

**NEIGHBORHOOD DEVELOPMENT FUND**  
**Not-for-Profit Transmittal and Approval Form**

**Applicant/Program:** NDF Shakespeare Virtual Tour  
**Applicant Requested Amount:** ██████████ \$11,875  
**Appropriation Request Amount:** \$11,875

**Executive Summary of Request**

Due to COVID-19 pandemic, Kentucky Shakespeare Hamlet Parks Tour, the change of scope to a virtual project instead of the initial and traditional Kentucky Shakespeare Parks Tours. The Kentucky Shakespeare will professionally recorded the in the parks Hamlet performance and to create and disseminate an accompanying curriculum guide.

Is this program/project a fundraiser?  Yes  No  
Is this applicant a faith based organization?  Yes  No  
Does this application include funding for sub-grantee(s)?  Yes  No

I have reviewed the attached Neighborhood Development Fund Application and have found it complete and within Metro Council guidelines and request approval of funding in the following amount(s). I have read the organization's statement of public purpose to be furthered by the funds requested and I agree that the public purpose is legitimate. I have also completed the disclosure section below, if required.

4  
District #      *Barbara Eaton Smith*  
Primary Sponsor Signature      \$1,500  
Amount      ~~11,875~~      8/11/20  
Date

**Primary Sponsor Disclosure**

List below any personal or business relationship you, your family or your legislative assistant have with this organization, its volunteers, its employees or members of its board of directors.

**Approved by:**

\_\_\_\_\_  
Appropriations Committee Chairman      Date  
Final Appropriations Amount: \_\_\_\_\_

**Department/Project:**  
**Metro Parks - Virtual Shakespeare Hamlet Tour 2020**

**Additional Signatures**

**I have reviewed this request for an expenditure of city tax dollars, and have determined the funds will be used for a public purpose.**

**Council Member Signature and Amount**

District 1	_____	\$ _____
District 2	_____	\$ _____
District 3	_____	\$ _____
District 4	_____	\$ _____
District 5	_____	\$ _____
District 6	_____	\$ _____
District 7	<i>Paula McCreary</i>	\$ 1,000
District 8	<i>Brandon Hart</i>	\$ 1,500
District 9	<i>Brayden</i>	\$ 750.00
District 10	_____	\$ _____
District 11	_____	\$ _____
District 12	_____	\$ _____
District 13	_____	\$ _____
District 14	<i>Cindi Fowler</i>	\$ 750.00
District 15	<i>Kevin Tupper</i>	\$ 375.00
District 16	_____	\$ _____
District 17	_____	\$ _____
District 18	_____	\$ _____
District 19	_____	\$ _____
District 20	_____	\$ _____
District 21	<i>Nedie George</i>	\$ 375.
District 22	_____	\$ _____
District 23	_____	\$ _____
District 24	_____	\$ _____
District 25	<i>David Yates</i>	\$ 1,125
District 26	_____	\$ _____

**Department/Project:**

Metro Parks - Virtual Shakespeare Hamlet Tour 2020

**Additional Signatures**

I have reviewed this request for an expenditure of city tax dollars, and have determined the funds will be used for a public purpose.

**Council Member Signature and Amount**

District 1		\$	
District 2	<i>De Barbara Shanklin</i>	\$	1500
District 3		\$	
District 4		\$	
District 5		\$	
District 6		\$	
District 7		\$	
District 8		\$	
District 9		\$	
District 10	<i>Ernest P. Mulvihill</i>	\$	1,500-
District 11		\$	
District 12		\$	
District 13		\$	
District 14		\$	
District 15		\$	
District 16		\$	
District 17		\$	
District 18		\$	
District 19		\$	
District 20		\$	
District 21		\$	
District 22		\$	
District 23		\$	
District 24		\$	
District 25		\$	
District 26	<i>Robert T. Ackerson</i>	\$	1,500

## LOUISVILLE METRO COUNCIL NEIGHBORHOOD DEVELOPMENT FUND APPLICATION

**Legal Name of Applicant Organization** Kentucky Shakespeare, Inc

**Program Name and Request Amount** Shakespeare Virtual Hamlet Tour \$11,875

Yes/No/NA

Is the NDF Transmittal Sheet Signed by all Council Member(s) Appropriating Funding?	<input type="button" value="Yes"/>
Is the funding proposed by Council Member(s) less than or equal to the request amount?	<input type="button" value="Yes"/>
Is the proposed public purpose of the program viable and well-documented?	<input type="button" value="Yes"/>
Will all of the funding go to programs specific to Louisville/Jefferson County?	<input type="button" value="Yes"/>
Has Council or Staff relationship to the Agency been adequately disclosed on the cover sheet?	<input type="button" value="Yes"/>
Has prior Metro Funds committed/granted been disclosed?	<input type="button" value="Yes"/>
Is the application properly signed and dated by authorized signatory?	<input type="button" value="Yes"/>
Is proof of Tax Exempt status of 501(c) 3, 4, 6, 19, 1120-H included?	<input type="button" value="Yes"/>
If Metro funding is for a separate taxing district is the funding appropriated for a program outside the legal responsibility of that taxing district?	<input type="button" value="No"/>
Is the entity in good standing with: <ul style="list-style-type: none"> <li>▶ Kentucky Secretary of State?</li> <li>▶ Louisville Metro Revenue Commission?</li> <li>▶ Louisville Metro Government?</li> <li>▶ Internal Revenue Service?</li> <li>▶ Louisville Metro Human Relations Commission?</li> </ul>	<input type="button" value="Yes"/>
Is the current Fiscal Year Budget included?	<input type="button" value="Yes"/>
Is the entity's board member list (with term length/term limits) included?	<input type="button" value="Yes"/>
Is recommended funding less than 33% of total agency operating budget?	<input type="button" value="Yes"/>
Does the application budget reflect only the revenue and expenses of the project/program?	<input type="button" value="Yes"/>
Is the cost estimate(s) from proposed vendor (if request is for capital expense) included?	<input type="button" value="N/A"/>
Is the most recent annual audit (if required by organization) included?	<input type="button" value="Yes"/>
Is a copy of Signed Lease (if rent costs are requested) included?	<input type="button" value="N/A"/>
Is the Supplemental Questionnaire for churches/religious organizations (if requesting organization is faith-based) included?	<input type="button" value="Yes"/>
Are the Articles of Incorporation of the Agency included?	<input type="button" value="Yes"/>
Is the IRS Form W-9 included?	<input type="button" value="Yes"/>
Is the IRS Form 990 included?	<input type="button" value="Yes"/>
Are the evaluation forms (if program participants are given evaluation forms) included?	<input type="button" value="No"/>
Affirmative Action/Equal Employment Opportunity plan and/or policy statement included (if required to do so)?	<input type="button" value="No"/>
Has the Agency agreed to participate in the BBB Charity review program? If so, has the applicant met the BBB Charity Review Standards?	<input type="button" value="N/A"/>

Prepared by: Wanda Mitchell-Smith

Date: August 11, 202

**LOUISVILLE METRO COUNCIL NEIGHBORHOOD DEVELOPMENT FUND APPLICATION**

SECTION 1 – APPLICANT INFORMATION			
<b>Legal Name of Applicant Organization:</b>		Kentucky Shakespeare, Inc. <i>(as listed on: <a href="http://www.sos.ky.gov/business/records">http://www.sos.ky.gov/business/records</a>)</i>	
<b>Main Office Street &amp; Mailing Address:</b> 323 W. Broadway, Suite 401, Louisville, KY 40202			
<b>Website:</b> www.kyshakespeare.com			
<b>Applicant Contact:</b>	Matt Wallace	<b>Title:</b>	Producing Artistic Director
<b>Phone:</b>	502.574.9900, ex. 12	<b>Email:</b>	matt@kyshakespeare.com
<b>Financial Contact:</b>	Matt Wallace	<b>Title:</b>	Producing Artistic Director
<b>Phone:</b>	502.574.9900, ex. 12	<b>Email:</b>	matt@kyshakespeare.com
<b>Organization's Representative who attended NDF Training:</b>			
<b>GEOGRAPHICAL AREA(S) WHERE PROGRAM ACTIVITIES ARE (WILL BE) PROVIDED</b>			
<b>Program Facility Location(s):</b>	<small>Digital/Virtual - Public Schools. Orgs in districts 2, 4, 7, 8, 9, 10, 14, 21, 25, 26</small>		
<b>Council District(s):</b>	2, 4, 7, 8, 9, 10, 14, 15, 21, 25, 26	<b>Zip Code(s):</b>	See Attached Sheet
SECTION 2 – PROGRAM REQUEST & FINANCIAL INFORMATION			
<b>PROGRAM/PROJECT NAME:</b> Virtual Shakespeare in the Parks HAMLET 2020 tour - community and schools			
<b>Total Request: (\$)</b>	11875	<b>Total Metro Award (this program) in previous year: (\$)</b>	29000
<b>Purpose of Request (check all that apply):</b>			
<input type="checkbox"/> Operating Funds (generally cannot exceed 33% of agency's total operating budget) <input checked="" type="checkbox"/> Programming/services/events for direct benefit to community or qualified individuals <input type="checkbox"/> Capital Project of the organization (equipment, furnishing, building, etc)			
<b>The Following are Required Attachments:</b>			
<input checked="" type="checkbox"/> IRS Exempt Status Determination Letter <input checked="" type="checkbox"/> Current year projected budget <input checked="" type="checkbox"/> Current financial statement <input checked="" type="checkbox"/> Most recent IRS Form 990 or 1120-H <input checked="" type="checkbox"/> Articles of Incorporation (current & signed) Cost estimates from proposed vendor if request is for capital expense		Signed lease if rent costs are being requested <input checked="" type="checkbox"/> IRS Form W9 Evaluation forms if used in the proposed program <input checked="" type="checkbox"/> Annual audit (if required by organization) Faith Based Organization Certification Form, if applicable	
<b>For the current fiscal year ending June 30, list all funds appropriated and/or received from Louisville Metro Government for this or any other program or expense, including funds received through Metro Federal Grants, from any department or Metro Council Appropriation (Neighborhood Development Funds). Attach additional sheet if necessary.</b>			
<b>Source:</b>	EAF Funding - 3 programs	<b>Amount: (\$)</b>	15,500
<b>Source:</b>	NDF David James - Central Park	<b>Amount: (\$)</b>	4,000
<b>Source:</b>		<b>Amount: (\$)</b>	
Has the applicant contacted the BBB Charity Review for participation? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No			
Has the applicant met the BBB Charity Review Standards? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No			

## LOUISVILLE METRO COUNCIL NEIGHBORHOOD DEVELOPMENT FUND APPLICATION

### SECTION 3 - AGENCY DETAILS

#### Describe Agency's Vision, Mission and Services:

##### Mission

Grounded in the works of Shakespeare, we enrich our community by presenting accessible, professional theatre experiences that educate, inspire and entertain people of all ages.

##### Vision

To use Shakespeare's universal truths and the power of the arts to transform lives. Shakespeare belongs to everyone.

##### About Kentucky Shakespeare

Founded in 1949, Kentucky Shakespeare provides the Kentucky Shakespeare Festival in Central Park, education programs, public performances, and community outreach. As the most comprehensive in-school arts education provider in Kentucky, last season Kentucky Shakespeare toured to 97 counties, serving 71,000+ students with interactive educational programming directly tied to academic standards, helping impact student achievement. Our many community programs explore conflict resolution, empathy building, and communication, in a range of settings from preschools to senior centers.

Kentucky Shakespeare has been recognized by the Folger Library and the Kentucky Humanities Council for exemplary programming, is a multiyear recipient of the National Endowment for the Arts Shakespeare in American Communities program, and is a past recipient of the Kentucky Governor's Award in the Arts. Kentucky Shakespeare has been awarded multiple LEO Weekly Reader's Choice Awards, Broadway World Louisville Regional Awards, the 2015 Center for Nonprofit Excellence's Art of Vision Pyramid Award, and the 2017 Louisville Awards in the Arts Bobby Petrino Family Foundation Arts Impact Award.

**LOUISVILLE METRO COUNCIL NEIGHBORHOOD DEVELOPMENT FUND APPLICATION**

**SECTION 4 - BOARD OF DIRECTORS AND PAID STAFF**

Board Member	Term End Date
Elizabeth Cherry Siebert, Chair - LG&E	8/2022
Kerry Wang, Treasurere - Humana	8/2020
Liam Felsen, Secretary - Frost, Brown, Todd	8/2019
Anya Bond-Beckley - DDW	8/2022
Diane Bailey-Boulet - Humana	8/2019
Merry Cossey Corlett - Community Liaison	8/2020
Rosie Felfle - Liquid Design	8/2019
Kevin Gibson - Humana	8/2020
Culver Halliday - Stoll, Keenon, Ogden	8/2020
Shannon Harris - UPS	8/2020
Lane Hettich, Neace Lukens	8/2020
Erin Paternoster-Vice - Brown-Forman	8/2020
Jeff Koleba - Churchill Downs	8/2021
Dr. Peter Tanguay, University of Louisville	8/2019
Brooke Zimmerman, White Clay	8/2021
Joan Gould - Baptist Health	8/2022

**Describe the Board term limit policy:**  
 Three year terms and three-term limit.

BY-LAWS - SECTION 4. Board members shall serve for for three years beginning immediately upon their election by the Board, and ending on the fiscal year-end following the third anniversary of the date of election. Board members can be elected to no more than three (3) consecutive terms. After serving three (3) consecutive terms, a Board member may be re-nominated to the Board after a one year hiatus. During this one year hiatus, at the discretion of the Board, a Board member may hold the position of Director Emeritus.

Three Highest Paid Staff Names	Annual Salary
Matt Wallace, Producing Artistic Director	74,178
Robert Silverthorn, Dir. of Operations and Marketing	60,654
Kyle Ware, Director of Education	42,886

## LOUISVILLE METRO COUNCIL NEIGHBORHOOD DEVELOPMENT FUND APPLICATION

### SECTION 5 - PROGRAM/PROJECT NARRATIVE

**A: Describe the program/project start and end dates, a description of the program/project and applicable data with regards to specific client population the program will address (attach related flyers, planning minutes, designs, event permits, proposals for services/goods, etc.):**

The spring 2020/7th year of our annual "Shakespeare in the Parks" tour was unable to happen with in-person performances due to COVID-19-related health and safety concerns and the current Louisville Metro Executive Order prohibiting events. Our 90-minute, 7-actor production of Shakespeare's classic play HAMLET had been rehearsed and ready to perform in April-May 2020. In an effort to still serve Louisvillians, with an added school component serving students during remote learning, we're preparing to adapt to a digital/virtual version, with added educational components.

Kentucky Shakespeare will hire a professional filmmaker/videographer to record a Shakespeare in the Parks HAMLET performance in August-September. In late September, each council member sponsor will then be provided with a unique link/code to share with residents of their district to experience the production. We will also assist distributing in the districts.

As the most comprehensive arts education provider in the Commonwealth, we have extension connections in the schools with teachers and administrators and will be able to effectively distribute the digital programming to schools. As an added component, Kentucky Shakespeare will distribute to all JCPS schools and teachers/administrators in schools in the 11 sponsoring districts to utilize through remote learning. The performance will be accompanied by a comprehensive curriculum guide, aligned with academic standards, to help impact student achievement. The school performances will also feature a post-performance Q&A via Zoom with the cast answering questions from youth across Louisville Metro.

Not missing a year of this program we've provided since 2014, will help retain this annual tradition for Louisvillians and provide arts programming in their homes during a difficult time, until we can return again in-person in 2021.

**B: Describe specifically how the funding will be spent including identification of funding to sub grantee(s):**

The previously-submitted in-person tour cost is \$1,500 per park performance which was to cover the cost of professional actors, stage manager, sound/microphone engineer, costuming, director, education director, dramaturg, and partial rehearsal cost.

This adapted programming, \$1,500 per district sponsor, will utilize funding to pay the local actors, stage manager, and director for a portion of rehearsal and for the filming of the production. It will also support the cost of our Education Programs Manager disseminating the programming to schools/teachers in the districts, plus community centers, organizations, and libraries in the districts.

Explanations, please note:

- For the originally-scheduled Story Avenue performance, White Clay Consulting is co-hosting and splitting the \$1,500 cost with Councilman Hollander.
- For originally-scheduled Iroquois Park performance, Councilman Triplett, Councilwoman George, and Councilman Yates are splitting the cost equally, contributing \$375 each. Councilman Fox withdrew funds for this year.
- For the originally-scheduled Sun Valley performance, Councilwoman Fowler and Councilman Yates are splitting the cost, in half.
- For the originally-scheduled Cox Park performance, Councilwoman McCraney is committing \$1,000. The remaining \$500 will be secured by Kentucky Shakespeare from an individual donor in the district.



## LOUISVILLE METRO COUNCIL NEIGHBORHOOD DEVELOPMENT FUND APPLICATION

**C: If this request is a fundraiser, please detail how the proceeds will be spent:**

Not applicable. This event is not a fundraiser. It's a free, event/program for our community.

**D: For Expenditure Reimbursement Only** – The grant award period begins with the Metro Council approval date and ends on June 30 of Metro fiscal year in which the grant is approved. If any part of this funding request is for funds to be spent before the grant award period, identify the applicable circumstances:

- The funding request is a reimbursement of the following expenditures that will probably be incurred after the application date, but prior to the execution of the grant agreement:
- ✓ If selecting this option, the invoice, receipt and payment documentation should not be available as of the date of this application.

The Grantee will be required to submit financial reporting in accordance with the reporting schedule provided in the grant agreement.

- Reimbursements should not be made before application date unless an emergency can be demonstrated by the primary council sponsor. The funding request is a reimbursement of the following expenditures (attach invoices or proof of payment):
- ✓ Attach a copy of invoices and/or receipts to provide proof of purchase of activities associated with the work plan identified in this application.
  - ✓ Attach a copy of cancelled checks to provide proof of payment of the invoices or receipts associated with the work plan identified in this application.

## LOUISVILLE METRO COUNCIL NEIGHBORHOOD DEVELOPMENT FUND APPLICATION

**E: Describe the program's benefits to those being served (measurable outcomes). Include the program's process for collecting data and the indicators that will be tracked to measure the benefits to those being served:**

This free community arts event will encourage families throughout the city to experience the arts together during the difficult, disconnected time of COVID-19. As there is no charge for the event, all community members will have the opportunity experience this unique community service.

To measure attendance, gage participation and demographics, Kentucky Shakespeare will have a voluntarily survey for participants/attendees to assess the event, demographics, and their experience and we will collect viewer metrics.

Engagement in the arts and exposure to the arts have proven to encourage tolerance, safe emotional discharge, empathy, and improved self-esteem. The event will aid in strengthening family and community bonds, welcoming them to this positive, communal event.

The targeted population is all members of the districts. As the programs are presented free of charge, there is no cost barrier.

**F: Briefly describe any existing collaborative relationships the organization has with other community organizations. Describe what those partners are bringing to the relationship in general and to this program/project specifically.**

Kentucky Shakespeare has been working with Louisville Metro Parks and Olmsted Parks to take this historic step and branch out into multiple area Parks - scheduled for 28 total parks last spring (including non-Metro/non-NDF performances.). Olmsted and Metro Parks help to publicize the events.

In each neighborhood/district, Kentucky Shakespeare will work with community centers, churches, library branches, community and neighborhood associations to publicize and distribute the link.

**LOUISVILLE METRO COUNCIL NEIGHBORHOOD DEVELOPMENT FUND APPLICATION**

**SECTION 6 – PROGRAM/PROJECT BUDGET SUMMARY**

THE PROGRAM/PROJECT BUDGET SHOULD REALISTICALLY ESTIMATE WHAT AMOUNT IS NEEDED FROM METRO GOVERNMENT AND WHAT IS EXPECTED FROM OTHER SOURCES.

Program/Project Expenses	Column 1	Column 2	Column (1+2)=3
	Proposed Metro Funds	Non- Metro Funds	Total Funds
<b>A: Personnel Costs Including Benefits</b>	11875	5000	16875
<b>B: Rent/Utilities</b>			
<b>C: Office Supplies</b>			
<b>D: Telephone</b>			
<b>E: In-town Travel</b>			
<b>F: Client Assistance (See Detailed List on Page 8)</b>			
<b>G: Professional Service Contracts</b>			
<b>H: Program Materials</b>		1500	1500
<b>I: Community Events &amp; Festivals (See Detailed List on Page 8)</b>			
<b>J: Machinery &amp; Equipment</b>			
<b>K: Capital Project</b>			
<b>L: Other Expenses (See Detailed List on Page 8)</b>			
<b>*TOTAL PROGRAM/PROJECT FUNDS</b>	11875	6500	18375
% of Program Budget	64 %	37 %	100%

List funding sources for total program/project costs in Column 2, Non-Metro Funds:

Other State, Federal or Local Government	
United Way	
Private Contributions (do not include individual donor names)	6500
Fees Collected from Program Participants	
Other (please specify)	
Total Revenue for Columns 2 Expenses	6500

\*Total of Column 1 MUST match "Total Request on Page 1, Section 2"

\*\*Must equal or exceed total in column 2.



**LOUISVILLE METRO COUNCIL NEIGHBORHOOD DEVELOPMENT FUND APPLICATION**

**Detail of In-Kind Contributions for this PROGRAM only:** Includes Volunteers, Space, Utilities, etc. (Include anything not bought with cash revenues of the agency).

Donor*/Type of Contribution	Value of Contribution	Method of Valuation
<p align="center"><i>Total Value of In-Kind</i>  <b>(to match Program Budget Line Item.</b>                      Volunteer Contribution &amp; Other In Kind)</p>		

**\* DONOR INFORMATION REFERS TO WHO MADE THE IN KIND CONTRIBUTION. VOLUNTEERS NEED NOT BE LISTED INDIVIDUALLY, BUT GROUPED TOGETHER ON ONE LINE AS A TOTAL NOTING HOW MANY HOURS PER PERSON PER WEEK**

**Agency Fiscal Year Start Date:** 9/1

**Does your Agency anticipate a significant increase or decrease in your budget from the current fiscal year to the budget projected for next fiscal year?** NO  YES

**If YES, please explain:**

## LOUISVILLE METRO COUNCIL NEIGHBORHOOD DEVELOPMENT FUND APPLICATION

### SECTION 7 – CERTIFICATIONS & ASSURANCES

By signing Section 7 of the Grant Application, the authorized official signing for the applicant organization certifies and assures to the best of his or her knowledge and/or belief the following Assurances and Certifications. If there is any reason why one or more of the assurances or certifications listed cannot be certified or assured, please explain in writing and attach to this application.

#### Standard Assurances

1. Applicant understands this application and its attachments as well as any resulting grant agreement, reports and proof of expenditure is subject to Kentucky's open records law.
2. Applicant understands if the grant agreement is not returned to Louisville Metro within 90 days of its mailing to the applicant, the approval is automatically revoked and the funds will not be disbursed to our organization.
3. Applicant and any sub grantee will give Louisville Metro Government access to and the right to examine all paper or electronic records related to the awarded grant for up to five years of the grant agreement date.
4. Applicant assures compliance with the grant requirements and will monitor the performance of any third party (sub-grantee).
5. The Agency is in good standing with the Kentucky Secretary of State, Louisville Metro Government, the Jefferson County Revenue Commission, the Internal Revenue Service, and the Louisville Metro Human Relations Commission.
6. Applicant understands failure to provide the services, programs, or projects included in the agreement will result in funds being withheld or requested to be returned if previously disbursed.
7. Applicant understands they must return to Louisville Metro any unexpended funds by July 31 following the Metro Louisville's fiscal year end.
8. Applicant understands they must provide proof of all expenditures (canceled checks, receipts, paid invoices). The Applicant understands the failure to provide proof of expenditures as required in the grant agreement could result in funding being withheld or request to be returned if previously disbursed.
9. Applicant understands if this application is approved, the grant agreement will identify an award period that begins with the Metro Council approval date, and will end with June 30 of the fiscal year in which the grant is approved. Expenditures associated with this award expected to occur prior to the award period (approval date) must be disclosed in this application in order to be considered compliant with the grant agreement.
10. Applicant understands if we choose to incur expenditures prior to the approval of the application by the Metro Council, there is no guarantee that funding will be reimbursed, as the Council may choose not to award the application.
11. Applicant will establish safeguards to prohibit employees or any person that receives compensation from awarded funds from using their position for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.

#### Standard Certifications

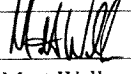
1. The Agency certifies it will not use Louisville Metro Government funds for any religious, political or fraternal Activities.
2. The Agency has a written Affirmative Action/Equal Opportunity Policy.
3. The Agency does not discriminate in employment or in provision of any service/program/activity/event based on age, color, disabled status, national origin, race, religion, sex, gender identity or sexual orientation, or Vietnam era veteran status.
4. The Agency certifies it will not require clients, recipients, or beneficiaries to participate in religious, political, fraternal or like activities in order to receive services/benefits provided with Louisville Metro Government funds.
5. The Agency understands the Americans with Disabilities Act (ADA) and makes reasonable accommodations.

**Relationship Disclosure:** List below any relationship you or any member of your Board of Directors or employees has with any Councilperson, Councilperson's family, Councilperson's staff or any Louisville Metro Government employee.

District 6 Councilman/Council President David James is an emeritus, non-voting KY Shakespeare board member.

### SECTION 8 – CERTIFICATIONS & ASSURANCES

I certify under the penalty of law the information in this application (including, without limitation, "Certifications and Assurances") is accurate to the best of my knowledge. I am aware my organization will not be eligible for funding if investigation at any time shows falsification. If falsification is shown after funding has been approved, any allocations already received and expended are subject to be repaid. I further certify that I am legally authorized to sign this application for the applying organization and have initialed each page of the application.

<b>Signature of Legal Signatory:</b>		<b>Date:</b>	7-30-20
<b>Legal Signatory: (please print):</b>	Matt Wallace	<b>Title:</b>	Producing Artistic Dir.
<b>Phone:</b>	502-574-9900	<b>Extension:</b>	12
<b>Email:</b>	matt@kyshakespeare.com		

## **SECTION 1 – ATTACHMENT**

### **GEOGRAPHICAL AREA(S) WHERE PROGRAM ACTIVITIES ARE (WILL BE) PROVIDED**

#### **Program Facility Locations:**

Digital/Virtual – provided to Metro Council Member Sponsors, district residents, teachers/schools in districts

#### **Metro Council Districts:**

2, 4, 7, 8, 9, 10, 14, 15, 21, 25, 26

#### **Zip Codes:**

40041  
40118  
40202  
40203  
40204  
40205  
40206  
40207  
40209  
40213  
40214  
40217  
40218  
40219  
40220  
40222  
40225  
40242  
40245  
40258  
40272

**NDF ORD 023 - UPDATE AS OF JULY 24, 2020**

<b><u>Original</u></b>	<b><u>Committed to Change of Scope</u></b>	
\$1,500	\$1,500	Councilman Pat Mulvihill, District 10
\$1,500	\$1,500	Councilman Brandon Coan, District 8
\$750	\$750	Councilwoman Cindi Fowler, District 14
\$750	\$750	Councilman David Yates, District 25 (for Sun Valley, waiting on other below)
\$1,500	\$1,500	Councilman Brent Ackerson, District 26
\$1,500	\$750	Councilman Bill Hollander, District 9
\$375	\$375	Councilwoman Nicole George, District 21
\$1,500	\$1,000	Councilwoman Paula McCraney, District 7 (only with change in amount)

**No**

\$1,500	\$0	Councilman James Peden, District 23
\$1,500	\$0	Councilman Markus Winkler, District 17
\$1,500	\$0	Councilman Stuart Benson, District 20
\$1,500	\$0	Councilwoman Jessica Green, District 1
\$1,500	\$0	Councilman Anthony Piagentini, District 19
\$1,500	\$0	Councilman Mark Fox, District 13

**Waiting on Answer**

\$1,500	provided info/waiting	Councilman Kevin Triplett, District 15
\$1,500	provided info/waiting	Councilwoman Barbara Shanklin, District 2
\$1,500	provided info/waiting	Councilwoman Barbara Sexton Smith, District 4
\$375	provided info/waiting	Councilman David Yates, District 25 (for Iroquois portion)

**YES - EMAIL RESPONSES FROM LOUISVILLE METRO COUNCIL MEMBERS:**

**Councilman David Yates - \$750 for Sun Valley EMAIL**

On Jul 6, 2020, at 3:31 PM, Powell, Brian <[Brian.Powell@louisvilleky.gov](mailto:Brian.Powell@louisvilleky.gov)> wrote:

David agrees to this use for Sun Valley.

Please keep us in the loop with Iroquois. I believe David will be fine with this one as well but he will need to hear from his colleagues before giving official approval.

Thank you,

**Brian Powell**

Legislative Assistant

Councilman David Yates

District 25

601 West Jefferson St, 3rd floor



Louisville, KY 40202  
Email: [brian.powell@louisvilleky.gov](mailto:brian.powell@louisvilleky.gov)  
Office: (502) 574-1125

---

**Councilman Cindi Fowler - \$750 for Sun Valley EMAIL**

On Jul 6, 2020, at 7:43 AM, Fowler, Cindi <[Cindi.Fowler@louisvilleky.gov](mailto:Cindi.Fowler@louisvilleky.gov)> wrote:

Matt,  
You have my permission to change your format and delivery of the shows. Thanks for your innovative approach!  
Cindi

Sent from my iPad  
Cindi Fowler  
D14 Councilwoman

---

**Councilman Patrick Mulvihill - \$1500 for Emerson Park EMAIL**

On Jul 6, 2020, at 10:42 AM, Wohl, Geoff <[Geoff.Wohl@louisvilleky.gov](mailto:Geoff.Wohl@louisvilleky.gov)> wrote:

Matt,  
On behalf of CM Mulvihill, we are supportive of the change in delivery method. We like the idea that this performance and curriculum guide will be provided to the schools in D-10. We will look forward to providing this performance to our constituents in the e-Newsletter. We hope next year will be much better for in-person performances. Thanks again Matt.

Geoff Wohl  
Legislative Assistant  
Councilman Pat Mulvihill, District 10  
Louisville Metro Council  
601 W. Jefferson Street  
Louisville, KY 40202  
(502) 574-1110  
[geoff.wohl@louisvilleky.gov](mailto:geoff.wohl@louisvilleky.gov)

---

**Councilman Bill Hollander - \$750 for Story Avenue EMAIL**

"Hollander, Bill H." <[Bill.Hollander@louisvilleky.gov](mailto:Bill.Hollander@louisvilleky.gov)>  
Date: 7/5/20 3:25 PM (GMT-05:00)  
To: Matt Wallace <[Matt@kyshakespeare.com](mailto:Matt@kyshakespeare.com)>

Cc: "Ethridge, Kyle" <[Kyle.Ethridge@louisvilleky.gov](mailto:Kyle.Ethridge@louisvilleky.gov)>  
Subject: Re: Parks tour update and request

Matt -

I approve this change.

Bill

**Councilman Bill Hollander** | Ninth District Councilman  
Louisville Metro Council  
601 W. Jefferson Street | Louisville, KY 40202  
d: (502) 574-1109

---

**Councilwoman Nicole George - \$375 for Iroquois EMAIL**

----- Original message -----

From: "George, Nicole A." <[Nicole.George@louisvilleky.gov](mailto:Nicole.George@louisvilleky.gov)>  
Date: 7/20/20 8:07 PM (GMT-05:00)  
To: Matt Wallace <[Matt@kyshakespeare.com](mailto:Matt@kyshakespeare.com)>  
Cc: "Roarx, Rachel G." <[Rachel.Roarx@louisvilleky.gov](mailto:Rachel.Roarx@louisvilleky.gov)>  
Subject: Re: Parks tour update and request

I support the change.

---

**Councilwoman Paula McCraney \$1000 for Cox Park (This is change, down from \$1500) EMAIL**

On Jul 2, 2020, at 4:40 PM, McCraney, Paula D. <[Paula.McCraney@louisvilleky.gov](mailto:Paula.McCraney@louisvilleky.gov)> wrote:

Hello Matt,

Good to know the Hamlet tour will continue. It's unfortunate, though, that the pandemic has caused us all to rethink how we operate, socialize and offer programming to our community.

In keeping with the standard I've established for other organizations that have requested District 7 funds, I must cut my contribution to your organization by \$500.

I realize this news is not what you want to hear, but I must be fiscally responsible and apply the same standards to everyone by asking that you reimagine your programming. Because the need is so great for all requesters, especially those entities that serve the elderly and less fortunate by supplying food, clothing, and rent and utility assistance, I can't justify funding a program that

goes from live performances to online or digital with all I'm asked to fund to assist with the fundamental necessities that keep citizens alive.

If this offers you any comfort, I'll share that I fully backed away from funding any portion of the Juneteenth celebration that, because of COVID-19, was forced to transition from an outdoors event to several video vignettes. They, too, expressed that the cost would be the same.

If the \$1,000 support I'm able to extend is unacceptable or helpful to you, please let me know so that I can redirect the funds to one of the local social services ministries in District 7.

I'm sorry for this news, but am hopeful you can still offer Shakespeare programming this year.

Best regards,

<image0.gif>

**Paula McCraney**  
**Councilwoman | District 7**  
Louisville Metro Council  
601 W. Jefferson St.  
Louisville, Kentucky 40202  
[paula.mccraney@louisvilleky.gov](mailto:paula.mccraney@louisvilleky.gov)  
Office: (502) 574-1107

---

**NO'S - THE FOLLOWING ARE WITHDRAWING THE COMMITTED FUNDS SINCE NOT IN PERSON:**

Councilman Piagentini - \$1,500

On Jul 14, 2020, at 5:04 PM, Smith, Chanelle Emily <[Chanelle.Smith@louisvilleky.gov](mailto:Chanelle.Smith@louisvilleky.gov)> wrote:  
Piagentini, Anthony B. <[Anthony.Piagentini@louisvilleky.gov](mailto:Anthony.Piagentini@louisvilleky.gov)>

Good Afternoon,

Thank you for reaching out and sharing your new plan. However, we are going to pass for this year and then give funding again once an in person experience can happen. Unfortunately, we will be pulling our funding but please reach back out to us again, next time.

Thank you for your understanding and have a wonderful day.

---

Councilman Winkler - \$1,500

On Jul 6, 2020, at 1:55 PM, Eatherly, Kip <[Kip.Eatherly@louisvilleky.gov](mailto:Kip.Eatherly@louisvilleky.gov)> wrote:

Matt,

Thank you for the email and all the work you and your team put into trying to find an alternative to in-person Shakespeare in the Park.

I think, however, that Councilman Winkler feels something would likely be lost in not presenting in front of a live audience. Consequently, we'll have to pass on this and look forward to bringing Shakespeare back to Hounz Lane Park as soon as we possibly can.

<image001.png>

Kip Eatherly | Legislative Assistant  
Office of District 17 Councilman Markus Winkler  
601 W. Jefferson Street | Louisville, KY 40202  
502-574-3462

---

Councilman Mark Fox - \$375

On Jul 22, 2020, at 9:14 AM, Fox, Mark H. <[Mark.Fox@louisvilleky.gov](mailto:Mark.Fox@louisvilleky.gov)> wrote:

Matt,

Since this can't be a live performance, District 13 will withdraw financial support for this year.

MS Alexander, please make the proper notifications for our withdrawal.

Respectfully,  
Mark

---

Councilwoman Jessica Green - \$1,500

On Jul 9, 2020, at 8:25 AM, Weathers, Charles <[Charles.Weathers@louisvilleky.gov](mailto:Charles.Weathers@louisvilleky.gov)> wrote:

Morning , after speaking with CW Green about your request and the changes to this years in person performances in Metro Parks district 1 will not be participating this year , if you have any questions I can be reached at 502 574 1101 or 502 468 5982 . Thank you. Charles Weathers

---

Councilman Stuart Benson - \$1,500

**From:** Benson, Stuart <[Stuart.Benson@louisvilleky.gov](mailto:Stuart.Benson@louisvilleky.gov)>

**Sent:** Tuesday, July 7, 2020 7:19 PM

**To:** Matt Wallace <[Matt@kyshakespeare.com](mailto:Matt@kyshakespeare.com)>; Toni Woodard <[twoodard@21cparks.org](mailto:twoodard@21cparks.org)>;  
Anna Rosales-Crone <[acrone@21cparks.org](mailto:acrone@21cparks.org)>; Webster, Angela  
<[Angela.Webster@louisvilleky.gov](mailto:Angela.Webster@louisvilleky.gov)>

**Subject:** Re: Parks tour update and request

I hate to say this but virtual will not work for us the year if that is the only option

## Dearing, Connie M.

---

**To:** Dearing, Connie M.  
**Subject:** FW: Parks tour update and request

**From:** "Torsky, John N" <[John.Torsky@louisvilleky.gov](mailto:John.Torsky@louisvilleky.gov)>  
**Date:** August 11, 2020 at 12:08:34 PM EDT  
**To:** "Mitchell-Smith, Wanda D." <[Wanda.Mitchell-Smith@louisvilleky.gov](mailto:Wanda.Mitchell-Smith@louisvilleky.gov)>, "Bell, LaTonya J." <[LaTonya.Bell2@louisvilleky.gov](mailto:LaTonya.Bell2@louisvilleky.gov)>  
**Cc:** "Peden, James" <[James.Peden@louisvilleky.gov](mailto:James.Peden@louisvilleky.gov)>  
**Subject:** **FW: Parks tour update and request**

Ms. Bell and Ms. Mitchell-Smith,

Please see the emails below. Councilman Peden would like to withdraw his support for the KY Shakespeare NDF if they can not do in person shows. He would like the previous agreed to NDF money returned.

Thank you,  
John Torsky

*John Torsky  
Legislative Assistant  
District 23 Metro Councilman James Peden*

*502-574-1123 - Office  
502-574-3468 - Direct  
502-574-4501 - Fax*

## Dearing, Connie M.

---

**From:** Bell, LaTonya J.  
**Sent:** Wednesday, August 12, 2020 12:48 PM  
**To:** Dearing, Connie M.; Harward, Sonya  
**Cc:** Mitchell-Smith, Wanda D.  
**Subject:** RE: Parks tour update and request

The 'O-338-20 NDF Virtual Shakespeare Tour' document posted to the Appropriations Committee Final-revised agenda does not include D23 sponsorship withdrawal email.

Please let me know when this has been fixed so I can send out an updated Appropriations Comment email. Thanks.

---

**From:** Dearing, Connie M. <Connie.Dearing@louisvilleky.gov>  
**Sent:** Wednesday, August 12, 2020 9:53 AM  
**To:** Bell, LaTonya J. <LaTonya.Bell2@louisvilleky.gov>  
**Cc:** Harward, Sonya <Sonya.Harward@louisvilleky.gov>  
**Subject:** RE: Parks tour update and request

Here is the final of the Hamlet documents. See attached

Regards,

*Louisville Metro Council | Assistant Clerk  
City Hall | 601 West Jefferson Street | Suite 103  
Louisville, KY 40202 | 502-574-3085*



---

**From:** Bell, LaTonya J. <[LaTonya.Bell2@louisvilleky.gov](mailto:LaTonya.Bell2@louisvilleky.gov)>  
**Sent:** Tuesday, August 11, 2020 12:23 PM  
**To:** Torsky, John N <[John.Torsky@louisvilleky.gov](mailto:John.Torsky@louisvilleky.gov)>; Mitchell-Smith, Wanda D. <[Wanda.Mitchell-Smith@louisvilleky.gov](mailto:Wanda.Mitchell-Smith@louisvilleky.gov)>; Dearing, Connie M. <[Connie.Dearing@louisvilleky.gov](mailto:Connie.Dearing@louisvilleky.gov)>  
**Cc:** Peden, James <[James.Peden@louisvilleky.gov](mailto:James.Peden@louisvilleky.gov)>; Harward, Sonya <[Sonya.Harward@louisvilleky.gov](mailto:Sonya.Harward@louisvilleky.gov)>; Sexton-Smith, Barbara <[Barbara.SextonSmith@louisvilleky.gov](mailto:Barbara.SextonSmith@louisvilleky.gov)>  
**Subject:** RE: Parks tour update and request

John and Wanda, thank you!

John the funds will be returned. Thanks.

Connie, the Clerk's office already received from Matt Wallace D01, D13, D17, D19, and D20 emails withdrawing their NDF sponsorships. This email supports D23 withdrawing its sponsorship. **Please include the Districts'**

**NDF withdraw sponsorship emails within the scanned packet that includes the new NDF Transmittal and Approval Form and \$11,875 NDF application.**

Thank you,

LaTonya

---

**From:** Torsky, John N <[John.Torsky@louisvilleky.gov](mailto:John.Torsky@louisvilleky.gov)>  
**Sent:** Tuesday, August 11, 2020 12:09 PM  
**To:** Mitchell-Smith, Wanda D. <[Wanda.Mitchell-Smith@louisvilleky.gov](mailto:Wanda.Mitchell-Smith@louisvilleky.gov)>; Bell, LaTonya J. <[LaTonya.Bell2@louisvilleky.gov](mailto:LaTonya.Bell2@louisvilleky.gov)>  
**Cc:** Peden, James <[James.Peden@louisvilleky.gov](mailto:James.Peden@louisvilleky.gov)>  
**Subject:** FW: Parks tour update and request

Ms. Bell and Ms. Mitchell-Smith,

Please see the emails below. Councilman Peden would like to withdraw his support for the KY Shakespeare NDF if they can not do in person shows. He would like the previous agreed to NDF money returned.

Thank you,  
John Torsky

*John Torsky  
Legislative Assistant  
District 23 Metro Councilman James Peden*

*502-574-1123 - Office  
502-574-3468 - Direct  
502-574-4501 - Fax*

---

**From:** Matt Wallace <[Matt@kyshakespeare.com](mailto:Matt@kyshakespeare.com)>  
**Sent:** Monday, July 6, 2020 2:14 PM  
**To:** Torsky, John N <[John.Torsky@louisvilleky.gov](mailto:John.Torsky@louisvilleky.gov)>  
**Cc:** Peden, James <[James.Peden@louisvilleky.gov](mailto:James.Peden@louisvilleky.gov)>  
**Subject:** Re: Parks tour update and request

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---

Hi,

Thanks. Totally understand.

Will make note and file the paperwork once I finish hearing back from everyone.



We haven't been paid so I will probably just forfeit the funds for your district and then re-apply for Romeo and Juliet tour in 2021.

Because we have to make the decisions with our actors sooner rather than later and Metro Parks expects to require advance reservations and limits, we'll just plan on 2021 in person.

Thanks,  
Matt

Matt Wallace  
Producing Artistic Director  
Kentucky Shakespeare

On Jul 6, 2020, at 1:54 PM, Torsky, John N <[John.Torsky@louisvilleky.gov](mailto:John.Torsky@louisvilleky.gov)> wrote:

Mr. Wallace,

Councilman Peden will not approve changing the NDF to allow for a film.

He proposes 3 options:

Keep the funds for next season (if council rules allows)

Return the funds

Wait and see if restrictions will be lifted and you can do a live show in the park later this fall.

Thank you,  
John Torsky

*John Torsky  
Legislative Assistant  
District 23 Metro Councilman James Peden*

*502-574-1123 - Office  
502-574-3468 - Direct  
502-574-4501 - Fax*

---

**From:** Matt Wallace <[Matt@kyshakespeare.com](mailto:Matt@kyshakespeare.com)>  
**Sent:** Thursday, July 2, 2020 3:00 PM  
**To:** Peden, James <[James.Peden@louisvilleky.gov](mailto:James.Peden@louisvilleky.gov)>  
**Cc:** Torsky, John N <[John.Torsky@louisvilleky.gov](mailto:John.Torsky@louisvilleky.gov)>  
**Subject:** Parks tour update and request

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Dear Councilman Peden,

Thank you for your patience while we've waited to see if we can still perform our HAMLET parks tour in-person in your district as part of the 2020 ordinance 023, which includes \$1,500 from your district for this fiscal year. If we were able to do it, Metro Parks is expecting that we would need to pre-register people for the event and have a barrier around the audience area to control attendance. This wouldn't be possible or achievable from our end and doesn't align with our mission of access and inclusion. Per Metro Council's new policy to allow for some flexibility with NDF if change of scope is needed, we are requesting permission from you to change the delivery method of the performance and innovate through digital technology and distribution. The policy states that council member approval can be made via email.

We propose the following:

- Making a film of our HAMLET parks touring production in a Metro Park in August/September with a local professional film company
- Providing you with a specific unlisted video link in late September for you to share with your district members, community centers, library – however you'd like to distribute to your constituents
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The scope of the project would change, but not the amount, and we will be able to innovate and achieve great impact in your district through the arts in a trying time. It will also allow us to employ this cast of Louisville-based artists to serve the district. We would complete the film before the 9/30 deadline. Please let us know asap if you agree to this change so we know if we may move forward with planning and execution. I plan to collect responses and send them all together to the Office of Management and Budget.

Thank you for your consideration, and thank you for all you do for Louisville.

Sincerely,

Matt

Matt Wallace  
Producing Artistic Director  
Kentucky Shakespeare

The information contained in this communication from the sender is confidential. It is intended solely for use by the recipient and others authorized to receive it. If you are not the recipient, you are hereby notified that any disclosure, copying, distribution or taking action in relation of the contents of this information is strictly prohibited and may be unlawful.

## Dearing, Connie M.

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*Louisville Metro Council | Assistant Clerk  
City Hall | 601 West Jefferson Street | Suite 103  
Louisville, KY 40202 | 502-574-3085*



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Legislative Assistant  
District 23 Metro Councilman James Peden*

*502-574-1123 - Office  
502-574-3468 - Direct  
502-574-4501 - Fax*

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Sincerely,

Matt

Matt Wallace  
Producing Artistic Director  
Kentucky Shakespeare

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