

CONTRACT DATA SHEET

PSC Type (check one): Renew New Addendum Sole Source: Yes No

Contractor Information

1. Legal Name of Contractor: HUB PARKING TECHNOLOGY USA INC.
2. Address: 555 KEYSTONE DRIVE
3. City, State, & Zip: WARRENDALE, PA 15086
4. Contractor Contact Person: MARIA DUDLEY
5. Phone: (800) 468-2794 EXT 1083 Email: _____
6. Revenue Commission Taxpayer ID#: _____
7. Federal Tax ID # (SSN if sole proprie) _____

Department Information

8. Requesting Department: PARKING AUTHORITY OF RIVER CITY
9. Contact Person Name & Telephone: TIFFANY SMITH (502) 574-4489

Contract Information

10. Not to exceed amount: \$ 300,000
11. Are expenses reimbursed? NO
12. If yes list allowable expenses and maximum amount reimbursable: N/A
13. Beginning and ending date of the contract: 07/01/2015 - 06/30/2016
14. Funding Source PARC FUNDS Federal Funds yes no
15. Scope & Purpose of the contract:
MAINTENANCE CONTRACT FOR PARKING CONTROL EQUIPMENT AND CAPITAL ADDITIONS FOR FY16

Authorizations

Department Director: *J Smith* Date: 6/15/15
Purchasing Director: *Marian Salmeron* Date: 6/17/15
County Attorney: *Rebecca Blitzer* Date: 7/10/15
The County Attorney has written the attached Professional Service Contract or Sole Source Contract and has approved that document as to the legality of the instrument itself only and as to its form.

For Purchasing Use Only

Contractor is registered and in good standing with the Revenue Commission _____
Human Relations Commission requirements have been met _____
Insurance requirements have been satisfied _____
If federally funded, Federal Debarment standing has been verified _____

Attach all justification documentation to this form, along with signed Written Findings Form.



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WWW.LOUISVILLEKY.GOV/PARC

Tiffany Smith
Director

June 2, 2015

MEMORANDUM

To: Marian Salmon
Director, Purchasing

From: Tiffany Smith *TSmith*
Director, Parking Authority of River City

Re: HUB Parking Technology USA Inc. Sole Source Request

I hereby request that HUB Parking Technology USA Inc. be designated as a Sole Source of revenue parking equipment and maintenance for the fiscal year 2016.

This vendor provides a specialized product or service which is limited in availability since it is the only licensed and authorized provider and servicer of the Parking Authority facilities' revenue equipment in the Eastern United States. Thus, the vendor is the only supplier within the geographic area which can meet the needs of the Parking Authority. As such, I believe that Sole Source status should be granted to this vendor. Please find the additional documentation attached as support for the "Sole Source" designation.

Thank you.

ts/jh



GREG FISCHER
MAYOR

WRITTEN FINDINGS

EXPLAINING NECESSITY FOR USING NONCOMPETITIVE NEGOTIATION FOR PSC

This document constitutes written request and findings, as required by KRS 45A.380 stating the need to purchase through noncompetitive negotiation. By the signatures listed below, the Requesting Department has determined, and the Chief Financial Officer concurs, that competition is not feasible because:

_____ A. An emergency exists which will cause public harm as a result of the delay in competitive procedures. **** Mayors Approval required for emergency purchases exceeding \$10,000.**

X _____ B. There is a single source within a reasonable geographic area of the supply or service to be procured or leased (attach sole source determination from the Purchasing Department).

_____ C. The contract is for the services typically provided by a licensed professional, such as an attorney, architect, engineer, physician, certified public accountant, registered nurse, or educational specialist; a technician such as a plumber, electrician, carpenter, or mechanic; an artist such as a sculptor, aesthetic painter, or musician; or a non-licensed professional such as a consultant, public relations consultant, advertising consultant, developer, employment department, construction manager, investment advisor, or marketing expert and the like.

_____ D. The contract is for the purchase of perishable items purchased on a weekly basis, such as fresh fruits, vegetables, fish, or meat.

_____ E. The contract is for replacement parts where the need cannot reasonably be anticipated and stockpiling is not feasible.

_____ F. The contract is for proprietary items for resale.

_____ G. The contract or purchase is for expenditures made on authorized trips outside the boundaries of the city.

_____ H. The contract is for the purchase of supplies which are sold at public auction or by receiving sealed bids.

_____ I. The contract is for group life insurance, group health and accident insurance, group professional liability insurance, worker's compensation insurance, or unemployment liability insurance.

_____ J. The contract is for a sale of supplies at reduced prices that will afford a purchase at savings to the Metro Government.

_____ K. The contract was solicited by competitive sealed bidding and no bids were received from a responsive and responsible bidder.

_____ L. Where, after competitive sealed bidding, it is determined in writing that there is only one (1) responsive and responsible bidder.

Smith 6/15/15
Requesting Department Director Date

**Mayor Date
**Signature is required only for Written Finding A

OMB/Purchasing Approval Date