

Louisville Metro Council City Agency Request

Neighborhood Development Fund (NDF)

■ **Capital Infrastructure Fund (CIF)**

Municipal Aid Program (MAP)

Paving Fund (PAV)

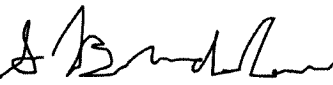
Primary Sponsor: Councilman Brandon Coan

Amount: \$2802.67 **Date:** Oct 5, 2020

Description of program/project including public purpose, additional funding sources, location of project/program and any external grantee(s):
\$ to Metro Parks and Recreation for bridge repairs at Hal Warheim Park.

City Agency: Metro Parks and Recreation
Contact Person: Jason Canuel
Agency Phone: 574 6086

I have reviewed this request for an expenditure of city tax dollars, and have determined the funds will be used for a public purpose and have the attached documentation from the receiving department concerning the project/expenditure.

<u>8</u>		<u>\$2802.67</u>	<u>Oct 5, 2020</u>
District #	Council Member Signature	Amount	Date

Approved by: _____
Appropriations Committee Chairman Date

Clerk's Office & OMB Use Only:

Request Amount: _____ Amended Amount: _____

Reference #: _____ To OMB: _____

Budget Revision #: _____

Account #: _____

To Project Manager: _____ Completion Date: _____

Actual Cost: _____ Funds Returned: _____

Department/Project:
Metro Parks and Recreation/ Hal Warheim Park Bridge Repair

Additional Signatures

I have reviewed this request for an expenditure of city tax dollars, and have determined the funds will be used for a public purpose.

Council Member Signature and Amount

District 1	_____	\$ _____
District 2	_____	\$ _____
District 3	_____	\$ _____
District 4	_____	\$ _____
District 5	_____	\$ _____
District 6	_____	\$ _____
District 7	_____	\$ _____
District 8	_____	\$ _____
District 9	_____	\$ _____
District 10	_____	\$ _____
District 11	_____	\$ _____
District 12	_____	\$ _____
District 13	_____	\$ _____
District 14	_____	\$ _____
District 15	_____	\$ _____
District 16	_____	\$ _____
District 17	_____	\$ _____
District 18	_____	\$ _____
District 19	_____	\$ _____
District 20	_____	\$ _____
District 21	_____	\$ _____
District 22	_____	\$ _____
District 23	_____	\$ _____
District 24	_____	\$ _____
District 25	_____	\$ _____
District 26	_____	\$ _____

NDF, CIF, MAP OR PAV INTERAGENCY CHECKLIST

Interagency Name: Metro Parks and Recreation

Program/Project Name: Hal Warheim Park Bridge Repair

	Yes/No/NA
Request Form: Is the Request Signed by all Council Member(s) Appropriating Funding?	Yes
Request Form: If matching funds are to be used, are they disclosed with account numbers in the request form description?	NA
Request Form: If matching funds are to be used, does the amount of the request exclude the matching fund amount?	NA
Request Form: If other funds are to be used for this project, are they disclosed with account numbers in the request form description?	NA
Funding Source: If CIF is being requested, does Metro Louisville own/will own the real estate, building or equipment? If not, the funding source is probably NDF.	Yes
Funding Source: If CIF is being requested, does the project have a useful life of more than one year? If not, the funding source is probably NDF.	Yes
Ordinance Required: Is the NDF request to a Metro Agency greater than \$5,000? If so, an ordinance is required.	No
Ordinance Required: Is the request a transfer from NDF to cost center? If so, is the amount given for the fiscal year \$25,000 or less?	No
Supporting Documentation: Does the attachment include a valid estimate and description of cost?	Yes

Submitted by: Jasmine Weatherby

Date: Oct 5, 2020

Dearing, Connie M.

From: Emily Pohn <emily.pohn@gmail.com>
Sent: Tuesday, September 29, 2020 10:31 AM
To: Weatherby, Jasmine
Subject: Re: FW: NDF Grant for Hal Warheim Park
Attachments: Vendor.pdf; Sharp W9.pdf

CAUTION: This email came from outside of Louisville Metro. Do not click links or open attachments unless you recognize the sender and know the content is safe

It has taken ages for him to complete the paperwork, but we FINALLY have the vendor questionnaire and the W9 for our bridge repair contractor (attached). We cannot thank you enough for your help with all of this. Will you please walk me through anything else you need from me and what the next steps will be? He has requested partial payment before he begins. Is this possible?

With gratitude,
Emily Pohn
Warheim Park Association
(502) 396-8940

On Wed, Jul 8, 2020 at 3:00 PM Weatherby, Jasmine <Jasmine.Weatherby@louisvilleky.gov> wrote:

Hi Emily,

Please see the below from Jason Canuel with Metro Parks. Can you have Sharp Improvements fill out the attached vendor questionnaire as well as complete a W9 (available on the IRS website) and send them to our office? Once received, I will initiate the paperwork.

Thank you

Jasmine Weatherby (she/her/hers)

Legislative Aide

Councilman Brandon Coan

District 8

601 West Jefferson St

Louisville, KY 40202

Email: jasmine.weatherby@louisvilleky.gov

Office: (502) 574-1108

Help your friends and neighbors stay informed! Share [this link](#) to spread the joy of District 8 eNews.

From: Canuel, Jason T <Jason.Canuel@louisvilleky.gov>
Sent: Wednesday, July 8, 2020 2:36 PM
To: Weatherby, Jasmine <Jasmine.Weatherby@louisvilleky.gov>
Cc: Coan, Brandon <Brandon.Coan@louisvilleky.gov>
Subject: RE: NDF Grant for Hal Warheim Park

As long as the total for Sharp Improvements is less than \$5k we should be able to. He will have to provide a W-9 and fill out the attached vendor questionnaire in order to get set up as a vendor in the AP system.

Jason T. Canuel

Assistant Director

Louisville Parks and Recreation

PO Box 37280

Louisville, Kentucky 40233

502/574.6086 (office)

502/439.7694 (cell)

jason.canuel@louisvilleky.gov



**LOUISVILLE
PARKS
AND RECREATION**



From: Weatherby, Jasmine <Jasmine.Weatherby@louisvilleky.gov>
Sent: Wednesday, July 8, 2020 2:16 PM

To: Canuel, Jason T <Jason.Canuel@louisvilleky.gov>
Cc: Coan, Brandon <Brandon.Coan@louisvilleky.gov>
Subject: FW: NDF Grant for Hal Warheim Park

Hi Jason,

Our office has agreed to pay for bridge repairs in Warheim park, as detailed below. Would it be possible for us to transfer money to Metro Parks to pay for the repairs? Are you able to pay the below vendor Sharp Improvements?

Thank you

Jasmine Weatherby (she/her/hers)

Legislative Aide

Councilman Brandon Coan

District 8

601 West Jefferson St

Louisville, KY 40202

Email: jasmine.weatherby@louisvilleky.gov

Office: (502) 574-1108

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From: Emily Pohn <emily.pohn@gmail.com>
Sent: Wednesday, July 8, 2020 2:02 PM
To: Weatherby, Jasmine <Jasmine.Weatherby@louisvilleky.gov>
Subject: Re: NDF Grant for Hal Warheim Park

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This is fantastic news!

According to our attorney Jonathan Raymon: "Yes, I think that works and in fact I think they have done it that way at least once in the past. The Park is a wired hybrid that is sometimes considered part of Metro Parks and other times not."

My understanding is that our title is held by Metro Parks, but we are responsible for all costs and maintenance. Per Jonathan's note it appears that we have received grant funds via Metro Parks before.

We are so excited about this. Thanks for all your help, Jasmine. I'll wait to hear from you for our next steps.

Warmly,

Emily Pohn

On Tue, Jul 7, 2020 at 4:30 PM Weatherby, Jasmine <Jasmine.Weatherby@louisvilleky.gov> wrote:

Sorry.... I missed that... my computer made the decision to hide everything below the signature. Brandon and I have talked it over and he says yes. Remind me - is the park technically a metro park or private. If its a Metro Park and we can transfer the money to Metro Parks and have them pay the bill, it would mean a lot less paperwork for you, but I'm not sure what the official designation is.

Thanks

Jasmine Weatherby (she/her/hers)

Legislative Aide

Councilman Brandon Coan

District 8

601 West Jefferson St

Louisville, KY 40202

Email: jasmine.weatherby@louisvilleky.gov

Office: (502) 574-1108

Please sign-up to receive important notifications regarding District 8!

From: Emily Pohn <emily.pohn@gmail.com>
Sent: Tuesday, July 7, 2020 3:46 PM
To: Weatherby, Jasmine <Jasmine.Weatherby@louisvilleky.gov>
Subject: Re: NDF Grant for Hal Warheim Park

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Wonderful! It was below my name on the last email.

On Tue, Jul 7, 2020 at 3:22 PM Weatherby, Jasmine <Jasmine.Weatherby@louisvilleky.gov> wrote:

Emily,

Want to send the quote over and I'll tell you what I think?

Thanks

Jasmine Weatherby (she/her/hers)
Legislative Aide
Councilman Brandon Coan
District 8
601 West Jefferson St

Louisville, KY 40202

Email: jasmine.weatherby@louisvilleky.gov

Office: (502) 574-1108

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From: Emily Pohn <emily.pohn@gmail.com>

Sent: Monday, July 6, 2020 4:57 PM

To: Weatherby, Jasmine <Jasmine.Weatherby@louisvilleky.gov>

Subject: Re: NDF Grant for Hal Warheim Park

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Hello, Jasmine!

We finally have an official quote for our bridge repair at Hal Warheim Park. We are interested in pursuing the NDF Grant for these repair costs and I would appreciate your opinion on if it would be worth our time to pursue the application.

With gratitude,

Emily Pohn

Warheim Park Board of Directors

(502) 396-8940

----- Forwarded message -----

From: Derrick Sharp <si1800@twc.com>

Date: Tue, Jun 30, 2020, 10:41 PM

Subject: Warheim Park bridge quote

Sent from my iPad

Warheim park bridge repair

1832 Overlook terrace

Louisville, Ky 40205

1)- cut center 6x6 posts off below rotted area replace with horizontal treated material .x2

- 2)-install 2 4x4 post to the outside of center bridge handrail post from cap to ground lag bolting to upper and lower posts .
- 3)- add 4 short post at each end of bridge to strengthen handrails at the ends of bridge
- 4)- remove steel handrail spindles and bottom 2x4 . Weld spindles into units with new steel -1.5" square tub and 1.5" flat stock . (Individual units that may be removed and replaced as need for maintenance and or bridge replacement.)

Material \$422.67

Labor. \$2,880.00

Total ===\$3,302.67

Park donation -\$500. 2020/2021

Balance Due... \$2802.67

Sharp improvements

si1800@twc.com

1800 Overlook terrace 40205

502-291-6416

On Thu, Jan 30, 2020 at 4:05 PM Weatherby, Jasmine <Jasmine.Weatherby@louisvilleky.gov> wrote:

It really just depends how much money we have left over in our budget. This is something that would be coming out of our office budget, so we'd have to see if its something we can afford.

Jasmine Weatherby (she/her/hers)

Legislative Aide

Councilman Brandon Coan

District 8

601 West Jefferson St

Louisville, KY 40202

Email: jasmine.weatherby@louisvilleky.gov

Office: (502) 574-1108

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From: Emily Pohn <emily.pohn@gmail.com>

Sent: Thursday, January 30, 2020 4:02 PM

To: Weatherby, Jasmine <Jasmine.Weatherby@louisvilleky.gov>

Subject: Re: NDF Grant for Hal Warheim Park

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Our maintenance committee has a quote, but I haven't seen it yet. Is there an amount that is more likely to be granted for a situation like ours?

On Thu, Jan 30, 2020 at 3:57 PM Weatherby, Jasmine <Jasmine.Weatherby@louisvilleky.gov> wrote:

Do you have a cost estimate for it?

Jasmine Weatherby (she/her/hers)

Legislative Aide

Councilman Brandon Coan

District 8

601 West Jefferson St

Louisville, KY 40202

Email: jasmine.weatherby@louisvilleky.gov

Office: (502) 574-1108

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From: Emily Pohn <emily.pohn@gmail.com>
Sent: Thursday, January 30, 2020 3:56 PM
To: Weatherby, Jasmine <Jasmine.Weatherby@louisvilleky.gov>
Subject: Re: NDF Grant for Hal Warheim Park

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We need to replace the bridge in Hal Warheim Park.

On Thu, Jan 30, 2020 at 3:54 PM Weatherby, Jasmine <Jasmine.Weatherby@louisvilleky.gov> wrote:

NDF applications are accepted on a rolling basis, so there's no deadline. What are you hoping to get money for?

Jasmine Weatherby (she/her/hers)

Legislative Aide

Councilman Brandon Coan

District 8

601 West Jefferson St

Louisville, KY 40202

Email: jasmine.weatherby@louisvilleky.gov

Office: (502) 574-1108

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From: Emily Pohn <emily.pohn@gmail.com>

Sent: Thursday, January 30, 2020 3:50 PM

To: Weatherby, Jasmine <Jasmine.Weatherby@louisvilleky.gov>

Subject: Re: NDF Grant for Hal Warheim Park

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Fantastic. Thank you!

In regards to the NDF Grant, can you tell me when the application is due for 2020? Also, when we would find out if we have been awarded any funds?

-Emily

On Thu, Jan 30, 2020 at 3:16 PM Weatherby, Jasmine <Jasmine.Weatherby@louisvilleky.gov> wrote:

Great thank you! Just posted it to our facebook.

Jasmine Weatherby (she/her/hers)

Legislative Aide

Councilman Brandon Coan

District 8

601 West Jefferson St

Louisville, KY 40202

Email: jasmine.weatherby@louisvilleky.gov

Office: (502) 574-1108

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From: Emily Pohn <emily.pohn@gmail.com>

Sent: Thursday, January 30, 2020 10:58 AM

To: Weatherby, Jasmine <Jasmine.Weatherby@louisvilleky.gov>

Subject: Re: NDF Grant for Hal Warheim Park

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Maybe the frenzy is about to begin. Yahooooo! Looks like I hid it at the bottom of my last email. I should have mentioned that the first time. Thank you for your help!

Lakeside Sponsorship Available

Hal Warheim Park received a generous donation of a Lakeside Swim Club sponsorship to begin with the upcoming 2020 summer season. This sponsorship is for an individual or family membership. Raffle tickets may be purchased until 11:59 p.m. on February 20th. They are \$100 each and only 100 tickets will be sold. Click on the link below to purchase tickets. The winner will be selected from a blind drawing on February 21st and will be notified that evening.

<https://halwarheimpark.rallyup.com/lakeside2020/6DPDTD>

On Thu, Jan 30, 2020 at 10:49 AM Weatherby, Jasmine <Jasmine.Weatherby@louisvilleky.gov> wrote:

Hi Emily,

We haven't posted anything yet. I was waiting for a link from you. I was assuming you'd send one once it was available. My apologies for misunderstanding.

Thanks

Jasmine Weatherby (she/her/hers)

Legislative Aide

Councilman Brandon Coan

District 8

601 West Jefferson St

Louisville, KY 40202

Email: jasmine.weatherby@louisvilleky.gov

Office: (502) 574-1108

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From: Emily Pohn <emily.pohn@gmail.com>
Sent: Thursday, January 30, 2020 10:45 AM
To: Weatherby, Jasmine <Jasmine.Weatherby@louisvilleky.gov>
Subject: NDF Grant for Hal Warheim Park

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Jasmine,

Thank you for all help promoting the Lakeside Raffle we are currently running. It hasn't been the ticket buying frenzy we experienced last year, but slow and steady is fine with me.

Our Strategic Planning Committee met last night and discussed applying for the 2020 NDF Grant. I saw the application online. I am curious when this application is due and when we would discover if we have been awarded funds from the grant?

With gratitude,

Emily Pohn

Hal Warheim Board of Directors

(502) 396-8940

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Dearing, Connie M.

From: Bell, LaTonya J.
Sent: Thursday, October 8, 2020 11:24 AM
To: Canuel, Jason T; Dearing, Connie M.
Cc: Weatherby, Jasmine
Subject: RE: Hal Warheim Park

Jason, thank you for the below explanation and confirmation.

Connie, please add this email to the CIF101420MP08 packet as part of the supporting documentation. Thanks.

6. CIF101420M APPROPRIATING \$2,802.67 FROM DISTRICT 8, CAPITAL
P08 INFRASTRUCTURE FUNDS, TO METRO PARKS FOR THE REPAIR
OF THE BRIDGE IN HAL WARHEIM PARK.
Sponsors: Primary Brandon Coan (D 8)
Attachments: CIF101420MP08.pdf

No Comments

-----Original Message-----

From: Canuel, Jason T <Jason.Canuel@louisvilleky.gov>
Sent: Wednesday, October 7, 2020 10:11 PM
To: Bell, LaTonya J. <LaTonya.Bell2@louisvilleky.gov>
Subject: Re: Hal Warheim Park

Yes, Metro owns the property known as Warheim Park. We have an agreement that the neighborhood association can maintain it. In the case of the bridge repair, we are aware of what they are planning are supportive of their efforts. We are also inspecting and over seeing the work to ensure it is done correctly and in Metro's best interest.

Jason T. Canuel
Assistant Director
Parks and Recreation

Sent from my iPhone

> On Oct 7, 2020, at 6:34 PM, Bell, LaTonya J. <LaTonya.Bell2@louisvilleky.gov> wrote:

>

> Good evening,

>

> I noticed D08 plans to appropriate \$2,802.67 CIF funds through Metro Parks for bridge repairs in Hal Warheim Park. Does Metro Government own the Hal Warheim Park?

>

> Based on the emails submitted with D08's CIF packet it appears Hal Warheim Park has its own Board of Directors. The last time I can find that funds were appropriated for Hal Warheim Park was through the NDF Application process used for external organizations. Please see the attached NDF.

>

> If Metro Government does not own the Hal Warheim Park then the request needs to be submitted through the NDF Application process.

>

> Please advise.

>

> Thanks.

>

>

>

> [Description: Description: Description: lou_metro_logo200px]LaTonya J.

> Bell | Council Financial Analyst Louisville Metro Council

> 601 W. Jefferson Street, 2nd floor | Louisville, KY 40202

> Phone: (502) 574-1351

> Email: LaTonya.Bell2@louisvilleky.gov<mailto:LaTonya.Bell2@louisvilleky.gov>

>