



Would you rather apply electronically? Go to the address below to learn more about submitting applications online: https://louisvilleky.gov/office-planning/document/pdssubmitting-applications-online

Staff Use Only in This Box

Case No.: _____ Intake Staff: _____
Date: _____ NO APPLICATION FEE

In order to be assigned the following week, applications are due on Fridays at 5:00 pm. Once complete, please bring the application and supporting documentation to: Office of Planning, located at 444 South 5th Street, Suite 300. For more information, call (502) 574-6230 or visit https://louisvilleky.gov/government/office-planning/.

PROJECT INFORMATION

- Preservation District: [] Butchertown [] Old Louisville
[] Cherokee Triangle [] Parkland Business
[] Chickasaw [] West Main Street
[] Clifton [] Individual Landmark
[] Limerick

Project Name: _____

Primary Project Address / Parcel ID: line _____

Total Acres: _____ PVA Assessed Value: _____ Project Cost (exterior improvements only): _____

Does the project include a new building or building addition? If so, please provide the following information:

Existing Sq Ft: _____ New Construction Sq Ft: _____ Height (Ft): _____

Project Description: Use additional sheets if needed.

[Empty box for project description]

Overall district boundaries and other property information required on this form can be found on the Parcel Report via the LOJIC Online Map tool: https://www.lojic.org/lojic-online

CONTACT INFORMATION

(Print and use a second copy of this page if additional contacts are needed)

Owner Information:

Name: _____

Company: _____

Address: _____

City: _____

State: _____ ZIP: _____

Primary Phone: _____

Email: _____

Applicant/Contact:

Name: _____

Company: _____

Address: _____

City: _____

State: _____ ZIP: _____

Primary Phone: _____

Email: _____

Owner Signature (**REQUIRED**):



CERTIFICATION STATEMENT

A certification statement must be submitted with any application in which the owner(s) of the subject property is (are) a limited liability company, corporation, partnership, association, trustee, etc., or if someone other than the owner(s) of record sign(s) the application.


I, _____, in my capacity of _____,

hereby certify that _____ is (are) the owner(s) of the property which is the subject of this application and that I am authorized to sign this application on behalf of the owner(s).

I further understand that knowingly providing false information on this application may result in any action taken hereon being declared null and void.

I further understand that pursuant to KRS 523.010, et seq, knowingly making a materially false statement, or otherwise, providing false information with the intent to mislead a public servant in the performance of his/her duty is punishable as a Class B misdemeanor.

Signature: _____



Date: _____

CHECKLIST

Please submit the completed application along with the following documents. Applications **WILL NOT** be accepted without the following items:

- Photos:** Current and dated photographs showing building front, specific project area, and surrounding buildings.
- Materials Info:** Elevations, pictures, samples, brochures, or other technical data describing materials, such as windows, doors, roofing, fencing, etc. to be used in the renovation or replacement.
- Plans / Renderings:**
- ✓ **Site Plan:** drawn to scale and showing all property lines, existing development, and proposed development (preferably printed on a 11" x 17" page). Ask customer service for a "SITE PLAN GUIDE" for reference and instructions.
 - ✓ **Floor Plan:** If the proposal involves a building, a general floor plan of the improvement, drawn to scale, and with the purpose of each room labeled (preferably printed on a 11" x 17" page).
 - ✓ **Elevations:** the proposal involves a building, signage, or walls/fencing, an Elevation of the improvement, drawn to scale (preferably printed on a 11" x 17" page).
 - ✓ **Landscaping Plan:** If the proposal involves the removal or installation of landscaping, a Landscaping Plan, drawn to scale (preferably printed on a 11" x 17" page).
 - ✓ Any other plans or renderings necessary to show the extent of the exterior changes.
- Mailing Labels: (For Committee Level Reviews only)** You are required to notify the neighboring property owners of this application. You must create mailing labels of 1st-tier adjoining property owners, and your Case Manager (ask customer service for a "HOW-TO: USER GUIDE" for step-by-step instructions). Staff will prepare the notice once a meeting date is determined, but the applicant is responsible for picking up and mailing.
- Note:** Committee reviews may be required due to the complexity of the case. The necessity of these items will be determined by staff upon review. Projects requiring committee level review include, but are not limited to, construction of new buildings, demolition, and projects that vary widely from design guidelines.

Certificate of Appropriateness: A project involving physical changes to the exterior of a building, structure, or property designated as a local landmark or located within a local preservation district shall require prior approval in the form of a Certificate of Appropriateness. An approval requires substantial conformance to design guidelines established for each landmark and district. The design guidelines, along with other information regarding local preservation districts, may be found at the website of the Landmarks and Preservation Districts Commission: <https://louisvilleky.gov/government/office-planning/historic-landmarks-preservation-districts-commission>





Received January 7th, 2026

Planning & Design

26-COA-8812

PHONE 267-7777
FAX 266-6756
office@raatzfence.com

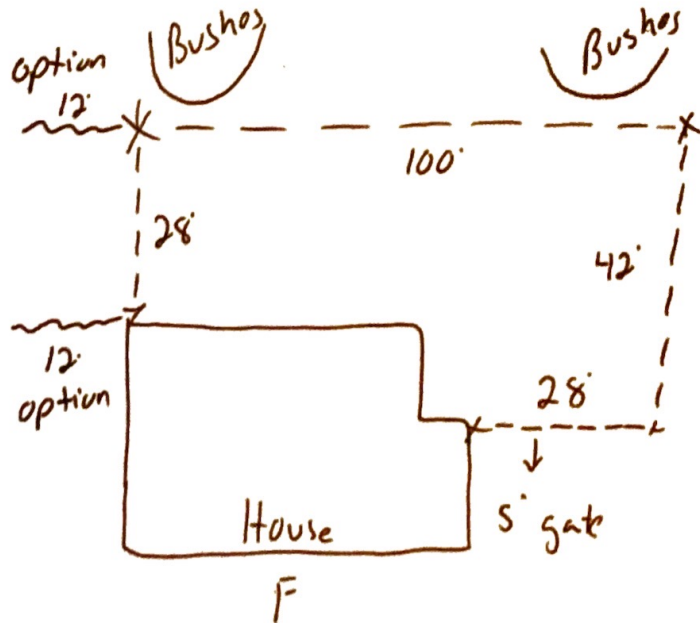
Raatz Fence Co.

An Equal Opportunity Employer

P. O. BOX 99483
Jeffersontown, KY. 40269-0483

Laura Lane	994-1172	5-22-22
PROPOSAL SUBMITTED TO	HOME PHONE	DATE
505 Enclave Pl.		
STREET	WORK PHONE	FAX NUMBER
Lou, Ky 40245		laura.beth.lane@gmail.com
CITY, STATE AND ZIP CODE	JOB LOCATION, IF OTHER THAN ABOVE	E-MAIL

ORNAMENTAL SPECIFICATIONS: 198' ft.
 36" 48" 60" 72" Other _____
 Grade Residential
 Style Ascot 3 channel
 Color Black
 Flanged Concrete Wood
 Gates: 36" 48" 60" Other _____
 Pool Gravity Other _____
 Railing _____ ft
 Color _____
 36" 42"
 Flanged Concrete Wood
 500 handrail
 Tear out Chain Link Wood



*Add \$636.00 for 24' option.

*Add \$250.00 for a 5' gate in back line.

TOTAL COST: \$ 5368.00

This price is guaranteed for 30 days from the date of the proposal.

TERMS: DEPOSIT OF 1/3 IS REQUIRED ON ALL SIGNED CONTRACTS; BALANCE IS DUE THE DATE OF COMPLETION. Any delinquent accounts shall accrue interest of 1.5% per month of the unpaid balance. Should Raatz Fence Company place said account for collection, customer promises to pay Raatz Fence Company all reasonable costs, including attorney's fees, even though no suit is filed.

CONDITIONS: Customer hereby assumes full responsibility for the location of the line upon which said materials are to be installed. Raatz Fence Company is not licensed to perform or determine property boundaries. Customer to locate all underground cables or pipes. Raatz Fence Company is not responsible for any unmarked private utilities including but not limited to septic lines, irrigation systems, and swimming pool equipment. Customer agrees to defend, hold harmless, and indemnify installer and Raatz Fence Company from and against all claims, liabilities and expenses for trespassing and other damage or loss arising out of the location of said fence material on the line specified by customer. All warranties void on account past 30 days.

Raatz Fence Company reserves the right to make additional charges to the customer in the event unusual ground conditions, such as rock formation, impede the installation herein described. Such charges shall be based on actual additional labor and equipment required.

Acceptance of Proposal - The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified.

Meg Muth
Raatz Fence Co. Representative

Customer Signature

Date

Received January 7th, 2023 Planning & Design

26-COA-0012