NEIGHBORHOOD DEVELOPMENT FUND Not-for-Profit Transmittal and Approval Form

Applicant/Program: Rotary Club of East Louisville Sunrise, Inc.				
Executive Summary of Request:				
The Rotary Club of East Louisville Sunrise, Inc. has requested \$300 for their Spring E-Cycle event to cover half the cost of paper shredding at event. This event is open to all Jefferson County residents.				
Is this program/project a fundraiser? Is this applicant a faith based organization? Does this application include funding for sub-grantee(s)? Yes V No Yes V No				
I have reviewed the attached Neighborhood Development Fund Application and have found it complete and within Metro Council guidelines and request approval of funding in the following amount(s). I have read the organization's statement of public purpose to be furthered by the funds requested and I agree that the public purpose is legitimate. I have also completed the disclosure section below, if required.				
19 \$300.00 5-9-16				
District # Council Member Signature Amount Date				
Primary Sponsor Disclosure List below any personal or business relationship you, your family or your legislative assistant have with this organization, its volunteers, its employees or members of its board of directors.				
[A] 1				
Approved by:				
Appropriations Committee Chairman Date				
Clerk's Office Only:				
Request Amount: Committee Amended Appropriation:				
Original Appropriation: Council Amended Appropriation:				

Legal Name of Applicant Organization: Rotary Club of East Louisville Sunrise, Inc.

If Metro funding is for a separate taxing district is the funding appropriated for a program outside

Program Name and Request Amount: Spring E-Cycle Event Yes/No/NA Is the NDF Transmittal Sheet Signed by all Council Member(s) Appropriating Funding? Yes Is the funding proposed by Council Member(s) less than or equal to the request amount? Yes Is the proposed public purpose of the program viable and well-documented? Yes Will all of the funding go to programs specific to Louisville/Jefferson County? Yes Has Council or Staff relationship to the Agency been adequately disclosed on the cover sheet? Yes Has prior Metro Funds committed/granted been disclosed? N/A Is the application properly signed and dated by authorized signatory? Yes Is proof of Tax Exempt status of 501(c) 3, 4, 6, 19, 1120-H included? Yes

N/A

Yes

Is the entity in good standing with:

• Kentucky Secretary of State?

the legal responsibility of that taxing district?

- Louisville Metro Revenue Commission?
- Louisville Metro Government?
- Internal Revenue Service?
- Louisville Metro Human Relations Commission?

Is the current Fiscal Year Budget included?

Is the entity's board member list (with term length/term limits) included?

Yes

Yes

Is recommended funding less than 33% of total agency operating budget?

Does the application budget reflect only the revenue and expenses of the project/program?

Yes

Is the cost estimate(s) from proposed vendor (if request is for capital expense) included?

Yes

Is the most recent annual audit (if required by organization) included?

Is a copy of Signed Lease (if rent costs are requested) included?

N/A

Is the Supplemental Questionnaire for churches/religious organizations (if requesting organization is faith-based) included?

Are the Articles of Incorporation of the Agency included?

Is the IRS Form W-9 included?

Is the IRS Form 990 included?

Yes

Are the evaluation forms (if program participants are given evaluation forms) included?

Affirmative Action/Equal Employment Opportunity plan and/or policy statement included (if

required to do so)?

Has the Agency agreed to participate in the BBB Charity review program? If so, has the applicant

most the BBB Charity Review Standard?

N/A

met the BBB Charity Review Standards?

Prepared by:

Date: 5-9-16



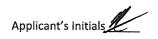
SECTION 1 - APPLICANT INFORMATION				
Legal Name of Applicant Organization: (as listed on: http://www.sos.ky.gov/business/records) Rotary Club of East Louisville Sunrise, Inc.				
Main Office Street & N	Nailing Address: P.O. Box 436452	, Middletown, KY 4024	5	
Website: www.faceboo	ok.com/EastLouisvilleSunriseRot	aryClub		
Applicant Contact:	Steve Angel	Title:	Past President	
Phone:	502.417.4901	Email:	steve@angelgroup.com	
Financial Contact:	Steve Angel	Title:		
Phone:	502.417.4901	Email:		
Organization's Represe	entative who attended NDF Train	ing:		
GEOGI	RAPHICAL AREA(S) WHERE PROG	RAM ACTIVITIES ARE (W	'ILL BE) PROVIDED	
Program Facility Locat	ion(s): Aiken and Shelbyville	Road (near Target)		
Council District(s):	Zergip (z. 19	Zip Code(s):	40223	
	SECTION 2 – PROGRAM REQU	EST & FINANCIAL INFOR	MATION	
PROGRAM/PROJECT N	IAME: Spring E-Cycle Event			
Total Request: (\$)	300.00 Total Metro A	ward (this program) in p	previous year: (\$) 0	
Purpose of Request (cl	neck all that apply):			
Operating Fu	nds (generally cannot exceed 33%	of agency's total opera	ting budget)	
Programming	g/services/events for direct benef	it to community or quali	fied individuals	
Capital Proje	ct of the organization (equipment	, furnishing, building, etc	c)	
The Following are Req	uired Attachments:			
IRS Exempt Status Det		Signed lease if rent co	sts are being requested	
Current Year Projected	•	IRS Form W9		
<u> </u>	ors (include term & term limits		ed in the proposed program	
Current financial stateMost recent IRS Form		Annual audit (if requir		
Articles of Incorporati			ion Certification Form, if required	
	roposed vendor if request is for	Staff including the 3 l	nighest paid staff	
capital expense				
	ear ending June 30, list all funds a			
Government for this or any other program or expense, including funds received through Metro Federal Grants, from any department or Metro Council Appropriation (Neighborhood Development Funds). Attach additional				
sheet if necessary.				
Source:		Amount: (\$) 0		
Source: Amount: (\$)				
Source: Amount: (\$)				
Has the applicant contacted the BBB Charity Review for participation? Yes No				
Has the applicant met t	the BBB Charity Review Standards	? 🔳 Yes 🗌 No		

Page 1 Effective April 2014





SECTION 3 - AGENCY DETAILS Describe Agency's Vision, Mission and Services: The Rotary is the worlds largest service club with over 1.2 million members worldwide. Headquartered in Evanston, ILL, USA there are over 30,000 clubs worldwide. The East Louisville Sunrise Rotary was founded in 1989 and has over 18 active members serving east Louisville, KY. The East Louisville Sunrise Rotary Club has provided service projects for clean water -Water Step-, Habitat for Humanity, and E-Cycle shredding event annually. The Rotary motto is "Service Above Self" and the ELS Rotary Club exemplifies that motto.





SECTION 4 - PROGRAM/PROJECT NARRATIVE

A: Describe the program/project start and end dates, a description of the program/project and applicable data with regards to specific client population the program will address (attach related flyers, planning minutes, designs, event permits, proposals for services/goods, etc.):

East Louisville Sunrise Rotary Club's Spring E-Cycle Event Saturday, April 16th 2016, 9am - 12 noon Aiken and Shelbyville Rd (Near Target) in Middletown We accept donations!!! 100% of proceeds go to the Rotary Foundation's support of: POLIO ERADICATION STUDENT SCHOLOARSHIPS LOCAL CHARITIES ELECTRONIC DEVICES - TV's, computers, phones, DVR/VCRs PAPER DOCUMENTS - Shredded & Recycled NON-ALKALINE BATTERIES - Recycled; No Landfill OLD SHOES - Ground up, sold as playground mulch MEDICAL SUPPLIES/DEVICES - Donated to Supplies Overseas PRESCRIPTION & OTC DRUGS *BLUEGRASS E-CYCLE WILL ASSESS A \$10 FEE FOR TUBE TELEVISIONS* (LIMIT 1 PER CAR) **WE DO NOT ACCEPT NEEDLES, PAINTS, SOLVENTS, CHEMICALS OR ANY HAZARDOUS MATERIALS** Sponsored by: EAST LOUISVILLE SUNRISE ROTARY CLUB 19th METRO DISTRICT COUNCILWOMAN JULIE DENTON

B: Describe specifically how the funding will be spent including identification of funding to sub grantee(s): Our vendor Shred It has provided paper and document shredding for our project. This year they are requiring a \$600.00 deposit from ELS Rotary in order for them to participate. We are seeking assistance from District 19 to help offset that deposit. The ELS Rotary historically profits about \$300.00 from this service event through donations that are given to the club by the public who uses this project to dispose of items that would otherwise stay in our landfills.





C: If this request is a fundraiser, please detail how the proceeds will be spent: This event is not a fundraiser but a service project. We have pre-advertised that we will have paper shredding on site and we have to "stick to what we advertise". In order to proceed we have to pay the deposit to the paper shredding vendor.
D: For Expenditure Reimbursement Only — The grant award period begins with the Metro Council approval date and ends on June 30 of Metro fiscal year in which the grant is approved. If any part of this funding request is for funds to be spent before the grant award period, identify the applicable circumstances: ☐ Effective October 24, 2013, reimbursements should not be made unless an emergency can be demonstrated by the primary council sponsor. The funding request is a reimbursement of the following expenditures (attach invoices or proof of payment): ✓ Attach a copy of invoices and/or receipts to provide proof of purchase of activities associated with the work plan identified in this application. ✓ Attach a copy of cancelled checks to provide proof of payment of the invoices or receipts associated with the work plan identified in this application.
 ■ The funding request is a reimbursement of the following expenditures that will probably be incurred after the application date, but prior to the execution of the grant agreement: ✓ If selecting this option, the invoice, receipt and payment documentation should not be available as of the date of this application. The Grantee will be required to submit financial reporting in accordance with the reporting schedule provided in the grant agreement.



E: Describe the program's benefits to those being served (measurable outcomes). Include the program's process for collecting data and the indicators that will be tracked to measure the benefits to those being served:

The Service Committee Chair counts volunteers and tallies volunteer hours at the time of the event. Following the event, the suppliers provide statistics regarding the quantity of materials.

VOLUNTEERS

People 18 Hours 90 CARS 345

DRUGS 328 Pounds

ELECTRONICS

Pounds 9,181 Pounds
TV's/CRT's 4,293 Pounds
Misc. 2,465 Pounds
PC's 1,502 Pounds
Printers 921 Pounds
Medical 4 Items
Paper 8,000 Pounds
Shoes 468 Pounds

F: Briefly describe any existing collaborative relationships the organization has with other community organizations. Describe what those partners are bringing to the relationship in general and to this program/project specifically.

The Rotaract Clubs (Rotary for high school) of Eastern High School and the Christian Education Consortium participate in the event.

The event is publicized on the District 19 web site, the Rotary web site, internal Rotary web sites, community newsletters and church bulletins.



SECTION 5 - PROGRAM/PROJECT BUDGET SUMMARY

THE PROGRAM/PROJECT BUDGET SHOULD REALISTICALLY ESTIMATE WHAT AMOUNT IS NEEDED FROM METRO GOVERNMENT AND WHAT IS EXPECTED FROM OTHER SOURCES.

	Column 1	Column 2	Column (1+2)=3
Program/Project Expenses	Proposed Metro Funds	Non- Metro Funds	Total Funds
A: Personnel Costs Including Benefits			
B: Rent/Utilities			
C: Office Supplies			
D: Telephone			
E: In-town Travel		,	
F: Client Assistance (Attach Detailed List)			
G: Professional Service Contracts			
H: Program Materials			
I: Community Events & Festivals (Attach Detail List)			
J: Machinery & Equipment			
K: Capital Project			
L: Other Expenses (Attach Detail List)	300	300	600
*TOTAL PROGRAM/PROJECT FUNDS			
% of Program Budget	50 %	50 %	100%

List funding sources for total program/project costs in Column 2, Non-Metro Funds:

Other State, Federal or Local Government	
United Way	
Private Contributions (do not include individual donor names)	
Fees Collected from Program Participants	
Other (please specify)	ELS Rotary Club
Total Revenue for Columns 2 Expenses **	

Applicant's Initials

^{*}Total of Column 1 MUST match "Total Request on Page 1, Section 2"

^{**}Must equal or exceed total in column 2.



Detail of In-Kind Contributions for this PROGRAM only: Includes Volunteers, Space, Utilities, etc. (Include anything not bought with cash revenues of the agency).

	Donor*/Type of Contribution	Value of Contribution	Method of Valuation
	18 people, 90 Hours	Invaluable	
	Total Value of In-Kind		
	(to match Program Budget Line Item. Volunteer Contribution &Other In Kind)		
PE	DONOR INFORMATION REFERS TO WHO MADE TO STED INDIVIDUALLY, BUT GROUPED TOGETHER OF RSON PER WEEK Sency Fiscal Year Start Date:		
	es your Agency anticipate a significant increase dget projected for next fiscal year? NO	or decrease in your budget t	rom the current fiscal year to the
If	YES, please explain:		





SECTION 6 - CERTIFICATIONS & ASSURANCES

By signing Section 7 of the Grant Application, the authorized official signing for the applicant organization certifies and assures to the best of his or her knowledge and/or belief the following Assurances and Certifications. If there is any reason why one or more of the assurances or certifications listed cannot be certified or assured, please explain in writing and attach to this application.

Standard Assurances

- 1. Applicant understands this application and its attachments as well as any resulting grant agreement, reports and proof of expenditure is subject to Kentucky's open records law.
- 2. Applicant will establish safeguards to prohibit employees or any person that receives compensation from awarded funds from using their position for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
- 3. Applicant and any sub grantee will give Louisville Metro Government access to and the right to examine all paper or electronic records related to the awarded grant for up to five years of the grant agreement date.
- 4. Applicant assures compliance with the grant requirements and will monitor the performance of any third party (sub-grantee).
- 5. The Agency is in good standing with the Kentucky Secretary of State, Louisville Metro Government, the Jefferson County Revenue Commission, the Internal Revenue Service, and the Louisville Metro Human Relations Commission.
- 6. Applicant understands failure to provide the services, programs, or projects included in the agreement will result in funds being withheld or requested to be returned if previously disbursed.
- 7. Applicant understands they must return to Louisville Metro any unexpended funds by July 31 following the Metro Louisville's fiscal year end
- 8. Applicant understands they must provide proof of all expenditures (canceled checks, receipts, paid invoices). The Applicant understands the failure to provide proof of expenditures as required in the grant agreement could result in funding being withheld or request to be returned if previously disbursed.
- 9. Applicant understands if this application is approved, the grant agreement will identify an award period that begins with the Metro Council approval date, and will end with June 30 of the fiscal year in which the grant is approved. Expenditures associated with this award expected to occur prior to the award period (approval date) must be disclosed in this application in order to be considered compliant with the grant agreement.
- 10. Applicant understands if we choose to incur expenditures prior to the approval of the application by the Metro Council, there is no guarantee that funding will be reimbursed, as the Council may choose not to award the application.
- 11. Applicant understands if the grant agreement is not returned to Louisville Metro within 90 days of its mailing to the applicant, the approval is automatically revoked.

Standard Certifications

- 1. The Agency certifies it will not use Louisville Metro Government funds for any religious, political or fraternal Activities.
- 2. The Agency has a written Affirmative Action/Equal Opportunity Policy.
- 3. The Agency does not discriminate in employment or in provision of any service/program/activity/event based on age, color, disabled status, national origin, race, religion, sex, gender identity or sexual orientation, or Vietnam era veteran status.
- 4. The Agency certifies it will not require clients, recipients, or beneficiaries to participate in religious, political, fraternal or like activities in order to receive services/benefits provided with Louisville Metro Government funds.
- 5. The Agency understands the Americans with Disabilities Act (ADA) and makes reasonable accommodations.

Relationship Disclosure: List below any relationship you or any member of your Board of Directors or employees has with any Councilperson, Councilperson's family, Councilperson's staff or any Louisville Metro Government employee.

SECTION 7 - CERTIFICATIONS & ASSURANCES

I certify under the penalty of law the information in this application (including, without limitation, "Certifications and Assurances") is accurate to the best of my knowledge. I am aware my organization will not be eligible for funding if investigation at any time shows falsification. If falsification is shown after funding has been approved, any allocations already received and expended are subject to be repaid. I further certify that I am legally authorized to sign this application for the applying organization and have initialed each page of the application.

Signature of Legal Signatory:

Legal Signatory: (please print):

Mark Norman

Mark Norman

Date: 6-Apr-2016

Title: President

Phone: 502.365.1277

Extension: Email: mark.norman@12pointssolutions.com

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Effective April 2014

Applicant's Initials

East Louisville Sunrise Rotary Club 2016

1. Board of Directors.

Mark Norman - President

Chet Watson - President Elect

Glenn McCauley - Treasurer

Ellen Wells - Past President

Beverly Clark- Membership Chair

Steve Angel – Finance Committee

No members are paid, they are a one year commitment with the exception of the Treasurer who is a two year commitment. No limits to term.

2. Project Budget Statement;

Our 2015- 2016 project budget is as follows:

Unsung heroes-\$2000

E-Cycle event - \$500 *

Star Gazing at Tom Sawyer Park-\$250

Charitable contributions \$ 1000

Total Budget \$3750.00

3. * Cost Estimate for E Cycle Shred IT for proposed grant

INTERNAL REVENUE SERVICE P. O. BOX 2508 CINCINNATI, OH 45201

Date:

APR 16 2015

ROTARY CLUB OF EAST LOUISVILLE SUNRISE INC C/O DARRELL L MORRIS 9300 SHELBYVILLE RD STE 1100 LOUISVILLE, KY 40222 Employer Identification Number:

DLN:

17053058330005 Contact Person: BRYAN C WOESTE Contact Telephone Number:

ID# 31660

(877) 829-5500 Accounting Period Ending: June 30

Form 990 Required:
Yes
Effective Date of Exemption:

November 15, 2011 Contribution Deductibility: No

Addendum Applies: Yes

Dear Applicant:

We are pleased to inform you that upon review of your application for tax-exempt status we have determined that you are exempt from Federal income tax under section 501(c)(4) of the Internal Revenue Code. Because this letter could help resolve any questions regarding your exempt status, you should keep it in your permanent records.

For important information about your responsibilities as a tax-exempt organization, go to www.irs.gov/charities. Enter "4221-NC" in the search bar to view Publication 4221-NC, Compliance Guide for Tax-Exempt Organizations (Other than 501(c)(3) Public Charities and Private Foundations), which describes your recordkeeping, reporting, and disclosure requirements.

Contributions to you are not deductible by donors under section 170(c)(2) of the Code.

Sincerely,

Director, Exempt Organizations

ROTARY CLUB OF EAST LOUISVILLE

ADDENDUM

Based on the information submitted with your application, we approved your request for reinstatement under Revenue Procedure 2014-11. Your effective date of exemption, as shown in the heading of this letter, is retroactive to the date of revocation.

Our records show that you were previously tax-exempt as a subordinate under group exemption number 0573. Because you applied for and have been granted your own individual tax-exempt status, you no longer rely on your affiliation with a parent organization for recognition of your tax-exemption.

If, in the future, you choose to become a subordinate under a group ruling, you will lose your individual recognition of tax-exempt status. Moreover, if you become a subordinate under a group ruling and your parent organization loses its tax-exempt status, you also will lose your exempt status. To reestablish your individual tax-exemption after rejoining a group exemption, you will be required to reapply and pay the appropriate user fee.



601 West Market Street Louisville, KY 40202-2700

RepublicBank.com Member FDIC

Louisville East Sunrise Rotary Club PO Box 436452 Louisville KY 40253-6452

Account: #####9732 Statement Date: 03/31/16

Page 1

Your Account Managed By PRIVATE BANKING - LOUISVILLE (502) 420-2000

YOUR ACCOUNTS AT A GLANCE

Checking Balance

\$ 7,221.20

ACCOUNT STATEMENT

REDUCE YOUR RISK OF ACH PAYMENTS FRAUD WITH ACH ALERTI THIS WEB-BASED SERVICE MONITORS YOUR ACCOUNT AND SENDS YOU REAL-TIME ALERTS IF UNRECOGNIZED ACH DEBITS ARRIVE, ENABLING YOU TO DETECT AND RETURN ANY UNAUTHORIZED TRANSACTIONS. VISIT REPUBLICBANK.COM FOR MORE INFO.

MONEYMGR FREE BUSINESS		Account #####	‡ 9732	
Beginning Balance on3/01/16	\$	9,151.11		
+ Deposits and other Credits(1) Interest Paid	\$ \$	1,059.00 0.00	Average Daily Balance	8,451.00
 Checks and other Debits(11) 	\$	2,988.91		
Service Charges	\$	0.00		
Ending Balance on 3/31/16	\$	7,221.20		

CHECKS & OTHER DEBITS (* indicates break in check sequence					check sequence)		· · · · · · · · · · · · · · · · · · ·	· · · · · · · · · · · · · · · · · · ·
Check # 1286 1287 1288 1289	Date 3/15 3/15 3/17 3/15	Amount 15.00 15.00 380.25 300.00	Check # 1290 1291 1292 1293	Date 3/15 3/14 3/08 3/23	Amount 200.00 100.00 124.26 50.00	Check # 1294 1295 1296	Date 3/29 3/29 3/31	Amount 405.12 99.28 1,300.00

DEPOSITS & OTHER CREDITS

Date	Description	Amount
3/31	DEPOSIT	1,059.00



July 28, 2015

Ms. Ellen Wells Rotary Club of East Louisville Sunrise, Inc. P O Box 43652 Louisville, Kentucky 40253

Dear Ms. Wells:

Enclosed is a copy of the Form 990-N which we filed electronically to the Internal Revenue Service on your behalf. We have also filed a copy of the 990-N with the Kentucky Attorney General.

This electronic filing requirement is required for tax-exempt organizations with less than \$50,000 in gross receipts. The copy should be retained for your files.

Sincerely,

Darrell L. Morris

DLM:re

Enclosure

Form 990-N (e-Postcard) Summary (**THIS IS NOT A FILEABLE FORM - FOR REVIEW PURPOSES ONLY**)

Tax period beginning 07/01/2014 and ending 06/30/2015

Organization's legal name ROTARY CLUB OF EAST LOUISVILLE	Employer ID number
SUNRISE, INC.	61-1191124
•	
Other names used by organization (DBA)	
Number and street (or P.O. box, if applicable) P.O. BOX 43652 Room/Suite	Telephone number
City or town, state or country and ZIP + 4 LOUISVILLE, KY 40253	
Web address, if applicable WWW.ELSROTARY.ORG	
Check if organization is not a 509(a)(3) supporting organization and its gross receipts meets limits for the tax year Check if organization is terminating (going out of business)	
Information regarding principal officer:	
Name ELLEN WELLS	
Street address P.O. BOX 43652	
City, state or country and ZIP + 4 LOUISVILLE, KY 40253	

Product: Exempt

Category:

IRS Center: Ogden

Name: Rotary Club of East Louisville Sunrise,

e-Postmark: 7/28/2015 1:50:34 PM

Inc.

FEIN: *****1124

Notification:

Fiscal Year

Fiscal Year

eSigned:

Begin Date: 7/1/2014

End Date: 6/30/2015

oave	T Wate Of Achiwity	(Sulainitistiois) (40)	Petitus (col//(IDIaca)	Integerate 12	(ES)loro (Ser (c)
7/28/2015	Upload Started				
7/28/2015	Ready to Release by Customer				
7/28/2015	Upload Started				
7/28/2015	Ready to Release by Customer		**************************************		
7/28/2015	Released for Transmission - Validation In Progress			PAMVAN	
7/28/2015	Ready to transmit - Validation Complete				
7/28/2015	Transmitted to FD	61315820152090340e11			
7/28/2015	Accepted by FD on 7/28/2015				

(Rev. August 2013) Department of the Treasury Internal Revenue Service

Request for Taxpayer Identification Number and Certification

Give Form to the requester. Do not send to the IRS.

	Name as snown on your income tax return)		
	Business name/disregarded entity name, if different from above		
ige 2.	Rotary Club of East Louisville Suni	TSE, INC	٠,
ou be	Check appropriate box for federal tax classification:		Exemptions (see instructions):
92	Individual/sole proprietor C Corporation S Corporation Partnership	Trust/estate	Exempt payee code (if any)
Print or type See Specific Instructions on page	Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=partne	ership) ►	Exemption from FATCA reporting code (if any)
F	☐ Other (see instructions) ►		
_ 3	Address (number, street, and apt. or suite no.)	Requester's name a	and address (optional)
ğ	P.o. Box 436 452		
9	City_state_and ZIP code		
Š	Louisville, ky. 40253 List account number(s) here (optional)		
	List account number(s) here (optional)		
Pai			
	your TIN in the appropriate box. The TIN provided must match the name given on the "Name		curity number
	old backup withholding. For individuals, this is your social security number (SSN). However, f ant alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For othe		
entitie	es, it is your employer identification number (ÉIN). If you do not have a number, see <i>How to g</i> n page 3.		
Note.	If the account is in more than one name, see the chart on page 4 for guidelines on whose	Employer	identification number
	er to enter.	<u></u>	
Par	t II Gertification		
Unde	penalties of perjury, I certify that:		The second secon
1. Th	e number shown on this form is my correct taxpayer identification number (or I am waiting fo	r a number to be is	sued to me), and
Se	m not subject to backup withholding because: (a) I am exempt from backup withholding, or (rvice (IRS) that I am subject to backup withholding as a result of a failure to report all interest longer subject to backup withholding, and	b) I have not been r or dividends, or (c)	notified by the Internal Revenue the IRS has notified me that I am
3. fa	m a U.S. cîtizen or other U.S. person (defined below), and		
4. The	FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporti	ng is correct.	
becau	fication instructions. You must cross out item 2 above if you have been notified by the IRS t use you have failed to report all interest and dividends on your tax return. For real estate trans st paid, acquisition or abandonment of secured property, cancellation of debt, contributions	sactions, item 2 doe	s not apply. For mortgage

generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the

Sign Here

Signature of

U.S. person ▶

Secretary

4-15-15

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. The IRS has created a page on IRS.gov for information about Form W-9, at www.irs.gov/w9. Information about any future developments affecting Form W-9 (such as legislation enacted after we release it) will be posted on that page.

Purpose of Form

instructions on page 3.

A person who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) to report, for example, income paid to you, payments made to you in settlement of payment card and third party network transactions, real estate transactions, mortgage interest you paid, acquisition or abandonment of secured property, cancellation of debt, or contributions you made

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN to the person requesting it (the requester) and, when applicable, to:

- 1. Certify that the TIN you are giving is correct (or you are waiting for a number to be issued).
- 2. Certify that you are not subject to backup withholding, or
- 3. Claim exemption from backup withholding if you are a U.S. exempt payee. If applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the

withholding tax on foreign partners' share of effectively connected income, and

4. Certify that FATCA code(s) entered on this form (if any) indicating that you are exempt from the FATCA reporting, is correct.

Note. If you are a U.S. person and a requester gives you a form other than Form W-9 to request your TiN, you must use the requester's form if it is substantially similar to this Form W-9.

Definition of a U.S. person. For federal tax purposes, you are considered a U.S. person if you are:

- · An individual who is a U.S. citizen or U.S. resident alien,
- · A partnership, corporation, company, or association created or organized in the United States or under the laws of the United States,
- · An estate (other than a foreign estate), or
- A domestic trust (as defined in Regulations section 301.7701-7).

Special rules for partnerships. Partnerships that conduct a trade or business in the United States are generally required to pay a withholding tax under section 1446 on any foreign partners' share of effectively connected taxable income from such business. Further, in certain cases where a Form W-9 has not been received, the rules under section 1446 require a partnership to presume that a partner is a foreign person, and pay the section 1446 withholding tax. Therefore, if you are a U.S. person that is a partner in a partnership conducting a trade or business in the United States, provide Form W-9 to the partnership to establish your U.S. status and avoid section 1446 withholding on your share of partnership income.



Shred-it USA LLC DBA Shred-it Louisville 4646 Louisville Avenue Louisville KY 40209 FEIN #: 980157899

001795 000001661

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EAST LOUISVILLE SUNRISE ROTARY CLUB PO BOX 436452

MIDDLETOWN KY 40253-6452







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BYLAWS OF THE ROTARY CLUB OF

EAST LOUISVILLE SUNRISE, LOUISVILLE KY

Article 1 Definitions

Board: The Board of Directors of this club.

Director: A member of this club's Board of Directors.

Member: A member, other than an honorary member, of this club.

Quorum: One-third of the club membership; a majority of directors for the Board.

RI: Rotary International.

Year: The 12-month period that begins on 1 July and ends on June 30 of following year.

NOTE: These bylaws are only recommendations. Club bylaws should be used to supplement the Standard Rotary Club Constitution with the common practices and processes of your club. You may update the club bylaws to reflect the current practices of your club as long as the changes do not conflict with the RI Constitution and Bylaws, the Standard Rotary Club Constitution, and the Rotary Code of Policies. Your club may also determine how to define a quorum for voting purposes. Mandatory articles that your club must include are noted below.

This edition of the Recommended Rotary Club Bylaws removed the sections on Avenues of Service and Leave of Absence as they are found in the Standard Rotary Club Constitution. The section Order of Business was also removed to allow clubs more flexibility. For meeting agenda details, see Rotary club leader manuals. For questions, consult your district governor.

Article 2 Board

The governing body of this club is the Board consisting at a minimum of the president, immediate past president *if available*, president-elect, vice president, and secretary *as well as Chair-of-the-Services Committee, and Sergeant-at-arms.*

[All of these Board members except the immediate past president are voting members. The immediate past president serves the board on a consultative basis.]

The Executive Committee of the Board is constituted by the president, vice-president (or president-elect), secretary and treasurer.

NOTE: This article must be included in your bylaws and the officers listed above are required to be members of the club Board. Your club's Board may include additional Board members such as director(s), treasurer, president-nominee, sergeant-at-arms, or others. Satellite clubs must also list their club officers in this article.

Article 3 Elections and Terms of Office

Section 1 -- One month prior to elections, members may nominate candidates for president, vice president, secretary, treasurer, and any open director positions. The nominations may be presented by a nominating committee, by members from the floor, or both, [or by the board acting as nominating committee].

Section 2 -- The candidate who receives a majority of the votes for each office is declared elected to that office.
Section 3 -- A vacancy on the Board or any office shall be filled by the remaining members of the Board.
Section 4 -- A vacancy of any officer-elect position or director-elect position shall be filled by the remaining members of the Board-elect.

Section 5 -- Terms of office are one year for each role are as follows:

President- Vice President -- Director -- Treasurer -- Secretary -- Sergeant-atarms - A member is eligible for president who has been a member of this
club for 2 years and 3 years as a Rotarian by the time of assuming
presidency.

*****NOTE: A process for elections must be included in your bylaws. If a nominating committee is used, details of how it is appointed must be included. The term of office for a club president is specified as one year in the Standard Rotary Club Constitution.****

Article 4 Duties of the Board Section 1 -- *President*. The president shall preside at club and Board meetings.

Section 2 -- *Immediate Past President*. The immediate past president shall serve as a director.

Section 3 -- *President-elect*. The president-elect shall prepare for their year in office and serve as a director.

Section 4 -- *Vice President.* The vice president shall preside at club and Board meetings in the absence of the president.

Section 5 -- Director. A director shall attend club and Board meetings. Section 6 -- Secretary. The secretary shall keep membership and attendance records.

Section 7 -- Treasurer. The treasurer shall oversee all funds and provide annual accounting of these funds. Accounting is conducted by an approved outside firm whose report the treasurer reviews, verifies as accurate, and presents at regular board meetings for acceptance, [and discloses in a reasonable time to any member who requests it, or to the club as a whole as requested by the president as part of the business agenda.]

Section 8 -- Board members may perform additional duties as assigned. The Sergeant-at-arms serves as parliamentarian and oversees the good order of the meeting space.

NOTE: See Rotary club leader manuals for details on the roles of club officers.

Article 5 Meetings

Section 1 -- Annual Meeting. An annual meeting of this club shall be held no later than 31 December to elect the officers and directors who will serve for the next Rotary year.

Section 2 -- The regular weekly meetings of this club are held on *Tuesdays* at *7:30 a.m.* Reasonable notice of any change or cancellation of the regular meeting shall be given to all club members [by the Board or by the President in consultation with the Board. There is no meeting whenever the Jefferson County Public Schools announces closure or delay due to inclement weather.]

Section 3 -- Board meetings are held each month. Special meetings of the Board are called with reasonable notice by the president or upon the request of two directors. [The monthly meeting date is determined by the president in the context of availability and feasibility.]

NOTE: This article must be included in your bylaws.

Article 6 Fees and Dues Section 1 -- The admission fee, as established by RI and/or the club, shall be paid before the applicant can qualify as a member. *In this club, the fee is \$75.*

Section 2 -- Membership dues shall consist of RI per capita dues, subscription fees to *The Rotarian* or Rotary regional magazine, district per capita dues, club annual dues, and any other Rotary or district per capita assessment. Club annual dues shall be in the amount of \$464 per annum payable semi-annually [at \$232]. Membership dues shall be payable in accordance with the policies of the club as established by the Board.

NOTE: Club admission fees and payment deadlines must be included in your bylaws. Admission fees may be zero.

Article 7 Method of Voting

The business of this club is conducted by voice vote or show of hands except for the election of officers and directors, which is conducted by ballot. The Board may provide a ballot for a vote on a specific resolution.

Article 8 Committees Section 1 -

Club committees coordinate their efforts in order to achieve the club's annual and long-range goals. Each club should have the following committees:

Club Administration Membership Public Relations Rotary Foundation Service Projects

The Five Avenues of Service (Club, Vocational, Community, International, and Youth) are encompassed in the distribution of committees.

Section 2 -- Additional committees *and/or Task Forces* may be appointed as needed.

Section 3 -- The president shall be *ex officio* a member of all committees *[and Task Forces]* and, as such, shall have all the privileges of membership.

Section 4 -- Except where special authority is given by the Board, committees shall not take action until a report has been made and approved by the Board. The president or the Board shall refer additional business to a specific committee as needed.

Section 5 -- Each chair shall be responsible for regular meetings and activities of the committee, shall supervise and coordinate the work of the committee, and shall report to the Board on all committee activities.

NOTE: The committee structure is in harmony with both the District Leadership Plan and the Club Leadership Plan. Clubs have the discretion to create committees that are necessary to effectively meet its service and fellowship needs. Sample listings of optional committees are found in the Rotary manuals for club committees. Clubs may develop different committee structures as needed.

Article 9 Finances

Section 1 -- Prior to each fiscal year, the Board shall prepare an annual budget of estimated income and expenditures. A thorough review of all financial transactions by a qualified person shall be made once a year.

Section 2 -- The treasurer shall deposit club funds in financial institution(s) designated by the Board, divided into two parts: club operations and service projects. The manner of conducting deposits follows these steps:

The secretary prepares all deposits.
The president-elect witnesses and validates the deposit slip.

The Sergeant at Arms makes the deposit.
The Sergeant at Arms transmits an electronic copy of the receipt to the Executive Committee of the Board and to the accounting firm.

Section 3 -- Bills are paid by the treasurer or another authorized officer when approved by two other officers or directors, *i.e.* the president and the treasurer.

Section 4 -- A thorough annual review of all financial transactions shall be completed by a qualified person.

Section 5 -- An annual financial statement of the club shall be provided to club members.

Section 6 -- The fiscal year is from 1 July to 30 June.

[Section 7—The club retains an outside agent, such as an accounting firm, to keep record of and audit the income and expenditures of the club.] Section 8 – A key for the P.O. box is in the possession of the president and the president-elect.

NOTE: Rotary's manual for club treasurers gives details on managing club finances.

Article 10 Method of Electing Members

- **Section 1** -- A member shall provide a candidate's name to the Board. A transferring or former member of another club may also be proposed for membership by the former club. The proposal is kept confidential unless the Board instructs otherwise.
- Section 2 -- The Board shall ensure that the candidate meets all of Rotary's membership requirements.
- **Section 3** -- The Board shall approve or reject the candidate's membership within 30 days and shall notify the proposer of its decision.
- **Section 4** -- If the decision of the Board is favorable, the prospective member is invited to join the club, educated about Rotary and membership requirements, and asked to sign the membership proposal form and to allow his or her name and proposed classification to be conveyed to the club.
- Section 5 -- If no member of the club submits a written objection including reasons for the objection, to the Board within seven days after the club is notified of the prospective member, that person, upon payment of the admission fee, is considered to be elected to membership. If an objection has been filed with the Board, the club shall vote on this matter at its next meeting. If approved despite the objection, the proposed member is elected to membership after admission fee payment. If not approved, the applicant receives a full refund of the admission fee payment.

Section 6 -- The club may elect honorary members proposed by the Board.

NOTE: A process for electing members must be included in your bylaws. For details on new member orientation, see Rotary's reference documents.

[The Board seeks nominations and suggestions from consultation among themselves and with the club at large. From this process, the president with the assistance of the secretary prepares a slate of nominees to present to the club for a written vote in early December. A simple majority is needed to ratify the slate as a whole or to elect each officer individually. This election must be completed by December 31 and the results submitted by mid-January to Rotary International for publication.]

Article 11 Resolutions

Any resolutions or motions to commit the club to any position or action shall first be reviewed and approved by the Board. If resolutions or motions are first offered at a club meeting, they shall be sent to the Board without discussion.

Article 12 Amendments These Bylaws may be amended at any regular club

meeting. Changing the club bylaws requires that written notice be sent to each member 10 days before the meeting, that a quorum be present for the vote, and that two-thirds of the votes support the change. Changes to these bylaws must be consistent with the Standard Rotary Club Constitution, the RI Constitution and Bylaws, and the Rotary Code of Policies.

Appendix I. Order of Business for Club Meetings.

This is a suggested order and can be amended according to the judgment of the presiding officer and circumstances as necessary.

Call to order – with gavel

Pledge of Allegiance

Invocation

Introduction of visitors

Fellowship features such as Happy Dollars, announcements of birthdays, anniversaries, births, deaths.

Old Business

New Business

Drawings such as door prizes, Queen of Spades

Recitation of the 4-Way Test

Adjournment - with gavel

Appendix II. Recording of business and news.

A. The club secretary records and files minutes of the board meetings.

Significant points and decisions are made known to the club on a timely basis.

B. When possible, a member at large formulates a weekly newsletter to reflect proceedings of club meetings.

Appendix III. Distribution and Review of Governing Documents

- A. The board will provide to every member of this club a copy of the Constitution and of the By-laws.
- B. Each new member will not only receive a copy of the two governing documents but will be able to give evidence of having read them at least once before induction.

- C. At New Member Orientations the governing documents will be part of the information discussed to promote further understanding and critical thinking about them as reference tools in club operations.
- D. The incoming Board of Directors will have read the governing documents during the month prior to taking office.

Appendix IV: Ken Meredith Attendance Award

Purpose of award: To honor Ken Meredith, Faithful Rotarian [of this club] and successors in his spirit of participation.

- 1. Perfect attendance is based on the Rotary year at the end of which the award is given to cover July 1 through June 30 of the preceding year.
- 2. The initial award was given to Ken Meredith during the 2007-2008 Rotary Year by unanimous decision of the Rotary Club of East Louisville Sunrise.
- 3. The first award to someone else thereafter would begin to apply to the period of attendance from July 1,2007 to June 30, 2008 for a qualifying candidate.
- 4. Eligibility: Perfect attendance for the year in question must exist.

 Attendance includes all the allowable channels for make-ups within two weeks prior to and two weeks following a missed attendance at the club's regular meeting. These channels include:
 - Other clubs' regular meetings
 - Rotaract clubs meetings, events
 - Interact clubs' meetings, events
 - Board meeting of the home club
 - Participation in club service projects involving three or more home club members
 - Attendance at Area 9 presidents' club meeting with ADG
 - District sponsored gatherings
 - Rotary International conference, presidential summits or seminars
 - Committee or task force meetings of which the president has been notified in advance and for which the president receives a written summary submitted by the committee or task force designate.
- 5. Record of perfect attendance must be verified through the club secretary but it is the member's responsibility to document the make-up to the secretary.
- 6. Where there is a virtual tie for attendance based on points above, calculations for the eligible candidates include their participation beyond the 100% mark in the channels listed above. It is possible one candidate would have been present for additional projects and

- meetings. The preference will be given to a candidate who maintained a 60% attendance in the home club.
- 7. The president will ask for assistance of two club members in making the determination of a single recipient but the president and the assistants will be ineligible for the award for the year in which they are the selectors.
- 8. From all eligible candidates who may still be tied, the president will draw a name in the presence of the assistants.

Process for Selection

- 1. President announces the existence of the award in the first month of
- 2. The president asks for volunteers and/or chooses two to form the ad hoc selection committee.
- 3. Based on the criteria adopted by the club's board, either as stated above or amended by the end of September of the award year, a recipient will be chosen.

Manner of Award

- 1. The award will be presented at the annual Passing of the Gavel unless there is a substantial reason to present the award at another time.
- 2. The name of the recipient will be made public at the annual Passing of the Gavel.
- 3. Before the award is presented the story or basis of the award will be explained in reference to Ken Meredith's stellar attendance record.
- 4. The merits of the award recipient's record for the past year will be stated.
- 5. The award will be different from the Rotarian of the Year award in the emphasis on attendance and participation, i.e., not necessarily on initiatives or leadership qualities which characterize the Rotarian of the Year award.
- 6. The tangible token of the Ken Meredith Attendance Award will be a framed certificate.
- 7. Any other club member who achieved perfect attendance during the year will receive a certificate in recognition of that record. Preferably those recognitions will be made before the presentation of the singular Ken Meredith award.

*CONSTITUTION OF THE ROTARY CLUB OF EAST LOUISVILLE SUNRISE:LOUISVILLE KY

* The bylaws of Rotary International provide that each club admitted to membership in Rotary shall adopt this prescribed standard club constitution.

Article 1: Definitions

As used in this constitution, unless the context otherwise clearly requires, the words in this article shall have the following meanings:

Board: The Board of Directors of this club.

Bylaws: The bylaws of this club.

Director: A member of this club's Board of Directors.

Member: A member, other than an honorary member, of this club.

RI: Rotary International.

Satellite club A potential club whose members shall also be members (when

applicable): of this club.

Year: The twelve-month period which begins on 1 July and ends on June 30 of

the following year.

Article 2 Name (select one)

- ☐ The name of this organization shall be Rotary Club of East Louisville Sunrise(Member of Rotary International)
 - (a) The name of a satellite of this club (when applicable) shall be Rotary Satellite Club of East Louisville Sunrise

Article 3 Locality of the Club (select one)

\square The locality of this club is as follows: the locale generally understood as
Hurstbourne Corridor/Middletown in Metro Louisville, Kentucky, including but not
limited to the area bounded by I-264, the Watterson Expressway to the West, the
Metro Louisville City Limits to the East, I-71 Expressway to the North and I-64
Expressway to the South.

Article 4 Object

The Object of Rotary is to encourage and foster the ideal of service as a basis of worthy enterprise and, in particular, to encourage and foster: *First.* The development of acquaintance as an opportunity for service; *Second.* High ethical standards in business and professions; the recognition of the worthiness of all useful occupations; and the dignifying of each Rotarian's occupation as an opportunity to serve society; *Third.* The application of the ideal of service in each Rotarian's personal, business, and community life;

Fourth. The advancement of international understanding, goodwill, and peace through a world fellowship of business and professional persons united in the ideal of service.

Article 5 Five Avenues of Service

Rotary's Five Avenues of Service are the philosophical and practical framework for the work of this Rotary club.

Club Service, the first Avenue of Service, involves action a member should take within this club to help it function successfully.

Vocational Service, the second Avenue of Service, has the purpose of promoting high ethical standards in businesses and professions, recognizing the worthiness of all dignified occupations, and fostering the ideal of service in the pursuit of all vocations. The role of members includes conducting themselves and their businesses in accordance with Rotary's principles.

Community Service, the third Avenue of Service, comprises varied efforts that members make, sometimes in conjunction with others, to improve the quality of life of those who live within this club's locality or municipality.

International Service, the fourth Avenue of Service, comprises those activities that members do to advance international understanding, goodwill, and peace by fostering acquaintance with people of other countries, their cultures, customs, accomplishments, aspirations, and problems, through reading and correspondence and through cooperation in all club activities and projects designed to help people in other lands.

Youth Service, the fifth Avenue of Service, recognizes the positive change implemented by youth and young adults through leadership development activities, involvement in community and international service projects, and exchange programs that enrich and foster world peace and cultural understanding.

Article 6 Meetings Section

1 -- Regular Meetings.

- (a) Day and Time. This club shall hold a regular meeting once each week on the day and at the time provided in the bylaws.
- (b) Change of Meeting. For good cause, the board may change a regular meeting to any day during the period commencing with the day following the preceding regular meeting and ending with the day preceding the next regular meeting, or to a different hour of the regular day, or to a different place.
- (c) Cancellation. The board may cancel a regular meeting if it falls on a legal

holiday, including a commonly recognized holiday, or in case of the death of a club member, or of an epidemic or of a disaster affecting the whole community, or of an armed conflict in the community which endangers the lives of the club members. The board may cancel not more than four regular meetings in a year for causes not otherwise specified herein provided that this club does not fail to meet for more than three consecutive meetings.

(d) Satellite Club Meeting (When Applicable). If provided in the bylaws, a satellite club shall hold regular weekly meetings at a place and at a time and day decided by its members. The day, time and place of the meeting may be changed in a similar way to that provided for the club's regular meetings in section 1(b) of this article. A satellite club meeting may be cancelled for any of the reasons enumerated in section 1(c) of this article. Voting procedures shall be as provided in the bylaws.

Section 2 -- Annual Meeting.

(a) An annual meeting for the election of officers shall be held not later than 31 December as provided in the bylaws.

(b) A satellite club (when applicable) shall hold an annual meeting of its members before 31 December to elect officers for the general governance of the satellite club.

Article 7 Membership

Section 1 -- General Qualifications. This club shall be composed of adult persons of good character and good business, professional and/or community reputation. Adult means 25 years of age or older unless the board identifies reasons for exception for an individual applicant.

Section 2 -- Kinds. This club shall have two kinds of membership, namely: active and honorary. The issue of Associate Membership will be able to occur on experimental basis or basis approved by the District for this club.

Section 3 -- *Active Membership.* A person possessing the qualifications set forth in article 5, section 2 of the RI constitution may be elected to active membership in this club.

Section 4 -- Transferring or Former Rotarian.

(a) Potential Members. A member may propose to active membership a transferring member or former member of a club. The transferring or former member of a club being proposed to active membership under this section may also be proposed by the former club. The classification of a transferring or former member of a club shall not preclude election to active membership even if the election results in club membership temporarily exceeding the classification limits. Potential members of this club who are current or former members of another club who have debts to the other club are ineligible for membership in this club. The club should demand that a potential member present written proof that no money is owed to the other club. The admission of a transferring or former Rotarian as an active member pursuant to this section shall be contingent upon receiving a certificate from the board of the previous club confirming the

prospective member's prior membership in that club. Transferring or former members changing clubs should be asked to bring a letter of recommendation from their previous club.

(b) Current or Former Members. This club shall provide a statement whether money is owed to this club when requested by another club with respect to a current or former member of this club being considered for membership in the other club. If such a statement is not provided within 30 days of being requested, it shall be assumed that the member does not owe any money to this club.

Section 5 -- Satellite Club Membership. Members of a satellite club shall also be members of the sponsor club until such time as the satellite club shall be admitted into membership of RI as a Rotary club.

Section 6 -- Dual Membership. No person shall simultaneously hold active membership in this and another club other than a satellite of this club. No person shall simultaneously be a member and an honorary member in this club. No person shall simultaneously hold active membership in this club and membership in a Rotaract club.

Section 7 -- Honorary Membership.

(a) Eligibility for Honorary Membership. Persons who have distinguished themselves by meritorious service in the furtherance of Rotary ideals and those persons considered friends of Rotary for their permanent support of Rotary's cause may be elected to honorary membership in this club. The term of such membership shall be as determined by the board. Persons may hold honorary membership in more than one club.

(b) Rights and Privileges. Honorary members shall be exempt from the payment of admission fees and dues, shall have no vote, and shall not be eligible to hold any office in this club. Such members shall not hold classifications, but shall be entitled to attend all meetings and enjoy all the other privileges of this club. No honorary member of this club is entitled to any rights and privileges in any other club, except for the right to visit other clubs without being the guest of a Rotarian.

Section 8 -- Holders of Public Office. Persons elected or appointed to public office for a specified time shall not be eligible to active membership in this club under the classification of such office. This restriction shall not apply to persons holding positions or offices in schools, colleges, or other institutions of learning or to persons who are elected or appointed to the judiciary. Members who are elected or appointed to public office for a specified period may continue as such members in their existing classifications during the period in which they hold such office.

Section 9 -- Rotary International Employment. This club may retain in its membership any member employed by RI.

Article 8 Classifications

Section 1 -- General

Provisions.

(a) Principal Activity. Each member shall be classified in accordance with the

member's business, profession, or type of community service. The classification shall be that which describes the principal and recognized activity of the firm, company, or institution with which the member is connected or that which describes the member's principal and recognized business or professional activity or that which describes the nature of the member's community service activity.

(b) Correction or Adjustment. If the circumstances warrant, the board may correct or adjust the classification of any member. Notice of a proposed correction or adjustment shall be provided to the member and the member shall be allowed a hearing thereon.

Section 2 -- Limitations. This club shall not elect a person to active membership from a classification if the club already has five or more members from that classification, unless the club has more than 50 members, in which case, the club may elect a person to active membership in a classification so long as it will not result in the classification making up more than 10 percent of the club's active membership. Members who are retired shall not be included in the total number of members in a classification. The classification of a transferring or former member of a club, or a Rotary Foundation alumnus as defined by the board of directors of RI, shall not preclude election to active membership even if the election results in club membership temporarily exceeding the above limitations. If a member changes classification, the club may continue the member's membership under the new classification notwithstanding these limitations.

Article 9 Attendance (Select one introductory paragraph to Section 1) Section 1 -- General Provisions. Each member should attend this club's regular meetings, or satellite club's regular meetings if provided in the bylaws, and engage in this club's service projects, other events and activities. A member shall be counted as attending a regular meeting if the member is present for at least 60 percent of the meeting, or is present and is called away unexpectedly and subsequently produces evidence to the satisfaction of the board that such action was reasonable, or makes up for an absence in any of the following ways:

When a member is outside the member's country of residence for more than fourteen (14) days, the time restriction shall not be imposed so that the member may attend regular meetings or satellite club meetings in another country at any time during the travel period, and each such attendance shall count as a valid make-up for any regular meeting missed during the member's time abroad.

- (b) At the Time of the Meeting. If, at the time of the meeting, the member is
- (1) traveling with reasonable directness to or from one of the meetings specified in sub-subsection (a)(3) of this section; or
- (2) serving as an officer or member of a committee of RI, or a trustee of The Rotary Foundation; or
- (3) serving as the special representative of the district governor in the formation

of a new club; or

(4) on Rotary business in the employ of RI; or

(5) directly and actively engaged in a district-sponsored or RI- or Rotary Foundation-sponsored service project in a remote area where making up attendance is impossible; or

(6) engaged in Rotary business duly authorized by the board which precludes

attendance at the meeting.

Section 2 -- Extended Absence on Outposted Assignment. If a member will be working on an outposted assignment for an extended period of time, attendance at the meetings of a designated club at the site of the assignment will replace attendance at the regular meetings of the member's club, provided there is a mutual agreement between the two clubs.

Section 3 -- Excused Absences. A member's absence shall be excused if (a) the absence complies with the conditions and under circumstances approved by the board. The board may excuse a member's absence for reasons which it considers to be good and sufficient. Such excused absences shall not extend for longer than twelve months. However, if the leave is for a medical reason that extends for more than twelve months such leave may be renewed by the board for a period of time beyond the original twelve months.

(b) the aggregate of the member's years of age and years of membership in one or more clubs is 85 years or more and the member has notified the club secretary in writing of the member's desire to be excused from attendance and

the board has approved.

Section 4 -- RI Officers' Absences. A member's absence shall be excused if the member is a current officer of RI or a Rotarian partner of a current officer of RI.

Section 5 -- Attendance Records. When a member whose absences are excused under the provision of subsection 3(a) of this article fails to attend a club meeting, the member and the member's absence shall not be included in the attendance records. In the event that a member whose absences are excused under the provisions of subsection 3(b) or section 4 of this article attends a club meeting, the member and the member's attendance shall be included in the membership and attendance figures used to compute this club's attendance.

Article 10 Directors and Officers

Section 1 -- Governing Body. The governing body of this club shall be the board constituted as the bylaws may provide.

Section 2 -- Authority. The board shall have general control over all officers and committees and, for good cause, may declare any office vacant.

Section 3 -- Board Action Final. The decision of the board in all club matters is final, subject only to an appeal to the club. However, as to a decision to terminate membership, a member, pursuant to article 12, section 6, may

appeal to the club, request mediation, or request arbitration. If appealed, a decision of the board shall be reversed only by a two-thirds vote of the members present, at a regular meeting specified by the board, provided a quorum is present and notice of the appeal has been given by the secretary to each member at least five (5) days prior to the meeting. If an appeal is taken, the action taken by the club shall be final.

Section 4 -- Officers. The club officers shall be a president, the immediate past president, a president-elect, and a secretary, and may include one or more vice-presidents, all of whom shall be members of the board. The club officers shall also include a treasurer and may include a sergeant-at-arms, all of whom may be members of the board as the bylaws shall provide. Club officers shall regularly attend satellite club meetings.

Section 5 -- Election of Officers.

- (a) Terms of Officers other than President. Each officer shall be elected as provided in the bylaws. Except for the president, each officer shall take office on 1 July immediately following election and shall serve for the term of office or until a successor has been duly elected and qualified.
- a successor has been duly elected and qualified.

 (b) Term of President. The president shall be elected as provided in the bylaws, not more than two (2) years but not less than eighteen (18) months prior to the day of taking office and shall serve as president-nominee upon election. The nominee shall take the title of president-elect on 1 July in the year prior to taking office as president. The president shall take office on 1 July and shall serve a period of one (1) year or until a successor has been duly elected and qualified.

 (c) Qualifications. Each officer and director shall be a member in good standing of this club. A candidate for the office of president shall have served as a member of this club for at least one year prior to being nominated for such office, except where service for less than a full year may be determined by the district governor to satisfy the intent of this requirement. The president-elect shall attend

governor to satisfy the intent of this requirement. The president-elect shall attend the district presidents-elect training seminar and the district training assembly unless excused by the governor-elect. If so excused, the president-elect shall send a designated club representative who shall report back to the president-elect. If the president-elect does not attend the presidents-elect training seminar and the district training assembly and has not been excused by the governor-elect or, if so excused, does not send a designated club representative to such meetings, the president-elect shall not be able to serve as club president. In such event, the current president shall continue to serve until a successor who has attended a presidents-elect training seminar and district training assembly or training deemed sufficient by the governor-elect has been duly elected.

Section 6 -- Governance of a Satellite Club of This Club (When Applicable). A satellite club shall be located in the same locality as this club or in the surrounding area.

(a) Satellite Club Oversight. This club shall provide such general oversight and support of a satellite club as is deemed appropriate by the board.

(b) Satellite Club Board. For the day-to-day governance of a satellite club, it shall have its own annually elected board drawn from its members and comprising the

officers of the satellite club and four to six other members as the bylaws shall provide. The highest officer of the satellite club shall be the chairman and other officers shall be the immediate past chairman, the chairman-elect, the secretary and the treasurer. The satellite board shall be responsible for the day-to-day organization and management of the satellite club and its activities in accordance with Rotary rules, requirements, policies, aims and objectives under the guidance of this club. It shall have no authority within, or over, this club.

(c) Satellite Club Reporting Procedure. A satellite club shall, annually, submit to the president and board of this club a report on its membership, its activities and programs, accompanied by a financial statement and audited accounts, for inclusion in this club's reports for its annual general meeting and such other reports as may, from time to time, be required by this club.

Article 11 Admission Fees and Dues

Every member shall pay an admission fee and annual dues as prescribed in the bylaws, except that any transferring or former member of another club who is accepted into membership of this club pursuant to article 7, section 4(a) or any former member of this club who rejoins this club, shall not be required to pay a second admission fee. A Rotaractor who ceased to be a member of Rotaract within the preceding two years, who is accepted into membership of this club, shall not be required to pay an admission fee.

Article 12 Duration of Membership Section 1 -- Period.

Section 1 – Period.

Membership shall continue during the existence of this club unless terminated as hereinafter provided.

Section 2 -- Automatic Termination.

- (a) Membership Qualifications. Membership shall automatically terminate when a member no longer meets the membership qualifications, except that
- (1) the board may grant a member moving from the locality of this club or the surrounding area a special leave of absence not to exceed one (1) year to enable the member to visit and become known to a Rotary club in the new community if the member continues to meet all conditions of club membership;
- (2) the board may allow a member moving from the locality of this club or the surrounding area to retain membership if the member continues to meet all conditions of club membership.
- (b) How to Rejoin. When the membership of a member has terminated as provided in subsection (a) of this section, such person, provided such person's membership was in good standing at the time of termination, may make new application for membership, under the same or another classification. A second admission fee shall not be required.
- (c) Termination of Honorary Membership. Honorary membership shall automatically terminate at the end of the term for such membership as determined by the board. However, the board may extend an honorary membership for an additional period. The board may revoke an honorary membership at any/// time.

Section 3 – Termination -- Non-payment of Dues.

(a) *Process*. Any member failing to pay dues within thirty (30) days after the prescribed time shall b/e notified in writing by the secretary at the member's last known address. If the dues are not paid on or before ten (10) days of the date of notification, membership may terminate, subject to the discretion of the board. (b) *Reinstatement*. The board may reinstate the former member to membership upon the former member's petition and payment of all indebtedness to this club. However, no former member may be reinstated to active membership if the former member's classification is in conflict with article 8, section 2.

Section 4 -- Termination -- Non-attendance.

(a) Attendance Percentages. A member must

- (1) attend or make up at least 50 percent of club regular meetings or satellite club meetings, or engage in club projects, other events and activities for at least 12 hours in each half of the year, or a proportionate combination of both;
- (2) attend at least 30 percent of this club's regular meetings or satellite club meetings, or engage in club projects, other events and activities in each half of the year (assistant governors, as defined by the board of directors of RI, shall be excused from this requirement).
 - If a member fails to attend as required, the member's membership may be subject to termination unless the board consents to such non-attendance for good cause.
 - (b) Consecutive Absences. Unless otherwise excused by the board for good and sufficient reason or pursuant to article 9, sections 3 or 4, each member who fails to attend or make up four consecutive regular meetings shall be informed by the board that the member's non-attendance may be considered a request to terminate membership in this club. Thereafter, the board, by a majority vote, may terminate the member's membership.

Section 5 -- Termination -- Other Causes.

- (a) Good Cause. The board may terminate the membership of any member who ceases to have the qualifications for membership in this club or for any good cause by a vote of not less than two-thirds of the board members present and voting, at a meeting called for that purpose. The guiding principles for this meeting shall be article 7, section 1; The Four-Way Test; and the high ethical standards that one should hold as a Rotary club member.
- (b) *Notice*. Prior to taking any action under subsection (a) of this section, the member shall be given at least ten (10) days' written notice of such pending action and an opportunity to submit a written answer to the board. The member shall have the right to appear before the board to state the member's case. Notice shall be by personal delivery or by registered letter to the member's last known address.
- (c) Filling Classification. When the board has terminated the membership of a member as provided for in this section, this club shall not elect a new member

under the former member's classification until the time for hearing any appeal has expired and the decision of this club or of the arbitrators has been announced. However, this provision shall not apply if, by election of a new member, the number of members under the said classification would remain within provided limitations even if the board's decision regarding termination is reversed.

Section 6 -- Right to Appeal, Mediate or Arbitrate Termination.

(a) Notice. Within seven (7) days after the date of the board's decision to terminate membership, the secretary shall give written notice of the decision to the member. Within fourteen (14) days after the date of the notice, the member may give written notice to the secretary of the intention to appeal to the club, request mediation, or to arbitrate as provided in article 16.

(b) Date for Hearing of Appeal. In the event of an appeal, the board shall set a date for the hearing of the appeal at a regular club meeting to be held within twenty-one (21) days after receipt of the notice of appeal. At least five (5) days' written notice of the meeting and its special business shall be given to every member. Only members shall be present when the appeal is heard.

(c) Mediation or Arbitration. The procedure utilized for mediation or arbitration shall be as provided in article 16.

(d) Appeal. If an appeal is taken, the action of the club shall be final and binding on all parties and shall not be subject to arbitration.

(e) Decision of Arbitrators or Umpire. If arbitration is requested, the decision reached by the arbitrators or, if they disagree, by the umpire shall be final and binding on all parties and shall not be subject to appeal.

(f) Unsuccessful Mediation. If mediation is requested but is unsuccessful, the member may appeal to the club or arbitrate as provided in subsection (a) of this section.

Section 7 -- Board Action Final. Board action shall be final if no appeal to this club is taken and no arbitration is requested.

Section 8 -- Resignation. The resignation of any member from this club shall be in writing, addressed to the president or secretary. The resignation shall be accepted by the board if the member has no indebtedness to this club.

Section 9 -- Forfeiture of Property Interest. Any person whose club membership has been terminated in any manner shall forfeit all interest in any funds or other property or information belonging to this club if, under local laws, the member may have acquired any right to them upon joining the club.c

Section 10 -- Temporary Suspension. Notwithstanding any provision of this constitution, if in the opinion of the board

(a) credible accusations have been made that a member has refused or neglected to comply with this constitution, or has been guilty of conduct unbecoming a member or prejudicial to the interests of the club; and

(b) those accusations, if proved, constitute good cause for terminating the membership of the member; and

(c) it is desirable that no action should be taken in respect of the membership of the member pending the outcome of a matter or an event that the board considers should properly occur before such action is taken by the board; and (d) that in the best interests of the club and without any vote being taken as to his or her membership, the member's membership should be temporarily suspended and the member should be excluded from attendance at meetings and other activities of this club and from any office or position the member holds within the club. For the purposes of this clause, the member shall be excused from fulfilling attendance responsibilities;

the board may, by a vote of not less than two-thirds of the board, temporarily suspend the member as aforesaid for such period and on such further conditions as the board determines, albeit for a period no longer than is reasonably necessary in all the circumstances.

If the club including two-thirds of the board determines that an officer needs to be terminated, this proceeding shall come to the club for a vote based on due process out of respect for the officer and of the needs of the club.

Article 13 Community, National, and International Affairs

Section 1 -- Proper Subjects. The merits of any public question involving the general welfare of the community, the nation, and the world are of concern to the members of this club and shall be proper subjects of fair and informed study and discussion at a club meeting for the enlightenment of its members in forming their individual opinions. However, this club shall not express an opinion on any pending controversial public measure.

Section 2 -- No Endorsements. This club shall not endorse or recommend any candidate for public office and shall not discuss at any club meeting the merits

or demerits of any such candidate.

Section 3 -- Non-Political.

(a) Resolutions and Opinions. This club shall neither adopt nor circulate resolutions or opinions, and shall not take action dealing with world affairs or international policies of a political nature.

(b) Appeals. This club shall not direct appeals to clubs, peoples, or governments, or circulate letters, speeches, or proposed plans for the solution of specific

international problems of a political nature.

Section 4 -- Recognizing Rotary's Beginning. The week of the anniversary of Rotary's founding (23 February) shall be known as World Understanding and Peace Week. During this week, this club will celebrate Rotary service, reflect upon past achievements, and focus on programs of peace, understanding, and goodwill in the community and throughout the world. A week or day to celebrate the establishment of Interact and Rotaract is recommended for similar recognition by the club.

Article 14 Rotary Magazines

Section 1 -- Mandatory Subscription. Unless, in accordance with the bylaws of RI, this club is excused by the board of directors of RI from complying with the provisions of this article, each member shall, for the duration of membership, subscribe to the official magazine or to the magazine approved and prescribed for this club by the board of directors of RI. Two Rotarians residing at the same address have the option to subscribe jointly to the official magazine. The subscription shall be paid in six (6) month periods for the duration of membership in this club and to the end of any six (6) month period during which membership may terminate.

Section 2 -- Subscription Collection. The subscription shall be collected by this club from each member semiannually in advance and remitted to the Secretariat of RI or to the office of such regional publications as may be

determined by the board of directors of RI.

Article 15 Acceptance of Object and Compliance with Constitution and Bylaws

By payment of an admission fee and dues, a member accepts the principles of Rotary as expressed in its object and submits to and agrees to comply with and be bound by the constitution and bylaws of this club, and on these conditions alone is entitled to the privileges of this club. Each member shall be subject to the terms of the constitution and bylaws regardless of whether such member has received copies of them.

Article 16 Arbitration and Mediation

Section 1 -- Disputes. Should any dispute, other than as to a decision of the board, arise between any current or former member(s) and this club, any club officer or the board, on any account whatsoever which cannot be settled under the procedure already provided for such purpose, the dispute shall, upon a request to the secretary by any of the disputants, either be resolved by mediation or settled by arbitration. If arbitration or mediation is requested the club, approaches the District for assistance of a qualified person outside of the club to conduct the arbitration or mediation.

Section 2 -- Date for Mediation or Arbitration. In the event of mediation or arbitration, the board shall set a date for the mediation or arbitration, in consultation with disputants, to be held within twenty-one (21) days after

receipt of the request for mediation or arbitration.

Section 3 -- Mediation. The procedure for such mediation shall be that recognized by an appropriate authority with national or state jurisdiction or be that recommended by a competent professional body whose recognized expertise covers alternative dispute resolution or be that recommended by way of documented guidelines determined by the board of RI or the trustees of The Rotary Foundation. Only a member of a Rotary club may be appointed as mediator(s). The club may request the district governor or the governor's representative to appoint a mediator who is a member of a Rotary club and who has appropriate mediation skills and experience.

(a) Mediation Outcomes. The outcomes or decisions agreed between the

parties as a result of mediation shall be recorded and copies held by each party, the mediator(s) and one copy given to the board and to be held by the secretary.

A summary statement of outcomes acceptable to the parties involved shall be prepared for the information of the club. Either party, through the president or secretary, may call for further mediation if either party has retracted significantly from the mediated position.

- (b) Unsuccessful Mediation. If mediation is requested but is unsuccessful, any disputant may request arbitration as provided in section 1 of this article.
- **Section 4** -- Arbitration. In the event of a request for arbitration, each party shall appoint an arbitrator and the arbitrators shall appoint an umpire. Only a member of a Rotary club may be appointed as umpire or as arbitrator.
- **Section 5** -- Decision of Arbitrators or Umpire. If arbitration is requested, the decision reached by the arbitrators or, if they disagree, by the umpire shall be final and binding on all parties and shall not be subject to appeal.

Article 17 Bylaws

This club shall adopt bylaws not inconsistent with the constitution and bylaws of RI, with the rules of procedure for an administrative territorial unit where established by RI, and with this constitution, embodying additional provisions for the government of this club. Such bylaws may be amended from time to time as therein provided.

Article 18 Interpretation

Throughout this constitution, the terminology "mail," "mailing," and "ballot-bymail" will include utilization of electronic mail (e-mail) and internet technology to reduce costs and increase responsiveness.

Article 19 Amendments

Section 1 -- Manner of Amending. Except as provided in section 2 of this article, this constitution may be amended only by the council on legislation in the same manner as is established in the bylaws of RI for the amendment of its bylaws.

Section 2 -- Amending Article 2 and Article 3. Article 2 (Name) and Article 3 (Locality of the Club) of the constitution shall be amended at any regular meeting of this club, a quorum being present, by the affirmative vote of not less than two-thirds of all voting members present and voting, provided that notice of such proposed amendment shall have been mailed to each member and to the governor at least ten (10) days before such meeting, and provided further, that such amendment shall be submitted to the board of directors of RI for its approval and shall become effective only when so approved. The governor may offer an opinion to the board of directors of RI regarding the proposed amendment.

ROTARY CLUB OF EAST LOUISVILLE SUNRISE, INC.

General Information

Organization Number 0294090

Name ROTARY CLUB OF EAST LOUISVILLE SUNRISE, INC.

Profit or Non-Profit N - Non-profit

Company Type KCO - Kentucky Corporation

StatusA - ActiveStandingG - Good

State KY

 File Date
 12/13/1991

 Organization Date
 12/13/1991

 Last Annual Report
 3/10/2016

Principal Office P.O. BOX 436452

LOUISVILLE, KY 40253

Registered Agent ALICIA SHELMAN

740 YORKWOOD PLACE

LOUISVILLE, KY 40223

Current Officers

President MARK NORMAN
Vice President CHET WATSON
Secretary Glenn McCauley
Director Tom Diener

DirectorTERRI PRATHERDirectorJOHN LINA

Individuals / Entities listed at time of formation

Director <u>DELMAR K TUCKER</u>

DirectorTOM DIENERDirectorKEVIN FRANKEDirectorS BRADFORD RIVESDirectorI PAUL TUCKER

Incorporator WILLIAM B BARDENWERPER

Images available online

Documents filed with the Office of the Secretary of State on September 15, 2004 or thereafter are available as scanned images or PDF documents. Documents filed prior to September 15, 2004 will become available as the images are created.

Annual Report	3/10/2016	1 page	<u>tiff</u>	<u>PDF</u>
Annual Report	7/30/2015	1 page	<u>tiff</u>	<u>PDF</u>
Annual Report	9/11/2014	1 page	<u>tiff</u>	<u>PDF</u>
<u>Amendment</u>	3/17/2014	1 page	<u>tiff</u>	<u>PDF</u>

	Welcome to Fasttrack Organization Search				
Annual Report	7/2/2013	1 page	<u>PDF</u>		
Annual Report	6/29/2012	1 page	<u>PDF</u>		
<u>Principal Office Address</u> <u>Change</u>	2/18/2011 4:11:27 PM	1 page	<u>PDF</u>		
Annual Report	2/18/2011	1 page	<u>PDF</u>		
Annual Report	7/8/2010	1 page	<u>PDF</u>		
Registered Agent name/address change	10/28/2009	1 page	<u>tiff</u>	<u>PDF</u>	
Annual Report	10/14/2009	1 page	<u>PDF</u>		
<u>Reinstatement</u>	2/28/2008	3 pages	<u>tiff</u>	<u>PDF</u>	
Registered Agent name/address change	2/28/2008	1 page	<u>tiff</u>	<u>PDF</u>	
Administrative Dissolution	11/1/2000	1 page	<u>tiff</u>	<u>PDF</u>	
Annual Report	8/18/1999	1 page	<u>tiff</u>	<u>PDF</u>	
Annual Report	7/7/1998	1 page	<u>tiff</u>	<u>PDF</u>	
Statement of Change	6/19/1998	1 page	<u>tiff</u>	<u>PDF</u>	
Annual Report	7/1/1997	1 page	<u>tiff</u>	<u>PDF</u>	
Statement of Change	10/24/1996	1 page	<u>tiff</u>	<u>PDF</u>	
Annual Report	7/1/1996	1 page	<u>tiff</u>	<u>PDF</u>	
Annual Report	7/1/1995	1 page	<u>tiff</u>	<u>PDF</u>	
Annual Report	7/1/1994	2 pages	<u>tiff</u>	<u>PDF</u>	
Annual Report	7/1/1993	1 page	<u>tiff</u>	<u>PDF</u>	
Statement of Change	10/26/1992	1 page	<u>tiff</u>	<u>PDF</u>	
Annual Report	7/1/1992	1 page	<u>tiff</u>	<u>PDF</u>	
Articles of Incorporation	12/13/1991	7 pages	<u>tiff</u>	<u>PDF</u>	

Assumed Names

Activity History

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3/10/2016 1:08:49 PM	3/10/2016	
7/30/2015 10:28:26 AM	7/30/2015	
9/11/2014 3:56:25 PM	9/11/2014	
3/17/2014 1:39:44 PM	3/17/2014	ROTARY CLUB OF HURSTBOURNE SUNRISE, INC.
	3/10/2016 1:08:49 PM 7/30/2015 10:28:26 AM 9/11/2014 3:56:25 PM	3/10/2016 1:08:49 PM 3/10/2016 7/30/2015 10:28:26 AM 9/11/2014 3:56:25 PM 9/11/2014

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