

**Louisville Metro Council City Agency Request**  
**Neighborhood Development Fund (NDF)**  
**Capital Infrastructure Fund (CIF)**  
**Municipal Aid Program (MAP)**  
**Paving Fund (PAV)**

**Primary Sponsor:** Rick Blackwell

**Amount:** \$1474.19 **Date:** 1/9/2017

**Description of program/project including public purpose, additional funding sources, location of project/program and any external grantee(s):**  
Funding to fabricate 11 signs recognizing Hometown Hauling for their gratis trash service at Dixie Highway TARC stops in District 12. Signage fabrication is \$474.19 and the additional \$1000 is for installation costs for Metro Public Works and TARC

**City Agency:** Metro Public Works  
**Contact Person:** Kenneth Slaughter  
**Agency Phone:** 502.574.2710

**I have reviewed this request for an expenditure of city tax dollars, and have determined the funds will be used for a public purpose and have the attached documentation from the receiving department concerning the project/expenditure.**

12  Rick Blackwell \$1,474.19 1-9-17  
District # Council Member Signature Amount Date

**Approved by:** \_\_\_\_\_  
Appropriations Committee Chairman Date  
**Clerk's Office & OMB Use Only:**  
Request Amount: \_\_\_\_\_ Amended Amount: \_\_\_\_\_  
Reference #: \_\_\_\_\_ To OMB: \_\_\_\_\_  
Budget Revision #: \_\_\_\_\_  
Account #: \_\_\_\_\_  
To Project Manager: \_\_\_\_\_ Completion Date: \_\_\_\_\_  
Actual Cost: \_\_\_\_\_ Funds Returned: \_\_\_\_\_

## NDF, CIF, MAP OR PAV INTERAGENCY CHECKLIST

<b>Interagency Name:</b> Metro Public Works	
<b>Program/Project Name:</b> Installation of signage at 11 TARC stops along District 12 portion of Dixie Highway	
	<b>Yes/No/NA</b>
<b>Request Form:</b> Is the Request Signed by all Council Member(s) Appropriating Funding?	Yes <input type="checkbox"/>
<b>Request Form:</b> If matching funds are to be used, are they disclosed with account numbers in the request form description?	NA <input type="checkbox"/>
<b>Request Form:</b> If matching funds are to be used, does the amount of the request exclude the matching fund amount?	NA <input type="checkbox"/>
<b>Request Form:</b> If other funds are to be used for this project, are they disclosed with account numbers in the request form description?	NA <input type="checkbox"/>
<b>Funding Source:</b> If CIF is being requested, does Metro Louisville own/will own the real estate, building or equipment? If not, the funding source is probably NDF.	Yes <input type="checkbox"/>
<b>Funding Source:</b> If CIF is being requested, does the project have a useful life of more than one year? If not, the funding source is probably NDF.	Yes <input type="checkbox"/>
<b>Ordinance Required:</b> Is the NDF request to a Metro Agency greater than \$5,000? If so, an ordinance is required.	NA <input type="checkbox"/>
<b>Ordinance Required:</b> Is the request a transfer from NDF to cost center? If so, is the amount given for the fiscal year \$25,000 or less?	NA <input type="checkbox"/>
<b>Supporting Documentation:</b> Does the attachment include a valid estimate and description of cost?	Yes <input type="checkbox"/>

Submitted by: Sam J. McQuillen

Date: 1/9/17

## McQuillen, Liz

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**From:** Adams, Mark <madams@ridetarc.org>  
**Sent:** Monday, January 9, 2017 10:58 AM  
**To:** McQuillen, Liz; Slaughter, Kenneth G.  
**Cc:** Blackwell, Rick; Jennings, Patricia A; Sparks, Stuart  
**Subject:** RE: District 12 TARC stop trashcan service

Kenny / Liz – I believe there will be stachions or telephone poles close to most of the bus stop locations. If there isn't a pole close to the stop, we will need assistance from PW.

I would go ahead and add approx. \$1,000 to the \$474 PW fabrication order, in case we need assistance.

Thanks,  
Mark



<https://www.google.com/maps/@38.16673,-85.8293486,3a,75y,90h,90t/data=!3m6!1e>

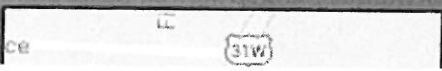
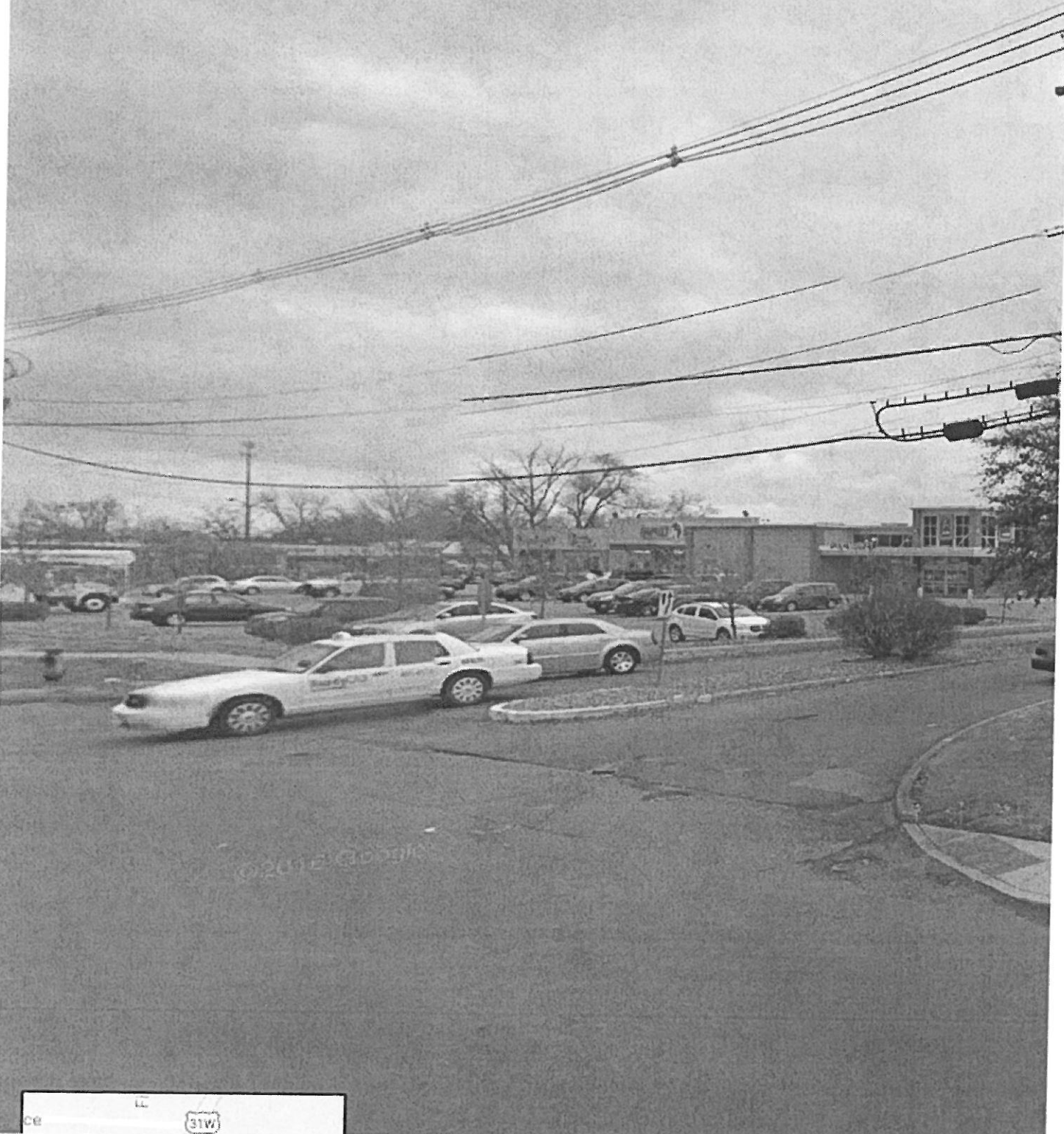
5119 Dixie Hwy

5119 Dixie Hwy  
Louisville, Kentucky

←

📍

🕒 Street View - Dec 2015



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**From:** McQuillen, Liz [mailto:Liz.McQuillen@louisvilleky.gov]  
**Sent:** Monday, January 09, 2017 10:49 AM  
**To:** Slaughter, Kenneth G.; Adams, Mark  
**Cc:** Rick Blackwell (Dist. 12); Jennings, Patricia A; Sparks, Stuart  
**Subject:** RE: District 12 TARC stop trashcan service

Kenny –

Thanks for providing these numbers. We will get started on the paperwork to get the funds transferred. However, because we are still in the organizational process for the new Metro Council committee structure for 2017 and will likely not have an Appropriation committee meeting to approve the funding until early February. Can the fabrication move forward before the funding is approved?

Also, should I list you as the agency contact on the paperwork?

Thanks,  
Liz



**Liz Kennedy McQuillen** | Legislative Assistant  
Office of Councilman Rick Blackwell  
601 W. Jefferson Street | Louisville, KY 40202  
p: (502) 574-1112 f: (502) 574-3363  
[www.RickBlackwell.com](http://www.RickBlackwell.com)

*\*\*Please note that my email address has changed to [Liz.McQuillen@louisvilleky.gov](mailto:Liz.McQuillen@louisvilleky.gov).*

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**From:** Slaughter, Kenneth G.  
**Sent:** Monday, January 9, 2017 10:39 AM  
**To:** Adams, Mark; McQuillen, Liz  
**Cc:** Blackwell, Rick; Jennings, Patricia A; Sparks, Stuart  
**Subject:** RE: District 12 TARC stop trashcan service

Good Morning!

We will move forward with the idea that our shop will only be responsible for sign fabrication. However, we can assist with the installation if needed – the cost estimate below covers that expense as well. Yes – we can provide a finished “proto-type” - we can have this ready by next Monday.

{Cost Estimate}:

- The set-up and fabrication for (11) 12” x 18” specialty signs as detailed below → \$ 474.19

(Installation):

- Provide the necessary hardware and man-power for the installation of (11) signs → \$ 1,845.00 *(please see comments below)*



Please be advised that the installation cost was calculated on the basis of all new hardware being needed. There's a good chance if our services were needed this cost would be drastically reduced once an assessment of each locations need has been made. We would make the necessary cost adjustments if that need were to arise.... Please provide a cost center number so we can initiate this request. If you have any additional questions, please feel free to contact me.

Kindly,

**Kenny Slaughter**

*Louisville Metro Government*

*P W & Assets - {SIGNS & MARKINGS DIVISION}*

1450 Lexington Rd., Louisville, KY 40206

{Office} 502-574-2710

{Cell} 502-794-6862

{E-mail} [kenneth.slaughter@louisvilleky.gov](mailto:kenneth.slaughter@louisvilleky.gov)

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**From:** Adams, Mark [<mailto:madams@ridetarc.org>]

**Sent:** Monday, January 09, 2017 7:24 AM

**To:** McQuillen, Liz; Slaughter, Kenneth G.

**Cc:** Blackwell, Rick; Jennings, Patricia A; Sparks, Stuart

**Subject:** RE: District 12 TARC stop trashcan service

Liz – I believe we can install the signs. If we need assistance, we'll contact PW.

Kenny – Can you make a pilot sign 1<sup>st</sup> or send us over a proof of what you plan to fabricate?

Thanks,

Mark

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**From:** McQuillen, Liz [<mailto:Liz.McQuillen@louisvilleky.gov>]

**Sent:** Friday, January 06, 2017 2:56 PM

**To:** Slaughter, Kenneth G.

**Cc:** Rick Blackwell (Dist. 12); Jennings, Patricia A; Sparks, Stuart; Adams, Mark

**Subject:** RE: District 12 TARC stop trashcan service

I'm not sure about that. I've copied Mark Adams with TARC on here as well.

Mark: I believe you'd mentioned that TARC could install the signage once we had it fabricated. Is that possible? Or should we have Public Works include the installation cost in their quote to us for the signage?

BTW – Hometown Hauling took over service this week!



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**From:** Slaughter, Kenneth G.  
**Sent:** Friday, January 6, 2017 2:49 PM  
**To:** McQuillen, Liz  
**Cc:** Blackwell, Rick; Jennings, Patricia A; Sparks, Stuart  
**Subject:** RE: District 12 TARC stop trashcan service

Good Afternoon Liz!

Are we just providing the sign fabrication or will we be involved in the installation piece?

**Kenny Slaughter**

*Louisville Metro Government*

*P W & Assets - {SIGNS & MARKINGS DIVISION}*

1450 Lexington Rd., Louisville, KY 40206

{Office} 502-574-2710

{Cell} 502-794-6862

{E-mail} [kenneth.slaughter@louisvilleky.gov](mailto:kenneth.slaughter@louisvilleky.gov)

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**From:** McQuillen, Liz  
**Sent:** Friday, January 06, 2017 10:32 AM  
**To:** Hall, Barbara C  
**Cc:** Blackwell, Rick; Jennings, Patricia A; Slaughter, Kenneth G.; Sparks, Stuart  
**Subject:** RE: District 12 TARC stop trashcan service

Good Morning Barbara –

This one is perfect! We approve of this design.

Kenneth: Please let us know the fabrication and installation cost at your earliest convenience.

Thank you all!

Liz McQuillen



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**From:** Hall, Barbara C  
**Sent:** Friday, January 6, 2017 10:30 AM  
**To:** McQuillen, Liz  
**Cc:** Blackwell, Rick; Jennings, Patricia A; Slaughter, Kenneth G.; Sparks, Stuart  
**Subject:** RE: District 12 TARC stop trashcan service

Good morning, Liz!

How about this one?



Happy New Year!!

**BC (Barbara) Hall, Sign Tech**  
Louisville Metro Public Works  
Division of Signs & Markings  
1450 Lexington Rd  
Louisville, KY 40206  
(502) 574-4618 Shop 1  
(502) 574-4381 Shop 2



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**From:** McQuillen, Liz  
**Sent:** Tuesday, January 03, 2017 4:53 PM  
**To:** Hall, Barbara C  
**Cc:** Blackwell, Rick; Jennings, Patricia A; Slaughter, Kenneth G.; Sparks, Stuart  
**Subject:** RE: District 12 TARC stop trashcan service

Barbara –

We like the look of this signage and thank you for providing the mock-up. My only request for change is to have the verbiage say: "Receptacle Service Courtesy of:...."

Is that possible?

Thank you,  
Liz McQuillen





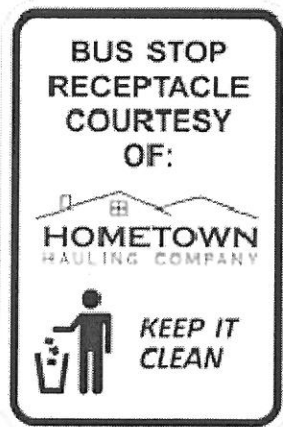
Liz Kennedy McQuillen | Legislative Assistant  
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**From:** Hall, Barbara C  
**Sent:** Thursday, December 22, 2016 2:24 PM  
**To:** McQuillen, Liz  
**Cc:** Blackwell, Rick; Jennings, Patricia A; Slaughter, Kenneth G.; Sparks, Stuart  
**Subject:** RE: District 12 TARC stop trashcan service

Good afternoon, Liz!

How about something like this?



I changed the verbiage from "maintained by" to "courtesy of". Hope that's OK!

These signs will be fabricated on 12x18" standard aluminum blanks, similar to the TARC signs. The image will be printed on a clear overlay and applied to a base of retroreflective sheeting. The logo is approximately 9x3" with the copy letter heights ranging from 1" to 1.5". A clear protective sheeting will be applied as a finish to the signs upon completion.

If you'd like us to make any adjustments or corrections, just let me know. If everything looks good, I'll direct you back to Kenny Slaughter as he will manage this project for you.

Thanks so much -and have a great holiday, everyone!!

**BC (Barbara) Hall, Sign Tech**  
 Louisville Metro Public Works  
 Division of Signs & Markings  
 1450 Lexington Rd  
 Louisville, KY 40206  
 (502) 574-3251



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**From:** McQuillen, Liz  
**Sent:** Thursday, December 22, 2016 11:04 AM  
**To:** Slaughter, Kenneth G.; Sparks, Stuart; Hall, Barbara C  
**Cc:** Blackwell, Rick; Jennings, Patricia A  
**Subject:** RE: District 12 TARC stop trashcan service

Thank you Kenny – that sizing will be perfect. Hometown Hauling has generously agreed to provide this service. Their logo is attached.

Liz



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**From:** Slaughter, Kenneth G.  
**Sent:** Thursday, December 22, 2016 10:55 AM  
**To:** McQuillen, Liz; Sparks, Stuart; Hall, Barbara C  
**Cc:** Blackwell, Rick; Jennings, Patricia A  
**Subject:** RE: District 12 TARC stop trashcan service

We can certainly put an estimate together for this request. I will have one of our sign technician's review your need and make a recommendation on sign size, layout, and material. The current TARC sign format is sized at 12" x 18" – would that be sufficient? We will provide a sign prototype by next Wednesday – once it's been approved I'll put together the estimate. We will also need to confirm if the (11) locations you've mentioned have current sign and stanchion in place. I would presume we would only be responsible for installing a sign at these locations although we can do both if needed, just need to factor this into the total cost.....

One last thing - do we know who will replace "ECO TECH" – I'm sure "So-and-So" company won't be in business much longer (lol).....

Barbara –

At your earliest convenience, can you put together a prototype for Ms. McQuillen?

Thanks,

**Kenny Slaughter**

*Louisville Metro Government*

*P W & Assets - {SIGNS & MARKINGS DIVISION}*

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{Cell} 502-794-6862

{E-mail} [kenneth.slaughter@louisvilleky.gov](mailto:kenneth.slaughter@louisvilleky.gov)

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**From:** McQuillen, Liz  
**Sent:** Wednesday, December 21, 2016 11:35 AM  
**To:** Sparks, Stuart; Slaughter, Kenneth G.; Jennings, Patricia A  
**Cc:** Blackwell, Rick  
**Subject:** RE: District 12 TARC stop trashcan service

Just to be clear – we would like the Hometown Hauling signage to be larger than the route information signs pictured on the TARC stanchions and about the same size as the TARC stations signs (see attached).

Please let me know if you have any questions and let us know when you have a quote ready.

Thank you!  
Liz McQuillen



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**From:** Sparks, Stuart  
**Sent:** Wednesday, December 21, 2016 8:51 AM  
**To:** McQuillen, Liz; Slaughter, Kenneth G.; Jennings, Patricia A  
**Cc:** Blackwell, Rick  
**Subject:** RE: District 12 TARC stop trashcan service

Liz,

We should be able to assist you with this project.

Kenny,

Can you please provide a cost estimate to CM Blackwell's office for 11 signs?

Thanks,

Stuart Sparks, PE, PTOE  
Louisville Metro Public Works  
Traffic Engineering Supervisor Signs and Markings  
601 W Jefferson St, Room 8  
(502) 574-3650



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**From:** McQuillen, Liz  
**Sent:** Tuesday, December 20, 2016 10:52 AM

**To:** Sparks, Stuart  
**Cc:** Blackwell, Rick  
**Subject:** FW: District 12 TARC stop trashcan service

Good Morning Stuart –

We are looking for Public Work’s help to fabricate (and possibly install) some signage for 11 of our TARC stops along Dixie Highway in District 12. CM Blackwell worked with TARC to have signature “southwest Louisville” trash receptacles and benches placed at these locations and the trash receptacles have been serviced by EcoTech over the past five years. At the time, EcoTech installed their own “courtesy of…” signs and they were placed directly on the trash receptacles. EcoTech will not be servicing those receptacles as of the end of 2016. Luckily, Hometown Hauling has agreed to pick up the service and we would like to recognize that complimentary service with signage.

I spoke with Mark Adams from TARC and he forwarded the attached “adopt a stop” signage that they have been using as a template to recognize adjacent businesses that empty the trash at individual locations. He said that while they have experimented with it, they have found that placing on a stanchion with the TARC stop sign, route information, and then the “courtesy of” signage seems to be the best and most durable solution.

I have attached the Hometown Hauling Logo along with a map and list of the TARC stop locations.

Please let us know if this is something that Public Works can help us with and I would be happy to answer any questions about this.

Thank you,  
Liz McQuillen



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---

**From:** Adams, Mark [<mailto:madams@ridetarc.org>]  
**Sent:** Tuesday, December 20, 2016 7:38 AM  
**To:** McQuillen, Liz  
**Subject:** RE: District 12 TARC stop trashcan service

Hi Liz – I am glad to hear that a new company will service the trash receptacles. This has been a real challenge in many of the suburban areas.

TARC does not fabricate signs and I believe your best option is Public Works. We have been adding route signs to all our stops and I think a similar size (6" x 12") sign plaque would work a lot better than the current EcoTech signage.

Please review the draft pdf signage / route sign and give me a call on my cell (303-2926).

Thanks,  
Mark

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**From:** McQuillen, Liz [<mailto:Liz.McQuillen@louisvilleky.gov>]  
**Sent:** Monday, December 19, 2016 4:37 PM  
**To:** Adams, Mark  
**Cc:** McQuillen, Liz

**Subject:** District 12 TARC stop trashcan service

**Importance:** High

Good Afternoon Mark –

As you know, CM Blackwell had an agreement with EcoTech for the service of the 11 trash cans at TARC stop locations in District 12 along Dixie Highway. Earlier this year, we met with EcoTech and they decided that they did not want to continue that service and will only continue through the end of the year. Luckily, we just met with Hometown Hauling this morning and they have agreed to begin January 1<sup>st</sup>! We wanted to make sure that they get credit for their complimentary service with signage, similar to what EcoTech had.

EcoTech provided their “compliments of EcoTech” signage, but Hometown Hauling did not have any similar signage so we would like to get the signage fabricated on our end. Is that something TARC has any experience with or do I need to work with Metro PW Signs & Markings?

Thank you!

Liz McQuillen



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