOUD  
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230 So. Hill Ave.  
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Tel: 502-588-0740  
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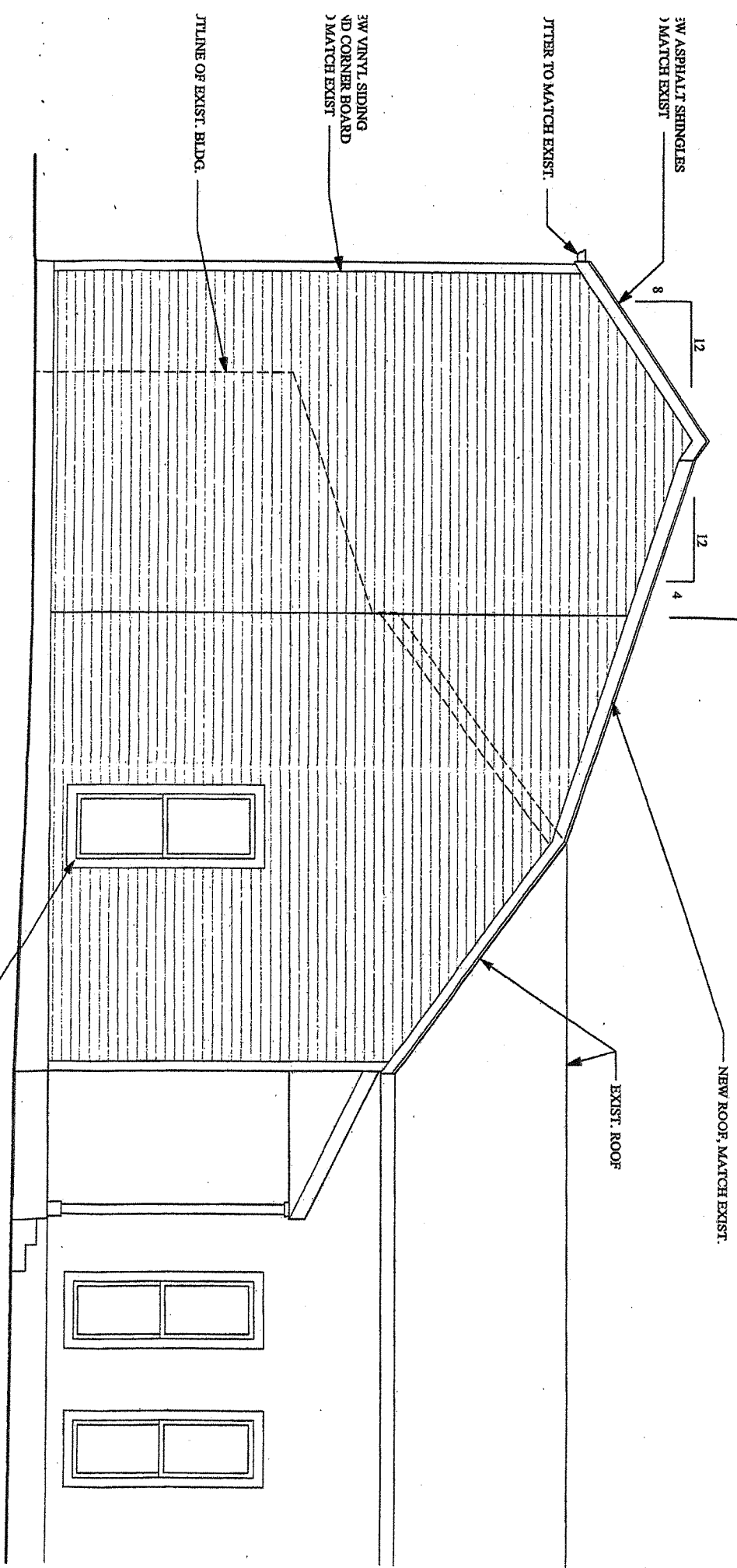
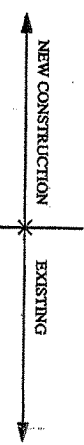
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3



OUTLINE OF EXIST.  
BLDG.

1 SOUTH ELEVATION  
Scale: 1/4" = 1'-0"

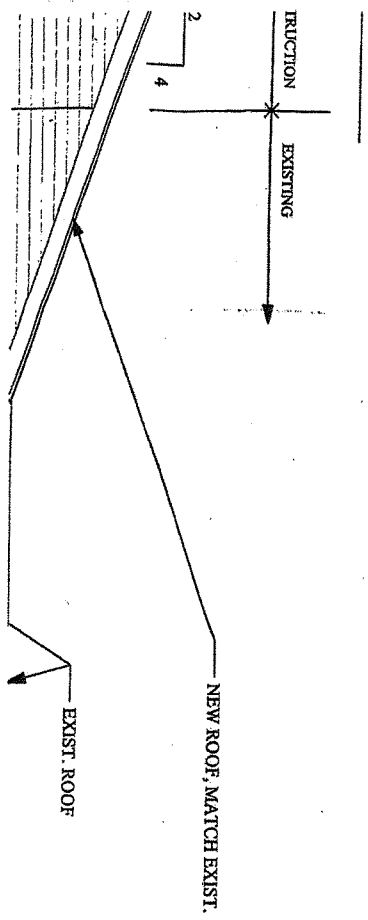
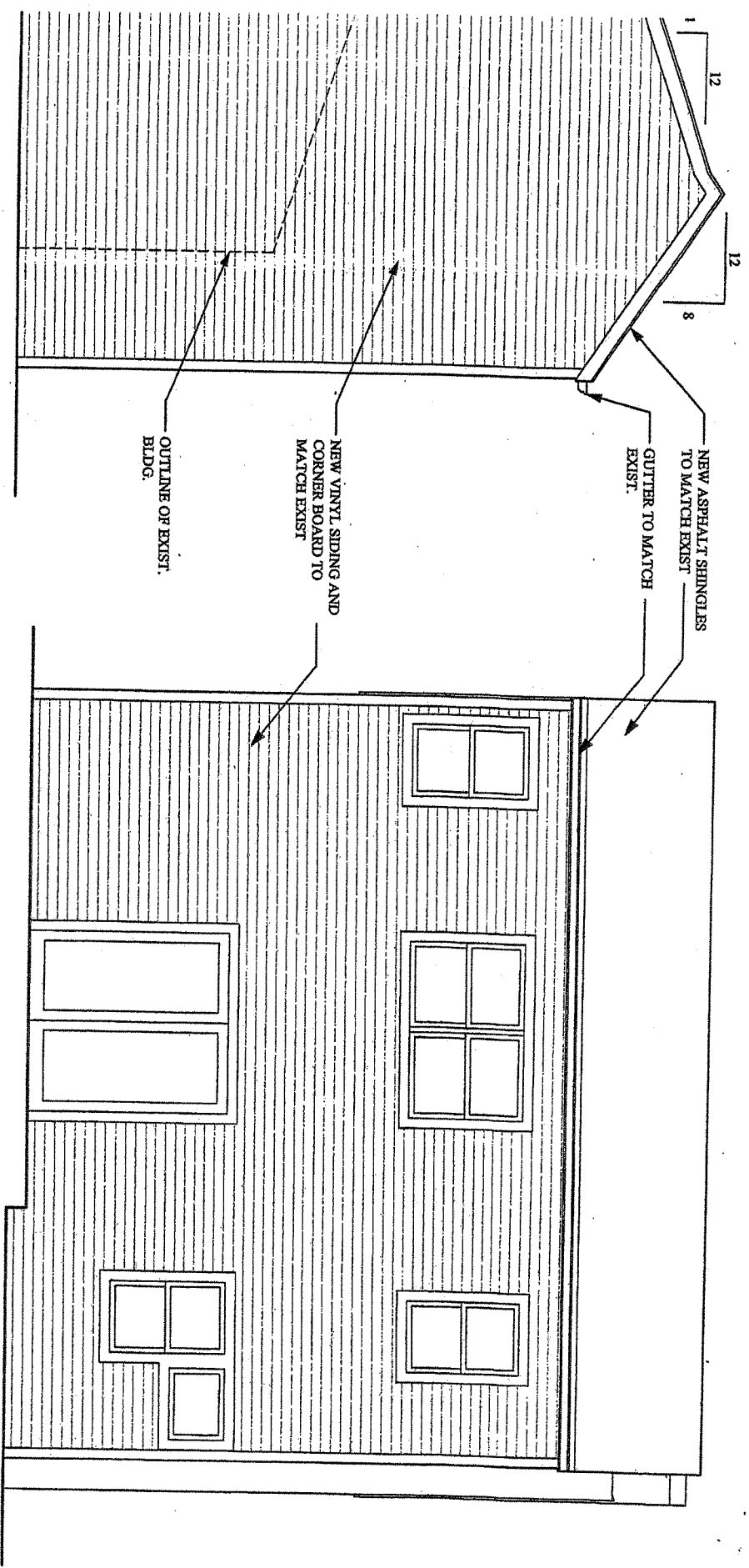


2 EAST ELEVATION  
Scale: 1/4" = 1'-0"

3 NORTH ELEVATION  
Scale: 1/4" = 1'-0"

EXIST. WINDOW

NEW CONSTRUCTION



2 EAST ELEVATION  
Scale: 1/4" = 1'-0"

EXISTING  
NEW CONSTRUCTION

NEW ASI  
TO MATCH  
EXIST.

GUTTER  
EXIST.

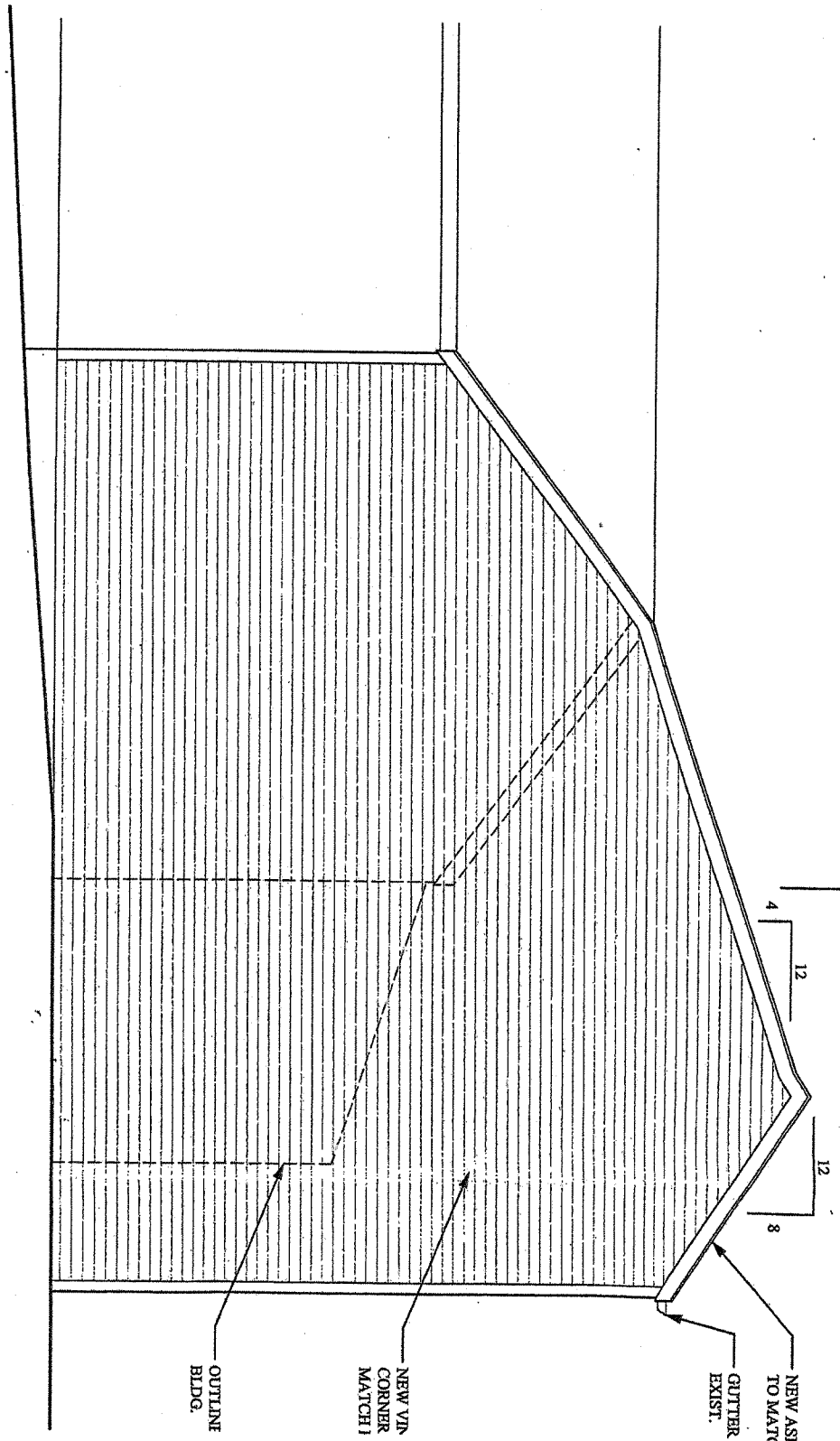
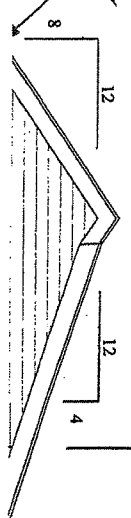
NEW VIN  
CORNER  
MATCH 1

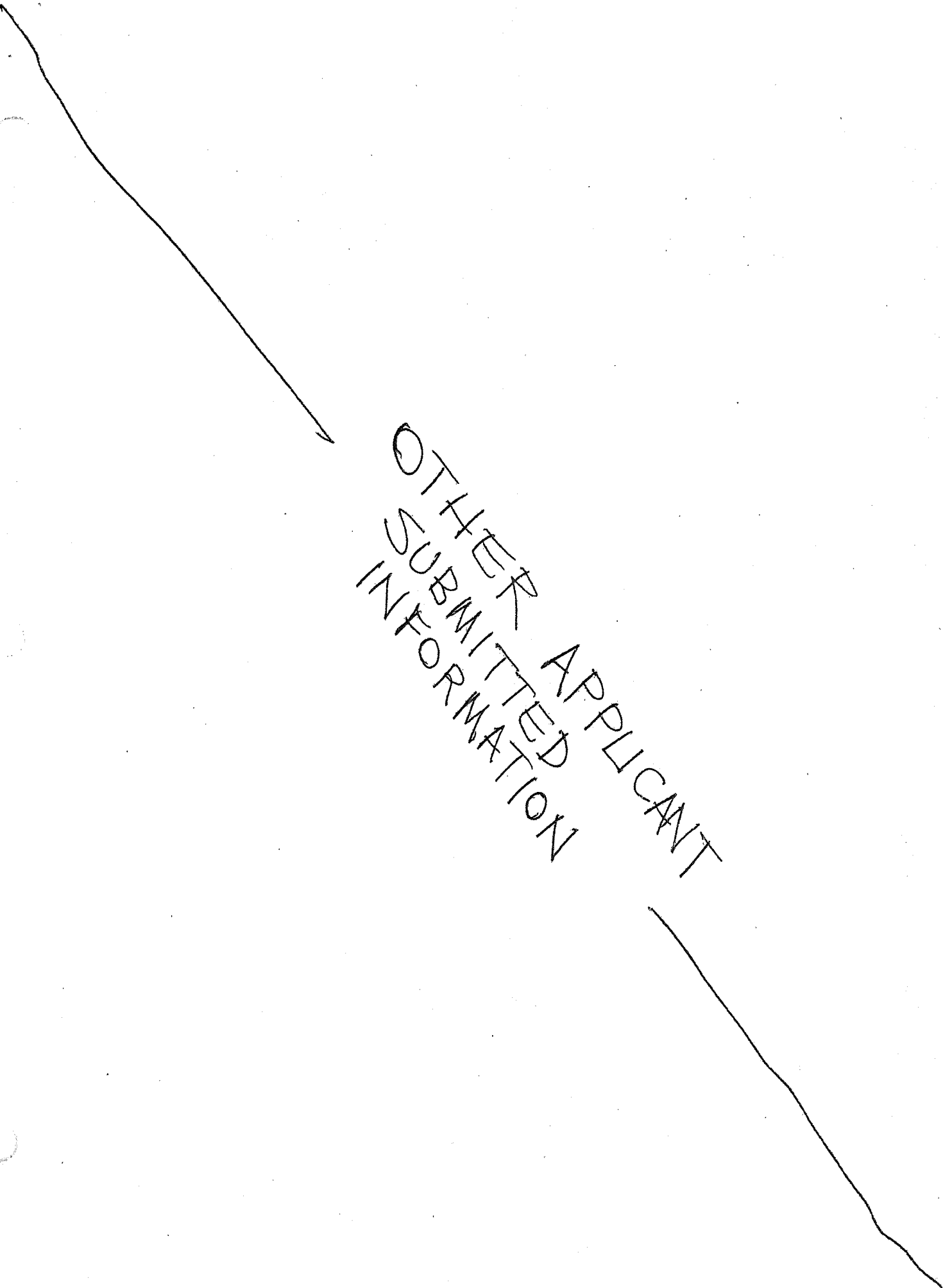
OUTLINE  
BLDG.

1 SOUTH ELEVATION  
Scale: 1/4" = 1'-0"

NEW CONSTRUCTION  
EXISTING

NEW ASPHALT SHINGLES  
TO MATCH EXIST





OTHER APPLICANT  
SUBMITTED  
INFORMATION



## Land Development Report

November 20, 2013 3:29 PM

About LDC

### Location

Parcel ID: 069A00480000  
Parcel LRSN: 43681  
Address: 149 WILLIAM ST

### Zoning

Zoning: R5A  
Form District: TRADITIONAL NEIGHBORHOOD  
Plan Certain #: NONE  
Proposed Subdivision Name: NONE  
Proposed Subdivision Docket #: NONE  
Current Subdivision Name: NONE  
Plat Book - Page: NONE  
Related Cases: NONE

### Special Review Districts

Overlay District: NO  
Historic Preservation District: CLIFTON  
National Register District: CLIFTON  
Urban Renewal: NO  
Enterprise Zone: NO  
System Development District: NO  
Historic Site: YES

### Environmental Constraints

Flood Prone Area  
FEMA Floodplain Review Zone: NO  
FEMA Floodway Review Zone: NO  
Floodplain Ordinance Review Zone: NO  
Conveyance Zone Review Zone: NO  
FEMA FIRM Panel: 21111C0027E  
Protected Waterways  
Potential Wetland (Hydric Soil): NO  
Streams (Approximate): NO  
Surface Water (Approximate): NO  
Slopes & Soils  
Potential Steep Slope: NO  
Unstable Soil: NO  
Geology  
Karst Terrain: YES

### Sewer

MSD Property Service Connection: YES  
Sewer Recapture Fee Area: NO

### Services

Municipality: LOUISVILLE  
Council District: 9  
Fire Protection District: LOUISVILLE #2  
Urban Service District: YES

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13COA1158



## Landmarks Certificate of Appropriateness & Overlay District Permit

Louisville Metro Planning & Design Services

Case No.: 13COA1158

Intake Staff: JD

Date: 12-30-13

Fee: —

### Instructions:

For detailed definitions of *Certificate of Appropriateness* and *Overlay District Permit*, please see page 4 of this application. Applications for *Signage* are no longer submitted to Planning & Design Services. Applications for Signage are to be made directly to the Construction Review Division.

### Project Information:

Certificate of Appropriateness: ☐ Butchertown ☒ Clifton ☐ Cherokee Triangle ☐ Individual Landmark  
☐ Limerick ☐ Old Louisville ☐ Parkland Business ☐ West Main Street

Overlay Permit: ☐ Bardstown/Baxter Ave Overlay (BRO) ☐ Downtown Development Review Overlay (DDRO)

Project Name: PETRIC HOUSE

Project Address / Parcel ID: 149 WILLIAM ST 40206

Deed Book(s) / Page Numbers<sup>2</sup>: —

Total Acres: .0894

Project Cost: \$70,000 PVA Assessed Value: \$112,000

Existing Square Feet: 1100 New Construction Square Feet: 600 Height (ft.): — Stories: 2

Project Description (use additional sheets if needed):

ADDITION OFF THE BACK OF THE HOUSE

- ONLY THE ROOF WILL FACE THE STREET USING MATCHING MATERIALS (ASPHALT 3 TAB)
- VINYL SIDING MATCHING EXISTING ON SIDE AND BACK OF THE HOUSE

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**Contact Information:**

Owner: ☒ Check if primary contact

Applicant: ☐ Check if primary contact

Name: MICHAEL J PETRIG

Name: SAME

Company: \_\_\_\_\_

Company: \_\_\_\_\_

Address: 149 WILLIAM ST

Address: \_\_\_\_\_

City: LOUISVILLE State: KY Zip: 40206

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Primary Phone: 502-500-7026

Primary Phone: \_\_\_\_\_

Alternate Phone: \_\_\_\_\_

Alternate Phone: \_\_\_\_\_

Email: mpetrig@hotmail.com

Email: \_\_\_\_\_

Owner Signature (required): M. J. Petrig

Attorney: ☐ Check if primary contact

Plan prepared by: ☐ Check if primary contact

Name: \_\_\_\_\_

Name: TED BRESSOUD

Company: \_\_\_\_\_

Company: BRESSOUD ARCHITECTURE

Address: \_\_\_\_\_

Address: 230 SOUTH HITE AVE

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

City: LOUISVILLE State: KY Zip: 40206

Primary Phone: \_\_\_\_\_

Primary Phone: 502-558-0740

Alternate Phone: \_\_\_\_\_

Alternate Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Email: ted@bressoud.com

**Certification Statement:** A certification statement must be submitted with any application in which the owner(s) of the subject property is (are) a limited liability company, corporation, partnership, association, trustee, etc., or if someone other than the owner(s) of record sign(s) the application.

I, MICHAEL PETRIG, in my capacity as OWNER, hereby  
representative/authorized agent/other

certify that MICHAEL PETRIG is (are) the owner(s) of the property which  
name of LLC / corporation / partnership / association / etc.

is the subject of this application and that I am authorized to sign this application on behalf of the owner(s).

Signature: M. J. Petrig Date: 12-30-13

I understand that knowingly providing false information on this application may result in any action taken hereon being declared null and void. I further understand that pursuant to KRS 523.010, et seq. knowingly making a material false statement, or otherwise providing false information with the intent to mislead a public servant in the performance of his/her duty is punishable as a Class B misdemeanor.



**Please submit the completed application along with the following items:**

**Project information**

- ☒ Land Development Report<sup>1</sup>
- ☒ Current photographs showing building front, specific project area, and surrounding buildings
- ☐ Pictures, samples, brochures, or other technical data describing materials, such as windows, doors, roofing, fencing, etc. to be used in the renovation or replacement
- ☒ One map of the project area and surrounding properties (may be obtained from <http://www.lojic.org/> using the *LOJIC Online Map*)

**Site plan (see site plan example on next page)**

- ☒ Two sets of site plans drawn to scale with dimensions, as applies to the project, indicating property lines, structures, landscaping, fencing, and parking
- ☒ Two copies of floor plans drawn to scale with dimensions and each room labeled
- ☒ Two copies of elevation drawings (a drawing showing exterior walls) drawn to scale with dimensions. For fencing, only photos/drawings of the proposed fence are required.

**Committee Review Only**

*Committee reviews may be required due to the complexity of the case. The necessity of these items will be determined by staff upon review. Projects requiring committee level review include construction of new buildings, demolition, and projects that vary widely from design guidelines.*

- ☐ Two sets of 11"x17" format site plans drawn to scale with dimensions
- ☐ Two sets of 11"x17" elevation drawings to scale with dimensions
- ☐ Two sets of 11"x17" landscaping drawings to scale with dimensions
- ☐ One set of mailing label sheets for: 1<sup>st</sup> tier Adjoining Property Owners (APOs)<sup>3</sup>, owners, applicants, contacts, and Case Manager. Applicant is responsible for mailing.
- ☐ One copy of the mailing label sheets

**Resources:**

1. Detailed instructions to obtain a Land Development Report are available online at: <http://www.louisvilleky.gov/PlanningDesign/IWantTo/Find+a+Zoning+District.htm>
2. Deeds and plats can be found at the Jefferson County Clerk's Office, located at the 2<sup>nd</sup> floor of Metro Hall (527 West Jefferson Street, telephone: 502-574-6220). Many deeds, plats and other records are available online at: <http://www.landrecords.jcc.ky.gov/records/S0Search.html>
3. Property ownership information can be found at the Property Valuation Administrator (PVA) office at 531 Court Place, Suite 504. Instructions to obtain APO information: <http://www.louisvilleky.gov/PlanningDesign/APO>

### Submittal Instructions:

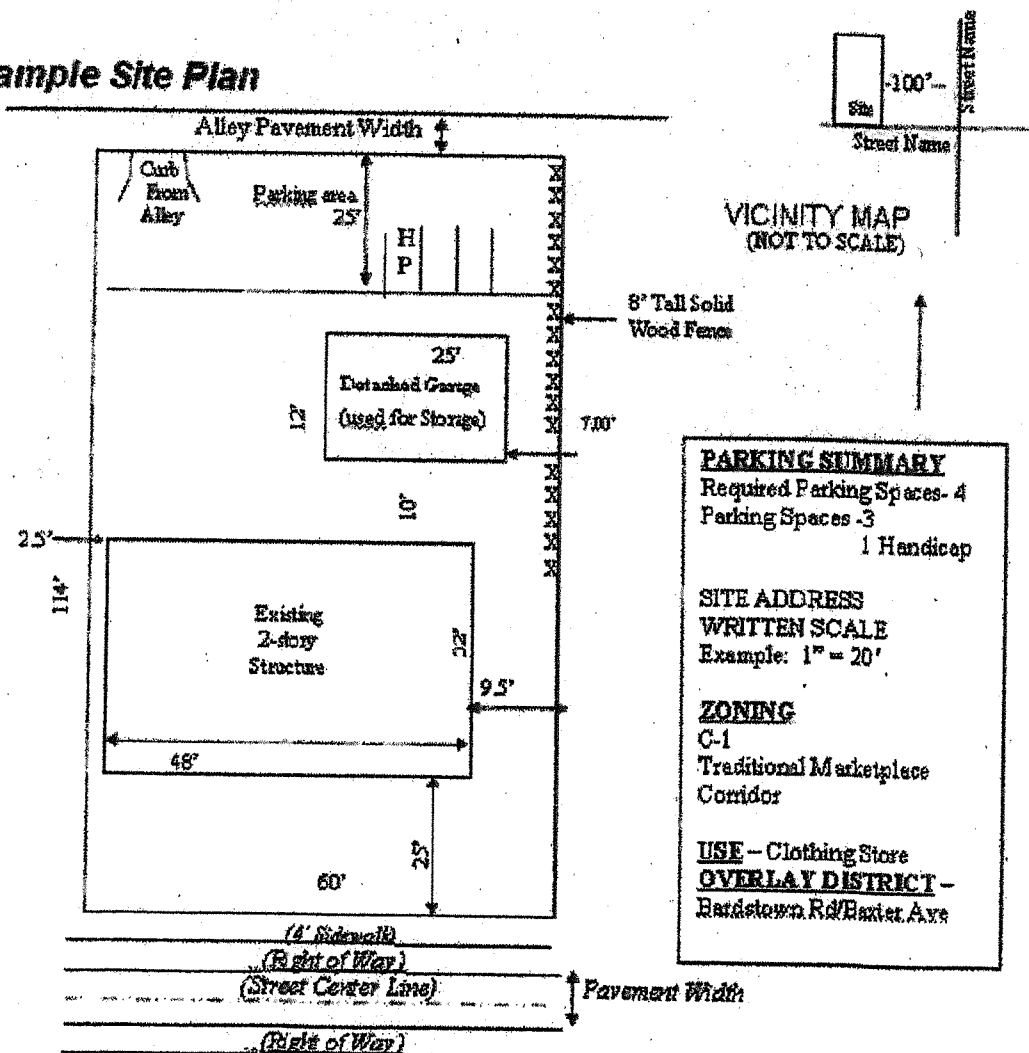
Applications are due on Fridays at 5:00 p.m. Once complete, please bring the application and supporting documentation to: Planning and Design Services, located at 444 South 5<sup>th</sup> Street, Suite 300. For more information, call (502) 574-6230 or visit <http://www.louisvilleky.gov/PlanningDesign>.

### Definitions:

**Certificate of Appropriateness:** A project involving physical changes to the exterior of a building, structure, or property designated as a local landmark or located within a local preservation district shall require prior approval in the form of a Certificate of Appropriateness. An approval requires substantial conformance to design guidelines established for each landmark and district. The design guidelines, along with other information regarding local preservation districts, may be found at the website of the Landmarks and Preservation Districts Commission: <http://www.louisvilleky.gov/PlanningDesign/Historic+Landmarks+and+Preservation+Districts+Commission.htm>

**Overlay District Permit:** A project involving physical changes to the exterior of a building, structure, or property within an overlay district shall require prior approval in the form of an Overlay Permit. An approval requires substantial conformance to design guidelines established for each overlay district. The design guidelines, along with other information regarding overlay districts, may be found at the following website: <http://www.louisvilleky.gov/PlanningDesign/Overlay+Districts.htm>

### **Sample Site Plan**



NOTIFICATION INFO

White MULTI-USE LABEL 1 1/2" x 3" Item 5440™  
Use template 5440™

John E. Grant  
147 William St.  
Louisville, KY 40206

KEITH J. MEUSEL AULTMAN  
216 Pope St.  
Louisville, KY  
40206

Emmett L. & Nancy Stoess  
214 Pope St.  
Louisville, KY.  
40206

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White MULTI-USE LABEL 1 1/2" x 3" Item 5440™  
Use template 5440™

Benjamin A Schmitt  
150 William St.  
Louisville, KY 40206

MARY LOU SIMMONS  
152 WILLIAM ST.  
LOUISVILLE, KY  
40206

JANET GUERIN  
151 WILLIAM ST.  
LOUISVILLE KY 40206

Easy Peel® Labels  
Use Avery® Template 5160®

CASE MANAGER  
LANDMARKS COMMISSION  
444 S. 5th Street, Ste. 300  
Louisville, Ky. 40202

# NOTICE OF PUBLIC MEETING



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ces

JD

1-27-14  
notices +  
email sent  
to app.  
Done

You are invited to attend an Architectural Review Committee meeting of a proposal to construct a new rear addition to a shotgun house.

Subject Property: 149 William Street

Case Number: 13COA1158

Case Manager: Darnell Farris (darnell.farris@louisvilleky.gov)

Meeting Type:

Architectural Review Committee

Date:

Wednesday, February 12, 2014

Time:

Meeting will begin at 5:30 P.M. and continue until all cases are heard

Location:

444 S. Fifth Street, Conference Room 101

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To view documents related to this proposal, please visit:

Louisville Metro Planning and Design Services (Hours: 8:00 AM to 5:00 PM)

444 S. 5<sup>th</sup> Street, 3<sup>rd</sup> Floor, Louisville, KY 40202

(502) 574-6230

Or visit <http://www.louisvilleky.gov/PlanningDesign/> for:

- Meeting agenda and staff report (typically available one week prior to meeting)
- Public comment opportunities
- More information on zoning processes

Persons who desire special accommodations should contact the Planning Commission office at (502) 574-6230 at least one week prior to this meeting. TDD users please use the Relay Service, 1-800-648-6056.