

## **Exhibit A**

### **Objective**

The primary focus will be an assessment of the effectiveness and efficiency of the inmate release and in-custody classification movement process including the related internal controls. The objectives of the review will include the following:

- Identification of opportunities to strengthen the current process for releasing inmates.
- Identification of activity that is not in accordance with policies and procedures or the associated court-order.
- Identification of controls to prevent and/or detect activity that is not in accordance with policies and procedures or the associated court-order.

### **Scope**

The scope of the review includes all court ordered inmate release and in-custody classification movement activity processed by the Department of Corrections during July 1, 2016 through February 1, 2017. Documentation and records related to the activity will be reviewed in order to verify that the activity was processed in accordance with applicable policies, procedures, and court orders. Court ordered release activity includes any court order directing the release of a person from confinement. Court ordered in-custody classification movement activity includes any court order directing an in-custody classification move of an inmate while committed to custody of Corrections (i.e. HIP with or without release; or transfer to Community Corrections Center with releases; or assignment to Day Reporting).

### **Methodology**

To be determined by the auditor.