

CONTRACT DATA SHEET

PSC Type (check one): New Addendum Sole Source: Yes No

Contractor Information

1. Legal Name of Contractor: Unisys

2. Address: 801 Lakeview Drive, Suite 100

3. City, State, & Zip: Blue Bell, PA 19422

4. Contact Person Name & Telephone Number: E. Ken Jones, 770-676-0715

5. LeAP Supplier #: _____

6. Revenue Commission Taxpayer ID#: 117663

7. Federal Tax ID # (SSN if sole proprietor): [REDACTED]

Department Information

8. Requesting Department: Metro Technology Services

9. Contact Person Name & Telephone: Sandy Sundberg 574-3502

Contract Information

10. Not to exceed amount: \$ 50,000

11. Are expenses reimbursed? No

12. If yes list allowable expenses and maximum amount reimbursable: _____

13. Beginning and ending date of the contract: 1/1/2014-12/31/14

14. Coding: 1101 - 235 - 5857 - 585700 - 522622

15. Funding Source General Budget Federal Funds yes no

16. Scope & Purpose of the contract:
 Unisys is the only authorized vendor to provide maintenance and support for Unisys Infolmage software that is being used by Revenue Commission.

Attach all justification documentation to this form, along with signed Written Findings Form.

Authorizations

Department Director: [Signature] Date: 10/31/13

Department certifies:

- Funds are available
- Contractor is registered and in good standing with the Revenue Commission
- Human Relations Commission registration requirements have been met
- Contractor's status regarding Federal Debarment has been verified per Metro Procurement Policy Section VII – Federally Funded Contracts & Agreements

[Signature] Purchasing: Approval of Sole Source Designation Date: 11/8/13

_____ Risk Management: Certifies Insurance requirements satisfied. Date: _____

_____ County Attorney: Date: _____

The County Attorney has written the attached Professional Service Contract or Sole Source Contract and has approved that document as to the legality of the instrument itself only and as to its form.

WRITTEN FINDINGS

EXPLAINING NECESSITY FOR USING NONCOMPETITIVE NEGOTIATION FOR PSC

This document constitutes written request and findings, as required by KRS 45A.380 stating the need to purchase through noncompetitive negotiation. By the signatures listed below, the Requesting Department has determined, and the Chief Financial Officer concurs, that competition is not feasible because:

_____ A. An emergency exists which will cause public harm as a result of the delay in competitive procedures. **** Mayors Approval required for emergency purchases exceeding \$10,000.**

X _____ B. There is a single source within a reasonable geographic area of the supply or service to be procured or leased (attach sole source determination from the Purchasing Department).

_____ C. The contract is for the services typically provided by a licensed professional, such as an attorney, architect, engineer, physician, certified public accountant, registered nurse, or educational specialist; a technician such as a plumber, electrician, carpenter, or mechanic; an artist such as a sculptor, aesthetic painter, or musician; or a non-licensed professional such as a consultant, public relations consultant, advertising consultant, developer, employment department, construction manager, investment advisor, or marketing expert and the like.

_____ D. The contract is for the purchase of perishable items purchased on a weekly basis, such as fresh fruits, vegetables, fish, or meat.

_____ E. The contract is for replacement parts where the need cannot reasonably be anticipated and stockpiling is not feasible.

_____ F. The contract is for proprietary items for resale.

_____ G. The contract or purchase is for expenditures made on authorized trips outside the boundaries of the city.

_____ H. The contract is for the purchase of supplies which are sold at public auction or by receiving sealed bids.

_____ I. The contract is for group life insurance, group health and accident insurance, group professional liability insurance, worker's compensation insurance, or unemployment liability insurance.

_____ J. The contract is for a sale of supplies at reduced prices that will afford a purchase at savings to the Metro Government.

_____ K. The contract was solicited by competitive sealed bidding and no bids were received from a responsive and responsible bidder.

_____ L. Where, after competitive sealed bidding, it is determined in writing that there is only one (1) responsive and responsible bidder.

Brian Nicholas 10/31/13
Requesting Department Director Date

Ernie Brown 11/8/13
OMB/Purchasing Approval Date

**Mayor Date
**Signature is required only for Written Finding A

MEMORANDUM

Metro Technology Services

To: Craig Bowen, Director
Division of Purchasing

From: Beth Niblock
Chief Information Officer

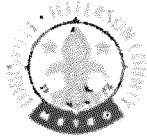
Subject: Unisys Corporation

Date: October 28, 2013

Please find attached the Sole Source Request form and supporting documentation for Unisys Corporation. Unisys is the only authorized maintenance and support for Unisys Infolmage software that is being used by the Louisville/Jefferson County Metro Revenue Commission.

In the past, Metro Technology Services released a Request for Proposal for support and maintenance of these products and the response was deemed non-responsive (RFP# 2491).

I am available if you have any questions regarding this request.



**City of Louisville / Jefferson County Metro
Revenue Commission**

Account Verification

Account Number: 117663

[Change My Password](#)

[Account Detail](#)

*** Account OK ***

FID: 380387840
SSN:
Business: **CORP**
Start Date: 6/1/1948
Trade Name:
Name: **UNISYS CORPORATION**
Business Address: **UNISYS WAY**
Address Status: **ACT**
City: **BLUE BELL**
State: **PA**
Zip Code: 19424 -0004
PhoneNo: 2159866532
Ext.
Fax No: 7012217078