

**Louisville Metro Council City Agency Request**  
**Neighborhood Development Fund (NDF)**  
**■ Capital Infrastructure Fund (CIF)**  
**Municipal Aid Program (MAP)**  
**Paving Fund (PAV)**

**Primary Sponsor:** Councilwoman Nicole George

**Amount:** \$5,400 **Date:** 10/2/2019

**Description of program/project including public purpose, additional funding sources, location of project/program and any external grantee(s):**

Public Purpose: Louisville Metro, State Fair Board, and Louisville Tourism are entering an agreement to fund sidewalk connectivity along Phillips Lane from Crittenden Drive to Preston Hwy. District 21 is committed to contributing \$73,000 during the course of the project. The project will begin once this study is done.

The total cost for the topographic survey on Philips Lane is \$1,900, and the property strip map cost is \$3,500 for a total combine cost of \$5,400.

**City Agency:** Public Works  
**Contact Person:** Steve Kurowsky  
**Agency Phone:** (502) 574-8743

**I have reviewed this request for an expenditure of city tax dollars, and have determined the funds will be used for a public purpose and have the attached documentation from the receiving department concerning the project/expenditure.**

21		\$5,400	10/2/2019
District #	Council Member Signature	Amount	Date

**Approved by:** \_\_\_\_\_  
 Appropriations Committee Chairman Date

**Clerk's Office & OMB Use Only:**

Request Amount: \_\_\_\_\_ Amended Amount: \_\_\_\_\_

Reference #: \_\_\_\_\_ To OMB: \_\_\_\_\_

Budget Revision #: \_\_\_\_\_

Account #: \_\_\_\_\_

To Project Manager: \_\_\_\_\_ Completion Date: \_\_\_\_\_

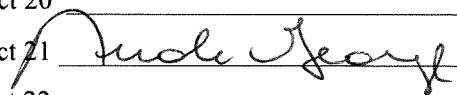
Actual Cost: \_\_\_\_\_ Funds Returned: \_\_\_\_\_

**Department/Project:**  
Public Works Phillips Lane Sidewalk Project: Survey Funds

**Additional Signatures**

I have reviewed this request for an expenditure of city tax dollars, and have determined the funds will be used for a public purpose.

**Council Member Signature and Amount**

District 1	_____	\$ _____
District 2	_____	\$ _____
District 3	_____	\$ _____
District 4	_____	\$ _____
District 5	_____	\$ _____
District 6	_____	\$ _____
District 7	_____	\$ _____
District 8	_____	\$ _____
District 9	_____	\$ _____
District 10	_____	\$ _____
District 11	_____	\$ _____
District 12	_____	\$ _____
District 13	_____	\$ _____
District 14	_____	\$ _____
District 15	_____	\$ _____
District 16	_____	\$ _____
District 17	_____	\$ _____
District 18	_____	\$ _____
District 19	_____	\$ _____
District 20	_____	\$ _____
District 21		\$ 5,400
District 22	_____	\$ _____
District 23	_____	\$ _____
District 24	_____	\$ _____
District 25	_____	\$ _____
District 26	_____	\$ _____

## NDF, CIF, MAP OR PAV INTERAGENCY CHECKLIST

**Interagency Name:** Public Works

**Program/Project Name:** Phillips Lane Sidewalk Project: Survey Funds

	Yes/No/NA
<b>Request Form:</b> Is the Request Signed by all Council Member(s) Appropriating Funding?	Yes
<b>Request Form:</b> If matching funds are to be used, are they disclosed with account numbers in the request form description?	NA
<b>Request Form:</b> If matching funds are to be used, does the amount of the request exclude the matching fund amount?	NA
<b>Request Form:</b> If other funds are to be used for this project, are they disclosed with account numbers in the request form description?	NA
<b>Funding Source:</b> If CIF is being requested, does Metro Louisville own/will own the real estate, building or equipment? If not, the funding source is probably NDF.	Yes
<b>Funding Source:</b> If CIF is being requested, does the project have a useful life of more than one year? If not, the funding source is probably NDF.	Yes
<b>Ordinance Required:</b> Is the NDF request to a Metro Agency greater than \$5,000? If so, an ordinance is required.	NA
<b>Ordinance Required:</b> Is the request a transfer from NDF to cost center? If so, is the amount given for the fiscal year \$25,000 or less?	NA
<b>Supporting Documentation:</b> Does the attachment include a valid estimate and description of cost?	Yes

**Submitted by:** Rachel Roarx, District 21, Legislative Aide

**Date:** 10/2/2019

## Roarx, Rachel G.

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**From:** Kurowsky, Steve M.  
**Sent:** Tuesday, October 1, 2019 8:46 AM  
**To:** Roarx, Rachel G.  
**Cc:** George, Nicole A.  
**Subject:** RE: Phillips Lane Sidewalk Survey

**Follow Up Flag:** Follow up  
**Flag Status:** Flagged

**\$5,400**

Steve,

Per our discussion on your needs for the property strip map and topographic survey along Phillips Lane, I have put together this cost estimate. A topographic survey of the two areas you need for the sidewalk project will take a field crew about a 12 hours to collect. Field collection of any needed property corners for the Phillips Lane corridor will be 4 hours. The field crew will establish horizontal and vertical survey control. Locate the topographic features such as: edge of pavement, crown of road, driveway, ditch-lines, culverts, berms, swales and other topographic features. In order to accurately tie down property boundaries for the owners adjacent to the roadway. For the entire corridor We plan to pull the deeds and associated plats, draft the descriptions and lot lines, create stake out points to look for exiting corners to rotate lines to and establish a strip map of the properties. Planning and office preparation for the field work will be 4 hours, property resolution will be about 6 hours. We will call KY811 and locate any utilities marked in the field to include in the digital basemap. Drafting the features in a useable Microstation DGN with associated DTM file will be 8 hours for final delivery. Our field survey files will be merged with any LOJIC basemap you provide and will include the survey points for your use. All these services will be managed by a licensed professional and survey manager and delivered within 30 days of a authorizing purchase order.

The total cost for the topographic survey at Philips lane is \$1,900, and the property strip map cost is \$3,500 for a total combine cost of \$5,400.

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**From:** Roarx, Rachel G.  
**Sent:** Monday, September 30, 2019 12:57 PM  
**To:** Kurowsky, Steve M.  
**Cc:** George, Nicole A.  
**Subject:** RE: Phillips Lane Sidewalk Survey

Thanks. Let me know when you get the invoice/estimate so that I can complete the paperwork.

**From:** Kurowsky, Steve M. <steve.kurowsky@louisvilleky.gov>  
**Sent:** Monday, September 30, 2019 12:14 PM  
**To:** Roarx, Rachel G. <Rachel.Roarx@louisvilleky.gov>  
**Cc:** George, Nicole A. <Nicole.George@louisvilleky.gov>  
**Subject:** RE: Phillips Lane Sidewalk Survey

I am working on that. Qk4 is working up a fee proposal for me currently.....

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**From:** Roarx, Rachel G.  
**Sent:** Monday, September 30, 2019 12:12 PM  
**To:** Kurowsky, Steve M.  
**Cc:** George, Nicole A.  
**Subject:** Phillips Lane Sidewalk Survey

Steve,

How much money do you need to proceed with the Phillips Lane Sidewalk Project as it relates to the survey?

Thanks,

**Rachel Roarx** | Legislative Aide

Office of District 21 Councilwoman Nicole George

City Hall | 601 W. Jefferson St. | 3<sup>rd</sup> Floor

Office: (502) 574-1121



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